



**Associated Students of College of San Mateo**

**Senate Minutes (Approved)**

Monday, September 12, 2016, 3 PM

College Center Building 10, College Heights Conference Room (Room 468)

The meeting was called to order at 3:03 PM.

**ROLL CALL**

**Members Present**

President James Roe; Vice President Katarina Stein; Finance Director Sennai Kaffl; Vice Chair Stephen McReynolds; Secretary Andrew Darzi; Senators Luke Awwad, Ben Chettipally, Alicia Chiang, Laurie Chin, Natalia Gomez, Nabila (Bella) Hamzah, Amir Farhan Mat Kamal, Maria (Lupe) Ramirez Serratos, Katrina Relos, Colby Riley, Gabriela Topete Eng Goon, Yaxuan (Mandy) Wang, Chak Haang (Vina) Wong, Jingwei (Andy) Zhang, Jingwen (Allison) Zhao

**Advisors Present**

Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant

**APPROVAL OF THE AGENDA**

Motion to approve the agenda as presented by Senator Awwad; seconded by Senator Hamzah. Hearing no objections, the motion carried.

**APPROVAL OF THE MINUTES OF PRIOR MEETINGS**

Motion to approve the minutes of the Monday, August 29, 2016, meeting by Senator Riley; seconded by Senator Topete Eng Goon. Hearing no objections, the motion carried.

**ANNOUNCEMENTS AND HEARINGS OF THE PUBLIC**

None

**REPORTS**

President Roe welcomed members of the Senate and guests from the Board of Trustees to the meeting. Mr. Roe reminded the Senate that the Public Safety Open Forums would take place on campus on Wednesday, Sept. 14. The open forum exclusively for students is scheduled for 3:30 PM on Wednesday. President Roe also informed the group that the "Fall in Love with a Major" fair would take place on Wednesday in the Bayview Dining Room. Finally, Mr. Roe reported that last Friday he attended the Institutional Planning Committee meeting where the group discussed possible changes to the IPC mission statement, the accreditation mid-term report, and possible revisions to the College Index.

Vice President Stein had no report.

Finance Director Kaffl welcomed everyone to the meeting and commented that it was nice to see so many students interested in getting involved.

Vice Chair McReynolds reported that he attended the Faculty Academic Senate Governing Council meeting. The group had a presentation on the Year One program, which is ramping up and looking for more students. The first two

introductory Inter Club Council meetings have concluded so clubs are going to start submitting proposals. The dates for the Club Fair have also been decided: The event will be held Wednesday, Sept. 21 and Thursday, Sept. 22.

Commissioner of Publicity Chin reported that she attended the College Assessment Committee meeting. The committee is developing new methods for assessing general education requirements. The committee is also trying to develop methods to help faculty evaluate how well students meet course SLOs and how best to track that information via TracDat.

Secretary Darzi had no report.

Senator Gomez reported that she attended the Committee on Instruction meeting. The COI approved two online accounting classes for next semester and a sport psychology class. The committee also discussed the prerequisite of ESL 400 for some courses and the possible addition of a Harmony II class.

Senator Topete Eng Goon reported that she had attended the Student Services Council meeting. The council discussed recent changes to FERPA that require schools to release student information to parents/guardians if they claim a student on their taxes as a dependent. This release of information does not require any consent from the student. The council also discussed how to make it easier for transgender students to use their preferred names on campus, how to make the financial aid appeal process faster, and how to promote the new dental services that will be available to the campus community on the first and third Thursday of each month. Ms. Topete Eng Goon also attended the Fall Semester Registration Debrief meeting. One of the primary topics to come from that meeting was finding ways to increase the awareness of counseling services on campus.

Senator Wong announced that the Cultural Awareness Board would hold its first meeting on Wednesday, Sept. 21 at 1:10 PM in Building 10, Room 401.

Senator Relos reported that she had attended the Sustainability Committee meeting. The committee is discussing ways to integrate sustainability into the college's curriculum and increasing campus involvement in issues of sustainability. The group wants to launch the "Sustainability Success Network," which would be an interdisciplinary program to have students come together to do work around sustainability issues. Finally, the committee wants to hold more events on campus. In October, the Cesar Chavez Community Garden near Building 1 will be replanted. In addition, plans for the Earth Day event in April are already underway.

Senator Mat Kamal reported that he had attended the Distance Education and Educational Technology Committee meeting. The group discussed the College and District transition from WebACCESS to Canvas for online course management.

Student Life and Leadership Manager Schaefer had no report.

Student Life and Leadership Assistant Hamadeh distributed fliers and asked that the Senate help promote the campus forums on Public Safety. Mr. Hamadeh reminded the group that the focus of these forums is not solely on the issue of arming Public Safety Officers. Although the topic is likely to come up, the forums are part of an overall assessment of the District's Public Safety program. Mr. Hamadeh also announced that the campus Respect Forum will take place on Friday, Sept. 23 at 1 PM in the College Heights Conference Room (Building 10, Room 468). The forum will highlight the various diversity and equity programs that are taking place at the College. Finally, Mr. Hamadeh announced that several SafeZone trainings have been scheduled for the month of October. The trainings are open to the entire campus community.

## **UNFINISHED ACTION, DISCUSSION, AND INFORMATION ITEMS**

### **APPOINTMENTS**

President Roe made the following appointments:

- Eric Thuhen, Angela Li, Sunny Yu, George Silva, Jordan Chavez, Nick Jasso, Tiannia Romero, Kristiana Wolf-Blake, Nathan Storey, and Jordan Sakala to the Advocacy Board.

Motion to approve the above appointments by Senator Ramirez Serratos; second by Senator Zhao. Hearing no objections, the motion carried.

- Georgia Giari, Melissa Yeo, Yao (Zoe) Zhan, Josephine Tai, Ziyang (Grance) Zhang, Linlet (Lin) Hay Thi, Ling Fang (Clair) Liu, Siyao (Zoey) Zheng, Jordan Chavez, Nicolas Marin, and Yifan Xia to Cultural Awareness Board.

Motion to approve the above appointments by Senator Zhang; second by Senator Chin. Hearing no objections, the motion carried.

- Yao (Zoe) Zhan, Ke Lu, Di Gao, Ling Fang (Clair) Liu, Siyao (Zoey) Zheng, Fatima Briones, Akari (Grace) Kyaw, Rina Sanchez, and Jordan Chavez to Programming Board.

Motion to approve the above appointments by Vice Chair McReynolds; second by Senator Riley. Hearing no objections, the motion carried.

### **LEGISLATIVE BILLS**

None.

## **NEW ACTION, DISCUSSION, AND INFORMATION ITEMS**

### **REVISION TO THE ASCSM BYLAWS REGARDING THE COMMISSIONER OF PUBLICITY**

Due to the importance of the role of the Commissioner of Publicity, President Roe recommended revising the ASCSM Bylaws to make the Commissioner a member of the Executive Cabinet, not just an *ex-officio* member. This change requires striking the words, “an ex-officio, non-voting” from Article IV, Section 2.1(c) of the Bylaws and adding “a.”

Motion to approve the revision to the ASCSM Bylaws regarding the Commissioner of Publicity by Senator Awwad; second by Senator Chettipally. With a vote of 16 in favor, 0 opposed, and 0 abstaining, the motion carries.

### **ASCSM GOALS FOR 2016/17**

After extensive discussion at a prior meeting, the final wording of the ASCSM Goals for 2016/17 were presented to the Senate. The goals are:

- Increase collaboration and insure greater communication among the Advocacy Board, the Cultural Awareness Board, the Programming Board, and the Student Senate.
- Increase outreach, communication, and collaboration with campus learning communities, such as EOPS, Mana, Puente, and Umoja.
- Provide greater support for club activities both on and off campus through Senate involvement.
- Enhance the marketing and branding of ASCSM through various means.
- Strengthen outreach to promote the goals, the mission, and the role of the Associated Students.

Motion to approve the ASCSM Goals for 2016/17 by Commissioner of Publicity Chin; second by Senator Ramirez Serratos. With a vote of 16 in favor, 0 opposed, and 0 abstaining, the motion carried.

### **NOT ANYMORE VIDEOS PROMOTION**

After asking the Senate to view the videos, Mr. Schaefer and Mr. Hamadeh requested feedback and suggestions. Members of the Senate suggested asking faculty and staff to promote the videos; utilize the clubs and organizations as a way to get the word out about the videos; explore ways to make the videos more accessible such as banner ads in WebSMART; integrate the videos into Counseling classes, orientations, and Welcome Day; stress to faculty the importance of the information being conveyed in the videos and not have it framed as just another requirement; coordinate an event among the three A.S. boards that focuses on sexual assault and violence. Mr. Schaefer suggested that the Senate place an item on the next agenda to discuss hosting such an event.

### **FUTURE AGENDA ITEMS**

Members of the Senate suggested the following items for future Senate meetings:

- Actions Steps for ASCSM Goals for 2016/17
- Title IX/Sexual Assault Awareness Event
- Veterans Leadership Conference Support
- High School Jazz Festival Support

### **FINAL ANNOUNCEMENTS AND HEARING OF THE PUBLIC**

Vice Chair McReynolds reminded the Senate that there will be a student veteran forum on Tuesday, Sept. 13 at 12 PM in the Bayview Dining Room (Building 10).

### **ADJOURNMENT**

Motion to adjourn at 4:03 PM by Senator Topete Eng Goon; second by Senator Hamzah. Hearing no objections, the motion carried.

Submitted by,

Andrew Darzi  
ASCSM Secretary