

COLLEGE OF SAN MATEO  
**College Council Meeting Summary**  
September 15, 2004

*Meetings of the College Council are open to all members of the campus community*

**Members Present:** Linda Avelar, Diana Bennett, Joyce Berghoff, Chris Eden, Patricia Griffin, Mike Habeeb, Tim Karas, Skeet McGinnis, Annette Perot, John Smith, Grace Sonner, Henry Villareal. **Members Absent:** Tom Diskin, Mike Mitchell, Cynthia Liang, Brittany Ng

**Review of the Agenda**

No changes were made.

**Facilities Update**

Ellen O’Leary of Swinerton provided an update of construction projects that occurred over the summer which include: Building 19 classroom renovation, temporary relocation of speech labs, reading center, English 800 and writing center, renovation of the football field, relocation of facilities around new science building, and construction of safety and logistics. She also reported on progress of infrastructure upgrades, science building, furniture and fire alarm project; on upcoming construction for the Regional Public Safety Center; design progress of other buildings around campus. Summaries about each construction project are available on the district facilities website, under “construction information.”

**Enrollment Management Report**

Henry Villareal and Susan Estes, co-chairs of the Enrollment Management Committee, reviewed the Enrollment Management Plan for 2003-04 and the process that will be followed in implementing it. The plan includes six objectives and measures based on a set of planning priorities and 28 recommendations. Council accepted the plan by consensus and also approved a change in Part I (process) for “Council to designate the co-chairs to take the lead for assigning tasks to appropriate persons, departments and or divisions.” Council’s role will be to provide oversight to the committee. Council commended Henry and Susan and the committee for a fine job on the report. The committee will return to College Council early in 2005 with a progress report.

**Budget Update**

Virgil Stanford gave a summary a recent budget meeting he attended in Sacramento. He reported that the governor has proposed reorganizing the community college system under the State Dept. of Education; on the loss of 31.4 million PFE funds to the colleges; and the continued uncertainty of the state budget. He also reviewed funding to community colleges based on growth, COLA, equalization, fee increases, and instructional equipment and highlighted cost increases to the district for various types of insurance. The Budget Subcommittee will have its first meeting in October.

### **College Goals**

Council discussed some changes to the action steps, as suggested by Management Council. Proposed wording for an additional action step under “Diversity,” will be reviewed by members of the Strategic Planning Committee.

### **Diversity in Action Group**

Pat Griffin reported that after discussions with members of the College Diversity Advisory Group (CDAC) and the Diversity in Action Group (DIAG), the two groups would be merged and referred to as DIAG. The group meets is comprised of students, faculty, staff and administrators who are interested in promoting diversity on campus. The group meets monthly and is planning activities which will begin in October.

### **Announcements**

\*\* Grace Sonner, VPI, will be retiring at the end of the fall semester. Council commended her for her excellence as a faculty member, dean, vice president and human being.

\*\* Upcoming Events:

La Raza is holding Independence Day activities on 9/15 and 16.

Transfer Day is scheduled for 9/20

Ice Cream Social and Faculty Service Awards will be held 9/21.

9/29 is Club Day

10/4 the Associated Students will hold a voter registration drive.

Next Meeting and Facilitator: October 6, Diana Bennett

*Submitted by Valerie Anderson*