



Adding an Evaluator to a Canvas Course

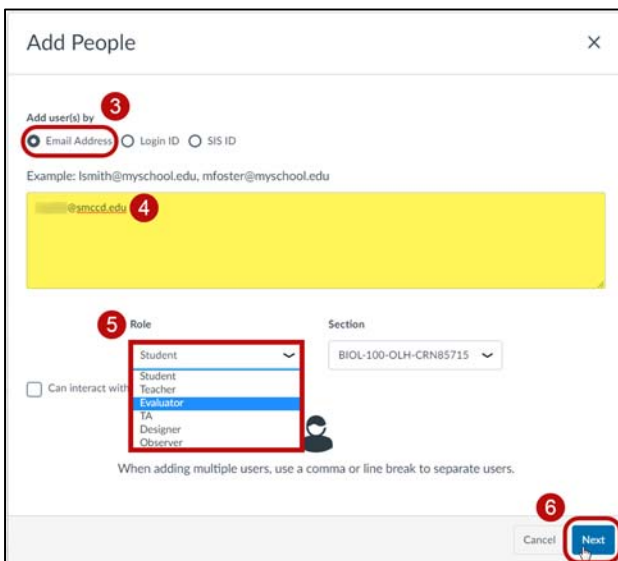
1. In the course navigation, click the **People** link.



2. Click the **+People** button.



3. On the Add People screen, choose Add user(s) by **Email Address**.
4. In the text field, enter the instructor's "**@smccd.edu**" email address. You can add multiple instructors by separating each email address with a comma.
5. Select the "**Evaluator**" role from the drop-down menu.
6. Click **Next**.



7. Click **Add Users**.

