

Classified Senate Minutes (Approved)

Tuesday, October 10, 2017

College Center Building 10, City View Conference Room (Room 401)

CALL TO ORDER

President Fauzi Hamadeh called the meeting to order at 2:07 pm.

ROLL CALL

Members Present President Fauzi Hamadeh; Vice President David McLain; Treasurer Arianna Avendano; Secretary Melina Boyd; Events Committee Chair Kathy McEachron; Senators Carol Ullrich, Margaret McGugan, Alicia Frangos, Nick Dellaporta, Cindy James

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Events Chair Kathy McEachron; seconded by Senator Carol Ullrich. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING

The following corrections were made to the Sept. 12, 2017, meeting minutes:

1. Motion to approve the agenda of the September 12, 2017, meeting by Senator Mary Vogt, seconded by Senator Cindy James.
2. Motion to approve the minutes of the August 10, 2017, meeting by Senator Vogt, seconded by Senator James.

Motion to approve minutes as amended by Senator James, seconded by Senator Margaret McGugan. Hearing no objections, motion carried.

ANNOUNCEMENTS AND HEARING OF THE PUBLIC

No public comment.

REPORTS

Events Chair Kathy McEachron reminded everyone that fundraising underway. The sellers are: Kathy McEachron, Annie Mitchell, Carol Ullrich, Alicia Frangos, Nick. Final day of sales is Oct. 26. Funds raised go to the Classified Staff student scholarship.

UPDATE ON PROFESSIONAL DEVELOPMENT PROGRAM

Vice President David McLain update of professional development program. The small committee met for the first time two weeks ago and it went well. They met for about an hour and had a very good starting discussion. A few things that were decided were: There will be a change in structure and it will no longer be ad hoc. At this point the small group consists of Annette Perot, Juanita Celaya, Ludmila Prisecar and David McLain. Ludmila will be there for budget management and then there will be 2 represented classified employees and 2 non-represented classified employees, plus a committee chair. Juanita will stay on the committee, but Annette will likely step down. The Committee approves things now, but they now want to make more efficient.

Some other things they want to figure out include if textbooks will be included in tuition reimbursement and they believe it should be. Other to dos include: More flexibility with forms and a need to modify them.

Future discussions include setting the goals of PD, program alignment and monetary limits as well as a communication and promotion plan. President Hamadeh mentioned that we will be rebuilding the inherited structure so we make it fit for CSMs needs.

Vice President McLain needs 2-3 more people to be on the committee: President Hamadeh will send an email tomorrow regarding volunteers. Likely there will be a monthly meeting or every other month then after the initial set up, 2-3 meetings a year.

2018 CLASSIFIED LEADERSHIP INSTITUTE (CLI)

Classified Leadership Institute is a 3-day conference happening on June 14-16 2018 in Ventura. President Hamadeh asked if we interested in sending someone. There are scholarships and someone could also use PD funds. Senator Ullrich asked if it's something you do every year or if you go once and then someone else can go. President Hamadeh said it would be beneficial either way. There is some State CS meetings, some CCs that are trying to start at CS and some CCs that have a lot of experience with their CS. President Hamadeh will send into on scholarships.

UPDATE ON PROPOSED DISTRICTWIDE CLASSIFIED STAFF CODE OF ETHICS

President Hamadeh talked to other CS presidents at Cañada and Skyline. They had developed a statement and they brought to us. There was a feeling that it could be improved so the brakes were put on it. CSM not going to sign on to something just to push it through. Fauzi took the feedback back to them and they felt that they should have a district wide Classified Senate meeting to hash it out. Everyone wants to get this finished before next accreditation.

PLANS FOR ALL-STAFF MEETING ON FLEX DAY

All Classified Staff meeting on Flex Day – 10/11/2017

We want to have an open discussion with anyone that shows up. The message about ALL HANDS ON DECK not really getting out. The flex day email needs to go to ALL CSM EMPLOYEES, not just the Classified staff. There are a good number of sign-ups so far. We are expecting PD to be a huge topic. President Hamadeh will also pass out the Code of Ethics to start the discussion. Flex Day has moved to 10-192, but perhaps will change to building 5-202.

Senator Alicia Frangos brought up Mike Claire's email strategic plan and the metrics to be shared. There is a draft going to the BOT and is a simple list of measures. It looks like first time cohorts are an important focus. There are goals set that this metrics are for the state.

CLASSIFIED STAFF EVENTS COMMITTEE

Right now the Events Committee consists of Events Committee Chair McEachron, Senator Frangos, Senator Ullrich, Senator Dellaporta, Annie Mitchell, Alma Gomez and Jane Wong.

In the old days they did all sorts of things; sports games, pizza sales, tours, ice cream socials, but the interest started to dwindle. Now there is the breakfast in May and the raffle in October. The Classified committee does all the work to appreciate the classified staff. There is only 2 events and the classified does the planning; also the service awards.

The district has gotten conservative about events especially in regards to food preparation. President Hamadeh mentioned that the campus is feeling the lack of events and needs to change. President Hamadeh will continue to work with students and faculty to see how we can get something going. It's a bit boring on campus and it needs to be more like a college feeling – not just class.

CLASSIFIED SENATE GOALS FOR 2017-18

We will talk about goals next session. Next meeting will be with Academic Senate about pathways. President Hamadeh suggested we meet maybe 2 meetings a month. Next meeting is 11/14 in 18-206/

AGENDA ITEMS FOR FUTURE CLASSIFIED SENATE MEETINGS

No future items.

FINAL ANNOUNCEMENTS & HEARING OF THE PUBLIC

No announcements

ADJOURNMENT

Motion to adjourn at 3:35pm by Senator Kathy McEachron; seconded by Senator Alicia Frangos. Hearing no objections, the motion carried.