



Senate Meeting Agenda

Monday, November 14, 2016, 2:15 PM

College Center Building 10, College Heights Conference Room (Room 468)

The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of the Minutes of Prior Meeting(s)**
- V. Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**
At this time, members of the public may address the Senate on non-Agenda items.
- VI. Reports**
 - a. Officers**

i. President	James Roe
ii. Vice President	Katarina Stein
iii. Finance Director	Sennai Kaffl
iv. Vice Chair	Stephen McReynolds
v. Commissioner of Publicity	Laurie Chin
vi. Secretary	Andrew Darzi
 - b. Senators**
Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.
 - c. Advisors**
 - i. Aaron Schaefer, Student Life and Leadership Manager
 - ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- VII. Unfinished Action, Discussion, and Information Items**
 - a. Appointments – President Roe**
The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.
 - b. Legislative Bills – Advocacy Board Chair Topete Eng Goon**
The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.
 - c. Supplemental Funding for ArduSat Satellite Kit – Astronomy Club**
The Senate shall discuss and consider the funding proposal from the Astronomy Club to provide supplemental funding for the purchase of an ArduSat satellite kit; possible action to take place.

VIII. New Business, Discussion, and Information Items

a. Recruitment Event Supplies – Active Minds Club

The Senate shall discuss and consider the funding proposal by Active Minds to support the club's recruitment event on Nov. 22, 2016; possible action to take place.

b. Funding for ICC Mixer – Vice Chair McReynolds

The Senate shall discuss and consider the funding proposal to support the end of the semester ICC Mixer; possible action to take place.

c. Faculty Evaluation Resolution – President Roe

The Senate shall discuss and consider taking a position on the resolution regarding faculty evaluation procedures and the current AFT/District contract negotiations; possible action to take place.

IX. Agenda Items for Future ASCSM Senate Meetings

At this time, members of the Senate may suggest agenda items for consideration for future meetings.

X. Final Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

At this time, members of the Senate and members of the public may voice any concluding comments.

XI. Adjournment



Associated Students of College of San Mateo

Senate Minutes (Unapproved)

Monday, November 7th, 2016, 2:15 PM

College Center Building 10, College Heights Conference Room (Room 468)

The meeting was called to order at 2:17 PM.

ROLL CALL

Members Present	Vice President Katarina Stein, Vice Chair Stephen McReynolds, Secretary Andrew Darzi, Commissioner of Publicity Laurie Chin; Senators Luke Awwad, Ben Chettipally, Alicia Chiang, Natalia Gomez, Nabila (Bella) Hamzah, Amir Farhan Mat Kamal, Maria (Lupe) Ramirez Serratos, Katrina Relos Colby Riley, Gabriela Topete Eng Goon, Yaxuan (Mandy) Wang, Chak Haang (Vina) Wong, Jingwei (Andy) Zhang, Jingwen (Allison) Zhao
Members Absent	President James Roe (excused, DPGC meeting); Finance Director Sennai Kaffl (excused, DPGC meeting)
Advisors Present	Fauzi Hamadeh, Student Life and Leadership Assistant

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Vice President Katarina Stein; first by Senator Chettipally, seconded by Senator Wang. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETINGS

Commissioner of Publicity Chin pointed out that she did attend October 31, 2016, but was not listed as present under Roll Call. Motion to approve prior meeting minutes with the above correction by Senator Chettipally; seconded by Senator Topete Eng Goon. Hearing no objections, the motion carried.

ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

None.

REPORTS

Senator Chettipally reported that the Programming Board meeting time will be changed to Wednesdays from 2:10 pm to 3 pm for the Spring semester.

Senator Colby reported that the Latinx Culture Days 2016 will take place from November 2nd through 9th.

Student Life and Leadership Assistant Hamadeh reminded the group that there are only five weeks left in the fall semester. He also reminded the Senate that this Friday, November 11th, is Veterans Day and that there will be no classes. In addition, Mr. Hamadeh announced that the Center for Student Life will begin accepting club packets for the Spring 2017 semester on December 1st. The final Senate meeting for this semester will be Monday, December 5th, and the final ICC meeting will be Wednesday, November 30th. Classes will be held on Wednesday, November 23rd, but the Center for Student Life will be closing at 12 PM (noon) that day; additionally, there will be no ICC meeting on Nov. 23rd. The Winter Retreat will be held between Monday, January 9th and Wednesday, January 11th, 2017, and the first Senate meeting of the Spring semester will be Monday, January 23rd. Finally, Mr. Hamadeh reminded everyone who is eligible to be sure to vote tomorrow.

APPOINTMENTS

Selena Ortiz to the Cultural Awareness Board. Motion to approve the appointment by Senator Wong, seconded by Vice Chair McReynolds. Without objection, the motion carries.

HOPE CONCERT

Motion to approve \$2,000.00 from the Club Assistance/ICC account (#5031) to fund the Hope Concert; first by Senator Wong, seconded by Vice Chair McReynolds. With 15 in favor, 1 opposed, and 0 abstaining; funding is approved.

WORLD VILLAGE

Motion to approve \$650.00 from the Club Assistance/ICC account (#5031) to fund the World Village event; first by Senator Topete Eng Goon, seconded by Senator Wang. With 16 in favor, 0 opposed, and 0 abstaining; funding is approved.

EOPS AWARENESS DAY

Motion to approve \$1,030.00 from the Club Assistance/ICC account (#5031) to fund the EOPS Awareness Day; first by Senator Wong, seconded by Senator Awwad. With 16 in favor, 0 opposed, and 0 abstaining; funding is approved.

ARDUSAT SATELLITE KIT

Motion to approve \$2,500.00 from the Club Assistance/ICC account (#5031) to fund ArduSat; first by Senator Chettipally, seconded by Senator Topete Eng Goon. With 16 in favor, 0 opposed, and 0 abstaining; funding is approved.

SUPPLEMENTAL FUNDING FOR ARDUSAT SATELLITE KIT

Due to the lack of a representative from the Astronomy Club, this item was tabled until the next meeting.

FUNDING FOR LATINX CULTURAL DAYS

Motion to approve \$900.00 from the Ethnic and Cultural Affairs account (#5050) to fund Latinx Cultural Days; first by Senator Topete Eng Goon, seconded by Senator Zhang. With 16 in favor, 0 opposed, and 0 abstaining; funding is approved.

FUNDING FOR WORLD VILLAGE EVENT

Motion to approve \$1,000.00 from the Ethnic and Cultural Affairs account (#5050) to fund the World Village event; first by Senator Topete Eng Goon, seconded by Senator Gomez. With 16 in favor, 0 opposed, and 0 abstaining; funding is approved.

FUNDING FOR THANKSGIVING EVENT

Motion to approve \$1,175.00 from the Programs account (#5150) to fund the Thanksgiving event; first by Senator Gomez, seconded by Senator Riley. With 16 in favor, 0 opposed, and 0 abstaining; funding is approved.

ASCSM BUDGET UPDATE

On behalf of Finance Director Kaffl, Mr. Hamadeh provided the Senate an update on its budget, showing how much has been allocated so far this semester and how much has actually been spent. Given that several events have not yet taken place, funds have not been actually spent. As those expenses come in, there will be a better picture of how much has actually been spent. Based on the numbers, however, Mr. Hamadeh informed the Senate that spending and income is in line with where it should be at this time of year.

FACULTY EVALUATION RESOLUTION

Due to the absence of President Roe, this item was tabled until this next meeting.

ADJOURNMENT

Motion to adjourn at 2:58 PM by Senator Chettipally; second by Senator Hamzah. Hearing no objections, the motion carried.

Submitted by,

Andrew Darzi
ASCSM Secretary

ASCSM Senate - Vote Record for Monday, November 7, 2016

	Hope Concert - Catalyst Project	World Village - Culture Exploration Club	EOPS Awareness Day - EOPS Club	ArduSat Satellite Kit - Satellite Project	Latinx Cultural Days	World Village (Cultural Awareness Board)	Thanksgiving Event													
Luke Awwad	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes												
Ben Chettipally	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes												
Alicia Chiang	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes												
Laurie Chin	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes												
Natalia Gomez	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes												
Nabila Hamzah	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes												
Amir Farhan Mat Kamal	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes												
Maria Ramirez Serratos	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes												
Stephen McReynolds	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes												
Katrina Relos	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes												
Colby Riley	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes												
Gabriela Topete Eng Goon	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes												
Yaxuan (Mandy) Wang	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes												
Chak Haang (Vina) Wong	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes												
Jingwei Andy Zhang	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes												
Jingwen (Allison) Zhao	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes												
Katarina Stein*	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a												
	15-1-0	16-0-0	16-0-0	16-0-0	16-0-0	16-0-0	16-0-0	16-0-0												

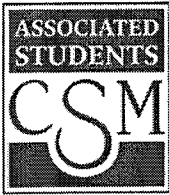
* only votes in case of a tie
Yes-No-Abstain

Appointments

There is no printed material related to this item.

Legislative Bills

There is no printed material related to this item.



ASCSM Student Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of ICC Meeting (11/03/2016)

Title of Proposal Ardusat

Being Proposed by Astronomy Club Lead Coordinator Siuling Pau

Event Date(s) if applicable N/A

Forwarded to the Student Senate by:

- Executive Cabinet
 Advocacy
 Cultural Awareness
 Programming
 ICC
 Other

ASCSM Account Number/Name Astronomy Club 5031 Club Assistance/ICC

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

The Astronomy Club is requesting funds to purchase the "Classroom Launch Pack" from the arduSAT company. The launch pack will include ten Arduino Space Kits, a Demo Satellite, and the ability to program a satellite that is currently in orbit. Students with any level of experience will be able to learn how to program micro-controllers, and contribute their own code to the experiment we will run in space. This will provide a very good introduction and have a good foundation for our future object about building our own satellite. This fund raising is a partial contribution to Satellite Club project and as part of the project.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Ardusat Classroom Launch Packet (Total cost \$2700) (Sharing cost with Satellite Project)</u>	<u>\$ 200.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Costs	<u>\$ 200.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



RECEIVED

NOV 03 2016

CSM Center for Student Life

ASCSM Student Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of 11/9/16

Title of Proposal Active Minds Recruitment Event Supplies

Being Proposed by Active Minds Club Lead Coordinator Tim Exner

Event Date(s) if applicable 11/23/16 11/22/16

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account Number/Name 5031 Club Assistance/ICC

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Active Minds will hold a big recruitment event and invest in a table cover. Active Minds has had trouble recruiting students and this event and the eye-catching and professional looking table cover for our chapter would help attract more students. The table cover will cost \$177.38 including sales tax. It will remain with our chapter indefinitely and they will use it at every tabling event starting with this recruitment event.

We plan to give students a slice of pumpkin or apple pie and tell them about ourselves and the mental health resources on campus and try to recruit members. Active Minds will purchase the following supplies. 10 pumpkin pies at \$5.99 each. For a total of \$94.14. We would also like to purchase 5 apple pies at \$12.99 each for a total of \$69.82, and 2 cans of whipped cream at \$2.50 each for \$5.38. Finally, we'd like to purchase a package of 300 paper plates at \$16.54, a package of 500 plastic forks at \$13.32, and a package of 2400 napkins at \$26.86 for a total of \$56.72.

All grocery purchases will be made from Costco, except whipped cream which will be bought at Safeway.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. Table cover with Active Minds logo on it.	\$ 177.38
2. (10) pumpkin pies	\$ 94.14
3. (5) apple pies	\$ 69.82
4. (2) cans of whipped cream	\$ 5.38
5. Paper plates, plastic forks, and napkins	\$ 56.72
Total Costs	\$ 403.44

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



ASCSM Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, November 14, 2016

Title of Proposal Funding for ICC Mixer

Being Proposed by Vice Chair McReynolds Lead Coordinator Vice Chair McReynolds and ICC

Event Date(s) if applicable Wednesday, December 7, 2016

Forwarded to the Student Senate by:

- Executive Cabinet
 Advocacy
 Cultural Awareness
 Programming
 ICC
 Other

ASCSM Account Number/Name **Club Account Reserve**

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

To provide funding for the semi-annual Inter Club Council mixer. We will be providing refreshments for the ICC representatives and club leaders as a thank you for their service and contributions during the Fall 2016 semester. Participants will be required to RSVP for the event.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Food for ICC Mixer</u>	<u>\$800.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Costs	<u>\$800.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

College of San Mateo

AFT Evaluation Procedures Amendment Resolution

WHEREAS, under the current evaluation procedures, tenured faculty receive formal feedback from students (Student Questionnaires) only once every three years;

WHEREAS, under current evaluation procedures, tenured faculty members are permitted to choose whether students can complete the Student Questionnaires on paper forms or online forms;

WHEREAS, under the current evaluation procedures, tenured faculty have their teaching performance observed only once every six years and the observation is conducted by one peer;

WHEREAS, the District has proposed changes to the evaluation procedures that will allow students greater opportunities to participate in their learning experience by providing feedback on *every* class;

WHEREAS, the District has proposed changes to the evaluation procedures to make it easier for students to provide feedback by requiring that the Student Questionnaires be made available online;

WHEREAS, the District has proposed changes to the evaluation procedures that will ensure that faculty receive more effective, frequent and varied feedback about their classroom teaching by conducting classroom observations every three years and including observations from the Dean/Responsible Administrator and the other faculty members who serve on the Evaluation Committee;

WHEREAS, the Associated Students believe these proposed changes will give students a greater voice and sense of ownership over their educational experience;

WHEREAS, the Associated Students believe that feedback from students in every class will enable faculty to become even more effective in the classroom and more responsive to the varied learning styles of the students;

WHEREAS, the Associated Students believe that more frequent classroom observations, conducted by more individuals, will provide faculty with additional feedback to enable them to become even more effective in the classroom;

Resolved, that the Associated Students of College of San Mateo will formally support the proposed amendments of the AFT Contracts

President James Roe

Date

Vice President Katarina Stein

Date