

REQUEST FOR FULL-TIME FACULTY POSITIONS, 2010-2011

College of San Mateo

Fall 2010

Full-time Faculty Positions Requested for 2010-2011

1. **Economics instructor**
2. **Cosmetology instructor**

Action Requested: College Council's approval of the shared governance process followed in the identification of the above full-time faculty positions

1. On the College President's recommendation, Budget Planning Committee recommended the hiring of four full-time faculty for 2010-2011.
 - a. The assistant head football coach was hired in August 2010.
 - b. The nursing position, which had been placed on hiatus by the Budget Planning Committee, was reinstated based on the determination of continuing need from the Math/Science Division. The hiring process for this position is now underway.
2. The established hiring process has been used to identify the two remaining positions.
 - a. Departments/programs identified needed full-time faculty positions through the Program Review process. (If a department or program did not complete Program Review, it was not eligible to request a full-time faculty position.)
 - b. Divisions met and prioritized their faculty position requests.
 - c. The instructional administrators, the Dean of Counseling and Articulation, and the President of the Academic Senate reviewed, discussed, and prioritized on a college-wide basis the requests. (Because the Academic Senate President could not attend the first of the two instructional administrators' meetings, her designees were present to hear the instructional administrators and the Dean of Counseling and Articulation present the requests. A librarian presented the request from that area because the Director of the Library had another commitment. The Academic Senate President met with the Senate's designees and also received written copies of the requests before the second meeting at which the prioritization occurred.)
 - d. As a result of the prioritization at the second instructional administrators' meeting with the Dean of Counseling and Articulation and the President of the Academic Senate participating, the recommendation to hire an economics instructor and a cosmetology instructor was forwarded to Cabinet.
 - e. The Vice President of Instruction took the recommendation to President's Cabinet and received approval.
 - f. Upon approval of the shared governance process, the President will make the final determination to hire an economics instructor and a cosmetology instructor.

Attachment: Information concerning criteria used to prioritize the full-time faculty position requests.