

[4b] 2015-2016 ESL/Basic Skills Action Plan

Due October 1, 2015

College Name: College of San Mateo

Insert your 2015-2016 funds allocated to each activity. The sum of the right column should be your total allocation.

Activity	Associated Long-Term Goal ID	Target Date for Completion	Responsible Person(s)/ Department(s)	Measurable Outcome(s)	2015-2016 Funds Allocated to this Activity
English Team Acceleration Pilot	A: Student Success/B: Professional Development	June 2016	English Team Acceleration Project Lead/BSI Coordinator	<p>Participation</p> <ol style="list-style-type: none"> CSM English faculty members participate in the Community of Practice by the California Acceleration Project (Target: 3). CSM hosts a CAP Acceleration event and additional faculty beyond the English pilot team participate in this or other workshops/conferences/events related to acceleration (Target: 3). English sections are reserved and fully enrolled for piloting accelerated model in Spring 2016 (Target: 2). <p>Success</p> <ol style="list-style-type: none"> The course completion rate for students in the Accelerated pilot sections (which include "below level" students) will be the same or better than the average for non-accelerated sections over a period of four semesters. 	\$0 (this project is funded, but using the Prof. Dev. Travel Fund)
Short-Term Professional Development Travel Fund	B: Professional Development	June 2016	BSI Coordinator/ Professional Development Coordinator	<p>Participation measures</p> <ol style="list-style-type: none"> Demonstrate increased awareness of PD funding support for faculty through increased travel applications/positive feedback survey results. Maintain or increase participation of faculty who apply for professional development travel funding, including new and tenure-track faculty. Coordinate the application procedure and marketing of PD travel opportunities with BSI, Professional Development and 	\$15,000

				AFT, the three bodies that provide PD funding.	
ESL Assist: Peer Mentoring	A: Student Success	June 2016	ESL lead faculty/ACCEL co-lead faculty	<u>Pilot-Year Participation</u> <ol style="list-style-type: none"> 1. Enrollment target: 10+ students in level 3 or below, night and/or reading courses. 2. Recruit a lead faculty member. 3. Recruit and train Peer Mentors (Target: 5-10). 4. All students are oriented to a minimum of two support services: EOPS, DSPS, Health/Psychological Services, Food Bank, etc. (Target: 10). 5. Identify those students who would benefit and help enroll them in counseling, lab support, learning community or SI courses for the next semester. 6. Update and distribute ESL Registration & Student Services flyer (Target: 1,000 flyers). 7. Peer mentors, students and faculty participate in CSM/ESL Assist-sponsored events to assist in academic integration (Target: 20%+). <u>Pilot-Year Success</u> <ol style="list-style-type: none"> 1. 80% of students who receive Peer Mentoring succeed in their ESL coursework. 2. 80% of students who receive Peer Mentoring persist in enrolling in CSM coursework the following semester. 3. 60% of students have an SEP by the end of year 1. 4. Maintain positive student feedback (above average) regarding Peer Mentoring as measured on the end-of-semester feedback survey. 	\$4,300
ESL Assist: Enhancing RESL Center Services	A: Student Success	June 2016	ESL Lead faculty	<u>Pilot-Year Participation</u> <ol style="list-style-type: none"> 1. Increase student use of the Center by 10% and student visits by 15% by the end of Fall 2015. 2. Increase student use of the Center by an additional 10% and student visits by 15% by the end of Spring 2016. 	\$3,300

				<ol style="list-style-type: none"> 3. Increase student use of the Center from 2-4 pm, currently low-use hours. 4. Create and enroll ESL Reading TBA and lab-only students in Reading Circles for focused, small group instruction that target difficult skill areas (Target: 5+ pilot Circles for Spring 2016). 5. Provide in-Center introductions to student support services such as EOPS, Counseling, Financial Aid, etc. to students (Target: 25 students served). 6. Purchase instructional materials and equipment necessary to move ESL Writing students into the Center. 7. Create a plan for and purchase equipment required to restructure the RESL Center space to allow room for student club meetings, coffee hour, mixers and other social activities to promote academic integration and student ownership/belonging. 8. Market new uses of the RESL Center (Target: 500 flyers). <p><u>Pilot-Year Success</u></p> <ol style="list-style-type: none"> 1. Maintain positive student feedback (above average) as measured on the end- of-semester feedback survey regarding impact of Reading Circles upon students' improvement in reading. 2. Maintain positive student feedback (above average) as measured on the end- of-semester feedback survey regarding Student Support Services provided. 3. 70% of students who participate in Student Support Services activities in the Center enroll in one or more services. 	
Sharing of Best Practices	A: Student Success/B: Professional Development	June 2016	Professional Development Coordinator	<p>Participation/Initial Planning Stages</p> <ol style="list-style-type: none"> 1. Develop Plan: A plan is being developed to fund faculty (and appropriate Learning Support Centers staff) participation in sharing best practices/coordinating curriculum for students 	\$12,000

				taking ESL and Basic Skills courses. Measurable Outcomes will be made explicit by Dec. 2015 in order to roll this project out in Spring 2016, at which time faculty pay will be the greatest expenditure for this project.	
Additional projects and requests for funding are pending. Proposals are currently in process or will be submitted to the BSI Committee for review and approval.	A: Student Success/B: Professional Development	June 2016	ASLT Dean/BSI Coordinator	To be determined	\$55,400
				TOTAL ALLOCATION:	\$90,000