



## Senate Agenda

Monday, October 31, 2016, 2:15 PM

College Center Building 10, College Heights Conference Room (Room 468)

*The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.*

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of the Minutes of Prior Meeting(s)**
- V. Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**  
*At this time, members of the public may address the Senate on non-Agenda items.*
- VI. Reports**
  - a. Officers**

i. President	James Roe
ii. Vice President	Katarina Stein
iii. Finance Director	Sennai Kaffl
iv. Vice Chair	Stephen McReynolds
v. Commissioner of Publicity	Laurie Chin
vi. Secretary	Andrew Darzi
  - b. Senators**  
*Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.*
  - c. Advisors**
    - i. Aaron Schaefer, Student Life and Leadership Manager
    - ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- VII. Unfinished Action, Discussion, and Information Items**
  - a. Appointments – President Roe**  
*The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.*
  - b. Legislative Bills – Advocacy Board Chair Topete Eng Goon**  
*The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.*

**VIII. New Business, Discussion, and Information Items**

**a. Exhibition at Twin Pines Manor House Gallery – Fine Arts Club**

*The Senate shall discuss and consider the funding request by the Fine Arts Club to support the group's annual art exhibition at the Twin Pines Manor House in Belmont; possible action to take place.*

**b. Funding for “Extreme Makeover: Repurposing Old Art Work” Workshop – Fine Arts Club**

*The Senate shall discuss and consider the funding request by the Fine Arts Club to support a workshop on repurposing old art work; possible action to take place.*

**c. Math Festival – Math Club**

*The Senate shall discuss and consider the funding request by the Math Club to support the group's Math Festival event; possible action to take place.*

**d. ASCSM Budget Update – Finance Director Kaffl and Advisor Hamadeh**

*The Senate shall review and discuss an update on the 2016/17 ASCSM Budget; no action to take place.*

**e. Halloween Event Debrief – Senator Chettipally**

*The Senate shall review, discuss, and provide feedback regarding the recent Halloween event; no action to take place.*

**IX. Agenda Items for Future ASCSM Senate Meetings**

*At this time, members of the Senate may suggest agenda items for consideration for future meetings.*

**X. Final Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

*At this time, members of the Senate and members of the public may voice any concluding comments.*

**XI. Adjournment**



Associated Students of College of San Mateo

**Senate Minutes (Unapproved)**

Monday, October 24, 2016, 2:15 PM

College Center Building 10, College Heights Conference Room (Room 468)

The meeting was called to order at 2:17 PM.

**ROLL CALL**

Members Present

President James Roe; Vice President Katarina Stein, Finance Director Sennai Kaffl; Vice Chair Stephen McReynolds; Secretary Andrew Darzi; Senators Luke Awwad, Ben Chettipally, Alicia Chiang, Natalia Gomez, Nabila (Bella) Hamzah, Amir Farhan Mat Kamal, Katrina Relos, Colby Riley, Gabriela Topete Eng Goon, Yaxuan (Mandy) Wang, Chak Haang (Vina) Wong, Jingwei (Andy) Zhang, Jingwen (Allison) Zhao

Members Absent

Maria (Lupe) Ramirez Serratos

Advisors Present

Aaron Schaefer, Student Life and Leadership Manager

**APPROVAL OF THE AGENDA**

Motion to approve the agenda as presented by Vice President Katarina Stein; first by Senator Chettipally, seconded by Senator Hamzah. Hearing no objections, the motion carried.

**APPROVAL OF THE MINUTES OF PRIOR MEETINGS**

Motion to approve minutes of prior meetings as presented by Vice President Stein; first by Senator Serratos, seconded by Senator Topete Eng Goon.

**ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC**

None.

**REPORTS**

**President Roe-** CCCSAA was a great experience over the weekend, learned a lot from workshops and further improved my leadership skills.

**Vice President Stein-** I also went to CCCSAA and thought it was okay. Learned some interesting skills from the workshops, if you want to know more please ask the people who went.

**Finance Director Kaffl-** Attended IPC meeting last week. First half of the meeting dealt with an overview of what's going on in IPC, and the second half was discussing the district budget.

**Vice Chair McReynolds-** Attended Academic Senate, President Roe and myself met with Academic Senate President David Laderman to discuss the future of teacher evaluations.

**Commissioner of Publicity Chin-** Went to CCCSAA as well, learned from workshops potential ways to expand marketing strategies and further gain social presence.

**Senator Hamzah-** Planning a segment during the next flex day to connect students to faculty and give them a chance to get to know teachers better.

**Senator Topete Eng Goon-** Went to the student services council meeting working on program reviews. Health Fair is Wednesday October 26<sup>th</sup>. Also attended CCCSAA, went to resolution finding workshops.

**Senator Chettipally-** Went to CCCSAA, did not enjoy the conference too much. Halloween event on Wednesday October 26<sup>th</sup> taking place in campus square.

**Senator Gomez-** Due to low attendance, the first and second level of English as a second language have been canceled.

**Senator Katrina-** Attended CCCSAA and really enjoyed it, learned a lot from a sustainability workshop and I hope to bring some of the things I learned back to CSM.

**Student Life and Leadership Manager Schaefer-** Make sure you help out at the Halloween event and keep up the good work everybody.

#### **APPOINTMENTS**

- Lisette Cirkelis to be appointed to Cultural Awareness Board.  
Motion to approve appointment; first by Vice Chair McReynolds, seconded by Chettipally. Without objection the motion passes.
- Georgia Giari to be appointed to Programming Board.  
Motion to approve appointment; first by Senator Wong, seconded by Senator Riley. Without objection the motion passes.
- Nicole Adler to be appointed to Advocacy Board.  
Motion to approve appointment; first by Senator Hamzah, seconded by Senator Topete Eng Goon. Without objection the motion passes.

#### **FUNDING FOR CSM STUDENT LEADERSHIP CONFERENCE**

Motion to approve \$9,000.00 from the Conference account (#5033) to fund the Student Leadership Conference by Senator Hamzah, seconded by Senator Awwad. With 15 in favor, 0 opposed, and 0 abstaining, the motion carries.

#### **FUNDING FOR ASCSM WINTER LEADERSHIP RETREAT**

Motion to approve \$8,000.00 from the Conferences account (#5033) to fund the ASCSM Winter Leadership Retreat by Senator Zhao, seconded by Senator Riley. With 15 in favor, 0 opposed, and 0 abstaining, the motion carries.

#### **FUNDING FOR PERSONAL WELLNESS INTERNS**

Motion to approve \$3,000.00 from the College Program Assistance account (#5032) to fund the Personal Wellness Interns by Commissioner of Publicity Chin, seconded by Senator Topete Eng Goon. With 15 in favor, 0 opposed, and, the motion carries.

#### **ANIMAL RIGHTS EXHIBITION**

Motion to approve \$800.00 from the Club Assistance/ICC account (#5031) to fund the Animal Rights Exhibition by Senator Relos, seconded Senator Gomez. With 15 in favor, 0 opposed, and 0 abstaining, the motion carries.

#### **FUNDING FOR WORLD CHAT**

Motion to approve \$555.00 from the Club Assistance/ICC account (#5031) to fund World Chat event by Senator Wang, seconded by Senator Hamzah. With 15 in favor, 0 opposed, 0 abstaining, the motion carries.

#### **CLUB PROMOTION DAY**

Motion to approve \$108.00 from the Club Assistance/ICC account (#5031) to fund Charity Club's promotion materials; by Senator Topete Eng Goon, second by Zhao. With 14 in favor, 0 opposed, 0 abstaining, the motion carries.

**FUNDING FOR MEDICAL SUPPLIES**

Motion to approve \$174.25 from the Club Assistance/ICC account (#5031) to fund medical supplies by Senator Chettipally, seconded by Senator Zhang. With 15 in favor, 0 opposed, and 0 abstaining, the motion carries

**AGENDA ITEMS FOR FUTURE SENATE MEETING**

1. Halloween debrief
2. Budget update
3. AFT evaluations
4. 3 ICC proposals

**FINAL ANNOUNCEMENTS**

On Wednesday, Oct. 26, at 6 PM, President Roe will be giving his report to the Board of Trustees on ASCSM's activities for the fall semester.

**ADJOURNMENT**

Motion to adjourn at 4:05 PM by Vice Chair McReynolds; second by Commissioner of Publicity Chin. Hearing no objections, the motion carried.

Submitted by,

Andrew Darzi  
ASCSM Secretary

# ASCSM Senate - Vote Record for Monday, October 24, 2016

Name	Student Leadership Conference	ASCSM Winter Leadership Retreat	Personal Wellness Interns	Animal Rights Exhibition (Animal Volunteer Club)	World Chat (Culture Exploration)	Club Promotion Day (Charity Club)	Medical Supplies (Medical Scholars)															
Luke Awwad	Yes	Yes	Yes	Yes	Yes	Yes	Yes					Yes										
Ben Chettipally	Yes	Yes	Yes	Yes	Yes	Yes	Yes					Yes										
Alicia Chiang	Yes	Yes	Yes	Yes	Yes	Yes	Yes					Yes										
Laurie Chin	Yes	Yes	Yes	Yes	Yes	Yes	Yes					Yes										
Natalia Gomez	Yes	Yes	Yes	Yes	Yes	Yes	Yes					Yes										
Nabila Hamzah	Yes	Yes	Yes	Yes	Yes	Yes	Yes					Yes										
Amir Farhan Mat Kamal	Yes	Yes	Yes	Yes	Yes	Yes	Yes					Yes										
Maria Ramirez Serratos	Absent	Absent	Absent	Absent	Absent	Absent	Absent					Absent										
Stephen McReynolds	Yes	Yes	Yes	Yes	Yes	Yes	Yes					Yes										
Katrina Relos	Yes	Yes	Yes	Yes	Yes	Yes	Yes					Yes										
Colby Riley	Yes	Yes	Yes	Yes	Yes	Yes	Yes					Yes										
Gabriela Topete Eng Goon	Yes	Yes	Yes	Yes	Yes	Yes	Yes					Yes										
Yaxuan (Mandy) Wang	Yes	Yes	Yes	Yes	Yes	Yes	Yes					Yes										
Chak Haang (Vina) Wong	Yes	Yes	Yes	Yes	Yes	Yes	Yes					Yes										
Jingwei Andy Zhang	Yes	Yes	Yes	Yes	Yes	Yes	Yes					Yes										
Jingwen (Allison) Zhao	Yes	Yes	Yes	Yes	Yes	Yes	Yes					Yes										
Katarina Stein*	n/a	n/a	n/a	n/a	n/a	n/a	n/a					n/a										
	15-0-0	15-0-0	15-0-0	15-0-0	15-0-0	15-0-0	15-0-0					14-0-0										

\* only votes in case of a tie  
Yes-No-Abstain

## **Appointments**

There is no printed material related to this item.

## **Legislative Bills**

There is no printed material related to this item.





# ASCSM Student Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of October 26, 2016

Title of Proposal Fine Arts Club Exhibition at Twin Pines Manor House Gallery, Belmont

Being Proposed by CSM Fine Arts Club Lead Mark Saunders  
Coordinator

Event Date(s) if applicable The month of January, 2017

Forwarded to the Student Senate by:

- Executive Cabinet  
  Advocacy  
  Cultural Awareness  
  Programming  
  ICC  
  Other

ASCSM Account Number/Name

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

After another successful show last year, the CSM Fine Arts Club has again been offered the opportunity to exhibit our paintings and other art at the lovely Twin Pines Manor House Gallery in Belmont for the entire month of January, 2017.

This off-campus event enhances the reputation of CSM's Art Department and provides public recognition of the talent of our club members. Inclusion in art exhibitions improves students' chances of transfer to sought-after four-year colleges and art schools and provides career opportunities for all club members. The exhibition features a reception where the public can meet the artists. During the month, Fine Arts Club members will help man the reception desk at the gallery.

We estimate the cost of promotional materials (posters, mailers and handouts) will be \$125.

A meet-the-artist reception at the beginning of the exhibition will require expenditures of \$100. for refreshments.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. Promotional materials	\$ 125.00
2. Refreshments for reception	\$ 100.00
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b>\$ 225.00</b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote   In Favor \_\_\_\_\_   Opposed \_\_\_\_\_   Abstained \_\_\_\_\_   Passed \_\_\_\_\_   Failed \_\_\_\_\_



# ASCSM Student Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of October 26, 2016

Title of Proposal Workshop and Presentation: Extreme Make Over, Re-purposing Old Artwork

Being Proposed by CSM Fine Arts Club Lead Coordinator Ashleigh Evans

Event Date(s) if applicable Nov. 1, 2016 (Club Meeting)

Forwarded to the Student Senate by:

- Executive Cabinet  
  Advocacy  
  Cultural Awareness  
  Programming  
  ICC  
  Other

ASCSM Account Number/Name

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Brigitte Curt, a local, well-known artist, will present how to re-purpose old artwork surfaces and images in order to make new ones. Students spend a lot of money on art supplies and this workshop will enable them to recycle old canvases and other surfaces in order to save money, as well as inspire them to use old, unworkable images for new ones.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Presenter fee for presentation and workshop</u>	<u>\$ 100.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b><u>\$ 100.00</u></b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote   In Favor \_\_\_\_\_   Opposed \_\_\_\_\_   Abstained \_\_\_\_\_   Passed \_\_\_\_\_   Failed \_\_\_\_\_



RECEIVED

OCT 20 2016

CSM Center  
for Student Life

# ASCSM Student Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of 10/26/2016 ICC Meeting and 11/01/2016 Senate Meeting

Title of Proposal Math Festival

Being Proposed by Math Club and Brunch Club Lead Coordinator Angela Lui

Event Date(s) if applicable 11/16/2016

Forwarded to the Student Senate by:

- Executive Cabinet  
  Advocacy  
  Cultural Awareness  
  Programming  
  ICC  
  Other

ASCSM Account  
Number/Name

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

We want to promote people's interest of math. Math Festival will be held at 10am to 2pm on Nov 16th(Wednesday). The whole event will be divided in to three groups, including hard-level group, medium-level group, and easy-level group. Each group will serve different levels math game or math questions. Also, we will provide awards when people solve the games and questions. For easy-level group, we will provide Tangram puzzles and easy Sudoku. For medium-level, we will provide math matchstick games and hard Sodoku. For hard-level, we will provide Olympic games.

award:

- easy level: one piece of pizza we will order 15 boxes of pizza. each box of pizza will cost 10\$
- medium level: one package of highlighters and pens, each package will have 1 red pen, 1 black pen, 1 blue pen, and 1 highlighter. we will order 4 boxes of highlighters (each box 12 count highlighters, and cost \$6), 4 boxes of red pens (each box 12 count red pens, cost \$2), 2 box of blue pens (each box 24 count blue pen, cost \$9), and 2 box of black pens (each box 24 count black pen, cost \$9). Thus, total cost of medium level awards will be  $4*6+4*2+2*9+2*9=$  \$68
- high level: one \$10 gift card, we will prepare 25 gift cards.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>gift card (\$10 per gift card * 25 gift cards)</u>	<u>\$ 250.00</u>
2. <u>highlighters + pens</u>	<u>\$ 75.00</u>
3. <u>pizza (15 box * \$10 each box)</u>	<u>\$ 150.00</u>
4. <u>Tangram puzzle (\$8 each*2) +cotton swab for math matchstick games (\$3)</u>	<u>\$ 25.00</u>
5. <u>drink provided by Brunch Club</u>	<u>\$ 100.00</u>
<b>Total Costs</b>	<b>\$ 600.00</b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote    In Favor \_\_\_\_\_    Opposed \_\_\_\_\_    Abstained \_\_\_\_\_    Passed \_\_\_\_\_    Failed \_\_\_\_\_

## **ASCSM Budget Update**

Material related to this item will be distributed at the meeting.

## **Halloween Event Debrief**

Material related to this item will be distributed at the meeting.