CSM BASIC SKILLS INITIATIVE COMMITTEE   April 27, 2015 2:15-3:45 pm 18-207
                                            Meeting Notes

Members Present:

Kristi Ridgway, faculty chair	Krystal Romero	Sylvia Aguirre-Alberto
Linton Bowie (Lin)	Jamie Marron	Ruth Turner
Ron Andrade	Juanita Alunan	Vingh Nguyen

SUMMARY

- Project updates were reported by Kristi and Juanita.
- Kristi met and reached out to Business and Technology/CTE Division.
- The speakers and training at CSM are scheduled.

CALL TO ORDER

Kristi Ridgway called the meeting to order at 2:20 PM, and reviewed the agenda. The agenda was approved with no changes. The minutes from the last meeting were reviewed and approved at 3:00 PM. A few minor corrections were made: UMOJA and correction of a typo on the time of the meeting.

1.   ACCELERATION UPDATE –(Kristi/Autumn/Juanita)

The English team received approval to join the Community of Practice for the California Acceleration Project. One requirement is that they have to develop two pilot courses, another is going to 3 training sessions. The effort now is to work out the logistics at CSM regarding how to accelerate two sections of ENG. So far, the team includes: Jeremy Wallis, Kim Escamilla, Kristi, and a Skyline faculty member. ESL is considering whether to join the COP next year. Over the summer English will work with the BSI via email on developments and approvals. Kristi reported that Kim did a great job of showing the data and is very passionate about doing this program. Other faculty will be attending other Acceleration conferences so as they build understanding, more work may be done on other programs.

2.   CTE UPDATE (Kristi)

Kristi attended the most recent Business and Technology Division meeting to provide a briefing on the BSI Committee and its work. She asked for input and got three return Needs Assessment Surveys. Of the concern/needing improvement with regard to basic skills: helping students to follow instructions, helping students with basic math skills, help with term papers, help with basic grammar problems, help with basic sentence structure problems. Cosmetology is particularly excited (Audrey) to get involved. The Division has the issue, similar to other departments, that there is minimum staff available for new programs and even for representation on committees. Kristi is going to look into Skyline's Career Advancement Academy as a model to present to CTE. The Division was very happy that she came and faculty are interested in BSI Committee support, but what exactly they need is less clear. Discussions are in the initial stages. Krystal stated that the Needs Assessment Survey forms were very useful because they open the door for opportunities to have more conversations. If committee members have ideas about how to help or continue to engage other divisions such as Business & Technology, send them to Kristi. Krystal proposed that BSI include a partner that is tasked with providing a voice for the specific

needs of a Division. Krystal suggested using a platform called Idea Box, which facilitates this interaction, to help divisions communicate with the BSI Committee.

Before we close for the summer, the committee needs to discuss what to prioritize and what we want to accomplish for the first fall meeting. See the next meeting below.

3.   FINAL PREPARATIONS SPEAKER AND TRAINING (Kristi)

Annie Theodos is doing a great job finalizing the details for the speaker (Andrade), but it has also been a frustrating, slow process. Kristi will introduce the speaker and recognize Maggie Garcia, Student Body President, and Fauzi Hamadeh, Henry, Theresa and David Laderman as the leads of committees that helped bring the speaker to campus. The talk is scheduled to be 45 minutes, with Q&A and book signing (more oriented for teachers and staff) to follow. The big posters are effective on campus. Thank you to David McClain, who did a good job designing them.

We have 35 RSVPs for the workshop on Student Equity on Thursday. We are lacking participation from a few areas (math, social science, athletics). Kristi has already put an email out to these area Deans asking to help recruit faculty and she is holding spots for each of these disciplines. The BSI Committee will meet following this workshop as a follow-up: Thursday, April 30 3:30-4:30. This will be our final meeting for the year. BSI committee members should come at 3:30. The follow-up meeting will be where we will decide what we are moving toward, and develop follow-up action items.

The workshop will start the day with ground rules, building relationships, equitable culture and what this looks like at CSM. A question was asked about how many administrators were coming. Kristi knows about: Sandra Comerford, Jennifer Taylor-Mendoza, Mike Claire, Jennifer Hughes, Jan Roecks (maybe), and Henry. A few Directors, such as Krystal, are coming as well. The goal is to be positive and move toward what we want to achieve, not dwell on what is wrong.

Kristi asked the committee to look for high priority emails that may be coming through in the next few weeks as there may be a few things members need to do over the summer.

ANNOUNCEMENTS

1. BSI Sharepoint Site: Don't forget to go here to read more about acceleration, add your input regarding speaker ideas and potential name changes to BSI, etc. https://smccd.sharepoint.com/sites/csm/CSMBSI/
2. Upcoming Professional/Curriculum Development Opportunities:
    a. National Conference on Acceleration in Developmental Education: June 24-26, 2015: http://alp-deved.org/
    b. "Sense and Sensibility," engaging the hearts and minds of our underprepared students: May 1 at College of Marin; https://may1marin.eventbrite.com
    c. National Consortium on College Men of Color-see other side
3. Future agenda items
    a. Assisting CTE students
    b. Ideas for Fall 2015 Flex Day Speaker
    c. Technology and BSI
    d. Advertise professional development-Theresa
4. Next Meeting: Thurs., April 30, 3:30-4:30 (f/u meeting to Equity Workshop)