

Classified Senate Minutes (Approved)

Tuesday, December 12, 2017

College Center Building 10, College Heights Conference Room (Room 468)

The meeting was called to order at 2:05 p.m.

ROLL CALL

Members Present: President Fauzi Hamadeh; Vice President David McLain; Treasurer Arianna Avendano; Events Committee Chair Kathy McEachron; Senators Alicia Frangos, Cindy James, Carol Ullrich, and Mary Vogt.

APPROVAL OF THE AGENDA

Motion to approve the agenda by Events Committee Chair McEachron; seconded by Senator Ullrich. Hearing no objections, the motion carries.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the Tuesday, November 14, 2017, joint meeting with the CSM Academic Senate by Senator James; seconded by Senator Ullrich. Hearing no objections, the motion carries.

ANNOUNCEMENTS & HEARING OF THE PUBLIC

None.

REPORTS

President Hamadeh welcomed everyone to the meeting. He also thanked the group for their time and service over the last semester as the Classified Senate got up and running.

Events Committee Chair McEachron reported that the recent classified staff fundraiser had brought in over \$1,000.00 for the student scholarships. Senator Ullrich was the top ticket seller for the drawing.

Senator James reported that the Cosmetology Department is developing a partnership with the San Mateo County Jail to bring cosmetology services to the Maple Center Jail and to incorporate the program into Project Change.

UPDATE ON PROFESSIONAL DEVELOPMENT

Vice President McLain reported that the Classified Professional Development Committee held an initial meeting two weeks ago to discuss the current state of the program and to brainstorm ways to improve it. The committee will be meeting in January to review the forms related to professional development and to discuss the current policies and procedures for the program.

UPDATE ON STATEMENT OF ETHICS

President Hamadeh presented the proposed District Classified Employee Statement of Ethics. This is a new version of the statement with input from Cañada, CSM, and Skyline. This version will be sent out at all three colleges and District Office for a vote of all classified employees. The group agreed that the statement read better than the previous version and encapsulated a more optimistic, proactive philosophy.

PLANS FOR SPRING 2018 FLEX DAYS

Vice President McLain stated that he is developing a workshop for the Spring 2018 Flex Days in January. The workshop will be titled Campus Connections and will include a panel of college employees sharing their educational and

professional experiences, the role of their departments or programs on campus, and an open question and answer session. Mr. McLain hopes this will be the first in a series of workshops on future Flex Days.

MEETING SCHEDULE FOR SPRING 2018

President Hamadeh proposed that the Senate move to two meetings per month for the Spring 2018 semester. Members agreed but were concerned that sometimes a second meeting may not be necessary. Mr. Hamadeh asked that two meetings per month be scheduled, with the second meeting being somewhat optional. The group agreed this was a good approach. Mr. Hamadeh will send out a Doodle poll to determine the best day and time for the Spring 2018 meetings.

Agenda Items for Future Classified Senate Meetings

- Review of District Public Safety Study Results

Final Announcements & Hearing of the Public

None.

Adjournment

Motion to adjourn the meeting at 3:18 p.m. by Senator Frangos; seconded by Senator Ullrich. Hearing no objections, the motion carries.

Submitted by,

Fauzi Hamadeh
President, Classified Senate
College of San Mateo