



Student Senate Regular Meeting Agenda

Monday, July 24, 2017, 2:15 pm

College Center Building 10, College Heights Conference Room (Room 468)

The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of the Minutes of Prior Meeting(s)**
- V. Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**
At this time, members of the public may address the Senate on non-Agenda items.
- VI. Reports**
 - a. Officers**

i. President	Colby Riley
ii. Vice President	Katrina Relos
iii. Finance Director	<i>vacant</i>
iv. Vice Chair	<i>vacant</i>
v. Commissioner of Publicity	<i>vacant</i>
vi. Secretary	<i>vacant</i>
 - b. Senators**
Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.
 - c. Advisors**
 - i. Aaron Schaefer, Student Life and Leadership Manager
 - ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- VII. Unfinished Business: Action, Discussion, and Information Items**
 - a. Appointments – President Riley**
The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.
 - i. Finance Director**
 - b. Legislative Bills – Advocacy Board Chair**
The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.

VIII. New Business: Action, Discussion, and Information Items

a. Election of Senate Vice Chair

Nominations shall be opened and an election for the position of Senate Vice Chair shall take place; possible action to take place.

b. Funding and Discussion for Fall 2017 Welcome Week

The Senate shall discuss and consider plans and funding for the Fall 2017 Welcome Week event; possible action to take place.

c. Debrief of Summer Event

The Senate shall review, discuss, and provide feedback regarding the recent summer event; no action to take place.

d. Welcome Day Training

The Senate shall undergo the hosts training for the upcoming Welcome Day event; no action to take place.

IX. Future Agenda Items

At this time, members of the Senate may suggest agenda items for consideration for future meetings.

X. Final Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

At this time, members of the Senate and members of the public may voice any concluding comments.

XI. Adjournment



Student Senate Minutes (Unapproved)

Monday, July 10, 2017, 2:15 p.m.

College Center Building 10, College Heights Conference Room (Room 468)

CALL TO ORDER

The meeting was called to order at 2:21 p.m.

ROLL CALL

Members Present: President Colby Riley; Vice President Katrina Relos; Senators Jose Barajas, Jordan Chavez, Natalia Gomez Torres, Mark Hesel, Effy (Wenfei) Li, Claire (Lingfang) Liu, Farid Qobti, Karan Soni, Vivian (Qingyang) Xu.

Members on Leave: Senators Fatima Briones, Jose Herrera, Andreas Langenbacher, Mandy (Yaxuan) Wang.

Members Absent: Senators Yimin Li, Aaron Meneses, Spencer (Sitt) Paing.

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant.

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Qobti; seconded by Senator Gomez Torres. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the Monday, June 19, 2017, meeting by Senator Chavez; seconded by Senator Liu. Hearing no objections, the motion carried.

ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

REPORTS

President Riley welcomed members and expressed his hope that everyone's summer is going well.

Vice President Relos thanked everyone for attending this second meeting of the summer session. As Ms. Relos pointed out, last summer holding summer meetings was a challenge, so she is grateful that everyone was able to be at the meeting.

Student Life and Leadership Manager Schaefer expressed his pleasure at seeing everyone at the meeting. Mr. Schaefer informed the group that Jennifer Hughes has retired as CSM's Vice President of Student Services. Kim Lopez, who has been serving as VPSS at Cañada College, has taken over as CSM's new VPSS. Vice President Lopez will be meeting with President Riley and Vice President Relos over the summer and the full Senate in the fall. Mr. Schaefer and Mr. Hamadeh had a meeting with Vice President Lopez earlier in the day, and they both expressed their positive impression of Ms. Lopez and her eagerness to work with the students. Mr. Schaefer announced that the retreat dates are once again in flux because the retreat site was accidentally double-booked. We will be working to finalize a new site and ideally will be keeping the same dates. If the retreat dates do have to change, we will try to keep them to Sunday, Aug. 13, through Tuesday, Aug. 15. If any students are interested in joining any of the A.S. boards, please ask them to contact Mr. Hamadeh so we may be invite them to the retreat. Finally, Mr. Schaefer stated that the ASCSM Office in Building 12 is

now available for use. If anyone wishes to reserve a locker, please speak with Mr. Hamadeh. Keys are not yet available, but the Center for Student Life is working to have them ready before the start of the fall semester.

Student Life and Leadership Assistant Hamadeh confirmed that members of the Senate are receiving email messages sent to the list-serve. Mr. Hamadeh reminded members to check their emails at least once a day in order to keep up with any announcements.

ASCSM BUDGET FOR 2017/18, STAGE 1.0

Hearing no objections, this item was tabled until the next meeting.

ESTABLISHMENT OF TASK FORCE TO DEVELOP ASCSM GOALS FOR 2017/18

Mr. Schaefer explained that normally the Executive Cabinet would meet to develop a set of goals to present to the Senate. However, since there are currently only two members of the Executive Cabinet, Mr. Schaefer is recommending that the Senate establish a task force to take on this job. President Riley, Vice President Relos, and Senators Chavez and Soni volunteered to serve on the task force, with President Riley serving as Chair.

Motion to approve establishment of the goals task force with the above outlined membership by Senator Chavez; seconded by Senator Barajas. Hearing no objections, the motion carried.

FUNDING FOR ASCSM SUMMER EVENT

Each summer, the A.S. holds a small event to promote the student government and enhance the college experience for summer students. This event usually takes the form of providing free ice cream and refreshments. In order to plan this event, there will be a small task force to finalize the details. All members of the Senate should plan to volunteer to help on the day of the event. Vice President Relos and Senators Barajas and Chavez volunteered to serve on the task force.

Motion to approve \$500.00 from the Programs account (#5150) and establish a planning task force with the above outlined membership for the ASCSM Summer Event by Senator Gomez Torres; seconded by Senator Qobti. With a vote of 9 in favor, 0 opposed, and 0 abstaining, the motion carried.

FUNDING FOR ASCSM APPAREL

Mr. Schaefer explained that periodically the Senate needs replenishes its stock of generic apparel, such as T-shirts and polo shirts. On behalf of the Senate, the Center for Student Life distributes T-shirts to members of the Senate and the boards, while the polo shirts are only for members of the Senate. It has been a few years since there has been a replenishment of these items.

Motion to approve \$5,000.00 from the Publicity account (#5151) to purchase ASCSM apparel by Senator Soni; seconded by Senator Liu. With a vote of 9 in favor, 0 opposed, and 0 abstaining, the motion carried.

REVIEW OF ASCSM OFFICE RULES AND GUIDELINES

Mr. Schaefer reviewed the rules and guidelines that govern use of the ASCSM Office in Building 12. Mr. Schaefer said that a second review will be held after the start of the semester for those members who are not present today. If any member of the Senate has suggestions for changes or additions, they should contact President Riley or Vice President Relos so that the Executive Cabinet may discuss the proposed changes and potentially bring them to the Senate.

REVIEW OF THE RALPH M. BROWN ACT AND PARLIAMENTARY PROCEDURE

Mr. Schaefer and Mr. Hamadeh provided an overview and highlighted the important portions of the Ralph M. Brown Act and parliamentary procedure. In particular, the group reviewed the requirements for agenda posting, open meetings, and the implantation of Robert's Rules of Order.

FUTURE AGENDA ITEMS

The following items were recommended for the next ASCSM Senate meeting:

- ASCSM Budget for 2017-2018, Stage 1.0
- Summer Event Debrief
- Welcome Day Training
- Welcome Week for Fall 2017

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

Mr. Hamadeh informed the Senate that there has been a delay on the start of construction on Building 17. Construction will now mostly likely not begin until December 2017 instead of August. This means that the temporary relocation of Student Life and ASCSM will likely last longer than a year.

Mr. Schaefer announced that the College's annual Welcome Day event will take place on Thursday, Aug. 10. This is an opportunity for members of the Senate to promote the A.S. and encourage new students to get involved. Mr. Schaefer urged members to sign up as hosts for the event. Club members may also earn service hours, and the Center for Student Life will be extending the opportunity for clubs with outstanding service hours from Spring 2017 to make up those hours at Welcome Day.

ADJOURNMENT

Motion to adjourn at 3:36 p.m. by Senator Qobti; seconded by Senator Helsel. Hearing no objections, the motion carried.

Submitted by,

Fauzi Hamadeh
Student Life and Leadership Assistant

ASC SM Senate - Vote Record for Monday, July 10, 2017

	Funding for ASCSM Apparel										Funding for Summer 2017 Event	
	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Jose De Jesus Barajas	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Jordan Chavez	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Natalia Gomez Torres	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Mark Halse	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Wenfei Li	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Yimin Li	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent
Claire Li	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Aaron Meneses	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent
Spencer Paing	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent
Farid Qobti	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Karan Soni	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Vivian Xu	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Katrina Relos*	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	9-0-0	9-0-0	9-0-0	9-0-0	9-0-0	9-0-0	9-0-0	9-0-0	9-0-0	9-0-0	9-0-0	9-0-0

* only votes in case of a tie
 Yes-No-Abstain

Appointments

There is no printed material related to this item.

Legislative Bills

There is no printed material related to this item.

Election of Senate Vice Chair

There is no printed material related to this item.



ASCSM Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, July 24, 2017

Title of Proposal Funding and Discussion for Fall 2017 Welcome Week

Being Proposed by President Riley Lead Coordinator TBD

Event Date(s) if applicable TBD

Forwarded to the Student Senate by:

- Executive Cabinet
 Advocacy
 Cultural Awareness
 Programming
 ICC
 Other

ASCSM Account Number/Name 5150 Programs

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Each semester, the Associated Students sponsor a welcome back event for students. This event usually includes games, free food, and giveaways. This proposal will provide funding for the Fall 2017 Welcome Week event. The Senate may decide dates and may establish a task force to plan the details of the event.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Fall 2017 Welcome Week Event</u>	<u>\$8,000.00</u>
2. _____	
3. _____	
4. _____	
5. _____	
Total Costs	<u>\$8,000.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

Debrief of Summer Event

There is no printed material related to this item.

Welcome Day Training

Material related to this item will be distributed at the meeting.