



Executive Cabinet Regular Meeting Agenda

Thursday, September 7, 2017, 1 pm
Center for Student Life and Leadership Development (Building 12, Room 211)

The public is invited and encouraged to attend all ASCSM committee meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Executive Cabinet on non-Agenda items during the Announcements and Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of the Minutes of Prior Meeting(s)**
- V. Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**
At this time, members of the public may address the Executive Cabinet on non-Agenda items.
- VI. Reports**
 - a. Officers**
 - i. President Colby Riley
 - ii. Vice President Katrina Relos
 - iii. Finance Director Mark Helsel
 - iv. Vice Chair Spencer (Sitt) Paing
 - v. Commissioner of Publicity Natalia Gomez Torres
 - vi. Secretary Jordan Chavez (*ex officio*)
 - vii. Advocacy Board Chair Gabriela Topete Eng Goon (*ex officio*)
 - viii. Cultural Awareness Board Chair Jose Barajas (*ex officio*)
 - ix. Programming Board Chair Mondana Bathai (*ex officio*)
 - b. Advisors**
 - i. Aaron Schaefer, Student Life and Leadership Manager
 - ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- VII. Unfinished Business: Action, Discussion, and Information Items**
 - a. Appointments – President Riley**

The Executive Cabinet shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.
 - b. Legislative Bills – Advocacy Board Chair Topete Eng Goon**

The Executive Cabinet shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.
- VIII. New Business: Action, Discussion, and Information Items**
 - a. Agenda Items for the Next ASCSM Senate Meeting**

The Executive Cabinet shall discuss and consider items for the agenda of the next ASCSM Senate meeting; possible action to take place.
- IX. Agenda Items for Future Executive Cabinet Meetings**

At this time, members of the Executive Cabinet may suggest agenda items for consideration for future meetings.
- X. Final Announcements and Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

At this time, members of the Executive Cabinet and members of the public may voice any concluding comments.
- XI. Adjournment**



Executive Cabinet Minutes (Unapproved)

Thursday, August 24, 2017, 1:10 p.m.

Center for Student Life and Leadership Development (Building

CALL TO ORDER

The meeting was called to order at 1:13 p.m.

ROLL CALL

Members Present: President Colby Riley, Vice President Katrina Relos, Finance Director Mark Helsel, Senate Vice Chair Spencer (Sitt) Paing, Commissioner of Publicity Natalia Gomez Torres, Secretary Jordan Chavez, Advocacy Board Chair Gabriela Topete Eng Goon, Cultural Awareness Board Chair Jose Barajas, & Programming Board Chair Mondana Bathai

Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant.

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Vice Chair Paing; seconded by Vice President Relos. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETING(S)

Motion to approve the minutes of the Wednesday, August 16, 2017, meeting by Vice Chair Paing; seconded by Vice President Relos. Hearing no objections, the motion carried.

ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

REPORTS

President Riley hoped that everyone was having a good second week.

Vice President Relos briefed the Executive Cabinet on the Sustainability Committee meeting she attended the day prior. Ms. Relos indicated interest in conducting a “zero waste day,” in which non-reusable utensils, plates, and cups, would be substituted for reusable items. She also stated that she was willing to work with other student governments in the district to potentially expand transportation options for students.

Advocacy Board Chair Topete Eng Goon asked members to bring up any issues they heard from students, ones that could be reviewed further by Advocacy Board and the Senate.

Programming Board Chair Bathai declared that meetings for Programming Board would take place every Monday from 1:10 p.m. to 2:00 p.m.

Student Life and Leadership Assistant Hamadeh reported that the ID card printer was still inoperable; he also announced that CSM President Mike Claire and Vice President of Student Services Kim Lopez would be attending the Senate meeting on Monday, August 28, 2017. The meeting would take place in Building 10, Room 194, instead of College Heights Conference Room.

PLANNING UPDATE FOR FALL 2017 WELCOME WEEK

Vice President Relos apprised the Executive Cabinet on the upcoming Fall 2017 Welcome Week event, revealing that everything was going smoothly. Gift bags that students would receive at the event were to be packed the following day, Friday, August 25, from 9:00 a.m. to 12:00 p.m. Ms. Relos requested fellow members to share a draft of the Welcome Week survey with other students, especially those who had already graduated from CSM; this survey would be opened up to the public on Friday of the same week. Both Vice President Relos and Commissioner of Publicity were working on an official flyer for the event, as well as the social media giveaway and survey.

CALIFORNIA COMMUNITY COLLEGE STUDENT AFFAIRS ASSOCIATION CONFERENCE

Advisor Hamadeh stated that applications to attend the California Community College Student Affairs Association Conference in San Jose were due by 12:00 p.m. on Friday, August 25; a ten-person limit was established in accordance with the one advisor to ten students ratio set by conference regulations. The Executive Cabinet discussed how long ASCSM representatives would be attending the conference, and determined that they would drive to San Jose on the afternoon of October 13, then return to campus the evening of October 14.

SUPPORT FOR VICTIMS OF NEPAL FLOODING

The recent flood crisis in Nepal was brought to the Executive Cabinet's attention by Senator Soni, who had relatives currently living in Nepal. Advisor Schaefer indicated that the Senate could either plan a fundraiser event to help support victims of the flooding, or match funds and send the money to an organization that would be able to help the victims directly. President Riley indicated that more information was needed to further plan for this item, though it would be added to the agenda for the next Senate meeting.

AGENDA ITEMS FOR THE NEXT ASCSM SENATE MEETING

The following items were recommended for the next ASCSM Senate meeting:

- ASCSM Goals for 2017-18
- Support for Victims of Nepal Flooding
- Participatory Governance Committee Appointments
- Funding for Attendance at CCCSAA Conference in San Jose
- Welcome Day Debrief
- ASCSM Summer Leadership Retreat Debrief

AGENDA ITEMS FOR FUTURE EXECUTIVE CABINET MEETING(S)

- Fall 2017 Welcome Week Debrief

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

None.

ADJOURNMENT

Motion to adjourn at 2:02 p.m. by Vice Chair Paing; seconded by Vice President Relos. Hearing no objections, the motion carried.

Submitted by,

Jordan Chavez
ASCSM Secretary