

## Basic Skills Initiative Committee

### DRAFT Summary Notes

Monday, Sept. 28, 2015

2:15 – 3:45

18-206, CAE

**Present:** Sylvia Aguirre-Alberto, Juanita Alunan, Ron Andrade, Danni Redding-Lapuz, Autumn Newman, Theresa Martin, Vinh Nguyen, Kristi Ridgway (chair), Krystal Romero, Ruth Turner, Henry Villareal, Jenine Elkady (student rep)

Note-Taker: Ron Andrade

**AGENDA AND MEETING NOTES APPROVED** The agenda was approved as provided. The notes of the August 24, 2015 meeting were approved with corrections to the list attendees: Add Henry Villareal and drop Annie Theodos.

**Draft of BSI Chancellor's Annual Report for 2014-15** – Kristi provided a draft of the report for the committee to review. The broad expenditure categories were completed and Jennifer Taylor-Mendoza, dean of ASLT division, is working to provide the details to the expenditures portion of the report. The goal is to have the report submitted on time. Committee members can email Kristi if they have additional thoughts or comments about the report but the it is due by October 1, 2015.

**Goals for 2015-16** – The committee reviewed the draft goals for the 15-16 year. Kristi will work to reviews the goals based upon the committee's feedback.

1. Seek out and support innovations in curriculum, course design and career pathways **add student support services** ~~such as acceleration, ACCEL and FYS that help students taking Basic Skills courses persist into transfer level or certificate programs.~~ **to achieve students' academic goals**
2. Coordinate and partner with active institutional and academic senate committees, including but not limited to Diversity in Action Group (DIAG)/Student Equity Committee and Center for Academic Excellence (CAE), to promote overall student success and professional development for all students, including ESL/Basic Skills. **The goal is about partnerships. Kristi will revise to clarify that the professional development mentioned is in reference to the partners. Also should include ASCSM in partners. Somehow work in the idea that assessment is included..."to promote and assess overall student success..."**
3. Continue to provide greater access to professional development opportunities appropriate for faculty and staff working with ESL/Basic Skills student populations, including funding travel expenses for more remote opportunities and bringing pertinent workshops/conferences to CSM. **No changes were suggested.**
4. Re-brand/re-name the BSI Committee in name to be more inclusive and indicative of its charge. **The decision was to have this remain as a goal. The idea is to have a name that better reflects the charge of the committee rather than the somewhat negative connotation of naming the students it serves.**

Autumn suggested that some mention of supporting faculty in the classroom would be helpful. There wasn't a specific proposal of language so the committee will continue to consider it to see if that may fit under one of the current program goals or if something new needs to be added.

Henry recommended that internally we should be conscious of including international students in our discussions and planning.

Danni suggested the committee look at the FastTrack to Calc acceleration project at Cañada as another acceleration path model.

**Projects & Budget Update** – The committee spent some time discussing the budget for 15-16. The committee agreed to continue the \$15,000 funding levels for professional development from the previous year. While not much of the allocation was spent in 14-15 the thought is that it may take some time to raise awareness that the funding is available so some efforts should be made to promote it. Money for the Mindset 4.0 initiative was allocated with the understanding that it may need additional discussion in order to develop more specific plans and goals but \$12,000 was set aside for Best Practices, including Mindset 4.0 as a project. It was noted under the English Team Acceleration Pilot that if CSM hosts the CAP event that there is no cost for the team to participate but that the \$3,000 allocated would remain as part of the 15-16 budget.

**October meeting prep with Bus & Technology Division (financial literacy)** – Kristi reminded committee members that faculty from the Business & Technology division will be attending the next BSI meeting to talk about how BSI may be able to support their courses and programs.

**RFP and Rubric for Assessing Projects** – This item was postponed until the October 26<sup>th</sup> meeting.

Next Meeting: October 26, 2015

Future agenda items - Kristi

- Changing the Name of the Committee/Branding/Marketing
- Institutional Plan Action Plan
- ACCEL projects
- BSI and Technology