



Senate Agenda

Monday, October 10, 2016, 2:15 PM

College Center Building 10, College Heights Conference Room (Room 468)

The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of the Minutes of Prior Meeting(s)**
- V. Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**
At this time, members of the public may address the Senate on non-Agenda items.
- VI. Reports**
 - a. Officers**

i. President	James Roe
ii. Vice President	Katarina Stein
iii. Finance Director	Sennai Kaffl
iv. Vice Chair	Stephen McReynolds
v. Commissioner of Publicity	Laurie Chin
vi. Secretary	Andrew Darzi
 - b. Senators**
Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.
 - c. Advisors**
 - i. Aaron Schaefer, Student Life and Leadership Manager
 - ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- VII. Unfinished Action, Discussion, and Information Items**
 - a. Appointments – President Roe**
The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.
 - b. Legislative Bills – Advocacy Board Chair Topete Eng Goon**
The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.

VIII. New Business, Discussion, and Information Items

- a. Proposed Resolution Regarding Faculty Evaluations – SMCCCD Vice Chancellor Eugene Whitlock**
The Senate shall review, discuss, and consider information regarding the proposed resolution regarding faculty evaluations; possible action to take place.
- b. Funding to Attend Student Veterans of America National Conference – Student Veterans of America, CSM Chapter**
The Senate shall discuss and consider providing funds to support the Student Veterans of America, CSM Chapter’s attendance at the annual Student Veterans of America National Conference in January 2017; possible action to take place.
- c. Funding for Fifth Issue of *The Labyrinth* – Writers’ Project**
The Senate shall discuss and consider providing funds to support production of the fifth issue of The Labyrinth; possible action to take place.
- d. Support for Hip Hop for Change: Culture is a Weapon – Professor Rudy Ramirez**
The Senate shall discuss and consider providing funds to support the Hip Hop for Change: Culture As A Weapon show on November 2, 2016; possible action to take place.
- e. Support for LGBTQ History Month Events – Cultural Awareness Board**
The Senate shall discuss and considering providing funds to support events celebrating LGBTQ History Month; possible action to take place.
- f. Funding for ASCSM Halloween Event – Programming Board**
The Senate shall discuss and consider approving funds for a Halloween event coordinated by the Programming Board; possible action to take place.
- g. Funding for ASCSM Senate and Board Mixer – Senator Topete Eng Goon**
The Senate shall discuss and consider approving funds to support a mixer to be held with members of the Student Senate and the ASCSM Boards; possible action to take place.
- h. Action Steps for ASCSM Goals for 2016/17 – President Roe and Advisor Schaefer**
The Senate shall discuss and consider adopting the action steps for the ASCSM Goals for the 2016/17 academic year; possible action to take place.

IX. Agenda Items for Future ASCSM Senate Meetings

At this time, members of the Senate may suggest agenda items for consideration for future meetings.

X. Final Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

At this time, members of the Senate and members of the public may voice any concluding comments.

XI. Adjournment

Senate Minutes (Unapproved)

Monday, October 3, 2016, 2:15 PM

College Center Building 10, College Heights Conference Room (Room 468)

The meeting was called to order at 2:16 PM.

ROLL CALL

Members Present

Vice President Katarina Stein; Vice Chair Stephen; McReynolds; Secretary Andrew Darzi; Senators Luke, Awwad, Ben Chettipally, Alicia Chiang, Laurie Chin, Nabila (Bella) Hamzah, Amir Farhan Mat Kamal, Maria (Lupe) Ramirez Serratos, Katrina Relos, Colby Riley, Gabriela Topete Eng Goon, Yaxuan (Mandy) Wang, Chak Haang (Vina), Wong, Jingwei (Andy) Zhang, Jingwen (Allison) Zhao

Members Absent

President James Roe (excused, attending District Participatory Governance Committee meeting); Finance Director Sennai Kaffl (excused, attending DPGC meeting); Senator Natalia Gomez,

Advisors Present

Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh Student Life and Leadership Assistant

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Senator Wang; seconded by Senator Ramirez Serratos. Hearing no objections, the motion carried.

APPROVAL OF THE MINUTES OF PRIOR MEETINGS

Motion to approve the minutes of the Monday, September 19, 2016, meeting by Senator Awwad; seconded by Senator Hamzah. Hearing no objections, the motion carried.

Motion to approve the minutes of the Monday, September 26, 2016, meeting by Senator Riley; seconded by Senator Relos. Hearing no objections, the motion carried.

ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC

Layla Raffi, who is a student in the College's Middle College program, announced that the students in Middle College will be holding a fundraiser and movie screening to support women in Guatemala. The fundraiser will support the Namaste project, which provides micro-loans in the country. Middle College students will be sending drawing tickets for prizes that include tickets to Giants and Warriors games. The movie screening will take place on Monday, Oct. 17 in the CSM Theatre.

REPORTS

Senator Topete Eng Goon reported that she is working with the other Board chairs to arrange a mixer with members of the Senate and the Boards. It looks like the best date that will work for everyone is Monday, Oct. 17 at 3 PM. In order to hold the mixer, the Senate will be sure to schedule a shortened agenda for the meeting.

Senator Chettipally reported that Programming Board met earlier in the day and discussed plans for a Halloween event at the end of the month.

Student Life and Leadership Manager Schaefer stated that he will be out of the office starting on Thursday afternoon through Friday.

Student Life and Leadership Assistant Hamadeh announced that the first SafeZone training for the fall semester would be tomorrow, Tuesday, October 4, at 2 PM. The remaining training dates for the semester are November 8 and December 8.

In the absence of a representative to speak to the Funding for Annual Fall Dance Concert and hearing no objections, Vice President Stein suspended the order of the day to take up the subsequent business items.

FAMILY SCIENCE DAY “SECRETS OF THE LIVING WORLD” PLANT DIVERSITY EXHIBIT

A representative from the Botany Club explained that the plants and supplies the group is requesting would be used as part of the College’s annual Family Science Day event on Saturday, Oct. 8. In addition, the plants would be utilized by the club for the remainder of the semester and accessible to the campus (via the club) as long as they survived. The club will also be refreshing the Living Wall that was purchased last year.

Motion to approve \$960.34 from the Club Assistance/ICC account (#5031) for the Botany Club’s Family Science Day “Secrets of the Living World” Plant Diversity Exhibit by Senator Riley; seconded by Vice Chair McReynolds. By a vote of 15 in favor, 0 opposed, and 0 abstaining, the motion carried.

BURMESE LIGHT FESTIVAL EVENT FUNDING

On behalf of the Cultural Awareness Board. Senator Wong explained that the group is interested in holding events from cultures that may have been glossed over in the past. The Burmese Light Festival, which is the second most popular festival in Myanmar, is intended to show respect to elders and as forgiveness for sins visited upon parents and grandparents. In turn, the young are forgiven for their transgressions and granted good luck for the upcoming year.

The event will take place on Tuesday, Oct. 11 from 11 AM to 1 PM in the Building 10 Plaza.

Motion to approve \$800.00 from the Ethnic and Cultural Affairs account (#5050) for the Cultural Awareness Board’s Burmese Light Festival event by Senator Awwad; seconded by Senator Chettipally. By a vote of 15 in favor, 0 opposed, and 0 abstaining, the motion carried.

With the arrival of a representative from the Performance Dance Ensemble and hearing no objections, Vice President Stein returned to the Funding for Annual Fall Dance Concert business item.

FUNDING FOR ANNUAL FALL DANCE CONCERT

Erik Ferroggiaro, on behalf of the Performance Dance Ensemble club, presented the request for funds to support the group’s annual fall dance concert. The concert features original performances by members of the PDE club as well as students in the College’s dance classes. In addition, guest performers from other schools are also invited to participate. PDE is requesting funds to help with the purchase of costumes for the event, as well as to pay for a photographer and videographer to document the show.

Motion to approve \$1,750.00 from the Club Assistance/ICC account (#5031) to support the annual fall dance concert by Senator Topete Eng Goon; seconded by Senator Chiang.

Members of the Senate asked if PDE had ever considered utilizing students from the multimedia program for either photography or videography. Mr. Ferroggiaro stated that students have been used in the past, but that the quality was poor and some dance students use the photos and video footage to apply to performance arts schools.

By a vote of 15 in favor, 0 opposed, and 0 abstaining, the motion to approve \$1,750.00 from the Club Assistance/ICC account (#5031) for the annual fall dance concert carried.

APPROVAL OF ACTION STEPS FOR ASCSM GOALS FOR 2016/17

Mr. Hamadeh requested that the item be tabled until the next meeting so that the language of the action steps may be finalized. Hearing no objections, the item was tabled until the next meeting.

ASCSM APPAREL

On behalf of President Roe, Mr. Schaefer asked that the Senate break the impasse at Executive Cabinet to help determine what type of apparel to order. The group took a straw poll to indicate the popularity of each piece of clothing:

- 7 voted in favor of the one-third zip crewneck
- 0 voted in favor of the full zip hoodie
- 10 voted in favor of the windbreaker/coach's jacket

Based on the straw poll, the Senate decided to order windbreakers/coach's jackets for members.

FUTURE AGENDA ITEMS

Members of the Senate suggested the following items for future Senate meetings:

- Approval of Actions Steps for ASCSM Goals for 2016/17
- Winter Retreat Funding
- Alternative Spring Break Funding
- Leadership Conference Funding

FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC

Mr. Hamadeh announced that the Veterans Resource and Outreach Center is still looking for volunteers to help with this weekend's Student Veterans Leadership Conference. Anyone interested in volunteering should contact Justine Evirs at evirsj@smccd.edu.

ADJOURNMENT

Motion to adjourn at 2:52 PM by Senator Topete Eng Goon; second by Senator Wong. Hearing no objections, the motion carried.

Submitted by,

Andrew Darzi
ASCSM Secretary

ASCSM Senate - Vote Record for Monday, October 3, 2016

Name	Botany Club Plant Diversity Exhibit			Cultural Awareness Burmese Light Festival			PDE Dance Concert		
	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Luke Awwad	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Ben Chettipally	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Alicia Chiang	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Laurie Chin	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Natalia Gomez	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	
Nabila Hamzah	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Amir Farhan Mat Kamal	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Maria Ramirez Serratos	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Stephen McReynolds	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Katrina Relos	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Colby Riley	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Gabriela Topete Eng Goon	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Yaxuan (Mandy) Wang	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Chak Haang (Vina) Wong	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Jingwei Andy Zhang	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Jingwen (Allison) Zhao	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Katarina Stein*	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
	15-0-0	15-0-0	15-0-0	15-0-0	15-0-0	15-0-0	15-0-0	15-0-0	

* only votes in case of a tie
Yes-No-Abstain

Appointments

There is no printed material related to this item.

Legislative Bills

There is no printed material related to this item.

College of San Mateo

AFT Evaluation Procedures Amendment Resolution

WHEREAS, under the current evaluation procedures, tenured faculty receive formal feedback from students (Student Questionnaires) only once every three years;

WHEREAS, under current evaluation procedures, tenured faculty members are permitted to choose whether students can complete the Student Questionnaires on paper forms or online forms;

WHEREAS, under the current evaluation procedures, tenured faculty have their teaching performance observed only once every six years and the observation is conducted by one peer;

WHEREAS, the District has proposed changes to the evaluation procedures that will allow students greater opportunities to participate in their learning experience by providing feedback on *every* class;

WHEREAS, the District has proposed changes to the evaluation procedures to make it easier for students to provide feedback by requiring that the Student Questionnaires be made available online;

WHEREAS, the District has proposed changes to the evaluation procedures that will ensure that faculty receive more effective, frequent and varied feedback about their classroom teaching by conducting classroom observations every three years and including observations from the Dean/Responsible Administrator and the other faculty members who serve on the Evaluation Committee;

WHEREAS, the Associated Students believe these proposed changes will give students a greater voice and sense of ownership over their educational experience;

WHEREAS, the Associated Students believe that feedback from students in every class will enable faculty to become even more effective in the classroom and more responsive to the varied learning styles of the students;

WHEREAS, the Associated Students believe that more frequent classroom observations, conducted by more individuals, will provide faculty with additional feedback to enable them to become even more effective in the classroom;

Resolved, that the Associated Students of College of San Mateo will formally support the proposed amendments of the AFT Contracts

President James Roe

Date

Vice President Katarina Stein

Date



ASCSM Student Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of October 5th, 2016
 Title of Proposal Funding for Student Veterans of America National Conference
 Being Proposed by Student Veterans of America Chapter ^{Lead} Coordinator Tiannia Romero
 Event Date(s) if applicable January 5th, 2017-Janaury8th, 2017

Forwarded to the Student Senate by:

- Executive Cabinet
 Advocacy
 Cultural Awareness
 Programming
 ICC
 Other

ASCSM Account Number/Name 5031 Club Assistance / ICC

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

The Student Veterans of America (SVA) Chapter is attempting to send 14 students, and one advisor to the 8th annual National Conference that the SVA is hosting. The location of the event will be held in Anaheim, CA.

The purpose of the national conference is to bring all 1400 SVA chapters across the country together under one roof, in order to provide them with leadership training essential to their future success, not only in school environments, but in their respective career goals as well. The conference will provide the student veterans with the tools and the networking connections that will be needed to accomplish these things.

This will also provide the student veterans with the opportunity to present a chapter business plan in hopes to win the business plan competition for the chapter itself, to fund further ventures for the chapter, and to be in the running for the Chapter of the Year Award from the SVA.

This would be a fantastic opportunity for the chapter and College of San Mateo to market themselves.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. Overall cost for registration, hotels, and flights	\$ 2,500.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Costs	\$ 2,500.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



RECEIVED

SEP 27 2016

CSM Center for Student Life

ASCSM Student Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of 10/05/2016

Title of Proposal Funding for the Fifth Issue of Labyrinth

Being Proposed by The Writers' Project Lead Coordinator Jason Ramos

Event Date(s) if applicable _____

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account Number/Name 5031 Club Assistance / ICC

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

The Writers' Project is currently working on the fifth publication of Labyrinth, CSM's own student run academic journal, and is looking to receive funding for it. We are asking for \$1000, as the cost of printing/shipping Labyrinth has been around \$1000 plus in the past semesters.

Labyrinth gives students from CSM, Skyline, and Cañada the opportunity for their writing or art to be published which can be mentioned in university applications and showcases the skills of these students, and may inspire other students who read Labyrinth to write or create art more often.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Printing and/or shipping costs</u>	<u>\$ 1,000.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Costs	\$ 1,000.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



ASCSM Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, October 10, 2016

Title of Proposal Hip Hop for Change: Culture is a Weapon

Being Proposed by Prof. Rudy Ramirez ^{Lead} Coordinator Rudy Ramirez

Event Date(s) if applicable Wednesday, November 2, 2016

Forwarded to the Student Senate by:

- Executive Cabinet
 Advocacy
 Cultural Awareness
 Programming
 ICC
 Other

ASCSM Account Number/Name 5050 Ethnic and Cultural Affairs

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

A legitimate musical genre, hip hop captures the essence of the struggle and frustration of everyday life in society today for people of color and poor whites. While some hip hop focuses on the negative aspects of life, Hip Hop for Change prefers to focus on the cultural and positive elements that enrich our lives such as self-identity, love of family and community, etc.

Culture is a weapon against poverty, ignorance, fear and hate. If you don't know where you've been, you don't know where you are going. The rappers performing are street savvy and culturally aware. They rap about every day social injustice that affects us all.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Hip Hop Artists</u>	<u>\$1,000.00</u>
2. <u>Refreshments from Paws for Coffee</u>	<u>\$300.00</u>
3. <u>Miscellaneous (lights, lasers, smoke machine, etc.)</u>	<u>\$200.00</u>
4. _____	_____
5. _____	_____
Total Costs	<u>\$1,500.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



ASCSM Senate/ICC Proposal Form

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For the meeting of Monday, October 10, 2016

Title of Proposal Support for LGBTQ+ History Month Events

Being Proposed by Cultural Awareness Board Lead Coordinator Dr. Henry Villareal

Event Date(s) if applicable Oct. 26 and Oct. 27

Forwarded to the Student Senate by:

- Executive Cabinet
 Advocacy
 Cultural Awareness
 Programming
 ICC
 Other

ASCSM Account Number/Name 5050 Ethnic and Cultural Affairs

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

October is LGBTQ+ History Month. In order to bring awareness to issues facing the LGBTQ+ community, particularly the transgender community, three events are being planned:

Creating a Trans Affirming Campus – This workshop will provide tools for creating a trans-affirming campus climate by exploring the range of transgender identities and experience, and identifying how to create a respectful campus environment.

Providing Equal Access for Trans and Gender Nonconforming Populations – This class presentation will explore the breadth of identities associated with trans and gender nonconforming communities, including the intersecting experiences of race, culture, socioeconomic circumstances, and health disparities.

Suited: Exploring the Threads of Transgender and Gender Fluidity through Personal Story and Fashion – “From Girls producers Lena Dunham and Jenni Konner, this uplifting documentary tells the story of a Brooklyn tailoring company that helps members of the LGBTQ community look the way they feel.”

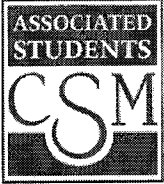
We are seeking co-sponsorship from the Associated Students as well as support for marketing and refreshments for the events.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. Support for LGBTQ+ History Month Events (3 events @ \$300.00 each)	\$900.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Costs	\$900.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



ASCSM Student Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, October 10th, 2016

Title of Proposal Halloween Event

Being Proposed by Programming Board Lead Ben Chettipally
Coordinator

Event Date(s) if applicable Wednesday, October 26th, 2016 @ 10:00AM-1:00PM (Plaza in front of Building 10)

Forwarded to the Student Senate by:

- Executive Cabinet
 Advocacy
 Cultural Awareness
 Programming
 ICC
 Other

ASCSM Account Number/Name 5150 Programs

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

ASCSM Programming Board is hosting its annual Halloween Event on Wednesday, October 26th from 10:00am-1:00pm in the plaza in front of Building 10 (if weather permits). Autumn treats like pumpkin and apple pies and Halloween-themed sugar cookies will be served, alongside warm beverages like hot chocolate and hot apple cider.

This year, the Child Development Center will be invited to come up to Building 10 to decorate mini pumpkins. All decorating supplies will be provided. Children are welcome to take the pumpkins home. Facepainting for the kids (or college students, if they so please) will be available courtesy of the Cosmetology Department.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Refreshments (pumpkin pies, apple pies, sugar cookies, hot chocolate, hot apple cider)</u>	<u>\$ 400.00</u>
2. <u>Prizes (gift cards)</u>	<u>\$ 100.00</u>
3. <u>50 mini pumpkins from Trader Joe's (\$0.69/each)</u>	<u>\$ 40.00</u>
4. <u>Pumpkin decorating supplies (glitter glue, pipe cleaners, googly eyes)</u>	<u>\$ 50.00</u>
5. <u>Decorations (fake haystacks, pumpkins, cardboard figurines)</u>	<u>\$ 250.00</u>
Total Costs	<u>\$ 840.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



ASCSM Senate/ICC Proposal Form

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For the meeting of Monday, October 10, 2016

Title of Proposal Funding for ASCSM Senate and Board Mixer

Being Proposed by Gaby Topete Eng Goon ^{Lead} Coordinator Board Chairs

Event Date(s) if applicable Monday, October 17, 2016

Forwarded to the Student Senate by:

- Executive Cabinet Advocacy Cultural Awareness Programming ICC Other

ASCSM Account Number/Name 5080 Hospitality

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

To provide refreshments for the ASCSM Senate and Board mixer to take place on Monday, October 17, 2016, after the ASCSM Senate meeting. The mixer is an opportunity for members of the Advocacy Board, the Cultural Awareness Board, and the Programming Board to meet one another, learn about the other boards, and connect with members of the Student Senate.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. Refreshments for ASCSM Senate and Board Mixer	\$600.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Costs	\$600.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

ASCSM Senate Goals for 2016/17

Increase collaboration and insure greater communication among the Advocacy Board, the Cultural Awareness Board, the Programming Board, and the Student Senate.

- 1. Board chairs should provide updates at Senate and Executive Cabinet in order to provide greater awareness of events and activities.*
- 2. Boards should increase the scope of their events in order to incorporate other groups.*
- 3. Board Chairs should make attempts to sit in on meetings of the other Boards.*
- 4. Hold a mixer for Board members and the members of the Senate.*

Increase outreach, communication, and collaboration with campus learning communities, such as EOPS, Mana, Puente, and Umoja.

- 1. Hold a joint event between student government and the learning communities prior to the closing of Building 17 for construction.*
- 2. Designate liaisons between the Senate and the learning communities.*
- 3. Conduct outreach to the learning communities.*

Provide greater support for club activities both on and off campus through Senate involvement.

- 1. Members of the Senate who are in clubs should make announcements of club events at the Senate meeting.*
- 2. Members of the Senate should make a commitment to attend club-sponsored events.*

Enhance the marketing and branding of ASCSM through various means.

- 1. Increase the use of social media such as Facebook and Snapchat to promote events and engage students.*
- 2. Develop an ASCSM newsletter.*
- 3. Ensure that events, programs, and groups receiving ASCSM funding highlight student government support on their promotional materials.*

Strengthen outreach to promote the goals, the mission, and the role of the Associated Students.

- 1. Educate members of the Boards so they can help students understand the role of ASCSM on campus.*
- 2. Develop/update the ASCSM brochure.*