

Members Present: James Carranza, Henry Villareal, Jon Kitamura, Harry Nishanian, Juanita Alunan, Brandon Smith, Jamie Marron, Jeramy Wallace, Sylvia Aguirre-Alberto, Ruth Turner

Others Attending: Krystal Romero, Director of Student Support Services; Theresa Martin, Professional Enrichment Co-coordinator; Katie Bliss, English and Project Change

Updates:

- BSI needs a new co-chair to replace James, beginning Spring 2014
- IPBC has approved BSI committee as an institutional committee, which will take effect in Spring 2014

Review agenda and 9/23 meeting summary: 9/23 minutes and agenda approved.

Math SI: Cheryl Gregory and Lena Feinman want to expand Math SI by two sections next year and there is interest in introducing SI in other departments such as English and Social Science as well as Biology and other sciences. Charlene, Jennifer Taylor-Mendoza, Cheryl, and Lena are drafting a proposal for IPBC institutionalization, which includes a three-year SI plan.

Math Textbook Update: Harry spoke to the librarians and they are only missing one textbook, and the Math Resource Center has copies of all the textbooks. Harry suggested that EOPS have copies to loan students for a semester. Krystal suggested that any textbooks be incorporated into their current loan program. Krystal also expressed concern that the students that need the textbooks aren't necessarily in EOPS. She suggested putting books into the multicultural center as well. Harry suggested two copies of the 811 textbook in the library and five in Multicultural Center.

Reading Apprenticeship: Theresa gave the committee an update in Reading Apprenticeship. Theresa noted that RA has been successful in targeting groups of students that mirror the campus population based on English and Reading enrollment. RA started in the Reading department and Math/Science division and has now grown to four "Focused Inquiry Groups." 3CSN has also trained three CSM instructors, which gives SoTL the capacity to train instructors internally.

Initial student surveys have had positive numbers. Generally, students either "Strongly Agree" or "Agree" that RA has helped them become stronger readers. RA has also utilized online tests MARS (Metacognitive Awareness of Reading Strategies Inventory) and CERA (Curriculum Embedded Reading Assessment) to measure growth. Both MARS and CERA have indicated that students are using RA strategies in their classes and that the students perceive themselves as stronger readers.

The Learning Center has a Tutor Inquiry Group and LC tutors are using RA strategies in their conferences.

RA is also receiving institutional and financial support from Academic Senate, SoTL, BSI, the Learning Center, President's Innovation Fund, Professional Development Committee, Measure G funds, and 3CSN. Theresa gave members a handout with a breakdown of how much money is coming from these constituencies.

Krystal asked how student support services could get involved in RA. Theresa suggested that administration and student services help foster an environment that cherishes and encourages reading. Jamie suggested doing RA activities such as Think-Pair-Shares in orientations. Juanita thought that RA could be incorporated with more tutors. James suggested Theresa attend a counseling meeting to brainstorm ways that RA could be incorporated. Conversely, Henry suggested that student support service personnel attend RA FIGs.

Brandon suggested that WebSchedule denotes RA courses for student reference.

Review 2013-2014 BSI Report: James reviewed the BSI action plan and budget for the 2013-14 academic year. James discussed the two goals – student success initiatives and professional enrichment – and reviewed where money is being allocated for each goal.

Henry noted that we have finished concurrently spending three years worth of BSI funding and that we will likely be caught up by the Spring 2014.

James also presented the 2012-2013 Basic Skills Allocation End-of-Year Report. Ruth noted that we need staff and student representatives to replace those who are no longer serving. Krystal suggested that we ask Ron Andrade to join BSI as the staff rep and Harry recommends a Math SI tutor.

Project Change Proposal: Katie Bliss presented her adjusted proposal in response to some concerns in the last BSI committee. For fall 2013, Katie reviewed outreach strategies and collaboration with Hillcrest Juvenile Hall and Gateway community school that will take place Fall 2013. Project Change students would enter CSM through Pathway to College and would participate in SMART tutoring. There will also be training available to faculty mentors. She also noted that qualified students already attend CSM and would be included in the outreach.

In Spring 2014, Katie will have finalized outreach, training, and assessment strategies. In the summer, students will be introduced to their mentors and the coordinator would bring the different stakeholders together for orientations and community building activities. In Fall 2014, students will have started at CSM and will be in contact with faculty and peer mentors. Students will also be assessed throughout the year, and in the Spring 2015, there will be a celebration.

Sylvia asked about how students will be matched up with counselors and Katie noted that she and Krystal would meet and coordinate the matchups based on a set of criteria. Krystal said they are aiming to identify and recruit students and to help them with financial aid and other services by mid-spring. Each One, Reach One will only be recommending students that are academically and emotionally prepared to transition into college. James also noted that this pathway could also be expanded to area continuation schools.

Committee recommends that coordination funding start Nov. 1st (including 30 hours for summer coordination). Committee also requests a detailed month by month timeline and deliverables. Jamie suggested that Katie reach out to the campus community, especially with respect to mentors. Committee approved with above recommendations. Ruth abstained.

Meeting adjourned 4:38 p.m.