



## Senate Minutes (Approved)

Monday, August 8, 2016, 2:15 PM

College Center Building 10, College Heights Conference Room (Room 468)

The meeting was called to order at 2:18 PM.

Hearing no objections, the Swearing In item was tabled until the next Senate meeting.

Members Present	President James Roe; Vice President Katarina Stein; Secretary Samantha Trump; Senators Alicia Chiang, Laurie Chin, Natalia Gomez, Stephen McReynolds, Katrina Relos, Gabriela Topete Eng Goon, Chak Haang (Vina) Wong
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Advisors Present	Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant
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Members Absent	Senators Luke Awwad, Ben Chettipally, Jingwen (Allison) Zhao
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### **APPROVAL OF THE AGENDA**

Motion to approve the agenda as presented by Senator Chin; seconded by Senator McReynolds. Hearing no objections, the motion carried.

### **APPROVAL OF THE MINUTES OF PRIOR MEETINGS**

Motion to approve the minutes of the Monday, July 25, 2016, meeting by Senator McReynolds; seconded by Senator Relos. Hearing no objections, the motion carried.

### **ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC**

None

### **REPORTS**

President James Roe had no report.

Vice President Katarina Stein had no report.

Secretary Samantha Trump announced that this would be her last Senate meeting serving as Secretary. Ms. Trump stated that due to her fall class schedule, she would not be able to continue in her role with the A.S. She thanked everyone who had been a part of her two years in student government and wished the Senate the best for the upcoming year.

Student Life and Leadership Manager Aaron Schaefer first thanked everyone who had helped out with Welcome Day. He stated that feedback regarding the event has been positive and that everyone liked the additions and changes that were made. In particular, the addition of the ice breakers and the wonderful job done by the tour leaders, both members of student government and the Ambassadors, contributed a great deal to the day's success. The new students were very much engaged in the activities, and some were comparing schedules and sharing contact information in order to stay in touch.

Mr. Schaefer also announced that the ASCSM Summer Leadership Retreat is coming up, and will take place between Sunday, Aug. 14 and Tuesday, Aug. 16. The itinerary for the retreat will be sent out later this week. Mr. Schaefer asked that everyone be on time on Sunday, arrive ready to immerse themselves in the retreat, be completely engaged for the three days we are there. reminded anyone who had not completed the Myers-Briggs assessment to do so as soon as possible. He also reminded anyone who may have food allergies or dietary restrictions to send that information to Mr. Hamadeh. Mr. Schaefer also asked that if anyone needed to leave their vehicles on campus during the retreat, they should send make, model, and license plate information to Mr. Hamadeh.

Student Life and Leadership Assistant Fauzi Hamadeh had no report.

## **UNFINISHED ACTION, DISCUSSION, AND INFORMATION ITEMS**

### **APPOINTMENTS**

President Roe made the following appointments:

- Senator Topete Eng Goon as Chair of the Advocacy Board  
Motion to approve the appointment by Senator Wong; second by Senator Gomez.

Vice President Stein asked Senator Topete Eng Goon why she wished to be Chair of the Advocacy Board. Ms. Topete Eng Goon stated that she is very interested in the impact legislation has on students. In addition, she is currently interning with the office of Congresswoman Jackie Speier. Senator Topete Eng Goon stated that she feels students are unengaged with government and she would like to find ways to encourage student participation in the legislative process.

By a vote of 7 in favor, 0 opposed, and 0 abstaining, the motion to approve the appointment of Senator Topete Eng Goon as Chair of the Advocacy Board carried.

- Senator Wong as Chair of the Cultural Awareness Board  
Motion to approve the appointment by Senator Topete Eng Goon; second by Senator Chiang.

Mr. Schaefer inquired as to why Senator Wong is interested in being Chair of the Cultural Awareness Board. Senator Wong stated that she served as Vice Chair of the board last year and found the experience very interesting and that she learned a lot from last year's chair. Ms. Wong commented that she would like to further increase the ties between the College's international student population and the rest of the campus, and she sees this as an opportunity to do so. Senator Wong also wishes to highlight several issues of social justice this year.

By a vote of 7 in favor, 0 opposed, and 0 abstaining, the motion to approve the appointment of Senator Wong as Chair of the Cultural Awareness Board carried.

- Senator Chettipally as Chair of the Programming Board  
Motion to approve the appointment by Senator McReynolds; second by Senator Chin.

In the absence of Senator Chettipally, President Roe stated that he felt Mr. Chettipally would be an effective leader for the board. Senator Chin remarked that Senator Chettipally has reached out to her and she was very impressed by his passion for the position. Senator Chin added that Mr. Chettipally has the energy and willingness to learn and she feels he will be effective at conducting outreach and bringing others into ASCSM events.

By a vote of 7 in favor, 0 opposed, and 0 abstaining, the motion to approve the appointment of Senator Chettipally as Chair of the Programming Board carried.

- Senator Gomez as a member of Advocacy Board  
Motion to approve the appointment by Senator Wong; second by Senator McReynolds.

Senator Gomez stated that she interested in joining the Advocacy Board because she wants to learn more about the challenges that students face and find ways to assist them in addressing those challenges.

Mr. Schaefer informed the group that the appointment of members to the ASCSM boards do not require a vote and that Vice President Stein will ask for any objections.

Hearing no objections, the motion to approve the appointment of Senator Gomez as a member of the Advocacy Board carried.

- Senator Relos as a member of the Cultural Awareness Board  
Motion to approve the appointment by Senator Gomez; second by Senator Wong. Hearing no objections, the motion carried.
- Senator Awwad as a member of the Programming Board.  
Motion to approve the appointment by Senator Chin; second by Senator Chiang. Hearing no objections, the motion carried.

## **LEGISLATIVE BILLS**

None

## **NEW ACTION, DISCUSSION, AND INFORMATION ITEMS**

### **ELECTION OF ASCSM SENATE VICE CHAIR**

Mr. Schaefer explained that the position of Vice Chair serves three functions: First, as the back-up to the Vice President for purposes of running meetings and the line of succession; two, as the chair of the Inter Club Council; and three, as the Senate's representative to the Executive Board. The process of electing the Vice Chair is as follows: The chair will entertain a motion to open the floor to nominations. Any member of the Senate may be nominated to the position. After it appears there are no additional nominations, the chair will entertain a motion to close the floor to nominations. The candidates will then have the opportunity to make a statement and answer questions. At this point, the candidates will be asked to leave the room so the Senate may engage in a free discussion, however, the candidates will not be required to leave the room and may stay if they wish to do so. After the Senate concludes its discussion, the Senate will take a public vote and the candidate with the most votes will win. If the candidates have left the room and are not present to vote, a vote in each of their favor will be recorded on their behalf. The candidates will then be invited back into the room and the announcement of the winner will be made.

Motion to open the floor for nominations for the position of ASCSM Senate Vice Chair by Senator McReynolds; second by Senator Topete Eng Goon. Hearing no objections, the floor is open for nominations.

Vice President Stein nominates Senator McReynolds for the position of Vice Chair. Senator McReynolds accepts the nomination.

Hearing no further nominations, Senator Gomez motions to close the floor for nominations; second by Senator Topete Eng Goon. Hearing no objections, the floor is closed for nominations.

Because there is only one candidate, the members of the Senate will vote yes, no, or abstain to confirm Senator McReynolds as Vice Chair.

By a vote of 7 in favor, 0 opposed, and 0 abstaining, Senator McReynolds is confirmed as Vice Chair.

### **WELCOME WEEK BUDGET FOR FALL 2016**

Senator Chin and Vice President Stein reviewed plans for the Welcome Week. The event will take place between Tuesday, Aug. 23 and Thursday, Aug. 25. Each day will have different activities and food offered. On Tuesday, Aug. 23, the Games2U video game truck will be on campus and food will be provided by Mango Grill. On Wednesday, Aug. 24, there will be carnival games and fair food provided by Nob Hill Pizza. On Thursday, Aug. 25, Casino Day will take place in the Bayview Dining Room with food provided by Pacific Dining. In addition, the details are still being finalized to have a radio station on campus for one, possibly two, of the days. The total proposed budget comes to \$9,500.00.

Motion to approve \$9,500.00 from the Programming account (#5150) for the Fall 2016 Welcome Week event by Vice Chair McReynolds; second by Senator Chin.

By a vote of 7 in favor, 0 opposed, and 0 abstaining, the motion carried.

Vice President Stein urged members of the Senate to check their email, particularly their junk/spam folders, for a message regarding signing up for shifts during the event. Mr. Schaefer urged members of the Senate to sign up to help with the event, particularly because the Programming Board is not fully up and running yet.

### **REVIEW OF ASCSM OFFICE RULES**

Mr. Schaefer and Mr. Hamadeh reviewed the rules governing the use of the ASCSM Office in Building 17, Room 155. Mr. Schaefer asked that members consider if there are any additional rules or changes that may need to be made to these rules. Mr. Schaefer also stated that the group would review the rules again once the rest of the members of the Senate have returned from summer leaves.

### **ASCSM SUMMER EVENT DEBRIEF**

Mr. Schaefer explained that after each event, the Senate does a debrief in order to discuss what went well with the event, what did not, and review any issues that may need to be addressed as future events are planned.

Senator Chin stated that she felt the event went well, but that the first day saw a majority of students from the Bay Area Pathways Academy (BAPA) summer program take food early leaving very little for CSM students. The second day seemed to fair better in this respect. It was suggested that for the next summer event, signs be posted that BAPA students will be served after 12 PM (noon) with any remaining supplies.

### **WELCOME DAY DEBRIEF**

Mr. Schaefer stated that College staff had held a debrief meeting earlier in the day and that the feedback was overwhelmingly positive. In particular, everyone felt that the tour guides did a fantastic job. Moving forward there is discussion about starting the event later and providing lunch instead of breakfast. The date of the event will also be moved back to the Thursday of the week prior to the start of the semester. Tour guides and other volunteers will also be recruited earlier and provided a training a few days prior to the event.

Vice President Stein said that she felt the event went well and was impressed by how attentive the tour groups were. Vice Chair McReynolds stated that the size of the tour groups were very conducive to the ice breakers and to engaging in one-on-one conversations. Senator Chiang suggested that the tour groups be given different routes to prevent them from running into one another.

### **FUTURE AGENDA ITEMS**

Members of the Senate suggested the following items for future Senate meetings:

- Leadership Retreat Debrief

- Review of ASCSM Office Rules
- Overview of Parliamentary Procedure
- Establishment of Rules and Guidelines for Senate Meetings
- Overview of Participatory Governance

### **FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC**

Senator Gomez stated that several international students had asked her about the stipends for serving as ushers at the spring commencement ceremony. Mr. Schaefer asked that Senator Gomez direct the students to Mr. Hamadeh to complete the required paperwork.

Mr. Schaefer again reminded the group to complete the Myers-Briggs assessment by the Aug. 9 deadline in preparation for the retreat. He also asked that the board chairs remain behind after the meeting for a short discussion.

### **ADJOURNMENT**

Motion to adjourn at 3:22 PM by Vice Chair McReynolds; second by Senator Topete Eng Goon. Hearing no objections, the motion carried.

Submitted by,

Fauzi Hamadeh  
Student Life and Leadership Assistant