

# CSM Basic Skills Initiative Committee

## Agenda

Monday, January 28, 2013

2:30 to 4:00

18-206, Faculty Lounge

**Members:** Sylvia Aguirre-Alberto, Juanita Alunan, Lloyd Davis, Precilla Del Rosario, Kathy Diamond, Jon Kitamura, Chris Rico, Jamie Marron, Ruth Turner, Brandon Smith, Carol Wills, Jeramy Wallace  
**Co-Chairs:** James Carranza and Henry Villareal

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1. 2:30. Updates and Information.

**Kathy**-Reading apprenticeship flex day: 30 csm folks attended. No feedback from cnn. Training last summer was too quick but had good attendance. Past Friday – meeting about whats happening this semester, 5 members + 9 others, several different groups being created trying something new, blossoming!

**Krystal**-Speakers for black history month: Jennifer recommended this speaker from LA. Speakers to bring in the Spring, good because he brings basic skills and cultural aspect, 2500\$ fee and transportation fee, Jennifer can come to meeting to talk about him, “what does he do?”- Kathy, He does depend on what we need/want him to do, nothing in the written bio that tells what he has done, think about the audience –faculty or student lectures –pretty dynamic speaker and good with students, bring him for students but for the price needs to do more. Ruth says to be straightforward, write out what he needs to do. James: Timeline? – Doesn’t have to be this year, potential guest speaker for any event  
James-make any changes to minutes? Good.

2. 2:40. Learning Center Update on Programs. (Jennifer Mendoza or Ron Andrade)

Ron presents “The Best Path to Success.” – learning center update and everyone’s involvement. Look back at what we did, and what we are doing now. Summer 2012 Summer bridge update changed name to pathway. 23 student completed Summer Bridge, 21 enrolled for fall, mean gpa of 2.11. Flagged some students for further resources and understanding. Overlook of placements of summer bridge compared to other students – fairly low. As a good 73.7% success rate. 19 enrolled in spring, avg units 10, 13ft/6pt. Revising crer 680, outreach, outside classroom activities. New name, placement tests, target first year students, key to success class, instruction success building. Summer 2013: Morning – Math, tutoring&aleks (basically helps them prepare), English and reading instruction, keys to success activities (team building/peer mentoring) july 8<sup>th</sup>-july 19<sup>th</sup> – to be able to possibly place in a diff class to be able to change if need be. Target class? 30-35 range. 23 last summer. Ruth: place for recruitments (kids in juvy) Make math fun, comfortable with college, motivate and build confidence, feedback – less in classroom time, transfer things too early. SMART – Peer mentoring program, student mentors assisting relevant transitions, 5-10 smartees, get trained, assist with pathway to college, act as peer mentors for students. Budgets – 3650 dollars. Run service programs with mentees. Program elements: monthly meetings with mentees, fall conference,

service project, end of year presentation.

Recruitment: let ron know if you have a student you would like to recommend.

2.0, 6 units to be mentor, 24 units completed, and recommendation. Need recommendation by February. 1 calendar year commitment-can stay on for a 2<sup>nd</sup> year

Mentors: get certified, 10\$ an hour, experience being a mentor, hours per week: hit 50 hours for a year. File reports, meet with Ron, access with mentee

Mentees: Piloting is the pathway group, there might be other groups to be mentored (ex: international students), do not get priority registration. Well thought out. Pilot and expand.

Ruth: online space for questions and discussions? –facebook, webaccess, picassa? Evolve with spring training

Krystal: Meet & Greet, any referrals. Once have mentors, meet and greet with faculty!

### 3. 3:10. Budget Update, RFP, and Project Proposals. (Henry and James)

James: not much changed, more direct with off campus projects, money set for faculty to attend off campus conferences – opening it up to staff and faculty. Proposals and be submitted anytime – dates are just benchmarked days for deans to be able to schedule the classes.

Everything else is the same. Teresa Martin wants to do a RFP for reading apprenticeship.

J.Mendoza brought up a call to action for minority students. 26k to spend from now till June. Still 90k behind.

Henry: Expend all the funds, the expenditure of the year was 30%, 70% can still be spent. By April we have to figure out how to reallocate the money that is left.

Ruth: Textbooks, is it something we can consider to purchase textbooks for basic skills classes?

Having scholarship books for BS classes. Talk about it and make a plan to initiate this.

Somewhat twofold – can look into it and do a pilot run. Focus on one whole class subject

Krystal: 150 for a math 811 book is kind of ridiculous – injustice. Rental books penalty. Meet as a subcommittee. Can start with summer bridge kids. Teachers have to be able to use the books for two years.

Kathy: Buy a set of books for class to be used and returned at the end of semester for next semesters class. Decide which classes to trial it on.

Jamie: Working with the rentals at the bookstore. help students pay the fees. Use considered judgment.

Henry: Is that how we should be really spending our BSI funds? Money can go to other things that can be more beneficial. Don't know if it's the direction we should be going in, but can be.

James: Plenty of funds that we can plan some. Lets go for it, but might have change priorities later on. Can tie in to pathway, mentors, and ambassadors.

### 4. 3:40. Professional Enrichment Activities. (Jeremy)

Met with Teresa to roadmap the semester.

Goals

1. SOTL Website up and running by end of semester. Calendars and etc

2. Reading apprenticeships – promotion: Reached out to deans – Kathleen Ross only one to

respond

3. Pushing Community College Teaching and Learning Program: New tenure track faculty opportunities James: Bring life into SOTL – speaker series, combined effort of other groups, but centered in SOTL- more focused on teaching and learning. Conferences focused on teaching must fill out what they have learned.

Urging deans to make this part of tenure review. Trying to institutionalize. Spring luncheon – quick little presentation of conference.

4. Presidential Speaker Series – Lecturing on teaching.

Bringing in associated students in. Part professional, part student enrichment. Potential themes for whole series? Transitions – do serve everybody, new, foreign, career training, honors, etc. Overcoming Obstacles – inspirational. Role Models. Mental Health Grant – Mental Health what is it and how do we get it? A lot of students living unbalanced. Joint series we are promoting. Finding Balance. Overcoming odds, success for all.

Community College Teaching and Learning Program (Jeremy and James)

March 8, BSI event Luncheon – Original Speaker is unavailable, 5500 + expenses. IN NEED OF SPEAKER that can do the whole day. Have Ron speak. To inform campus of BSI.

Sylvia – Another event happening on that date, but unaware of a date. Filmmaker is attending, try to get him.

5. Next meeting: Monday, February 25, 2013.

Follow up on Presidential Speaker Series for possible themes.