

College of San Mateo
Basic Skills Initiative Committee Meeting Minutes
Monday, August 10, 2009
2:15 p.m.

Present: Michael Cardona; Lorena del Mundo, Lucia Olson; Krystal Romero

There were two proposals presented at yesterday's meeting. However, there were only four committee members present. During our meeting on July 13th, we encouraged Charlene Frontiera to submit her RFP for Supplemental Instruction knowing that we would not all be in attendance. However, I don't think that we want to vote on a proposal without a few more committee members weighing in.

Attached are the original proposals for your review. **Please respond** with your questions, approval, disapproval, and/or suggestions by **Monday, August 24th**.

RFP Supplemental Instruction Math/Science: Charlene Frontiera and Cheryl Gregory

Here are some questions we addressed:

Why is Chem 192 involved? Are there many basic skills students enrolled in Chem 192?

We didn't have any real data, but it looks like the majority of the students in CHEM 192, have placed into a higher level Math than 110 or have completed the equivalent. It was suggested that the focus be placed on developing a SI program primarily for Math 811, but since this money is going to be used for the development, it would be alright to have feedback from Chem instructors.

Do you have faculty that are already committed to this project?

Yes, the faculty are listed in the proposal. However, we did not ask if these faculty were also committed to teaching the Math 811 classes in the Spring. We will ask this question along with any others the committee might have.

If this is just for the development of SI, how do we ensure that this research and SI handbook are not just shelved?

This is another follow-up question that needs to be asked

Will the curriculum for the class that the SI will be assigned to be changed?

No, essentially the curriculum will not undergo any major changes. However, we plan to be active in the planning process and will give our input on how the instructor and SI interact with each other and students so that the work of incorporating diverse and holistic pedagogy does not fall on the shoulders of the SI. There can still be adaptive changes in the classroom that do not have to change the curriculum.

Can we be active participants in this process?

We did not ask this question, but I am sure it is a given. We will be active in this process and I am sure our input is welcome.

How do you plan to sustain funding once you have created this program?

They plan to apply for grants from other funding sources once they gain the positive data from implementing the program.

The four of us who were there voted to pass it with some adaptation mentioned above.

RFP Umoja V Conference: Krystal Romero

Question asked:

Are you planning on implementing Umoja on this campus or something relative?

No, I don't think I have the authority to decide if CSM will participate in this program or something relative. My primary focus will be to bring back information that not only shows the importance of success of students based on support for their situational factors, but also support through their own culture and how students tend to respond to certain teaching styles and pedagogy based on culture.

We also discussed what still needs to be completed for the Faculty Inquiry Group orientation and binders.