



Associated Students of College of San Mateo

Student Senate Regular Meeting Agenda

Monday, January 28, 2019, 2:15 pm

College Center Building 10, College Heights Conference Room (Room 468)

The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.

I. Call to Order

II. Roll Call

III. Approval of the Agenda

IV. Approval of the Minutes of Prior Meeting(s)

V. Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

At this time, members of the public may address the Senate on non-Agenda items.

VI. Reports

a. Officers

i. President	Mondana Bathai
ii. Vice President	Georgia Giari
iii. Finance Director	John Burright
iv. Vice Chair	Spencer (Sitt) Paing
v. Secretary	Jordan Chavez
vi. Student Trustee	Gaby Topete Eng Goon

b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.

c. CSM Administration

- i. Michael Claire, CSM President
- ii. Kim Lopez, CSM Vice President of Student Services

d. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant

VII. Unfinished Business: Action, Discussion, and Information Items

a. Appointments – President Bathai

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.

b. Legislative Bills – Advocacy Board Chair Young

The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.

c. Debrief of ASCSM Events

The Senate shall discuss and review any recent ASCSM events; no action to take place.

VIII. New Business: Action, Discussion, and Information Items

a. Funding for Black History Month Programming

The Senate shall review and discuss the funding request to support events and activities celebrating Black History Month. Possible action to take place.

b. Co-Sponsorship of Career Services “Fall in Love with a Major Day”

The Senate shall discuss and consider co-sponsoring the Career Services “Fall in Love with a Major Day” on February 14, 2019. Possible action to take place

c. Funding for ASCSM Washington, DC Advocacy Trip

The Senate shall discuss and consider funding the annual advocacy trip to Washington, DC for members of the Advocacy Board. Possible action to take place.

d. Approval of Timelines for Spring 2019 Student Trustee Nominee Election and ASCSM General Election

The Senate shall discuss and consider adopting timelines for the Spring 2019 Student Trustee Nominee Election and the ASCSM General Election. Possible action to take place.

e. Establishment of Election Commissions for Spring 2019 Student Trustee Nominee Election and ASCSM General Election

The Senate shall discuss and consider naming members to the Election Commissions for the Spring 2019 Student Trustee Nominee Election and the ASCSM General Election. Possible action to take place.

f. Review of College Decision Matrix

The Senate shall review, discuss, and provide feedback regarding the College Decision Matrix. Possible action to take place.

IX. Future Agenda Items

At this time, members of the Senate may suggest agenda items for consideration for future meetings.

X. Final Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

At this time, members of the Senate and members of the public may voice any concluding comments.

XI. Adjournment



Associated Students of College of San Mateo

Student Senate Minutes (Unapproved)

Monday, December 3, 2018

College Center Building 10, College Heights Conference Room (Room 468)

CALL TO ORDER

The meeting was called to order at 2:18 p.m.

ROLL CALL

Members Present: President Mondana Bathai; Vice President Georgia Giari; Finance Director John Burright; Vice Chair Spencer (Sitt) Paing; Senators Jose Barajas, Max Gaines, Nuri Illini, Dorian King, Stephen Langi, Hadifa Dinda Miqailla, Enya Nava, Joseph Park, Ashley Perrilliat, Szymon Ryng, Rosemarie Taylor, April (Youn) Thu, Vitor Viana, and Andrew Young.

Advisors Present: Fauzi Hamadeh, Student Life and Leadership Assistant.

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Barajas; seconded by Vice Chair Paing. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the Monday, November 26, 2018, meeting by Senator King; seconded by Senator Miqailla. Hearing no objections, the motion carried.

ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

REPORTS

President Bathai reminded the group that this is the final meeting of the fall semester. She wishes everyone a great holiday season.

Vice President Giari wished everyone a great winter recess and expressed her excitement about seeing everyone again in January.

Senator Thu reminded the group that Relaxation Week starts tomorrow. She encouraged everyone to sign-up to help with the event.

Senator Nava stated that she would miss everyone during the winter recess.

APPOINTMENTS

President Bathai made the following appointments:

- Senator Park to the College and District Auxiliary Services Advisory Committees (CASAC/DASC)
Motion to approve by Senator Gaines; seconded by Senator Langi. Hearing no objections, the motion carried.

LEGISLATIVE BILLS

The Senate took action on the following Legislative Bills:

- **S. 3185 – Addressing Teacher Shortages Act of 2018**

This bill directs the Department of Education (ED) to establish an Addressing Teacher Shortages Program. Through this program, ED shall award competitive grants for local education agencies, in partnership with institutions of higher education, to address teacher shortage challenges. Specifically, grant funds may be used to establish or expand teaching residency programs, teacher mentor programs, specified recruitment and training programs, and other evidence-based strategies to increase teacher retention and support teachers.

Motion to support by Vice Chair Paing; seconded by Senator Thu. The motion carried with 15 in favor, 0 opposed, and 0 abstaining.

- **S. 3584 – Affordable Loans for Any Student Act**

The Affordable Loans for Any Student Act of 2018 would overhaul the system of income-based repayment plans to give borrowers a simple choice between two plans: (1) A Fixed Repayment Plan with equal monthly payments sufficient to repay the loan and any accrued interest over a period of 10 years; or (2) An Income-Based Repayment (IBR) Plan in which a borrower pays 10 percent of their income above a poverty level, capped at 20 years of payments.

In addition to streamlining repayment plans for borrowers, the bill ends interest capitalization and origination fees on all loans, which can add thousands of dollars to a borrower's total payments over the life of the loan, targets assistance to struggling and low-income borrowers, allows for automatic recertification of income for IBR plans, limits aggressive federal debt collection amounts that are obtained through wage garnishment or tax offset to no more than the amount the borrower would pay under IBR, replaces the current deferment and forbearance options into one, streamlined "pause payment" process that does not capitalize interest, provides relief to severely delinquent borrowers and those who rehabilitate their loans by automatically enrolling them into the IBR plan, changes the use of the confusing term "master promissory note" to "student loan contract" to improve consumer understanding of the purpose of the document, and improves other loan disclosures and interactive counseling.

Motion to support by Senator Langi; seconded by Senator Gaines. The motion carried with 15 in favor, 0 opposed, and 0 abstaining.

ASCSM BUDGET UPDATE

Finance Director Burrig and Advisor Hamadeh provided an update on the ASCSM Budget through the end of November. Although the Senate has over located funds in some areas, there are some funds that can be moved around. Mr. Hamadeh stated that once the December quarter numbers come in, usually in mid-January, there will be a more thorough budget review and a possible revision to reallocate funds.

FUNDING FOR RETIREMENT GIFT FOR EXECUTIVE VICE CHANCELLOR BLACKWOOD

Mr. Hamadeh explained that the District's Executive Vice Chancellor, Kathy Blackwood, would be retiring this month. EVC Blackwood has always been very supportive of the student government, and this proposal would authorize funding to purchase a retirement gift on behalf of the Associated Students.

Motion to approve allocating \$500.00 from the Hospitality account (5080) to purchase a retirement gift for Executive Vice Chancellor Kathy Blackwood by Senator King; seconded by Vice Chair Paing. The motion carried with 15 in favor, 0 opposed, and 0 abstaining.

FUNDING FOR PURCHASE OF ASCSM WINTER APPAREL

Mr. Hamadeh stated that it has been tradition for the student government to purchase a unique winter piece of branded apparel, such as a jacket or hoodie. The final decision as to what shall be ordered will be left Executive Cabinet.

Motion to approve allocating \$2,500.00 from the Publicity account (5151) for ASCSM Winter Apparel by Senator Nava; seconded by Senator Illini. The motion carried with a vote of 15 in favor, 0 opposed, and 0 abstaining.

FUTURE AGENDA ITEMS

The following items were suggested for a future Senate meeting agenda:

- Winter Retreat Debrief
- District Mixer Debrief

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

Senator King inquired if there was any follow-up regarding an issue involving the Health and Wellness Center that was brought to the Senate. Mr. Hamadeh stated that President Bathai was gathering more information and would be meeting with Vice President of Student Services Kim Lopez to discuss.

Vice President Giari suggested that members of the Senate organize a holiday party.

ADJOURNMENT

Motion to adjourn the meeting at 2:56 p.m. by Senator Young; seconded by Vice Chair Paing. Hearing no objections, the motion carried.

Submitted by,

Fauzi Hamadeh
Student Life and Leadership Assistant

ASCSM Senate Vote Record for Monday, December 3, 2018

	Support: S.3185 Addressing Teachers Shortages Act	Support: S.3584 Addressing Teachers Student Act	Funding for Retirement Loans for Any Blackwood	Funding for Purchase of ASCSM Winter Apparel								
Jose Barajas	Yes	Yes	Yes	Yes								
Max Gaines	Yes	Yes	Yes	Yes								
Nuri Illini	Yes	Yes	Yes	Yes								
Dorian King	Yes	Yes	Yes	Yes								
Stephen Langi	Yes	Yes	Yes	Yes								
Hadifa Dinda Miqailla	Yes	Yes	Yes	Yes								
Enya Nava	Yes	Yes	Yes	Yes								
Spencer (Sitt) Paing	Yes	Yes	Yes	Yes								
Joseph Park	Yes	Yes	Yes	Yes								
Ashley Perrilliat	Yes	Yes	Yes	Yes								
Szymon Ryng	Yes	Yes	Yes	Yes								
Rosemarie Taylor	Yes	Yes	Yes	Yes								
April (Youn) Thu	Yes	Yes	Yes	Yes								
Vitor Viana	Yes	Yes	Yes	Yes								
Andrew Young	Yes	Yes	Yes	Yes								
Georgia Giari*	n/a	n/a	n/a	n/a								
<i>Vote Count</i>	15-0-0	15-0-0	15-0-0	15-0-0								

*only votes in case of a tie
Yes-No-Abstain

Appointments

There is no printed material related to this item.

Legislative Bills

There is no printed material related to this item.

Debrief of ASCSM Events

There is no printed material related to this item.



Funding Proposal

For the meeting of Monday, January 28, 2019

Title of Proposal Black History Month Event Programming

Being Proposed by Gwen Kenny Lead Coordinator Gwen Kenny

Event Date(s) Various

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5050 Ethnic and Cultural Affairs**

DESCRIPTION

In celebration of Black History Month, the Umoja program is planning a series of events throughout the month of February. Planned events include an Opening Event, a Poetry & Spoken Word Event, a Vegan Soul Food Event, and a film series. Expenses will be used to cover the cost of food and promotion of the events.

Item Description	Cost
1. <u>Black History Month Opening Event</u>	<u>\$1,000.00</u>
2. <u>Poetry & Spoken Word Event</u>	<u>\$1,000.00</u>
3. <u>Vegan Soul Food Event</u>	<u>\$1,300.00</u>
4. <u>Film Series</u>	<u>\$400.00</u>
5. <u>Marketing Campaign</u>	<u>\$200.00</u>
Total Funding Request	<u>\$3,900.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Funding Proposal

For the meeting of Monday, January 28, 2019

Title of Proposal Co-Sponsorship of Career Services "Fall in Love with a Major Day"

Being Proposed by Christine Su ^{Lead} Christine Su _{Coordinator}

Event Date(s) Thursday, February 14, 2019

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **5032 College Program Assistance**

DESCRIPTION

Fall in Love with a Major Day will feature alumni talking about how much they now love their jobs, and how they connect to their CSM majors. The event will have a Valentine's Day theme due to the date.

Item Description	Cost
1. Candy for Fall in Love with a Major Day	\$500.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	\$500.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



Funding Proposal

For the meeting of Monday, January 28, 2019

Title of Proposal Funding for ASCSM Washington, DC Advocacy Trip

Being Proposed by Andrew Young Lead Coordinator Aaron Schaefer and Andrew Young

Event Date(s) March 15 through 19, 2019

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account **Student Representation Trust**

DESCRIPTION

To allocate funds to send a delegation to advocate to lawmakers in Washington, DC. Covers the cost of air fare, lodging, meals, and incidentals. Also provides additional funding in case travel is delayed.

Item Description	Cost
1. <u>Washington, DC Advocacy Trip</u>	<u>\$15,000.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Funding Request	<u>\$15,000.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



ASCSM Student Trustee Nominee Election Timeline

Spring 2019

Monday
February 11, 2019

Candidate filing period begins

- Candidate eligibility forms and information packets available in the Center for Student Life.
- Petitions for placement on the ballot may begin to be circulated by candidates.
- No campaigning may take place until after the Mandatory Candidates Meeting.

Friday
March 15, 2015
12:10 pm – 2 pm
Building 12, Room 211

Mandatory Candidates Meeting (attendance is mandatory)

- All candidates must attend this meeting or be subject to disqualification.
- Ballot order will be determined by a drawing.
- Photos for the Sample Ballot will be taken at this meeting.
- Signed petitions are due at this meeting. (Signatures will be checked against College records. Make sure that all signatures are from currently enrolled students.)
- Candidates' 150-word statements must be sent via email no later than 4:30 pm to the Center for Student Life at csmstudentlife@smccd.edu.
- Review of the election process, including the election, campaigning, and posting guidelines.
- Discuss plans for open forum(s), debate(s) or other campaign activities.

Monday
March 18, 2019
8 am

Campaigning begins

- Eligible candidates may not campaign prior to this date/time.
- Any campaigning prior to this day/time shall result in sanctions against a candidate.

Monday
March 18, 2019
1 pm – 2 pm
Building 12, Room 211

Final deadline and Mandatory Candidates Meeting for "Write-In" candidates

- Those who failed to file an eligibility form and ballot petition by the deadline date above will not have their name placed on the ballot. Those who still wish to be considered as a write-in candidate (and have write-in votes counted on their behalf in the election) must file a Candidate Eligibility form in the Center for Student Life and attend the Mandatory Write-In Candidates Meeting on this date.

Tuesday, March 26, 2019
and
Wednesday, March 27, 2019

Election Polls open

- 9 am to 1 pm —Location TBD
Please note: Location may change due to weather or other circumstances
- 5 pm to 6:30 pm —Location: Center for Student Life (Building 12, Room 211)

Thursday, March 28, 2019

Election results posted

- Results will be posted by the Center for Student Life if available and if all campaign materials have been removed from the campus.
- Ballot counting shall take place on Thursday, March 28, 2019. Candidates and other interested parties shall be notified of ballot counting duration.
- This date is subject to change based on availability or other circumstances.



ASCSM General Election Timeline

Spring 2019

Monday
April 8, 2019

Candidate filing period begins

- Candidate eligibility forms and information packets available in the Center for Student Life.
- Petitions for placement on the ballot may begin to be circulated by candidates.
- No campaigning may take place until after the Mandatory Candidates Meeting.

Thursday
April 18, 2019
2:30 pm – 4 pm
Building 12, Room 211

Mandatory Candidates Meeting (attendance is mandatory)

- All candidates must attend this meeting or be subject to disqualification.
- Ballot order shall be determined by a drawing.
- Final Party Affiliation or Interest Group forms are due at this meeting.
- Photos for the Sample Ballot shall be taken at this meeting.
- Signed petitions are due at this meeting. (Signatures will be checked against College records. Make sure that all signatures are from currently enrolled students.)
- Candidates' 150-word statements must be sent via email no later than 4:30 pm to the Center for Student Life at csmstudentlife@smccd.edu.
- Review of the election process, including the election, campaigning, and posting guidelines.
- Discuss plans for open forum(s), debate(s) or other campaign activities.

Monday
April 22, 2019
8 am

Campaigning begins

- Eligible candidates may not campaign prior to this day/time.
- Any campaigning prior to this day/time shall result in sanctions against a candidate.

Monday
April 25, 2019
1 pm – 2 pm
Building 12, Room 211

Final deadline and Mandatory Candidates Meeting for "Write-In" candidates

- Those who failed to file an eligibility form and ballot petition by the deadline date above will not have their name placed on the ballot. Those who still wish to be considered as a write-in candidate (and have write-in votes counted on their behalf in the election) must file a Candidate Eligibility form in the Center for Student Life and attend the Mandatory Write-In Candidates Meeting on this date.

Tuesday, April 30, 2018
through
Thursday, May 2, 2019

Election Polls open

- 9 am to 1 pm – Location: TBD
Please note: Location may change due to weather or other circumstances
- 5 pm to 6:30 pm – Location: Center for Student Life (Building 12, Room 211)

Friday, May 3, 2019 and/or
Monday, May 6, 2019

Election results posted

- Results will be posted by the Center for Student Life if available and if all campaign materials have been removed from the campus.
- Ballot counting shall take place beginning on Friday, May 3, 2019, and may continue into Monday, May 6, 2019. Candidates and other interested parties shall be notified of ballot counting duration.
- This date is subject to change based on availability or other circumstances.

**Establishment of Election Commissions for Spring 2019 Student Trustee
Nominee Election and ASCSM General Election**

There is no printed material related to this item.

Decision Type	Recommendation/Decision/Task	Origination	Review/Discussion/ Coordination	Final Participatory Governance Body	Final Recommendation to College President, Chancellor or/and Board
	Educational Master Plan	IPC	IPC Academic Senate Classified Senate Associated Students Management Council	IPC	IPC
	College Initiatives/Institutional Plans	Institutional Planning Committees (various) Academic Senate Committees (various) Classified Senate Associated Students Mandated Initiatives	IPC Academic Senate Classified Senate Associated Students Management Council	IPC	College President and/or Academic Senate President
	Research Agenda and Priorities	Program Review and Assessment Requests Faculty, Staff, and Administrators District External Entities/Compliance Requirements Grant Support IPC Requests, Cabinet Requests	IPC (information item)	N/A	N/A
	Budget and Long Term Financial Planning	Finance Committee	IPC	IPC	College President
Resource Allocation	Hiring Decisions:				
	Faculty Positions Number of New Faculty Positions	Finance Committee	IPC	IPC	College President**
	Specific Faculty Positions	Program Review Division-level Prioritization	Administrators' Council; Academic Senate President Cabinet	IPC (verifies the governance process)	College President
	Classified Staff Positions (Fund 1 Only)* Classified Structure Replacement Increase in Allocation New Positions	Various Division/Unit Program Review, Division Request, or IPC Request Program Review, Division Request, or IPC Request	Cabinet Cabinet Finance Committee, Cabinet Finance Committee, Administrators' Council	N/A N/A N/A or IPC* IPC	College President College President College President College President
	<i>note: Administration also consults with CSEA on classified staff positions per the CSEA Contract</i>				
	Administrative Positions Administrative Structure Replacement New Position	Various VPI, VPSS Program Review; Innovation Initiatives; Grant Funds	Cabinet, Management Council Cabinet Cabinet, Finance Committee	IPC IPC IPC	College President College President College President
	Equipment and Technology	Program Review Division-level Prioritization College Needs	Administrators Council Cabinet	IPC (verifies the governance process)	College President
	Instructional Materials	Program Review Division-level Prioritization	Administrators Cabinet Finance Committee	IPC (verifies the governance process)	College President
	Facilities Requests	Program Review Safety Committee College Needs	Administrators Cabinet Finance Committee	N/A	College President
	Emergency Requests	Various	Cabinet Finance Committee	N/A	College President
Curriculum and Academic Policies	Routine modifications to programs/courses	Faculty Program Review	Curriculum Committee	Academic Senate (primacy)	Academic Senate President Vice President, Instruction
	Regulatory Changes to Curriculum	Various	Curriculum Committee	Academic Senate (primacy)	Vice President, Instruction Academic Senate President

Decision Type	Recommendation/Decision/Task	Origination	Review/Discussion/ Coordination	Final Participatory Governance Body	Final Recommendation to College President, Chancellor or/and Board
	Program Improvement/Viability (to be revisited)	See PIV process; PIV requests can be generated from variety of sources including Program Review, Academic Senate, Administration, and other sources.	PIV Committee; Curriculum Committee	Academic Senate (primacy)	Academic Senate President College President Vice President, Instruction
	New Academic Programs	Faculty Program Review IPC Administrators Council Various	Curriculum Committee Finance Committee IPC Academic Senate	Academic Senate (primacy)	Academic Senate President College President Vice President, Instruction
	Specific Scheduling Decisions	Dean consults with department faculty (add note regarding AFT contract)	Dean	N/A	Vice President, Instruction Vice President, Student Services
	Academic Policies (CSM)	Academic Senate Curriculum Committee	Academic Senate IPC (for discussion only)	Academic Senate (primacy)	Academic Senate President
	Academic Policies (District)	District Academic Senate District Curriculum Committee	District Academic Senate District Joint VP Council	District Academic Senate	District Academic Senate President
Other	General Policies and Procedures	Various	Various District Participatory Governance Council	Various District Participatory Governance Council	District Chancellor
	Special Circumstances/Expedited Decisions	Cabinet	IPC Academic Senate CSEA (if there is an impact on classified staff)	Various	College President