

CSM Basic Skills Initiative Committee

Meeting Minutes

Monday, 8/29/11

2:00 to 3:00

12-170

Check-in attendance (attendance was optional): Lorena, Henry, James, Carol, Jamie, Juanita

1. BSI Allocation Report due Oct. 10
The report requires we assess and evaluate two projects. We will report on Summer Bridge revision and MATH Supplemental Instruction (and MATH Boost).

2. 2011-2012 Action Plan
Our action plan is due in several weeks. State BSI wants us to focus on five projects for the 11-12 year. Lorena has identified the five and three additional ones we've created:
 - a. Student Connections
 - b. Speakers (Kathleen Gabriel/Jeff Duncan-Andrade)
 - c. Connections Sections (Counselors/Engl 828)
 - d. Summer Bridge (revamp)
 - e. On Course Frontline Staff training
 - f. Textbook reserve texts—we've purchased 550.00 of BS MATH texts.
 - g. "clickers" for lecture courses
 - h. Two-Year Teaching and Learning Program

3. Teaching and Learning Program
We've established the process for instructors. James will send an email to the deans with faculty participants and to the participants themselves. Lorena is drafting the process document/form.