Associated Students of College of San Mateo



Student Senate Regular Meeting Agenda

Monday, September 25, 2017, 2:15 pm College Center Building 10, College Heights Conference Room (Room 468)

The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.

- I. Call to Order
- II. Roll Call
- III. Approval of the Agenda
- **IV.** Approval of the Minutes of Prior Meeting(s)
- V. Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)
 At this time, members of the public may address the Senate on non-Agenda items.
- VI. Reports
 - a. Officers

i. President Colby Riley
ii. Vice President Katrina Relos
iii. Finance Director Mark Helsel
iv. Vice Chair Spencer (Sitt) P

iv. Vice Chair Spencer (Sitt) Paingv. Commissioner of Publicity Natalia Gomez Torres

vi. Secretary Jordan Chavez

b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.

c. CSM Administration

- i. Michael Claire, CSM President
- ii. Kim Lopez, CSM Vice President of Student Services

d. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant

VII. Unfinished Business: Action, Discussion, and Information Items

a. Appointments – President Riley

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.

b. Legislative Bills - Advocacy Board Chair Topete Eng Goon

The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.

VIII. New Business: Action, Discussion, and Information Items

a. Funding for Medical Scholars' Family Science Day Event

The Senate shall discuss and consider funding an event hosted by the Medical Scholars Club during Family Science Day on September 30th, 2017; possible action to take place.

b. Funding for Branded ASCSM Canopies

The Senate shall discuss and consider funding canopies branded with the ASCSM logo for promotion on campus; possible action to take place.

c. Funding for ASCSM Senate Apparel

The Senate shall discuss and consider funding apparel for ASCSM Senate members to wear; possible action to take place.

d. Approval of Action Steps for ASCSM 2017-18 Goals

The Senate shall review and potentially approve the recently discussed various action steps to fulfill ASCSM's goals for the 2017-18 academic year; possible action to take place.

IX. Future Agenda Items

At this time, members of the Senate may suggest agenda items for consideration for future meetings.

X. Final Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

At this time, members of the Senate and members of the public may voice any concluding comments.

XI. Adjournment

Associated Students of College of San Mateo



Student Senate Minutes (Unapproved)

Monday, September 18, 2017, 2:16 p.m. College Center Building 10, College Heights Conference Room (Room 468)

CALL TO ORDER

The meeting was called to order at 2:16 p.m.

ROLL CALL

Members Present: President Colby Riley; Vice President Katrina Relos; Finance Director Mark Helsel; Vice Chair

Spencer (Sitt) Paing; Commissioner of Publicity Natalia Gomez Torres; Secretary Jordan Chavez; Student Trustee Alfredo Olguin, Jr.; Senators Jose Barajas, Mondana Bathai, Fatima Briones, Tony (Jose) Herrera, Andreas Langenbacher, Effy (Wenfei) Li, Yimin Li, Claire (Linfang) Liu, Aaron Meneses, Farid Qobti, Karan Soni, Gabriela Topete Eng Goon, & Mandy (Yaxuan) Wang.

Members Absent: Senators Aaron Meneses & Vivian (Qingyang) Xu.

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and

Leadership Assistant.

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Soni; seconded by Senator Liu. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the Monday, September 11, 2017, meeting Senator Wang; seconded by Vice Chair Paing. Hearing no objections, the motion carried.

ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

REPORTS

President Riley hoped that everyone had a productive weekend and thanked the Senate for their hard work; Mr. Riley commended Commissioner of Publicity Gomez Torres for her contributions in creating flyers for ASCSM events throughout the semester. He also encouraged the Senate to stay collected, as the school year would inevitably get busier.

Vice President Relos reminded the Senate that they needed to send her their availabilities in order to film ASCSM's video in support of DACA. She noted that a concrete filming schedule, as well as more information on video procedures, would be sent out to members by Wednesday. A draft of ASCSM's official DACA statement was to be completed before filming could commence.

Finance Director Helsel indicated that there would be a budget report for the Senate to review at the next meeting.

Vice Chair Paing reported that Red Cross Club would be present at Family Science Day to hand out baked goods, and that CSM Democrats' DACA support rally would take place on October 4th, 10:00 a.m. to 1:00 p.m; he stated that CSM Democrats was open to suggestions on making their event more creative and inclusive. Mr. Paing announced that

Southeast Asian Culture Club's meetings would take place on Thursday afternoons, and that their first event would celebrate the Burmese Light Festival. He went on to convey that the Writers' Project was still seeking submissions for this semester's issue of *The Labyrinth*, and that MMA Club, a new club intended to teach students self-defense and the culture behind martial arts, planned on meeting every Thursday afternoon.

Commissioner of Publicity Gomez Torres stated that she was working on promoting ASCSM's hurricane relief fundraiser, as well as the upcoming Club Fair.

Secretary Chavez insisted that members of the Senate sign up to volunteer at the forthcoming hurricane relief fundraiser.

Senator Topete Eng Goon announced that t-shirts for the DACA event were already ordered; she also prompted fellow Senate members to go to their classes and seek donations as part of the hurricane relief fundraiser. Ms. Topete Eng Goon remarked that, since the fundraiser was an ongoing event, donations would still be accepted even without tabling.

Senator Bathai told the Senate that final determination for an organization to donate hurricane relief funds was still open, and that if anyone had any suggestions, they could contact those on the event task force.

Student Life and Leadership Manager Schaefer commended the Senate for their good work during the past few weeks and reminded them to keep volunteering for ASCSM events.

APPOINTMENTS

President Riley made the following appointments:

John Burright, Ayelesha Gibson, & Vice Chair Paing to Advocacy Board

Motion to approve the appointments by Senator Qobti; seconded by Senator Briones. With no objections, the motion passed.

Ayelesha Gibson to Cultural Awareness Board

Motion to approve the appointments by Senator Topete Eng Goon; seconded by Senator Barajas. With no objections, the motion passed.

Ayelesha Gibson, Enya Nava, Kevin Maschio, Vice Chair Paing, Sara Rommerskirchen, & Andrew Young to Programming Board

Motion to approve the appointments by Senator Bathai; seconded by Senator Qobti. With no objections, the motion passed.

LEGISLATIVE BILLS

None.

RESOLUTIONS FOR LOUISE PIPER, DR. HENRY VILLAREAL, & JENNIFER HUGHES

Resolutions for Louise Piper, former coordinator of the Child Care Center, Dr. Henry Villareal, former Dean of Enrollment Services, and Jennifer Hughes, former Vice President of Student Services, were presented to the Senate by Advisors Schaefer and Hamadeh. Both advisors lauded them for their undying contributions to the CSM community, and hoped for students to recognize the commitment they have demonstrated over the years.

Motion to approve the resolution of Louise Piper by Senator Qobti; seconded by Senator Bathai. By a vote of 14 in favor, 0 opposed, and 0 abstaining, the motion carried.

Motion to approve the resolution of Dr. Henry Villareal by Senator Langenbacher; seconded by Senator Wang. By a vote of 14 in favor, 0 opposed, and 0 abstaining, the motion carried.

Motion to approve the resolution of Jennifer Hughes by Senator Barajas; seconded by Commissioner of Publicity Gomez Torres. By a vote of 14 in favor, 0 opposed, and 0 abstaining, the motion carried.

FUNDING FOR THE SOUL MUSIC EXPERIENCE BY PROFESSOR RUDY RAMIREZ

Rudy Ramirez, an Ethnic Studies professor at CSM, proposed \$4,148 in funds for the Soul Music Experience; Professor Ramirez has traditionally coordinated various music festivals each semester. For the current Fall 2017 semester, he planned on hosting the Soul Music Experience, an educational celebration of the rich history and culture of soul music. This event will take place on November 8th, 2017, from 7:30 p.m. to 9:00 p.m., and feature a presentation on notable contributions to the genre of soul music, as well as a band to provide accompaniment and entertainment throughout the evening. Mr. Ramirez stated that, although the event would be an extra credit opportunity for students from different classes, the Soul Music Experience was open to everyone. Advisor Schaefer noted that funding from the event would come from the College Assistance account, and not from the 5050 Ethnic and Cultural Affairs account.

Motion to approve \$4,148 for the Soul Music Experience by Senator Topete Eng Goon; seconded by Senator Bathai.

By a vote of 14 in favor, 0 abstaining, and 0 opposed, the motion to approve \$4,148 for the Soul Music Experience carried.

FUNDING FOR CLUB FAIR

Vice Chair Paing declared that the Club Fair event would take place on Wednesday, September 27th, and Thursday, September 28th, from 10:00 a.m. to 1:00 p.m. on both days. A budget of \$1,000 was proposed for both set up and food; an additional \$200 was added to the initial funds to compensate for candy. Because the event will be held inside Building 10, more funds would be needed than previous years to account for movement of furniture and other preparation. Funding for the Club Fair would be taken out of the Club Account Reserve.

Motion to approve a total of \$1,200 for the Club Fair by Senator Topete Eng Goon; seconded by Senator Langenbacher. By a vote of 14 in favor, 0 opposed, and 0 abstaining, the motion carried.

PLANNING ACTION STEPS FOR ASCSM 2017-18 GOALS

The following potential action steps for the 2017-18 ASCSM goals were discussed by the Senate:

Under participation goals:

Increase and encourage participation in both Senate and board events (by Senate members).

- The Executive Cabinet will hold everyone accountable for the number of hours they contribute to ASCSM events.
- Members will be required to reach a set number of volunteer hours at ASCSM events during the semester.
- Signups for ASCSM events will be sent to boards.
- A possible reward system will be implemented throughout all ASCSM bodies.

Under communication goals:

Find innovative ways to advertise the Senate, clubs, and ASCSM activities.

- Members will promote the role of ASCSM and ASCSM events/activities to classes.
- Members will be more active in sharing information on ASCSM events/activities via social media.
- Monthly emails from Student Life on various ASCSM and club events will be sent out.
- More branding will be utilized to increase interest in ASCSM's purpose, as well as its activities.

- Advertisement through social media, signage, and potentially on-campus televisions will be promoted.
- ASCSM will tap into the current concerns of students, and seek opportunities to reach out to students;
 student surveys will be conducted to gain a better grasp on the issues students may have.
- A stronger relationship with the CSM learning communities will be formed.

Improve communication between the boards.

- A board mixer/dinner will be held to bolster enthusiasm about the boards and increase connections among all board members.
- Board chairs will be responsible for apprising their respective boards on what other ASCSM groups are d
- Emails will be sent out regularly to board members, apprising them on what the Senate and other ASCSM groups have planned.

Under Senate goals:

Plan more creative and inclusive programming.

- ASCSM will conduct events that might not have been done before; for example, inviting more guest speakers to join events.
- More events will support the underrepresented groups on campus, as well as local establishments.
- More events will be ongoing to give students something to look forward to, as well to promote continuity in ASCSM's presence on campus.
- More events will be geared towards fostering more connections with students who take night classes.
- Open areas will be utilized for physical/recreational activities.

FUTURE AGENDA ITEMS

The following items were recommended for the next ASCSM Senate meeting:

- ASCSM Budget Report for September 2017
- Funding for Branded ASCSM Canopies
- Approval of Action Steps for ASCSM Goals 2017-18

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

President Riley remarked that he was part of a project that would hopefully open students up to anonymous submissions on different microaggressions or macroaggressions within the classroom.

Senator Liu hoped to provide students with more hands-on knowledge on how to prepare for emergency situations such as earthquakes; Advisor Schaefer pointed out that a pending earthquake drill would take place on October 19th, 2017.

ADJOURNMENT

Motion to adjourn at 3:49 p.m. by Senator Topete Eng Goon; seconded by Commissioner of Publicity Gomez Torres. Hearing no objections, the motion carried.

Submitted by,

Jordan Chavez ASCSM Secretary

ASCSM Senate - Vote Record for Monday, September 18, 2017

brait	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Absent	n/a	14-0-0
turding for fall 2017 Club Fair	SӘ	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Absent	n/a	14-0-0
kurding for kall 2013 learning territer Resolution Honoring Herry Resolution Honoring Herry	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Absent	n/a	14-0-0
Resolution Honorine Henry Resolution Honorine Louise Proper	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Absent	n/a	14-0-0
60:	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Absent	n/a	14-0-0
Resolution Honoritusic Europe Southwest English State Southwest So	Jose De Jesus Barajas	Mondana Bathai	Fatima Briones	Natalia Gomez Torres	Tony (Jose) Herrera	Andreas Langenbacher	Effy (Wenfei) Li	Yimin Li	Claire (Linfang) Liu	Aaron Meneses	Spencer Paing	Farid Qobti	Karan Soni	Gaby Topete Eng Goon	Mandy (Yaxuan) Wang	Vivian (Qingyan) Xu	Katrina Relos*	

Appointments

There is no printed material related to this item.

Legislative Bills

There is no printed material related to this item.



ASCSM Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of	Monday, September	r 25, 2017		
Title of Proposal	Funding for Family	Science Day Event		
Being Proposed by	Medical Scholars Clu	Lead Coordinator	Melika Eslamjou	
Event Date(s) if applicable	Saturday, Septembe	er 30, 2017		
Forwarded to the Stu	udent Senate by:			
☐ Executive Cabinet	: □ Advocacy □ Cultural Aw	areness 🗆 Programming 🗅	ICC	
ASCSM Account Number/Name	5031 Club Assistan	ce/ICC		
		efits to CSM students; an estimate of the and place of the event; and all of		
to interact and le impression of CS a mirror to use in	earn about the structure of the M to the community. We are nown phantom limb experim	ed organ shaped candies for place brain and names of differed asking for a total of \$170. We ent and organ shaped candies to ing to purchase 6 bags of ca	ent organs. We'll put a per need \$50 for a rubbe s for prizes. There are	positive r arm and \$50 for
		urred in order to fund the program Include labor, materials, supplies,		
1. Rubber Arm				\$50.00
2. Mirror				\$50.00
3. Candies				\$70.00
4.				
5				
			Total Costs	\$170.00
For ASCSM Secretary	Use Only	6 11		
Motion by Result of Vote In	Favor Opposed	Second by Abstained	Passed	Failed
			·	



ASCSM Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of	Monday, September 2	5, 2017		
Title of Proposal	Funding for ASCSM Br	anded Canopies		
Being Proposed by	Center for Student Life	Lead Coordinator	Center for Stude	nt Life
Event Date(s) if applicable	n/a			
Forwarded to the Stu	ident Senate by:			
☐ Executive Cabinet	☐ Advocacy ☐ Cultural Awarer	ess 🗆 Programming 🛭	ICC Dother	
ASCSM Account Number/Name	5151 Publicity			
	planation of the proposal; the benefits nteers who will do the work; the time			he officers,
	stimated expenses that will be incurre services over \$100 when possible. Incl			
Item Description				Cost
1. Branded Can	opies			\$5,000.00
2				
3				
4.			_	
5.				
-			Total Costs	\$5,000.00
or ASCSM Secretary	Use Only		_	
Motion by		Second by		
Result of Vote In	Favor Opposed	Abstained	Passed	Failed



ASCSM Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of	Monday, September 2	5, 2017		
Title of Proposal	Funding for ASCSM Se	nate Apparel		
Being Proposed by	Center for Student Life	Lead Coordinator	Center for Stude	nt Life
Event Date(s) if applicable	n/a			
Forwarded to the Stu	ident Senate by:			
☐ Executive Cabinet	☐ Advocacy ☐ Cultural Awarer	ness 🗆 Programming 🗀	I ICC	
ASCSM Account Number/Name	5151 Publicity			
1	planation of the proposal; the benefits nteers who will do the work; the time			he officers,
estimates for items or Item Description 1. ASCSM Sena	stimated expenses that will be incurre services over \$100 when possible. Incl te Apparel		-	•
2				
			Total Costs	\$5,000.00
For ASCSM Secretary	Use Only			
Motion by		Second by	Dance d	Failed
Result of Vote In	Favor Opposed	Abstained	Passed	Failed

ASCSM Goals for 2017-18

PARTICIPATION

Increase and encourage participation by Senate members in Senate and board events.

- The Executive Cabinet shall hold members accountable for the number of hours they contribute to ASCSM events.
- Members shall be required to reach a set number of volunteer hours at ASCSM events during the semester.
- Distribute sign-ups to the boards so that board members may support ASCSM events.
- The Executive Cabinet shall develop and implement a tracking/reward program.

COMMUNICATION

Find innovative ways to advertise the Senate, clubs, and ASCSM activities.

- Members shall promote the role of ASCSM and ASCSM events/activities to classes.
- Members shall be more active in sharing information on ASCSM events/activities via social media.
- Develop and send out monthly emails from Student Life on various ASCSM and club events.
- Increase the use of ASCSM branding to heighten interest in ASCSM's purpose as well as its activities.
- Continue to broaden advertisement through social media, signage, and on-campus displays.
- Increase outreach and conduct research, including but not limited to surveys, to create enhanced dialogue regarding student concerns. Seek new and innovative opportunities to reach out to all students to gain a better grasp on the issues students may be facing.
- Develop a stronger relationship with the CSM learning communities.

Improve communication between the boards.

- Hold a mixer with members of the ASCSM Senate and the boards to increase community and collaboration.
- Board chairs will be responsible for apprising their respective boards on what other ASCSM groups are doing.
- Enhance communication to the boards regarding ASCSM related events and activities.

SENATE GOALS

- Plan more creative and inclusive programming.
- Invite more guest speakers to campus.
- Develop more events to support underrepresented groups on campus.
- Expand support for local establishments (restaurants, vendors, etc.).
- Develop more ongoing or serial events to give students something to look forward to, as well to promote continuity in ASCSM's presence on campus.
- Develop more events for evening students.
- Incorporate physical activities in outdoor spaces at events.

ASCSM Statement Draft 1

As your elected student body government, the Associated Students of College of San Mateo stands with students. All students. No policy, law, or president will stop us from protecting our students' right to get an education. We will not tolerate any kind of discrimination, sexual harassment, or violence on our campus. We aim to create a safe learning environment for all. No matter one's race, gender identity, religion, immigration status, sexual orientation, or income level, if you are here to learn we will fight for you.

The Associated Students of College of San Mateo will work to shape a more inclusive campus for all our students. We seek to educate those who do not understand the struggles marginalized communities go through and bring students together. We are always hear to listen: do not hesitate to talk to me (or me, or me, or us) if you see something in our campus that does not reflect what College of San Mateo stands for. As long as you want to learn, to grow as student for you and your loved ones, we will strive valiantly to make sure you reach your educational and personal goals in life. I will (I will, I will) we will defend ALL students' rights.

ASCSM Statement Text Draft

As your elected student body government, the Associated Students of College of San Mateo stands with all students. No policy, law, or president will stop us from protecting our students' right to get an education. We will not tolerate any kind of discrimination, sexual harassment, or violence on our campus. We aim to create a safe learning environment for all no matter one's race, gender identity, religion, immigration status, sexual orientation, or income level, if you are here to learn we will fight for you.

The Associated Students of College of San Mateo will work to cultivate a more inclusive campus for all our students. We seek to inform those who do not understand the struggles marginalized communities go through. As your elected representatives, we will do everything in our power to protect and create policies that allow our community members to receive an education without worrying about their physical and mental well-being. We are always hear to listen: do not hesitate to talk to any of our senators and executive officers if you see anything that does not reflect what College of San Mateo stands for. As long as you want to learn, to grow as student for you and your loved ones, we will strive valiantly to make sure you reach your educational and personal goals in life. We, the Associated Students of College of San Mateo will defend all students' rights.

Final Filming Schedule

Week of: September 25

/ update with the correct dates and days of the week.

	9/25 MONDAY	9/26 TUESDAY	9/27 WEDNESDAY	9/28 THURSDAY
8:00 AM				
8:30 AM				
9:00 AM				
9:30 AM				
10:00 AM				
10:30 AM				
11:00 AM				Natalia, Yimin
11:30 AM				Katrina, Jordan
12:00 PM				Gaby, Mondona, Spencer
12:30 PM				
1:00 PM				
1:30 PM				
2:00 PM		Claire, Tony		
2:30 PM		Colby, Farid		
3:00 PM				
3:30 PM				
4:00 PM	Vivian, Andreas, Jose			
4:30 PM	Effy, Mandy, Fatima			
5:00 PM				
5:30 PM				
6:00 PM		Karan, Aaron		
6:30 PM				

NOTES

People Filming:		
Purple=Katrina		

Red=Natalia	
Orange=Gaby	
Still don't have Mark	