



Associated Students of College of San Mateo

Student Senate Regular Meeting Agenda

Monday, February 5, 2018, 2:15 p.m.

College Center Building 10, College Heights Conference Room (Room 468)

The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.

I. Call to Order

II. Roll Call

III. Approval of the Agenda

IV. Approval of the Minutes of Prior Meeting(s)

V. Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

At this time, members of the public may address the Senate on non-Agenda items.

VI. Reports

a. Officers

i. President	Colby Riley
ii. Vice President	Katrina Relos
iii. Finance Director	<i>vacant</i>
iv. Vice Chair	Spencer (Sitt) Paing
v. Commissioner of Publicity	<i>vacant</i>
vi. Secretary	Jordan Chavez

b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.

c. CSM Administration

- i. Michael Claire, CSM President
- ii. Kim Lopez, CSM Vice President of Student Services

d. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant

VII. Unfinished Business: Action, Discussion, and Information Items

a. Appointments – President Riley

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.

b. Legislative Bills – Advocacy Board Chair Topete Eng Goon

The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.

VIII. New Business: Action, Discussion, and Information Items

a. Funding for 31st Art & Science Presentation by Professor Mohsen Janatpour

The Senate shall discuss and consider funding CSM's 31st art and science presentation, including a lecture component, art exhibition, and telescope viewing to enrich students' connection between art and science; possible action to take place.

b. Funding for Spring 2018 Club Fair

The Senate shall discuss and consider funding this semester's Club Fair, which will take place on Wednesday, February 14th, and Thursday, February 15th; possible action to take place.

c. Additional Funding for Washington, D.C. Trip by Advocacy Board

The Senate shall discuss and consider funding the Advocacy Board's annual trip to Washington, D.C. for advocacy work and other educational activities; possible action to take place.

d. Discussion of Commencement Ceremony

The Senate shall discuss and consider possible features or improvements to be included in future Commencement ceremonies; no action to take place.

e. Campus Syllabus Statement on Equity

The Senate shall discuss and consider adopting a statement on equity that may potentially be incorporated into the syllabi of courses taught at CSM; possible action to take place.

f. Expansion of ASCSM Outreach and Accountability

The Senate shall discuss and consider ways to broaden ASCSM's on-campus presence, as well as methods of expanding participation within the Senate; possible action to take place.

g. Debrief of Spring 2018 Reboot Week Event

The Senate shall discuss and review the recent Spring 2018 Reboot Week event, held on Tuesday, January 23rd, and Wednesday, January 24th; no action to take place.

IX. Future Agenda Items

At this time, members of the Senate may suggest agenda items for consideration for future meetings.

X. Final Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

At this time, members of the Senate and members of the public may voice any concluding comments.

XI. Adjournment



Student Senate Minutes (Unapproved)

Monday, January 22, 2018, 2:17 p.m.

College Center Building 10, College Heights Conference Room (Room 468)

CALL TO ORDER

The meeting was called to order at 2:17 p.m.

ROLL CALL

Members Present: President Colby Riley, Vice President Katrina Relos, Vice Chair Spencer (Sitt) Paing, Commissioner of Publicity Natalia Gomez Torres, Secretary Jordan Chavez; Senators Jose Barajas, Mondana Bathai, Fatima Briones, Andreas Langenbacher, Yimin Li, Claire (Linfang) Liu, Aaron Meneses, Farid Qobti, April (Youn) Thu, Gabriela Topete Eng Goon, & Mandy (Yaxuan) Wang.

Members Absent: Senator Fatima Briones.

Advisors Present: Aaron Schaefer, Student Life and Leadership Assistant; Fauzi Hamadeh, Student Life and Leadership Assistant.

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Topete Eng Goon; seconded by Senator Bathai. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the Monday, December 4, 2017 meeting by Senator Barajas; seconded by Senator Bathai. Hearing no objections, the motion carried.

ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

REPORTS

President Riley expressed that he was happy to see everybody and hoped that everyone enjoyed their winter recess; he indicated that he looked forward to starting off the spring semester right. Mr. Riley recalled his attendance of the recent Institutional Planning Committee meeting, stating that the college planned on undertaking an “educational master plan;” this plan by Accreditation Office encompassed numerous aspects of the campus. Information has been forwarded to various on-campus groups for feedback and recommendations.

Vice President Relos conveyed her excitement for the spring semester and hoped that fellow Senate members had a pleasant break from classes.

Vice Chair Paing hoped that everyone was doing well, and asked members to encourage clubs to request funding.

Secretary Chavez told the Board Chairs that, should their Vice Chairs need help with their minutes, they could contact him. He also recounted that Sustainability Committee had initiated planning for this year’s Earth Week; the theme this year would entail careers within the field of sustainability. The committee also planned on conducting a waste audit, as well as an office E-waste drive. Mr. Chavez hoped that ASCSM and the Center for Student Life could partake in that drive, as well as other sustainability opportunities.

Senator Topete Eng Goon also attended last week's Institutional Planning Committee, reporting that Cañada College's basketball team was currently training and practicing on CSM's campus. CSM President Mike Claire began seeking out a coach for the school's possible men's basketball team, as well.

Senator Bathai detailed the professional development days that took place earlier this month and her attendance of the panel on textbooks, as well as the one on the honors program; she revealed that student participation during future flex days had yet to be determined. Ms. Bathai reminded the Senate that Reboot Week was this week, on Tuesday and Wednesday; the event would entail food and games for both days, as well as an evening event on Tuesday only. She insisted that members sign up to help out during the event.

Student Life and Leadership Manager Schaefer welcomed the Senate back to school, noting that, as usual, a few members of the Senate and boards had stepped down from their positions; as a result, there were a few vacancies for Senators and the Finance Director position. Mr. Schaefer stressed that, because of this, it was crucial for ASCSM to begin recruiting for the three boards, as well as for clubs, during Reboot Week; he highlighted that, last semester, there were a total of 44 active clubs on campus. In the future, Advisor Schaefer remarked, members should start thinking of whether or not they will run for office in the ASCSM General Election. He also thanked those who attended the recent winter leadership retreat in Los Angeles.

Student Life and Leadership Assistant Hamadeh reminded members that, if they needed to be reimbursed for expenses made during the retreat, they had to submit check request forms to the Center for Student Life as soon as possible. Mr. Hamadeh told students that should ensure that their enrollment in classes was settled for this semester, reminding them of the six-units-at-CSM requirement and 50% completion rate mandated for Senate membership. Advisor Hamadeh announced that clubs could turn in their Spring 2018 paperwork to the Student Life Center, and that the first Inter Club Council meeting would take place on Wednesday, January 31st, at 1:30 p.m.

APPOINTMENTS

President Riley made the following appointments:

Aaron Meneses, Ashley Perrilliat, & Rosemarie Taylor to Programming Board

Motion to approve the appointments by Senator Bathai; seconded by Senator Topete Eng Goon. Hearing no objections, the motion carried.

April (Youn) Thu to the Senate

Motion to approve the appointment by Senator Bathai; seconded by Senator Langenbacher. By a vote of 11 in favor, 0 opposed, and 0 abstaining, the motion carried.

Members of the Senate lauded Ms. Thu for her exemplary work for Programming Board, as well as her leadership within the Southeast Asia Culture Club.

LEGISLATIVE BILLS

None.

SPRING 2018 REBOOT WEEK EVENT

Senator Bathai reiterated her point on volunteering for the event, also telling the Senate that contracts for games were still being negotiated, and would be confirmed at some point later that afternoon. On Tuesday, sandwiches will be served and video/arcade games and a photo booth will be presented to the students; for Tuesday evening, cupcakes and hot drinks will be served to nighttime students. On Wednesday, Cream will be handing out ice cream sandwiches, and casino games will be set up for the students.

ADDITIONAL FUNDING FOR SPRING 2018 REBOOT WEEK

Additional funding for the Spring 2018 Reboot Week event will cover food and other supplies for the nighttime component of Tuesday; a variety cupcakes from Susie Cakes will be distributed to students during the event.

A total of \$3,000.00 from the 5150 Programs account was proposed to cover the purchase of supplies and food for the Reboot Week event.

Motion to approve \$3,000.00 to fund additional food and supplies for the Reboot Week event by Senator Topete Eng Goon; seconded by Senator Meneses. By a vote of 12 in favor, 0 opposed, and 0 abstaining, the motion carried.

FUNDING FOR CSM TRANSFER TRIBUTE CEREMONY

At the end of each spring semester, CSM holds a ceremony honoring those who will be transferring from the college to a four-year university. This event is particularly for students who will not transfer with an AA or AS degree; the subsequent Commencement Ceremony will officially recognize those who have received such degrees. During the Transfer Tribute event, several speeches will be conducted and refreshments will be served. This year, the Transfer Tribute will take place the Thursday before Commencement, May 24th, from 4:00 p.m. to 6:30 p.m.

A total of \$5,000.00 from the 5032 College Program Assistance account was proposed to cover the purchase of various food and supplies for the Transfer Tribute event.

Motion to approve \$5,000.00 to fund the purchase of refreshments and other supplies for the Transfer Tribute ceremony by Senator Qobti; seconded by Senator Meneses. By a vote of 12 in favor, 0 opposed, and 0 abstaining, the motion carried.

FUNDING FOR ATTENDANCE AT NSLDC PRIDE CONFERENCE

To broaden the variety of experiences and opportunities for leadership development, more and more students have attended different leadership conferences. This semester, four students will be able to participate in the National Student Leadership Diversity Convention's Pride Conference in Chicago; this conference will entail interactive workshops, keynote presentations, and discussions geared towards the issues and empowerment of the LGBTQIA+ community. Leaders will learn new skills and methods of promoting diversity, inclusion, and anti-prejudice against those who identify with the LGBTQIA+ community. Applications for members of the Senate who would like to attend the conference will be due by Friday, January 26th, at 12:00 p.m.; other student leaders on campus who might not be part of ASCSM will also have the opportunity to apply.

A total of \$8,245.00 from the 5033 Conferences account was proposed to cover conference registration (of four students and one advisor), lodging, airfare, meals, and other necessities.

Motion to approve \$8,245.00 to fund attendance at the NSLDC Pride Conference in Chicago by Senator Meneses; seconded by Senator Wang. By a vote of 12 in favor, 0 opposed, and 0 abstaining, the motion carried.

FUNDING FOR ASCSM SUMMER LEADERSHIP RETREAT

Each year, ASCSM holds a summer retreat for members of the Senate before the academic year begins; typically, this retreat is held towards the end of summer break, during mid-August. The retreat entails a variety of workshops, activities, and presentations that will prepare ASCSM members to be the leaders they were appointed or elected to be. Currently, a location and set of dates have yet to be determined; because retreat sites tend to get booked early, however, it was imperative to acquiring funds early in the semester.

A total of \$9,000.00 from the 5033 Conferences account was proposed to cover the costs of the retreat site, lodging, travel, food, supplies, and other necessities for the trip.

Motion to approve \$9,000.00 to fund the ASCSM Summer 2018 Retreat by Senator Barajas; seconded by Senator Liu. By a vote of 12 in favor, 0 opposed, and 0 abstaining, the motion carried.

FUTURE AGENDA ITEMS

- Funding for 31st Art & Science Presentation by Professor Mohsen Janatpour
- Funding for Spring 2018 Club Fair
- Campus Syllabus Statement on Equity
- Debrief of Spring 2018 Reboot Week Event
- Expansion of Regular ASCSM Outreach

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

Advisor Schaefer reminded everyone to sign up and help out during the Reboot Week event, noting its importance to recruitment.

ADJOURNMENT

Motion to adjourn the meeting at 3:18 p.m. by Senator Barajas; seconded by Senator Topete Eng Goon. Hearing no objections, the motion carried.

Submitted by,

Jordan Chavez
ASCSM Secretary

ASCSM Senate Vote Record for Monday, January 22, 2018

	Approval of Appointing April (Youn) Thu to Senate	Additional Funding for 2018 Reboot Week	Funding for CSM Transfer Ceremony	Funding for Attendance at NSLDC Pride Conference	Summer Leadership Retreat	Nominee Election Timeline	Approval of Student Trustee Election Timeline	Approval of ASCSM General				
Jose De Jesus Barajas	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
Mondana Bathai	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
Fatima Briones	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent				
Natalia Gomez Torres	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
Andreas Langenbacher	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
Yimin Li	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
Claire (Linfang) Liu	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
Aaron Meneses	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
Spencer (Sitt) Paing	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
Farid Qobti	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
Gaby Topete Eng Goon	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
April (Youn) Thu	—	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
Mandy (Yaxuan) Wang	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
Katrina Relos*	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A				
<i>Vote Count</i>	11-0-0	12-0-0	12-0-0	12-0-0	12-0-0	12-0-0	12-0-0	12-0-0				

*only votes in case of a tie
Yes-No-Abstain

Appointments

There is no printed material related to this item.

Legislative Bills

There is no printed material related to this item.



ASCSM Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, February 5, 2018

Title of Proposal 31st Art & Science Lecture: Evolution of Symvisio: From Form to Feeling

Being Proposed by Prof. Mohsen Janatpour ^{Lead} Prof. Mohsen Janatpour _{Coordinator}

Event Date(s) if applicable April 20, 2018

Forwarded to the Student Senate by:

- Executive Cabinet
 Advocacy
 Cultural Awareness
 Programming
 ICC
 Other

ASCSM Account Number/Name 5032 College Program Assistance

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

This is the 31th presentation of this event, which is held in the CSM theater and is open to the students and the community free of charge. It involves a lecture, art exhibition and the observation of the sky through the telescopes set up by the Theatre, connecting art and science. It is designed to encourage students of every discipline to enrich their education by courses and activities in both science and art. This event will promote the image of CSM as an academic institution, which is beneficial to the students that graduate or transfer from CSM. In the past ASCSM has cosponsored this event by providing funds and manpower publicity and a reception after the event. Last few years' receptions, which were completely funded and run by Associate Students Senate volunteers, have been such a success that students are still talking about them. The college underwrites the cost for theater rental and Math/Science Division will pay pen TV adds, and truck rentals. I would like to ask Associated Students Senate to cosponsor this event by funding the reception for this event.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Funding for Art & Science Lecture Reception</u>	<u>\$700.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Costs	<u>\$700.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



ASCSM Senate/ICC Proposal Form

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For the meeting of Monday, February 5, 2018

Title of Proposal Funding for Spring 2018 Club Fair

Being Proposed by Spencer Paing Lead Spencer Paing & Fauzi Hamadeh
Coordinator

Event Date(s) if applicable Wednesday, Feb. 14, and Thursday, Feb. 15

Forwarded to the Student Senate by:

- Executive Cabinet
 Advocacy
 Cultural Awareness
 Programming
 ICC
 Other

ASCSM Account Number/Name **Club Account Reserve**

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

To fund setup costs and food (pizza) for the Spring 2018 Club Fair.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Spring 2018 Club Fair</u>	<u>\$1,100.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Costs	<u>\$1,100.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



ASCSM Senate/ICC Proposal Form

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For the meeting of Monday, February 5, 2018

Title of Proposal Additional Funding for Washington, D.C. Trip by Advocacy Board

Being Proposed by Advocacy Board Lead Coordinator Senator Topete Eng Goon & Advisor Schaefer

Event Date(s) if applicable _____

Forwarded to the Student Senate by:

- Executive Cabinet Advocacy Cultural Awareness Programming ICC Other

ASCSM Account Number/Name Student Representation Fee Trust

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Funding to take an additional person to Washington, D.C.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Funds for additional attendee</u>	<u>\$2,500.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Costs	<u>\$2,500.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

Discussion on Commencement Ceremony

There is no printed material related to this item.

Campus Syllabus Statement on Equity

There is no printed material related to this item.

Expansion of ASCSM Outreach and Accountability

There is no printed material related to this item.

Debrief of Spring 2018 Reboot Week Event

There is no printed material related to this item.

Debrief of District Student Council Mixer

There is no printed material related to this item.