



Associated Students of College of San Mateo

## Student Senate Regular Meeting Agenda

Monday, January 22, 2018, 2:15 p.m.

College Center Building 10, College Heights Conference Room (Room 468)

*The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.*

### **I. Call to Order**

### **II. Roll Call**

### **III. Approval of the Agenda**

### **IV. Approval of the Minutes of Prior Meeting(s)**

### **V. Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

At this time, members of the public may address the Senate on non-Agenda items.

### **VI. Reports**

#### **a. Officers**

i. President	Colby Riley
ii. Vice President	Katrina Relos
iii. Finance Director	<i>vacant</i>
iv. Vice Chair	Spencer (Sitt) Paing
v. Commissioner of Publicity	Natalia Gomez Torres
vi. Secretary	Jordan Chavez

#### **b. Senators**

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.

#### **c. CSM Administration**

- i. Michael Claire, CSM President
- ii. Kim Lopez, CSM Vice President of Student Services

#### **d. Advisors**

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant

### **VII. Unfinished Business: Action, Discussion, and Information Items**

#### **a. Appointments – President Riley**

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.

#### **b. Legislative Bills – Advocacy Board Chair Topete Eng Goon**

The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.

### **VIII. New Business: Action, Discussion, and Information Items**

#### **a. Spring 2018 Reboot Week Update**

The Senate shall discuss and review plans for Programming Board's Spring 2018 Reboot Week, to be held from Tuesday, January 23<sup>rd</sup>, to Thursday, January 25<sup>th</sup>; no action to take place.

#### **b. Funding for Nighttime Reboot Week by Programming Board**

The Senate shall discuss and consider additional funding for Spring 2018 Reboot Week's nighttime component; possible action to take place.

#### **c. Funding for CSM Transfer Tribute Ceremony**

The Senate shall discuss and consider funding this spring's Transfer Tribute, honoring transfer students that will not partake in the subsequent Commencement Ceremony; possible action to take place.

#### **d. Funding for Attendance at NSLC Pride Conference**

The Senate shall discuss and consider funding several representatives' attendance at the National Student Leadership Conference's LGBTQ+ summit in Chicago, IL, from April 6<sup>th</sup> to April 8<sup>th</sup>; possible action to take place.

#### **e. Funding for ASCSM Summer Leadership Retreat**

The Senate shall discuss and consider funding this summer's ASCSM leadership retreat; possible action to take place.

#### **f. CSM Student Trustee Nominee Election Timeline**

The Senate shall review and discuss the timeline concerning the election of CSM's nominee for the SMCCD's Student Trustee position; possible action to take place.

#### **g. ASCSM General Election Timeline**

The Senate shall review and discuss the timeline for this spring's upcoming ASCSM General Election; possible action to take place.

#### **h. Formation of ASCSM Election Commission**

The Senate shall discuss and initiate the formation of this year's ASCSM Election Commission, responsible for facilitating and overseeing ASCSM elections; possible action to take place.

#### **i. Debrief of ASCSM Winter Leadership Retreat**

The Senate shall discuss and reflect on the recent ASCSM winter leadership retreat, considering possible activities or events that will emulate what was learned during the trip; no action to take place.

### **IX. Future Agenda Items**

At this time, members of the Senate may suggest agenda items for consideration for future meetings.

### **X. Final Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

At this time, members of the Senate and members of the public may voice any concluding comments.

### **XI. Adjournment**



Associated Students of College of San Mateo

## Student Senate Minutes (Unapproved)

Monday, December 4, 2017, 2:24 p.m.

College Center Building 10, College Heights Conference Room (Room 468)

### CALL TO ORDER

The meeting was called to order at 2:24 p.m.

### ROLL CALL

Members Present: Vice President Katrina Relos; Vice Chair Spencer (Sitt) Paing; Commissioner of Publicity Natalia Gomez Torres; Secretary Jordan Chavez; Senators Jose Barajas, Mondana Bathai, Fatima Briones, Andreas Langenbacher, Effy Li, Yimin Li, Claire (Linfang) Liu, Aaron Meneses, Farid Qobti, Gabriela Topete Eng Goon, Mandy (Yaxuan) Wang, & Vivian (Qingyan) Xu.

Members Absent: President Colby Riley & Finance Director Mark Helsel.

Advisors Present: Aaron Schaefer, Student Life and Leadership Assistant; Fauzi Hamadeh, Student Life and Leadership Assistant.

### APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Topete Eng Goon; seconded by Senator Liu. Hearing no objections, the motion carried.

### APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the Monday, November 27, 2017, meeting Commissioner of Publicity Gomez Torres; seconded by Senator Briones. Hearing no objections, the motion carried.

### ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

### REPORTS

Vice President Relos encouraged everyone to come out and attend/volunteer for Programming Board's Relaxation Week and Nighttime Treat event; she also congratulated members on successfully getting through their first semester of the year.

Commissioner of Publicity Gomez Torres requested that members share the week's events via social media as she posts them.

Secretary Chavez reiterated Ms. Relos's point, also hoping that more members would get involved with preparation before events.

Senator Topete Eng Goon recalled her attendance of the recent College Assessment Committee meeting; she indicated that a student-led focus group was working on discerning the real-life applications of what is taught on campus. Ms. Topete Eng Goon, who had also attended the previous week's Institutional Planning Committee meeting, noted that a task force for the initiative on textbook would present on January 11<sup>th</sup>'s flex day; in the future, CSM may be able to offer more affordable options for textbooks, as well as an online feature that would convey whether or not textbook costs were required for a particular class.

Senator Bathai pointed out that, although the upcoming flex day would take place during the ASCSM winter leadership

retreat, student volunteers were still being sought out; she asked members to contact herself or President Riley if they knew anyone interested in volunteering. Volunteers will be provided with food for the day, compensation for their service, and a letter of recommendation from a faculty member. Ms. Bathai insisted that Senators sign up for the Relaxation Week event, as well as the Nighttime Treat event, each event being held up until Thursday of that week.

Student Life and Leadership Manager Schaefer commended the Senate for their efforts during the first semester; he stated that, early on next semester, the Senate would have to review their performance and devise ways they could improve as a group. Mr. Schaefer instructed members who planned on attending the upcoming winter leadership to provide Advisor Hamadeh with their legal name and birthday; he stated that if they had sudden changes of plans that would affect their attendance of the retreat, they needed to be communicated as soon as possible. Advisor Schaefer announced that the Center for Student Life would be closed beginning December 20<sup>th</sup>, and would not reopen until January 12<sup>th</sup>; thus, members needed to take any of their belongings out of the office if they needed them during the break. Lastly, Mr. Schaefer told the Senate to show their support of ASCSM's last events of the semester, particularly the gingerbread house contest.

Student Life and Leadership Assistant Hamadeh reported that next semester's first Senate meeting would take place on Monday, January 22<sup>nd</sup>, at 2:15 p.m.

## **APPOINTMENTS**

None.

## **LEGISLATIVE BILLS**

On behalf of the Advocacy Board, Senator and Advocacy Board Chair Topete Eng Goon presented the following legislative bills and recommendations:

- **H.R. 3560 — GPA Act**

This bill will amend the Higher Education Act of 1965 to allow borrowers of a Federal Direct Stafford Loan a one-year grace period before having to begin repayment of their loans. The GPA Act would thus enable recent graduates to be able to muster the means of repaying their student loans; this task is especially strenuous due to the difficulty of finding a job immediately after graduation, along with other contributing factors.

Recommendation from Advocacy Board: Support

Motion to support H.R. 3560, GPA Act, by Senator Langenbacher; seconded by Senator Briones. By a vote of 14 in favor, 0 opposed, and 0 abstaining, the motion carried.

- **A.B. 204 — Community colleges: waiver of enrollment fees**

The purpose of this bill is to waive the \$46.00 enrollment fee per semester at community colleges; this bill will also encourage community colleges to review their minimum academic standards and progress standards, and evaluate whether or not their standards have had a disproportionate impact on specific classes of students. A.B. 204 also alleviates the constriction of eligibility requirements that some students may not meet for the Board of Governors fee waiver.

Recommendation from Advocacy Board: Support

Motion to support A.B. 204, Community colleges: waiver of enrollment fees, by Senator Langenbacher; seconded by Senator Barajas. By a vote of 14 in favor, 0 opposed, and 0 abstaining, the motion carried.

- **A.B. 10 — Feminine hygiene products: public school restrooms**

This bill advocates for the provision of free feminine hygiene products in restrooms of public middle and high schools, particularly schools in which 40% of those enrolled fall at or below the poverty line. A.B. 10 will

prohibit schools from charging students for the usage of these necessities, requiring that they have at least half their restrooms stocked with such products.

Recommendation from Advocacy Board: Support

Motion to support A.B. 10, Feminine hygiene product: public school restrooms, by Senator Wang; seconded by Senator Meneses. By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carried.

- **A.B. 453 — Postsecondary education: student hunger**

This bill is to enact programs that constitute a “hunger-free campus” throughout California Community Colleges, California State Universities, and Universities of California. These programs include: a meal-sharing program in which students can donate their food credits to other students who may need them more, a campus pantry, and the employment of individuals who will organize such programs. A.B. 453 also encourages student workers to promote enrollment in these on-campus initiatives.

Recommendation from Advocacy Board: Support

Motion to support A.B. 453, Postsecondary education: student hunger, by Senator Barajas; seconded by Senator Bathai. By a vote of 14 in favor, 0 opposed, and 0 abstaining, the motion carried.

- **A.J.R. 7 — Internet: net neutrality: access**

This bill will declare that state legislatures strongly support and implore the President of the United States and members of Congress to uphold and protect net neutrality. Net neutrality is the key to open Internet access, barring corporate interests from influencing accessibility of various sites, programs, and pages; this includes necessary Internet access for students in school. A.J.R. 7 will maintain that, along with other states, California will oppose efforts to disband net neutrality.

Recommendation from Advocacy Board: Support

Motion to support A.J.R. 7, Internet: net neutrality: access, by Senator Bathai; seconded by Commissioner of Publicity Gomez Torres. By a vote of 14 in favor, 0 opposed, and 0 abstaining, the motion carried.

### **FUNDING FOR BLACK HISTORY MONTH 2018 BY UMOJA CLUB**

During the month of February, 2018, the Umoja Club and cohort is planning on organizing a campus-wide Black History Month celebration; the club has designated days of the week for specific events, including “Workshop Wednesdays,” “Movie Fridays,” a spoken word event, and on the last day, February 26<sup>th</sup>, a silent disco. A sum of \$1,000.00 would cover the spoken word event, \$200.00 would cover food, \$1,000.00 would fund the silent disco, and \$300.00 would cover workshops; a total of \$2,500.00 was proposed by the Umoja Club for the funding of Black History Month 2018.

Motion to approve \$2,500.00 for the funding of Black History Month 2018 by Senator Meneses; seconded by Senator Topete Eng Goon. By a vote of 14 in favor, 0 opposed, and 0 abstaining, the motion carried.

### **FUNDING FOR AGS NEWSLETTER BY ALPHA GAMMA SIGMA HONOR SOCIETY**

Each semester, CSM’s chapter of the Alpha Gamma Sigma Honor Society produces a newsletter showcasing the program’s volunteer work in the local community. This newsletter, which will be distributed throughout the campus, also promotes the chapter to students who may be interested in joining. Not only will this newsletter provide students with a glimpse of AGS’s purpose, but it will also be eligible for submission into national honors competitions for newsletters. A total of \$600.00 was proposed to fund the printing of 100 copies of the AGS newsletter.

Motion to approve \$600.00 for the funding of the AGS newsletter by Vice Chair Paing; seconded by Senator Liu. By a vote of 12 in favor, 0 opposed, and 0 abstaining, the motion carried.

### **FUNDING FOR SPRING 2018 REBOOT WEEK BY PROGRAMMING BOARD**

The ASCSM Programming Board will be hosting next semester's three-day Reboot Week from January 23<sup>rd</sup>, 2018, to January 25<sup>th</sup>, 2018; the event will be similar to last semester's, with a variety of games, food, and other activities to welcome students back from the winter recess. A total of \$10,000.00 was proposed to fund the Spring 2018 Reboot Week.

Motion to approve \$10,000.00 for the funding of Spring 2018 Reboot Week by Senator Briones; seconded by Senator Li. By a vote of 14 in favor, 0 opposed, and 0 abstaining, the motion carried.

#### **FUTURE AGENDA ITEMS**

- Debrief of ASCSM Winter Leadership Retreat
- Debrief of Relaxation Week Event & Nighttime Treat Event

#### **FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC**

None.

#### **ADJOURNMENT**

Motion to adjourn the meeting at 3:01 p.m. by Vice Chair Paing; seconded by Senator Langenbacher. Hearing no objections, the motion carried.

Submitted by,

Jordan Chavez  
ASCSM Secretary

## ASCSM Senate - Vote Record for Monday, December 4, 2017

	Funding for Black History Month 2018 — Umoja Club	Funding for Alpha Gamma Sigma Week — Programming Board	Funding for AGS Newsletter —	Support for Spring 2018 Reboot	Support for H.R. 3560	Support for A.B. 204	Support for A.B. 10	Support for A.B. 453	Support for A.J.R. 7			
Jose De Jesus Barajas	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes			
Mondana Bathai	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes			
Fatima Briones	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes			
Natalia Gomez Torres	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes			
Andreas Langenbacher	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes			
Effy (Wenfei) Li	Yes	—	Yes	Yes	Yes	Yes	Yes	Yes	Yes			
Yimin Li	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes			
Claire (Linfang) Liu	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes			
Aaron Meneses	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes			
Spencer Paing	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes			
Farid Qobti	Yes	—	Yes	Yes	Yes	—	Yes	Yes	Yes			
Gaby Topete Eng Goon	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes			
Mandy (Yaxuan) Wang	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes			
Vivian (Qingyan) Xu	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes			
Katrina Relos*	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A			
<i>Vote Count</i>	14-0-0	12-0-0	14-0-0	14-0-0	14-0-0	13-0-0	14-0-0	14-0-0	14-0-0			

\*only votes in case of a tie  
Yes-No-Abstain

## **Appointments**

There is no printed material related to this item.



## **Legislative Bills**

There is no printed material related to this item.

**Spring 2018 Reboot Week Update**

There is no printed material related to this item.



# ASCSM Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, January 22, 2018

Title of Proposal Evening Event for Reboot Week

Being Proposed by Programming Board Lead Coordinator Mondana Bathai

Event Date(s) if applicable January 23, 2018

Forwarded to the Student Senate by:

- Executive Cabinet  
  Advocacy  
  Cultural Awareness  
  Programming  
  ICC  
  Other

ASCSM Account Number/Name 5150 Programs

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

ASCSM Programming Board will be hosting an event for evening students to welcome them to the spring semester. This event is part of reboot week. Cupcakes and hot beverages will be served.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Refreshments (cupcakes, etc.)</u>	<u>\$2,800.00</u>
2. <u>Supplies</u>	<u>\$200.00</u>
3. _____	_____
4. _____	_____
<b>Total Costs</b>	<b><u>\$3,000.00</u></b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote  
 In Favor \_\_\_\_\_  
 Opposed \_\_\_\_\_  
 Abstained \_\_\_\_\_  
 Passed \_\_\_\_\_  
 Failed \_\_\_\_\_



# ASCSM Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, January 22, 2018

Title of Proposal Transfer Tribute Funding for Spring 2018

Being Proposed by Fauzi Hamadeh <sup>Lead</sup> Coordinator Transfer Tribute Committee

Event Date(s) if applicable Thursday, May 24, 2018; 4 to 6:30 PM

Forwarded to the Student Senate by:

- Executive Cabinet    Advocacy    Cultural Awareness    Programming    ICC    Other

ASCSM Account Number/Name 5032 College Program Assistance

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Each spring, the College holds an event to honor those students who are transferring to a four-year university. This event, Transfer Tribute, is intended to recognize those students who may not be graduating with an AA or AS degree, but have still made a significant accomplishment by moving on to a four-year school. The funds allocated by the Student Senate help pay for refreshments, giveaways, and decorations.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. Support for Spring 2018 Transfer Tribute	\$5,000.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b>\$5,000.00</b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote   In Favor \_\_\_\_\_   Opposed \_\_\_\_\_   Abstained \_\_\_\_\_   Passed \_\_\_\_\_   Failed \_\_\_\_\_



# ASCSM Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, January 22, 2018

Title of Proposal Funding to Attend NSLDC Pride Conference

Being Proposed by Jordan Chavez <sup>Lead</sup> Coordinator Fauzi Hamadeh & Jordan Chavez

Event Date(s) if applicable April 6-8, 2018

Forwarded to the Student Senate by:

- Executive Cabinet    Advocacy    Cultural Awareness    Programming    ICC    Other

ASCSM Account Number/Name 5033 Conferences

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

NSLDC Pride is a leadership conference which provides student leaders with the skillsets to encourage a society free of anti-LGBTQA+ prejudice, bigotry and hate on their campuses. Through experiential workshops, keynote sessions, and roundtable discussions; students will be given the tools to become stronger leaders and allies to the LGBTQA+ community by practicing inclusion in their organizations and on their campuses. During the conference students will be led through facilitated workshops to develop a campus action plan to bring back to their own campuses and communities.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Conference Registration (4 students and 1 advisor @ \$349.00 each)</u>	<u>\$1,745.00</u>
2. <u>Lodging</u>	<u>\$2,500.00</u>
3. <u>Airfare</u>	<u>\$2,500.00</u>
4. <u>Meals and Incidentals</u>	<u>\$1,500.00</u>
5. _____	_____
<b>Total Costs</b>	<b><u>\$8,245.00</u></b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote   In Favor \_\_\_\_\_   Opposed \_\_\_\_\_   Abstained \_\_\_\_\_   Passed \_\_\_\_\_   Failed \_\_\_\_\_



# ASCSM Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, January 22, 2018

Title of Proposal ASCSM Summer 2018 Retreat Funding

Being Proposed by Advisors Schaefer & Hamadeh <sup>Lead</sup> Coordinator Advisors Schaefer & Hamadeh

Event Date(s) if applicable TBA

Forwarded to the Student Senate by:

- Executive Cabinet  
  Advocacy  
  Cultural Awareness  
  Programming  
  ICC  
  Other

ASCSM Account Number/Name 5033 Conferences

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Each summer, the Center for Student Life and Leadership Development organizes a three-day, two-night retreat for members of the incoming student government. This gives the new members of student government the opportunity to meet each other and bond, but also to learn about leadership, communication, and other important skills.

Funding covers the cost of the retreat site, lodging, travel, food, supplies, and other costs associated with the retreat.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>ASCSM Summer 2018 Retreat</u>	<u>\$9,000.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b><u>\$9,000.00</u></b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote   In Favor \_\_\_\_\_   Opposed \_\_\_\_\_   Abstained \_\_\_\_\_   Passed \_\_\_\_\_   Failed \_\_\_\_\_



# ASCSM Student Trustee Nominee Election Timeline

## Spring 2018

**Monday**  
**February 12, 2018**

### **Candidate filing period**

- Candidate eligibility forms and information packets available in the Center for Student Life.
- Petitions for placement on the ballot may begin to be circulated by candidates.
- No campaigning may take place until after the Mandatory Candidates Meeting.

**Friday**  
**March 9, 2018**  
**12:10 pm – 2 pm**  
**Building 12, Room 211**

### **Mandatory Candidates Meeting (attendance is mandatory)**

- All candidates must attend this meeting or be subject to disqualification.
- Ballot order will be determined by a drawing.
- Photos for the Sample Ballot will be taken at this meeting.
- Signed petitions are due at this meeting. (Signatures will be checked against College records. Make sure that all signatures are from currently enrolled students.)
- Candidates' 150-word statements must be sent via email no later than 4:30 pm to the Center for Student Life at [csmstudentlife@smccd.edu](mailto:csmstudentlife@smccd.edu).
- Review of the election process, including the election, campaigning, and posting guidelines.
- Discuss plans for open forum(s), debate(s) or other campaign activities.

**Monday**  
**March 12, 2018**  
**8 am**

### **Campaigning begins**

- Eligible candidates may not campaign prior to this date/time.
- Any campaigning prior to this day/time shall result in sanctions against a candidate.

**Monday**  
**March 19, 2018**  
**1 pm – 2 pm**  
**Building 12, Room 211**

### **Final deadline and Mandatory Candidates Meeting for "Write-In" candidates**

- Those who failed to file an eligibility form and ballot petition by the deadline date above will not have their name placed on the ballot. Those who still wish to be considered as a write-in candidate (and have write-in votes counted on their behalf in the election) must file a Candidate Eligibility form in the Center for Student Life and attend the Mandatory Write-In Candidates Meeting on this date.

**Tuesday, March 20, 2018**  
**and**  
**Wednesday, March 21, 2018**

### **Election Polls open**

- 9 am to 1 pm —Location TBD  
Please note: Location may change due to weather or other circumstances
- 5 pm to 6:30 pm —Location: Center for Student Life (Building 12, Room 211)

**Thursday, March 22, 2018**  
**AND/OR**  
**Friday, March 23, 2018**

### **Election results posted**

- Results will be posted by the Center for Student Life if available and if all campaign materials have been removed from the campus.
- Ballot counting shall take place on Thursday, March 22, 2018, and/or Friday, March 23, 2018. Candidates and other interested parties shall be notified of ballot counting duration.
- This date is subject to change based on availability or other circumstances.



# ASCSM General Election Timeline

## Spring 2018

**Monday**  
**April 2, 2018**

### **Candidate filing period**

- Candidate eligibility forms and information packets available in the Center for Student Life.
- Petitions for placement on the ballot may begin to be circulated by candidates.
- No campaigning may take place until after the Mandatory Candidates Meeting.

**Thursday**  
**April 19, 2018**  
**2:30 pm – 4 pm**  
**Building 12, Room 211**

### **Mandatory Candidates Meeting (attendance is mandatory)**

- All candidates must attend this meeting or be subject to disqualification.
- Ballot order shall be determined by a drawing.
- Final Party Affiliation or Interest Group forms are due at this meeting.
- Photos for the Sample Ballot shall be taken at this meeting.
- Signed petitions are due at this meeting. (Signatures will be checked against College records. Make sure that all signatures are from currently enrolled students.)
- Candidates' 150-word statements must be sent via email no later than 4:30 pm to the Center for Student Life at [csmstudentlife@smccd.edu](mailto:csmstudentlife@smccd.edu).
- Review of the election process, including the election, campaigning, and posting guidelines.
- Discuss plans for open forum(s), debate(s) or other campaign activities.

**Monday**  
**April 23, 2018**  
**8 am**

### **Campaigning begins**

- Eligible candidates may not campaign prior to this day/time.
- Any campaigning prior to this day/time shall result in sanctions against a candidate.

**Monday**  
**April 30, 2018**  
**1 pm – 2 pm**  
**Building 12, Room 211**

### **Final deadline and Mandatory Candidates Meeting for "Write-In" candidates**

- Those who failed to file an eligibility form and ballot petition by the deadline date above will not have their name placed on the ballot. Those who still wish to be considered as a write-in candidate (and have write-in votes counted on their behalf in the election) must file a Candidate Eligibility form in the Center for Student Life and attend the Mandatory Write-In Candidates Meeting on this date.

**Tuesday, May 1, 2018**  
**through**  
**Thursday, May 3, 2018**

### **Election Polls open**

- 9 am to 1 pm – Location: TBD  
Please note: Location may change due to weather or other circumstances
- 5 pm to 6:30 pm – Location: Center for Student Life (Building 12, Room 211)

**Friday, May 4, 2018 and/or**  
**Monday, May 7, 2018**

### **Election results posted**

- Results will be posted by the Center for Student Life if available and if all campaign materials have been removed from the campus.
- Ballot counting shall take place beginning on Friday, May 4, 2018, and may continue into Monday, May 7, 2017. Candidates and other interested parties shall be notified of ballot counting duration.
- This date is subject to change based on availability or other circumstances.



## **Formation of ASCSM Election Commission**

There is no printed material related to this item.

## **Debrief of ASCSM Winter Leadership Retreat**

There is no printed material related to this item.