Students looking for a job on campus should contact the following people to ask if they are currently hiring any student workers. Many jobs on campus are available only through Federal Work Study and/ or Cal Works. Visit or call financial aid (574-6146, building 10, room 360) to see if you are qualified for these programs. To ensure you qualify ALWAYS submit your FAFSA on time (deadline is March 2nd) and check the “I would like federal work study” box on the FAFSA application. Unfortunately, FWS and CW are not available for international students.

If you want a job in a certain area, but one is not immediately available, give them your resume to keep for future semesters and check in each semester-- *Autumn, in 10-340D, can help you write a resume!* Most of these contacts have other full-time jobs, so please be patient when waiting for return calls or emails.

**Admissions and Records**

Henry Villareal (650) 574-6590 [villarealh@smccd.edu](mailto:villarealh@smccd.edu)

**Athletics/ Equipment Manager**

Ken Haren650 574-6452 haren@smccd.edu

**Bookstore, Paws for Coffee, Campus Copy and Post**

James Peacock (650) 574-6277 [peacockj@smccd.edu](mailto:peacockj@smccd.edu)

**Center for Student Life and Leadership Development**

Fauzi Hamadeh (650) 574-6349 hamadehf@smccd.edu

**Child Development Center**

Louise Piper [piper@smccd.edu](mailto:piper@smccd.edu)

**CIS (Computer and Information Science) Computer Lab**

*Students who have completed CIS or ENGR courses are preferred during the shifts where those departments are using the lab. Check the webpage at*[*http://collegeofsanmateo.edu/labs/cis.asp*](http://collegeofsanmateo.edu/labs/cis.asp)*for more details.*

David Chin     19-124             [chind@smccd.edu](mailto:chind@smccd.edu)

**Communications Center**

*Only accepts Federal Work Study students*

Email Jacqueline Swan: swanj@smccd.edu

**Counseling Division**

*Hires student assistants to help with the Counseling front desk*

Email resume to Helia Ying: yingh@smccd.edu

**District Office hires student assistants for the front desk**

Email resume to Gina Dizon: dizong@smccd.edu

**DSP&S (Disabled Students Programs & Services)**

**Audra Fernandez** (650) 574-6438 [fernandeza@smccd.edu](mailto:fernandeza@smccd.edu)

**EOPS (Extended Opportunity Programs and Services)**

Arianna Avendano (650) 574-6513 [avendanoa@smccd.edu](mailto:avendanoa@smccd.edu)

**International Student Office**

Danni Redding Lapuz (650) 574- 6501 [reddinglapuzd@smccd.edu](mailto:reddinglapuzd@smccd.edu)

[**Learning Center**](http://collegeofsanmateo.edu/learningcenter)

Ron Andrade (650) 574-6571 andrader@smccd.edu

**Library**

Nick Dellaporta (650) 358-6738 dellaporta@smccd.edu

**Marketing and Community Relations**

Dave McLain mclaind@smccd.edu

**Math Resource Center (MRC)**

*Students must have completed Math 251 (Calculus I) with a B+ or higher*

Lisa Clayton claytonl@smccd.edu

**Reading / ESL Center**

Anna St.Amand (650) 574-6437 stamanda@smccd.edu

**San Mateo Athletic Club**

Visit: [https://smccd.edu/sanmateoathleticclub/careers/](https://smccd.edu/sanmateoathleticclub/careers/%20) to apply

**Student Ambassadors Program**

Estela Garcia (650) 574-6646 garciaestela@smccd.edu

**Theatre**

Helen Souranoff [souranoff@smccd.edu](mailto:souranoff@smccd.edu)

**Writing Center**

Margaret McGugan (650) 574-6436