



Student Senate Minutes (Unapproved)

Monday, October 22, 2018

College Center Building 10, College Heights Conference Room (Room 468)

CALL TO ORDER

The meeting was called to order at 2:16 pm.

ROLL CALL

Members Present: President Mondana Bathai; Vice President Georgia Giari; Finance Director Gabriela Topete Eng Goon; Senators Jose Barajas, John Burrigh, Max Gaines, Nuri Illini, Dorian King, Stephen Langi, Hadifa Dinda Miqailla, Joseph Park, Ashley Perrilliat, Szymon Ryng, Rosemarie Taylor, April (Youn) Thu, and Vitor Viana.

Members Absent: Secretary Jordan Chavez (excused, attending hiring committee meeting); Vice Chair Spencer (Sitt) Paing; Senators Enya Nava and Andrew Young (excused, attending College Assessment Committee meeting).

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager and Fauzi Hamadeh, Student Life and Leadership Assistant.

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Taylor; seconded by Senator Barajas. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the Monday, October 15, 2018, meeting by Senator Park; seconded by Senator Perrilliat. Hearing no objections, the motion carried.

ANNOUNCEMENTS AND HEARING OF THE PUBLIC

Luis Zavala, a new Energy and Education Fellow in the District Office of Facilities Planning and Operations, introduced himself and stated he is interested in working with professors and students groups on campus to more tightly integrate sustainability practices on campus.

REPORTS

President Bathai reported that she had attended a meeting of the Enrollment Caps Committee. The group is looking at establishing enrollment limits for certain classes. The committee is still in the discussion phase of developing an official policy. Input will be sought from the Student Senate on the proposal.

Vice President Giari reported that she had attended the Institutional Planning Committee meeting and that the group had reviewed the draft of the Educational Master Plan. IPC is now asking for feedback from all the campus constituencies. Ms. Giari also attended the District Student Council meeting at Skyline last Friday, during which the group discussed a Get Out the Vote event for the upcoming mid-term elections. In addition, Ms. Giari announced that the Career Awareness Fair will be held this Wednesday, Oct. 24, from 11 am to 2 pm in the Bayview Dining Room (Building 10).

Finance Director Topete Eng Goon announced that this would be her final meeting in the role of Finance Director as she will be sworn in as District Student Trustee at the Board of Trustee's Wednesday, Oct. 24, meeting. Ms. Topete Eng Goon also reported on the DSC meeting last Friday, during which the group discussed the transportation challenges facing

students and the District Chancellor's proposed student hunger initiative. In addition, DSC talked about the upcoming District Mixer, which CSM will be hosting.

On behalf of Vice Chair Paing, Inter Club Council Vice Chair Candela Garciarena reported that ICC had recommended for approval the six club proposals on the Senate's agenda. She urged the Senate to approve these items as the members of felt they are positive events.

Senator Taylor reported that she had attended the Educational Equity Committee meeting. The deadline for the College's Equity Plan has been delayed until the spring. In the meantime, the committee will be reviewing and making recommendations regarding the College's and District's hiring processes to emphasize diversity and equity.

Senator Thu attended the International Education Committee meeting and reported that the College's SEVIS certification has been renewed through 2020. She also reported that the federal government is closely monitoring how long international students stay in the U.S. to ensure that they are not overstaying their visas. Additionally, the committee is working with the ESL and English departments to implement AB 705.

Senator Burrigatt attended the Accreditation Oversight meeting last week and reported that the College is in the process of drafting the Institutional Self-Evaluation Report for submission to the Accrediting Commission for Community and Junior Colleges. The College's site visit, during which a team from ACCJC will verify what is in the ISER, is scheduled for Fall 2019.

Student Life and Leadership Manager Schaefer reminded members of the Senate to help spread the word about ASCSM events. Going forward, Board chairs will make copies of fliers and leave them in the ASCSM Office for distribution. He also encouraged members of the Senate to make announcements about events and activities in their classes.

Student Life and Leadership Assistant Hamadeh reminded the group that today is the last day to register to vote in California to be eligible to vote in the upcoming mid-term elections. Mr. Hamadeh also reminded members of the Senate to be sure to meet with their counselors to update their Student Education Plan in order to receive priority registration for the Spring 2019 semester.

APPOINTMENTS

President Bathai made the following appointments:

- Senator Perrilliat to the Guided Pathways Steering Committee
Motion to approve the appointment by Senator Langi; seconded by Senator Gaines. Hearing no objections, the motion carried.
- Senator Gaines and student-at-large Nicholas Charney to the Advocacy Board
Motion to approve the appointment by Senator King; seconded by Senator Viana. Hearing no objections, the motion carried.

LEGISLATIVE BILLS

None.

DEBRIEF OF ASCSM EVENTS

Grab & Go Event

Senator Thu stated that the event promoting the Grab & Go program went well despite some early setbacks. All the sandwiches and fliers were distributed, and several folks indicated that they would be spreading news about the program via word-of-mouth. Senator Thu also noted that there were A-frames positioned around the campus promoting the Grab & Go program. Finally, Senator Thu extended a thank you to everyone who helped with the event.

Senator Taylor noted anecdotally that there seemed to be an uptick in business at the Bookstore after the event. Student Life and Leadership Manager Schaefer thanked the Senate for working hard to put on the event on such short notice. He stated that the program is a priority for both the College and the District, and encouraged everyone to support the SparkPoint program's official launch event in November. Mr. Schaefer noted that clubs can earn Service Hours for assisting at the kickoff event. Senator Thu noted that volunteers should bring Service Hours Verification Forms with them to the events so they can be signed off on by the person in charge. Vice President Giari also noted that volunteers should be briefed on the nature of the event, their tasks, and how to respond to any questions in order to provide consistent information.

Voter Registration Event

Senator King noted that the location of the event immediately inside the central ring of the College Center Plaza was an effective place to maximize exposure. Senator Taylor noted that there seemed to be a good turnout and that she witnessed quite a few folks completing voter registration cards. Senator Rying reported that 26 people registered to vote on the first day of the event. He also noted that some people were "double-dipping" when it came to pizza on the second day and suggested that the Senate explore a way to address this issue. President Bathai extended thanks to Senators Young, Thu, and Taylor for their efforts to organize the event. President Bathai also recognized Nicholas Charney for taking the initiative to contact the Senate and encourage such an event take place.

FUNDING FOR ASTRONOMY CLUB BANNER

A representative from the Astronomy Club stated that the group is requesting funds to purchase a vinyl banner that will be used at events and activities.

Motion to approve \$200.00 from the Club Assistance/ICC account (#5031) for a banner for the Astronomy Club by Senator Thu; seconded by Senator Perrilliat.

Senator Burrighat asked how the group determined the amount of funding they are requesting. The group stated that they had received a quote from FASTSIGNS in San Mateo. Mr. Schaefer noted that this amount is in line with what vinyl banners usually cost. Senator Langi asked where the banner would be hanging. The club responded that it would be hung from a table or from the wall at events and activities. Senator Rying asked if this funding was only for one banner, and this was confirmed by the club. Senator King suggested that the group explore the possibility of purchasing a branded tablecloth as it would be easier to display on a table than a vinyl banner.

By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carried.

FUNDING FOR ROBOTICS CLUB EQUIPMENT

Due to the absence of a representative from the Robotics Club, this item was tabled until the next meeting.

FUNDING FOR MENTAL HEALTH FAIR MATERIAL

On behalf of the Active Minds Club, a representative from the group stated that the club will be hosting a mental health activity during the annual Fall Health Fair. The activity will help students deal with stress and hopefully dispel some of the stigma around mental illness.

Motion to approve \$202.00 from the Club Assistance/ICC account (#5031) for supplies for the Mental Health Fair for Active Minds by Senator Thu; seconded by Senator Taylor.

Senator Langi asked when the fair would take place. The Active Minds Club representative stated that it would be held Wednesday, Oct. 31, in the Bayview Dining Room (College Center Building 10).

By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carried.

FUNDING FOR ART WORKSHOP

A representative from EOPS Club stated that the group would like to sponsor an art-focused workshop to help students de-stress prior to the start of finals.

Motion to approve \$575.00 from the Club Assistance/ICC account (#5031) for the EOPS Club Art Workshop by Senator Illini; seconded by Senator Langi.

Senator King inquired as to the inclusion of a facilitator fee. The EOPS Club representative clarified that it was supposed to a “facilities fee” in case any clean-up is needed. Mr. Schaefer noted that the Facilities Department may charge extra for events that need special clean-up. Finance Director Topete Eng Goon asked if the event is open to all students, to which the EOPS Club representative responded in the affirmative. Senator Thu asked if the group had decided on dates. The EOPS Club representative stated that the group had not finalized dates because they were working with their advisor to determine a day and time that worked for everyone.

By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carried.

FUNDING FOR DIA DE LOS MUERTOS EVENT

Members of the Puente Latinx Club stated that the group would like to continue the tradition of the annual Dia De Los Muertos event at CSM. The event is an opportunity for the group to share Latino culture and celebrate their ancestors. This year, the club will be partnering with the Puente Cohort to put on the event. In addition, Puente Latinx is working with groups such as Mana and Umoja to integrate their communities into the event. The group is also expanding the event to include dancers and other performers.

Motion to approve \$2,000.00 from the Club Assistance/ICC account (#5031) for the Puente Latinx Dia De Los Muertos event by Senator Barajas; seconded by Senator Thu.

Senator Burrigh asked what time the event would take place. Members of Puente Latinx Club stated that it would be on Thursday, Nov. 1, from 10 am to 2 pm. Senator Taylor asked if the group needed more volunteers to help with the event. The club stated that because they are partnering with the Puente Cohort, and because part of the activity is an assignment for the cohort, they did not need any additional assistance. Vice President Giari inquired as to when the performances would take place. The Puente Latinx Club stated that the schedule is not finalized, but that the performances would most likely take place towards the beginning of the event at 10 am. Senator Burrigh asked if the performance would take place during the entire event, to which the group responded that the performance would only be during the first 30 to 45 minutes of the event. Senator Ryng stated that it might be better to consider having the performances at a time when more students would be out of class. The group noted that the performance would begin with a blessing of the event and pushing it later would nullify the purpose of the blessing. Senator Ryng suggested that the group consider having two performances at different times for more exposure. Senator King asked if the performance would be loud and disrupt classes. Mr. Hamadeh responded that the Center for Student Life will work with the Vice President of Student Services Office to inform the campus community about the event and amplified sound. Finance Director Topete Eng Goon commended the group for building community on campus, educating the campus about their culture, and including other groups in the event. She noted that events like this make a huge academic and cultural contribution to the campus.

By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carried.

FUNDING FOR OPEN MIC NIGHT

A representative from the Creative Writing Club explained that the event would be an opportunity for members of the campus community to share their written works in a spoken word format. The event will take place on Monday, Oct. 29, in the Bayview Dining Room Alcove (College Center Building 10) beginning at 6:30 pm.

Motion to approve \$700.00 from the Club Assistance/ICC account (#5031) for the Creative Writing Club Open Mic night by Senator Ryng; seconded by Senator Taylor.

Senator Burrignt noted that the attended the event last semester and though the poems and short stories shared by students were very well written.

By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carried.

FUNDING FOR MOVIE NIGHT

On behalf of the Cultural Awareness Board, Senator Taylor stated that the group would like to offer a movie night on Wednesday, Oct. 24. The group is planning to show the movie *Freedom Writers*. The Board got started a bit late in the semester, but would like to put on this first event to gain some experience. If it is successful, the group will consider holding a series of movie nights for the rest of this semester and into the spring semester.

Motion to approve \$224.00 from the Ethnic and Cultural Affairs account (#5050) for the Cultural Awareness Movie Night by Senator Perrilliat; seconded by Senator Gaines.

Finance Director Topete Eng Goon asked if there would be an educational component integrated into the event. Senator Taylor stated that the group planned to hold an open discussion with attendees after the movie. Senator Viana asked if the Board had advertised the event. Senator Taylor responded that there are fliers in the ASCSM Office ready to be distributed.

By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carried.

CONFIRMATION OF ASCSM FINANCE DIRECTOR POSITION

President Bathai noted that with Finance Director Topete Eng Goon assuming the office of Student Trustee, the position of Finance Director would be open. President Bathai spoke to several folks interested in the position. After careful consideration and discussions with the executive team, President Bathai decided to nominate Senator Burrignt to the position of Finance Director effective Oct. 24, 2018.

Motion to confirm Senator Burrignt to the position of Finance Director effective Oct. 24, 2018, by Senator Taylor; seconded by Senator Viana.

Senator Burrignt stated that he was honored to be considered for the position. As a Business major, he is looking forward to applying his knowledge to being Finance Director.

By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carried.

ASCSM BUDGET UPDATE

Finance Director Topete Eng Goon provided the Senate with a budget update through the last meeting. Mr. Schaefer noted that allocations are in line with where they should be at this time in the fiscal year. He also stated that the Senate would have the opportunity to reallocate funds as needed in early spring.

ASCSM END-OF-THE-YEAR SCHOLARSHIPS

Hearing no objections, this item was tabled until the next meeting.

ASCSM GOALS 2018-19

On behalf of the Goals and Action Steps Task Force, President Bathai presented a revised set of goals and action steps for the 2018-19 academic year. During the task force's discussion, the group decided to recommend merging two of the original goals that were similar. The task force also recommends adding two new goals. The goals and action steps would be as follows:

Utilize our voices to promote the diversity, equity, and empowerment of all students.

- Consider the perspectives of all groups of students and speak up in committee meetings.

- Focus our events on raising awareness and educating the campus on critical student issues.
- Partner with different resource departments for events.

Ensure effective promotion and execution of ASCSM outreach and events.

- Develop and implement an event checklist.
- Send out a SignUpGenius early.
- Hold strategy meetings before each event.
- Assign shift leaders for each event.
- Create a public relations management team to facilitate social media outreach.
- Talk to our classes and to faculty in different departments.
- Utilize bulletins across the campus and our social media to post promotional materials.

Enhance communication among members of the Senate and the Boards.

- Encourage other Senators to participate in board events.
- Speak up during meetings and be open to different ideas.

Provide greater support and assistance to clubs in planning, executing, and promoting events.

- Hand out an event planning checklist at club officer workshops.
- Encourage clubs to bring a flyer or promotional items when presenting to Senate.
- Encourage other Senators to attend and volunteer at club events.
- Encourage clubs to use the prep room.

Explore and implement ways to enhance Senate cohesion.

- Randomized seating at Senate meetings.
- Hold social outings.
- Encourage Senators to use the Senate Office more often.

Motion to approve the ASCSM Goals and Action Steps for 2018-19 as presented by Senator Perrilliat; seconded by Senator King.

President Bathai asked for feedback on the proposed goals. In particular, she asked if members of the Senate would commit themselves to engaging in social outings in order to create more cohesion amongst the group. Members indicated that they would commit to this goal, and several highlighted the connections that have already been made in the Senate. Mr. Schaefer asked that the Senate consider adding an action step under “Empower and implement ways to enhance Senate cohesion” that speaks to members of the Senate providing academic support to each other. Mr. Schaefer pointed out that he considers the Senate an informal learning community and that the support through study groups, tutoring, and other academic scaffolding that takes place is important. The Senate agreed to add the following action step: “Make an effort to rely on each other for personal academic support.”

By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carried.

FUTURE AGENDA ITEMS

The following items were suggested for a future Senate meeting agenda:

- End of Year Scholarships
- Robotics Club Equipment
- Presentation by CSM Library
- Review of Educational Master Plan
- Chancellor’s Meal Plan
- District Mixer Funding
- Review of Revisions to District Policies
- Get Out the Vote Event Funding

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

Mr. Schaefer announced that President Bathai will be making her first report on behalf of ASCSM to the Board of Trustees at their Wednesday, Oct. 24, meeting. The meeting will be at 6 pm at the District Office, right across the street from CSM. He encouraged members of the Senate to attend the meeting to support President Bathai. Mr. Schaefer also pointed out that Ms. Topete Eng Goon will be sworn in as Student Trustee at the same meeting.

ADJOURNMENT

Motion to adjourn the meeting at 3:45 pm by Senator Thu; seconded by Senator Illini. Hearing no objections, the motion carried.

Submitted by,

Fauzi Hamadeh
Student Life and Leadership Assistant