



Associated Students of College of San Mateo

Senate Minutes (Approved)

Monday, May 8, 2017, 2:15 PM

College Center Building 10, College Heights Conference Room (Room 468)

The meeting was called to order at 2:15 PM.

ROLL CALL

Members Present

President Stephen McReynolds, Vice President Katarina Stein, Finance Director Sennai Kaffl, Vice Chair Laurie Chin, Commissioner of Publicity Kira Roman, Senators Luke Awwad, Fatima Briones, Ben Chettipally, Georgia Giari, Natalia Gomez, Amir Farhan Mat Kamal, Katrina Relos, Colby Riley, Nathan Storey, Yaxuan (Mandy) Wang, Kristiana Wolf-Blake

Members Absent

Secretary Andrew Darzi

Advisors Present

Aaron Schaefer, Student Life and Leadership Manager (DC); Fauzi Hamadeh, Student Life and Leadership Assistant

APPROVAL OF THE AGENDA

Motion to approve the Senate's agenda as presented by Senator Awwad, seconded by Senator Relos. With no objections the motion passes.

APPROVAL OF THE MINUTES OF PRIOR MEETINGS

Minutes of the Monday, May 1, 2017, meeting were unavailable. Hearing no objections, approval was tabled until next meeting.

ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

None.

REPORTS

President McReynolds extended his congratulations to everyone who received scholarships at Friday's Scholarship Convocation event. He also expressed his congratulations to the Senate on a successful year.

Finance Director Kaffl reported that he had attended the Institutional Planning Committee meeting and the District Participatory Governance Committee meeting. Mr. Kaffl also stated that he felt the elections for next year went well.

Student Life and Leadership Manager Schaefer stated that there are several funding proposals on today's Senate agenda. This is because the Senate underspent in many areas over the year. With the recent increase in the Student Body Fee for Fall 2017, there is concern that the Associated Students are not spending all the funds that come in. This is a misconception because Student Body Fee funds are lumped together with club funds, trust account funds, vending commission funds, and moneys generated when the A.S. ran the Café International years ago. However, because the A.S. did underspend this year, we are asking you to consider some end-of-the-year purchases that will benefit future groups.

Mr. Schaefer also encouraged the group to be ready for finals and to start studying now to avoid the last-minute rush. Finally, Mr. Schaefer extended congratulations to Senator Riley, Senator Relos, and all the other candidates who ran in the recent election. This was the first time in years that there was a contested election for Senator positions, and the election went very well.

Student Life and Leadership Assistant Hamadeh reminded the Senate to begin taking personal items out of the ASCSM Office in Building 17. This is especially important as shortly after the end of the spring semester, Student Life and the ASCSM Office will be moving to Building 12. Any personal items left in the ASCSM Office after the end of the spring semester are subject to disposal. Mr. Hamadeh also reminded members with keys to return them to the Center for Student Life by the last day of finals. Finally, Mr. Hamadeh encouraged those who are not graduating to sign-up to serve as ushers at the Commencement ceremony.

PURCHASE OF MICROWAVES FOR CSM BOOKSTORE/PAWS FOR COFFEE

Mr. Schaefer stated that the CSM Bookstore Manager has agreed to place two microwaves near Paws for Coffee in Building 10 for student use. The staff of Paws for Coffee and the Bookstore will maintain the microwaves. As the Senate knows, microwaves in Building 10 are among the most demanded items by students.

Motion to approve \$500.00 from the Furniture, Fixtures, and Equipment account (#5181) to purchase two microwaves for Paws for Coffee by Senator Awwad; seconded by Senator Storey. Motion carries unanimously with all members present voting aye.

PURCHASE OF T-SHIRTS FOR NEW STUDENTS FROM CAPUCHINO HIGH SCHOOL

Vice President of Student Services Jennifer Hughes and Dean of Counseling Krystal Romero have requested that the Senate set aside funds to purchase T-shirts for students from Capuchino High School in San Bruno who will be attending CSM. The T-shirts will be distributed at Capuchino High School's "Commit to Your Future" event for graduating seniors.

Motion to approve \$500.00 from the Publicity account (#5151) to purchase T-shirts for incoming students from Capuchino High School by Senator Wang; seconded by Senator Storey. Motion carries unanimously with all members present voting aye.

PURCHASE OF CHARGING STATIONS

Mr. Schaefer stated that Mr. Hamadeh suggested that the Senate purchase mobile phone charging stations for placement in the Bayview Dining Room and the Student Life Lounge. The stations would give students the opportunity to charge their phones in between classes. The suggested models include retractable cords for various types of mobile devices, including iPhones, iPads, and Android phones.

Motion to approve \$6,000.00 from the Furniture, Fixtures, and Equipment account (#5181) to purchase charging stations for the Bayview Dining Room (Building 10) and the Student Life Lounge by Senator Wolf-Blake; seconded by Senator Wang.

Senator Wolf-Blake suggested that we consider purchasing stations without cords already included in order to help prevent damage. Mr. Schaefer stated that he and Mr. Hamadeh would do additional research to find a solution that makes sense for student use. He also said that the Center for Student Life would need to discuss with Vice Chancellor Bauer and Facilities to make sure the stations do not interfere with the operation of the space.

Motion carries unanimously with all members present voting aye.

REPLACEMENT ID CARD PRINTER AND MOBILE ID CARD SYSTEM

Mr. Hamadeh stated that the current ID card printer is prone to breaking down during peak periods of use. Over the last several semesters, the machine has had to be sent back to the vendor twice for repairs and maintenance. Given that it is almost 6 years old, the time has come to start looking for a replacement. In addition, there has been frequent discussion about purchasing a second mobile ID system to expedite students receiving their ID cards at events and activities. This proposal would allow us to purchase a new printer for the existing ID system and the necessary equipment (computer, camera, printer, secure mobile cart, etc.) for a second mobile ID system.

Motion to approve \$25,000.00 from the Student Activity Card account (#5182) to purchase a new ID card printer and mobile ID card system by Senator Gomez Torres; seconded by Senator Wolf-Blake. The motion carries unanimously with all members present voting aye.

STUDENT DISCOUNT MAILING

Mr. Schaefer that a prior Senate had approved funding for this project but timing and other issues prevented it from occurring. He is now asking the Senate to re-approve the funding to conduct a targeted mailing of businesses in San Mateo County to solicit participation in the ASCSM Student Discount Program. By “rebooting” the program, students will get increased value out of their ID cards via discounts from local merchants.

Motion to approve \$12,000.00 from the ASCSM Reserves to conduct a targeted mailing of San Mateo County businesses by Senator Awwad; seconded by Senator Storey.

Senator Roman suggested that the A.S. require students to show their ID cards at ASCSM-sponsored events. Mr. Schaefer stated that this has been regular practice but we have moved away from it in recent semesters. With the increase in the Student Body Fee, a mobile ID card system, and a renewed discount program, we will have to make sure that this is a policy we are once again enforcing at events.

The motion carries unanimously with all members present voting aye.

INCREASE TO FUNDING FOR ALLAN R. BROWN OUTSTANDING SERVICE & LEADERSHIP AWARD HONORARIUM

Previously (see ASCSM Senate Agenda of Monday, March 27, 2017), the Senate had approved \$250.00 per recipient for up to 6 recipients of the Allan R. Brown Outstanding Service & Leadership Award. In order to make the award more appealing and to keep pace with the cost of college, this proposal would increase the honorarium to \$500.00 per recipient, for a total of \$3,000.00.

Motion to approve an honorarium of \$500.00 per recipient for up to 6 recipients of the Allan R. Brown Outstanding Service & Leadership Award for a total of \$3,000.00 from the Awards and Scholarship account (#5010) by Senator Wolf-Blake; seconded by Senator Relos. The motion carries unanimously with all members present voting aye.

ASCSM END OF YEAR BANQUET

Vice Chair Chin reported that several members have stated that they cannot attend the celebration on Tuesday, May 30. Mr. Schaefer stated that the group can look at rescheduling the event during finals week or forgo a celebration this year. The group decided that the event should go forward, and selected the date of Monday, May 22, at 1:30 PM as the new day and time. Vice Chair Chin will send out a revised invitation and Mr. Schaefer and Mr. Hamadeh will invite members of CSM Cabinet.

AGENDA ITEMS FOR FUTURE ASCSM SENATE MEETINGS

The following items were suggested for the next ASCSM Senate meeting:

- Support for Welcome Day
- Purchase of ASCSM Promotional Items
- Purchase of iPad Card Reader System

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

Representatives from the Edgewood Drop-In Centers in San Bruno and Redwood City explained the free and confidential services available to young adults age 18 to 25. Services include homework help, job search and resume help, free printing and Wi-Fi, free meals and free laundry, mentoring and peer meetings, and an LGBTQ support group. The centers are open Monday through Friday, from 3 PM to 8 PM.

Senator Gomez Torres announced that the EOPS Club would be holding EOPS Awareness Day this Wednesday, May 10, from 11 AM to 2 PM. The event will take place outside Building 10.

ADJOURNMENT

Motion to adjourn at 3:02 PM by Senator Wolf-Blake; seconded by Vice Chair Chin. Hearing no objections, the motion carried.

Submitted by,

Fauzi K. Hamadeh
Student Life and Leadership Assistant