

CSM Basic Skills Initiative Committee

Meeting Notes

Monday, 5/9/11

2:30 to 4:00

Room change: 16-140

1. **Update on Summer Bridge Recruiting and instructional faculty workshops and very brief update on ENGL 828 Connections Sections Model. (10 min.).** Lorena and James

2. **BSI Budget Items Update (5 min.).** Lorena

Funded projects and planned projects.

Lorena summarized our focus on the key projects we'll report on in the Fall—Math SI, Connections Sections, in particular.

3. **ARCC Data, ARCC self-assessment, and the institutional priorities surrounding retention. (15 min.)** Krystal.

Krystal explained that the ARCC data need to more directly guide initiatives and conversations about retention. All agree. James suggested it might be a good idea to include ARCC Data in program review. And we need to update our BSI benchmark data.

4. **BSI Institute for Student Success--Two-year professional development project for new, full-time hires. (15 min.)** Henry and James

Bring suggestions for educational conferences and trainings to include in this two-year professional development project. We'll determine information new-hires need to know about CSM students to best serve them. And we will make this part of the new-hire one-day orientation August 11th.

Henry and James will take the program to the new full-time faculty orientation to encourage new faculty to participate. Henry and James will present student survey information and key data, so the new faculty get a sense of CSM students and specific needs.

5. **Basic Skills/Retention Counselor. (20 min.)** Krystal and Henry. See *Winning the Future: Improving Education for the Latino Community*.

Find Obama's Executive Order, page 24. The section on CCs begins on page 13.

http://www.whitehouse.gov/sites/default/files/rss_viewer/WinningTheFutureImprovingLatinoEducation.pdf

We discussed the achievement gap, and the White Houses emphasis on serving Latino students. Krystal expressed the need for a BS/Retention counselor. This is a position we endorse when counseling prioritizes positions.

6. **Committee Recommendations--Support for basic skills students in distance education (5 min.)** Henry

Henry shared concerns that BS students may not be getting the support they need in distance education. Typically, we do not offer basic skills courses online. So our concern is more about student

support in general. Jamie Marron does offer low level READ courses in the online format.

7. Inclusion of BSI committee in Academic Senate Governing Council committee body. (10 min.) James

Visit <http://collegeofsanmateo.edu/academicsenate/> for an overview of current ASGC committees.

Discussion ensued about the benefits of making BSI an official committee of the Academic Senate. James believes that BSI statewide is an Academic Senate project. For instance, if one visits the Cal AS webpage there's a BSI Coordinator link for information just as there is for SLO Coordinators. The point is we're technically an academic senate committee. AS President signs off on our planning docs, reports, and budget. We just never made it official at CSM. The committee agrees it will be to the benefit of students to make BSI an official AS committee.

8. Recap and plan for summer. (10 min.)

Our focus going into next year will be on faculty development. We don't have the coordination to run multiple projects. So we need to do a better job of partnering with divisions, Centers, or programs to support projects. James and Henry will be available over summer.