Center for Academic Excellence
Ad Hoc Committee Meeting
Tentative Agenda
Date: September 16, 2014
Time: 3:00-4:00pm
Location: 18-206

1. Review agenda
2. Old business
   a. Sharing flex day impressions
3. Review and revise CAE mission statement
4. Review and revise CAE priorities and goals
5. Discussion of forming a CAE standing Committee of AS.
6. Announcements and next steps

Tentative Timeline for next steps:
PD plan:
1. Dean of ASLT and PD coordinator work on PD plan, Sept - November
2. AS/ CAE reviews PD plan, November
3. PD plan goes to IPC, November/December 2015

CAE committee development:
4. CAE meeting to go over mission and goals, September 16, 2014
5. AS meeting to present CAE mission and goals and get feedback, September 23, 2014
6. CAE committee – develop membership and bylaws, October
7. AS/GC meeting to present CAE as a committee, October
8. Take to AS/GC for action to form CAE committee officially and approve mission and goals, October 28, 2014
9. First official CAE meeting in Spring semester, 2015