

**Members Present:**

Kristi Ridgway, faculty chair  
Linton Bowie (Lin)  
Jennifer Taylor-Mendoza

Vinh Nguyen  
Juanita Alunan  
Alicia Frangos  
Ruth Turner  
Jammie Marron  
Jenine Elkady  
Kiera Travis

Jay Lehmann  
Erinn Struss  
Mick Sherer  
Jeremy Wallace

**SUMMARY**

- Jennifer and Kristi gave a budget update and requested approval of new funds.
- A rubric for evaluating projects was discussed.
- Several members of English and Math programs presented basic skills needs of their students.

**CALL TO ORDER**

Kristi called the meeting to order at 2:15 PM, and reviewed the agenda. There was a quorum present and the minutes were approved, without revision.

**DISCUSSION AND ACTION: RECOMMENDATIONS FOR RECENTLY APPROVED BSI PROJECTS (Kristi)**

The BSI Project for supporting an SI for statistics was approved. Math 190 has submitted a proposal for counseling. BSI recommends the model for Math 811 will be replicated. Kristi will follow-up with Jay and Marsha. Another proposals was submitted for student speakers, with adjuncts to be paid to coordinate the speakers. This is tied to a paper project that the students are working on. There will be a conversation on the integrating the student appearances with the student work. A question was asked if speaking is enough to meet BSI goals. Compensation was also discussed. Book vouchers, book cards, and gift cards have been used in the past. It makes sense to provide something for taking the time out. Compensating in general was discussed; we have lots of student panels. A question was asked: is this precedent setting? The Committee would not necessarily approve of compensation. A kind of gift or a gift card is preferred. Jennifer stated we are moving away from stipends. Kristi stated we have time but this is an unresolved part of the proposal. The students are coming to speak to the idea of student success. It would be appropriate to find funds for a thank you. It was also discussed that we should capture these panels, for PR, and as dissemination plan. Some of the student experiences are golden.

**DISCUSSION AND ACTION: PROJECTS AND BUDGET UPDATE (Kristi/Jennifer)**

The discussion was divided into two parts: a review of rollover funds (31139) and new funds (need number). The allocation of \$12,000 of the best practices was discussed. The items listed include: to support adjuncts that are participating in over and above; success workshops with other committees on

campus; a specific national equity project. The last item for instructional materials is a “catch-all.” there are some materials that are really expensive and it would be beneficial to have resources (math books, as an example, are really expensive.)

A comment was made in support adjunct pay, but we need criteria for this, and committee should develop it. We need to tie compensation to an initiative. The committee is open to how it is used but we need a gatekeeper. Students have been discussing the problem of textbooks; rentals at CSM are not as robust as Skyline. The group asked the student representative how students access textbooks. Labs and the library are best places. BSI will direct their activities there. Kristi asked members to provide lists of needed materials. Theresa reported on a Plenary Session of State Academic Senate stopped compensation of faculty over choosing open sources. This was viewed as kickbacks. The discussion relates to student equity plan. Alicia Frangos is the Student Success Coordinator. She conducts orientations, student workshops; and putting together new workshops. Very interested in BSI.

There was a conversation about the cost of college. The Student Equity Plan has direct support for the learning communities. This could be used to buy students’ books. The Committee needs to talk to students more about how to provide resources. It was also suggested we put textbook information into the freshman experience.

There was a motion to approve the rollover fund allocations. The motion was seconded, and approved.

The second part of the agenda item was to discuss this year’s funds. The items listed include: three line items (\$4,000 each) for a total of \$12,000 for best practices. This allocation goes to CAE, and Lauren agreed to take this on and move things forward with a working plan.

Mindset 4.0 (Theresa) is getting started. This is a subset of Habits of Mind. Anne Figone has time to provide leadership. The funds will provide ways for faculty to grab tools and pay for the leadership. We need more people on the ground to explore this program. Funds are also earmarked for Research & Assessment and Advisement & Counseling. Specific expenditures in these categories will be discussed later.

There was a motion to approve the new fund allocations that have been discussed. The motion was seconded, and approved.

#### **DISCUSSION: FORUM ON ACCELERATION FOR ENGLISH, MATH AND ESL**

This part of the meeting was a break-out discussion with the following agenda:

- Introductions and Overview– Kristi
- Update on English Acceleration – Jeramy Wallace/Mick Sherer
- Update on Math Acceleration – Jay Lehman
- Breakout Groups Brainstorm Session: Math – Jay & Vinh; English – Jeramy & Mick; Danni & Kristi – ESL

Kristi introduced the BSI Committee charter. Funding is for making sure to track success and persistence/progression rates. She presented an example from the following link:

[Datamart.ccco.edu/Outcomes/BasicSkills\\_Cohort\\_Tracker.aspx](http://Datamart.ccco.edu/Outcomes/BasicSkills_Cohort_Tracker.aspx)

The Chancellor's office tracks over all community colleges. Our committee needs to be able to look at this cohort tracker make sure we are using accurate data. One of the tools that is used to examine our program and determine allocations.

The idea of acceleration is moving students more quickly through sequence courses in math and English -- with support -- so that they persist in meeting their educational goals. Acceleration can take a variety of forms and is being discussed and/or tried in English, Math and ESL.

The English Acceleration Team reported that they attended the California acceleration project. They have attended two workshops so far. They are developing two ENG 105 Acceleration pilot sections for Spring 2016, which will allow students who place lower than ENG 105 to enroll (interested ENG 848 students). They will track the results.

The department is in the middle of voting on whether or not to move cut scores to allow more students to place higher but be provided more support. This will affect English 105. Seventy percent of students will be affected because right now 70 percent place in English 828, 838 or 848. PRIE came in with data supporting the change. Placement is not an accurate measure, so that is why the change is being made. It is like a mainstreaming model under the definition. In the past the progression was Eng: 828 to 848 and then 100 or 105. It is possible that English 848 will not be offered any longer, after a transition period. If you pass English 838 you go to either English 100 or 105. The English Acceleration Team is using a model that includes course restructuring, changing placement policies, and mainstreaming with support. A separate issue is the transfer evaluation for more accurate placements, potentiall using a high school transcript.

Jay Lehman reported for the Math Acceleration Team for Pathway to Stats, Math 190. Students that pass arithmetic, go into Math 190. Skyline and Canada are currently using this pathway. This is the first semester doing Math 190 at CSM. The counselors have been a great help. The current pathway is only meant for non-STEM major students who plan to take statistics. Elementary algebra success rates are 19 percent, equivalent to the rest of the state. Success rates are higher than 50 percent. Research shows that students do better when they can interact rather than just have lecture. If they work together in class and debate about how to get the correct answers, they learn more. Jay is using this model and finding that students are more engaged. More students are coming in for office hours in this new format. In addition to Supplemental Instruction, with the BSI Committee is funding in the Spring, a counseling component is being pursued.

BSI Members, Math and English groups met in break out groups to discuss across disciplines and explore needs these groups have and wrapped up in the small groups.

Kristi will follow up by email about next steps, reminding everyone to spread the word that BSI has resources available and wants to support these efforts.

## **ANNOUNCEMENTS**

1. Spring 2016 Meeting Time moved from 2:15 to 2:30 pm
2. Focus of BSI Jan. Meeting: Name Change and Coordination with Student Equity Committee
  
3. Upcoming Professional Development Opportunities

- a. Linking Our Practices in CTE: Dec. 4, 9:30am-2pm Berkeley City College. 3CSN.
  - b. Leading from the Middle Academy: Feb, June & Oct. RP Group. Deadline: Dec. 15.
  - c. Reading Apprenticeship Conference: May 13-14, CSM. 3CSN.
4. Future agenda items
- a. Changing the Name of the Committee/Branding/Marketing (Jan.)
  - b. Institutional Plan Action Plan
  - c. ACCEL projects
  - d. BSI and Technology