



Executive Cabinet Regular Meeting Agenda

Thursday, September 14, 2017, 1:10 pm

Center for Student Life and Leadership Development (Building 12, Room 211)

The public is invited and encouraged to attend all ASCSM committee meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Executive Cabinet on non-Agenda items during the Announcements and Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of the Minutes of Prior Meeting(s)**
- V. Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**
At this time, members of the public may address the Executive Cabinet on non-Agenda items.
- VI. Reports**
 - a. Officers**

i. President	Colby Riley
ii. Vice President	Katrina Relos
iii. Finance Director	Mark Helsel
iv. Vice Chair	Spencer (Sitt) Paing
v. Commissioner of Publicity	Natalia Gomez Torres
vi. Secretary	Jordan Chavez (<i>ex officio</i>)
vii. Advocacy Board Chair	Gabriela Topete Eng Goon (<i>ex officio</i>)
viii. Cultural Awareness Board Chair	Jose Barajas (<i>ex officio</i>)
ix. Programming Board Chair	Mondana Bathai (<i>ex officio</i>)
 - b. Advisors**
 - i. Aaron Schaefer, Student Life and Leadership Manager
 - ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- VII. Unfinished Business: Action, Discussion, and Information Items**
 - a. Appointments – President Riley**

The Executive Cabinet shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.
 - b. Legislative Bills – Advocacy Board Chair Topete Eng Goon**

The Executive Cabinet shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.
- VIII. New Business: Action, Discussion, and Information Items**
 - a. DACA/UNITE Day Event**

The Executive Cabinet shall discuss the status of “UNITE Day” checking in etc. Making sure everything is in place; possible action to take place.
 - b. Facebook funding / Social Media**

The Executive Cabinet shall discuss whether funds should be used to improve advertising via Facebook. The cabinet will also talk about how to improve following of the various social media pages; possible action to take place.
 - c. Agenda Items for the Next ASCSM Senate Meeting**

The Executive Cabinet shall discuss and consider items for the agenda of the next ASCSM Senate meeting; possible action to take place.
- IX. Agenda Items for Future Executive Cabinet Meetings**

At this time, members of the Executive Cabinet may suggest agenda items for consideration for future meetings.
- X. Final Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

At this time, members of the Executive Cabinet and members of the public may voice any concluding comments.
- XI. Adjournment**



Executive Cabinet Minutes (Unapproved)

Thursday, September 7, 2017, 1:06 p.m.

Center for Student Life and Leadership Development, Building 12 (Room 211)

CALL TO ORDER

The meeting was called to order at 1:06 p.m.

ROLL CALL

Members Present: President Colby Riley, Vice President Katrina Relos, Finance Director Mark Helsel, Vice Chair Spencer (Sitt) Paing, Commissioner of Publicity Natalia Gomez Torres, Secretary Jordan Chavez, Advocacy Board Chair Gabriela Topete Eng Goon, Cultural Awareness Board Chair Jose Barajas, & Programming Board Chair Mondana Bathai.

Advisors Present: Fauzi Hamadeh, Student Life and Leadership Assistant.

Advisors Absent: Aaron Schaefer, Student Life and Leadership Manager.

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Finance Director Helsel; seconded by Vice President Relos. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the Thursday, August 24, 2017, meeting by Vice Chair Paing; seconded by Finance Director Helsel. Hearing no objections, the motion carried.

ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

REPORTS

President Riley hoped that everyone's week was going well.

Vice President Relos thanked members for their participation during the Fall 2017 Welcome Week event; she commended Finance Director Helsel for the video he made to show what the event entailed.

Vice Chair Paing reported that Red Cross Club was planning on holding a fundraiser in support of Hurricane Harvey victims; he also announced that CSM Democrats Club wanted to launch a support rally for the DACA program, and that the Writers' Project was seeking submissions from students throughout the district. Mr. Paing stated that Botany Club, as well as Robotics Club, would be participating in Family Science Day on Saturday, September 30th.

Commissioner of Publicity Gomez Torres expressed interest in creating more videos to promote ASCSM and its events, and noted the importance of doing so for the upcoming club fair. Ms. Gomez Torres also recommended filming interviews to boost enthusiasm in joining the boards, and desired to post more photos on social media platforms, such as Facebook, Snapchat, and Instagram.

Secretary Chavez revealed that Botany Club would be meeting every other Friday at 12:10 p.m. to 1:00 p.m., starting on September 15th; he also shared that Professor Paul Hankamp was willing to work with ASCSM in promoting sustainability on campus through different activities.

Advocacy Board Chair Topete Eng Goon conveyed ASCSM's responsibility of motivating people to join boards. Ms. Topete Eng Goon also proposed making "Unite" t-shirts to promote on-campus inclusivity and harmony during this time

of political strife; she hoped to initiate an event and weekly “Unite Day” to bolster support for students who felt isolated due to different issues plaguing the nation. A budget for 600 t-shirts with two-color printing was estimated to be about \$2,900. President Riley hoped to get speakers and learning communities involved for a similar purpose.

Cultural Awareness Board Chair Barajas suggested that the three boards collaborate to work on fostering more unity on campus.

Programming Board Chair Bathai recounted her attendance of the recent Center for Academic Excellence committee meeting, declaring that they were opening up to more student participation during professional development days; in particular, they wanted to include student assistants, and hoped to conduct a student panel. Ms. Bathai told members that if they had any suggestions, she would be able to take them to the next meeting.

Advisor Hamadeh discussed the different diversity and equity issues affecting students on campus, and that it was important for everyone to find ways to support students.

APPOINTMENTS

A final list of participatory governance committee appointments was reviewed by the Executive Cabinet to be approved at the next Senate meeting.

LEGISLATIVE BILLS

None.

FUTURE AGENDA ITEMS FOR THE NEXT ASCSM SENATE MEETING

The following items were discussed and recommended for the next ASCSM Senate meeting:

- Disaster Relief Fundraiser
- Funding for Campus Unity Event
- Funding for Social Media Promotion
- Funding for Jazz Festival
- Planning Action Steps for ASCSM 2017-18 Goals
- Fall 2017 Welcome Week Event Debrief

FUTURE AGENDA ITEMS FOR NEXT EXECUTIVE CABINET MEETING(S)

The following items were discussed and recommended for the next ASCSM Executive Cabinet meeting(s):

- Future Agenda Items for Next ASCSM Senate Meeting
- Update for Campus Unity Event
- Update for Social Media Promotion

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

ADJOURNMENT

Motion to adjourn at 1:53 p.m. by Vice President Relos; seconded by Vice Chair Paing. Hearing no objections, the motion carried.

Submitted by,

Jordan Chavez
ASCSM Secretary