



Senate Agenda

Monday, May 2, 2016; 2:15 PM

College Center Building 10, College Heights Conference Room (Room 468)

The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of the Minutes of Prior Meeting(s)**
- V. Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**
At this time, members of the public may address the Senate on non-Agenda items.
- VI. Reports**
 - a. Officers**

i. President	Sennai Kaffl
ii. Vice President	Samantha Trump
iii. Finance Director	Danuta Wang
iv. Vice Chair	James Roe
v. Secretary	Tony Tan
vi. SMCCCD Student Trustee	Rupinder Bajwa
 - b. Senators**
Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.
 - c. Advisors**
 - i. Aaron Schaefer, Student Life and Leadership Manager
 - ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- VII. Action Items**
 - a. Appointments – President Kaffl**
The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.
 - b. Legislative Bill – Advocacy Board Chair Casperson**
The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.

c. Funding for ASCSM Diversity Week – Cultural Awareness Board

The Senate shall discuss and consider the funding request by Cultural Awareness Board to support the Diversity Week event, taking place Tuesday, May 10 through Thursday, May 12; possible action to take place.

d. Appointments to ASCSM Election Commission – Advisor Schaefer

The Senate shall discuss and consider any necessary appointments to the Election Commission for the Spring 2016 ASCSM General Election; possible action to take place.

e. Closing and Reallocation of Trust Accounts – Advisors Schaefer and Hamadeh

The Senate shall discuss and consider approving the closure, consolidation, and creation of trust accounts in the ASCSM financial system; possible action to take place.

VIII. Discussion and Information Items

a. Spring Fling Debrief – Programming Board Chair Stein

The Senate shall review, evaluate, and discuss the recent Spring Fling event; no action to take place.

IX. Future Agenda Items

At this time, members of the Senate may suggest agenda items for consideration for future meetings.

X. Final Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

At this time, members of the Senate and members of the public may voice any concluding comments.

XI. Adjournment



Associated Students of College of San Mateo

Senate Minutes (Unapproved)

Monday, April 25, 2016, 2:15 p.m.

College Center Building 10, City View Conference Room (Room 401)

- I. **The meeting was called to order at 2:15 p.m.**
- II. **Roll Call**
 - a. **Members Present:** President Sennai Kaffl; Finance Director Danuta Wang; Vice Chair James Roe; Secretary Tony Tan; Senators Kurtis Casperson, Laurie Chin, Bella Hamzah, Erik Ferroggiaro, Grecia Mascareno, Katarina Stein, Daniel Wallace, Sio Pang Jacky Wong, Vina Wong, Marco Zavala, Jingwei Andy Zhang, and Allison Zhao.
 - b. **Members Absent:** Vice President Samantha Trump; Senator Jennie Elkady, Young-Min Kim; SMCCCD Student Trustee Rupinder Bajwa.
 - c. **Advisors Present:** Fauzi Hamadeh, Student Life and Leadership Assistant.
- III. **Approval of the Agenda**
 - a. Motion to approve the agenda as presented by Senator Zhao; seconded by Senator Wallace. Hearing no objections, the motion carried.
- IV. **Approval of the Minutes of Prior Meeting(s)**
 - a. Motion to approve the minutes of the Monday, April 11, 2016, meeting by Senator Mascareno; seconded by Senator Hamzah. Hearing no objections, the motion carried.
 - b. Motion to approve the minutes of the Monday, April 18, 2016, meeting by Senator Mascareno; seconded by Senator Vina Wong. Hearing no objections, the motion carried.
- V. **Announcements & Hearings of the Public**
 - a. Senators from Skyline College stated that they come to our meeting to see how we do things differently and also get to know us. The district mixer is next week and they are looking forward to seeing us there.
- VI. **Reports**
 - a. **Officers**
 - i. **President Sennai Kaffl:** greeted the Senate. He stated that they went to Skyline Senate meeting last week and learned a lot from it. He congratulated people on getting to the university they are dreaming of. He stated that he went to IPC meeting last Friday and they were planning to find a way to make their meeting more effective and efficient. He also stated that if anyone has any problem please let him know.
 - ii. **Vice President Samantha Trump:** was not present.
 - iii. **Finance Director Wang:** stated that she went to the IPC meeting with Sennai and they were discussing about three-year professional development plan and reviewing the mission statement.

- iv. **Vice Chair James Roe:** stated that there will be an event hosted by AGS and he passed around the flyers of it.
- v. **Secretary Tony Tan:** had no report.
- vi. **SMCCCD Student Trustee Rupinder Bajwa:** was not present.

b. Senators

- i. **Senator Ferroggiaro:** stated that he went to Skyline Senate Meeting too and he really enjoyed. He stated that we should also invite general students to our senate meeting and hear ideas from them. He also stated that Samantha Trump will be speaking at Berkeley and there will be two practice section held at CSM before May 8th.
- ii. **Senator Stein:** stated that tomorrow the spring fling will start and it will be a three-day event. She reminded everyone to check their spam folder to see if the sign-up email she sent went there and please sign up to help out this event.
- iii. **Senator Chin:** stated that she went to Center for Academic Excellence Committee and they want to have an activities concerning assessment committee to discuss about evaluating student learning outcome in the next year's flex day. She stated that there are lots of teachers focusing more on the content rather than the test grades.
- iv. **Senator Mascareno:** stated that College Assessment Committee is a committee that assesses how well students are doing and they have a system which lets students take a quiz before and after the class to see how well you are doing through WebSMART. She stated that they are thinking about some other ways to assess students to see how well students are learning other than relying on grades.

c. Advisor

- i. **Aaron Schaefer, Student Life and Leadership Manager,** had no report.
- ii. **Fauzi Hamadeh, Student Life and Leadership Assistant,** stated that every senator should be sure to support and help out the spring fling event. He stated that things are getting busy since it towards the end of this semester so each member should keep up not only the classes but also the student government responsibilities.

VII. Action Items

a. Appointments -- President Kaffl

None.

b. Legislative Bills – Advocacy Board Chair Casperson

None.

c. Spring 2016 Dance Concert – Performance Dance Ensemble

The member of PDE stated that they are having a dance concert which they usually have each semester. They had spent lots of time practicing and preparing for this event. She stated that there are three categories they will spend money on. \$700 will be used to buy

costumes for 16 dancers coming from their club. \$600 for 6 photographers and \$450 for videography.

Motion to approve \$1750.00 for spring 2016 dance concert by Senator Ferroggiaro; second by Senator Zhang.

Senator Ferroggiaro asked the difference between photography and videography and pde member stated that one takes photos and the other one make videos.

Senator Mascareno stated that that concert was a really great experience and it was also very relaxing.

Senator Stein stated that she had been to one before and the event was very awesome and fun.

With a vote of 12 in favor, 0 opposed, and 0 abstaining, the motion carries

d. Animal Volunteer Club Movie Showing – Animal Volunteer Club

Student from Animal Volunteer Club stated that they want to raise awareness of animals rights so they want to have a film screening event on April 27 in building 10 room 192. She stated that they are looking around 50 students to attend this event and they are requesting money to print 50 posters staying on campus and food to serve students.

Motion to approve \$150.00 for Animal Rights Film Screening by Senator Zavala; second by Senator Jacky Wong.

President Kaffl asked what kind of food will they serve and she stated that it will just be some snacks.

Senator Jacky Wong asked if they still have time to promote this event and she stated that they have already posted some but they need more posters and they don't have enough money.

With a vote of 11 in favor, 0 opposed, and 0 abstaining, the motion carries.

e. Funding for Purchase of Replacement Canopies – Advisor Schaefer

Advisor Hamadeh stated that we usually store 4 to 6 canopies for events but now we are down to only 2. Each one costs about 100 dollars and the total cost comes to \$550 plus taxes and shipping for purchasing four 10x10 canopies.

Motion to approve \$550.00 for purchasing of replacement canopies by Senator Ferroggiaro; second by Senator Jacky Wong.

Senator Ferroggiaro asked can we personalize the canopies like adding CSM and ASCSM logo at the top and Advisor Hamadeh stated that he looked it up and it will be way too expensive.

With a vote of 12 in favor, 0 opposed, and 0 abstaining, the motion carries.

f. Funding for ASCSM Diversity Week – Cultural Awareness Board

Hearing no objections, this item is tabled until the next meeting.

g. Funding for ASCSM End of Year Banquet – Advisors Schaefer and Hamadeh

Advisor Hamadeh stated that at the end of every academic year there will be a banquet for members of ASCSM and also the new incoming members who just get selected. We

will also invite the members of ministrations, faculties and staffs who helped ascsm accomplish our goals. We will also invite some club representatives. He also stated that we usually do it a week after commencement but we want to hold it before this semester ends so that we can include more folks.

Motion to approve \$3,500.00 for ASCSM End of the Year Banquet by Senator Ferroggiaro; second by Senator Vina Wong.

Senator Mascareno asked if we will invite all the club leaders. Advisor Hamadeh stated that they need to see the size of this event and decide.

President Kaffl asked since we don't have an estimated amount of attendance how does the number of cost come out. Advisor Hamadeh stated that this amount of money is what we usually allocate for this event. But we are during it before the semester ends so we might need extra funds.

Senator Hamzah asked will it be at the dining room and Advisor Hamadeh stated that they're not sure yet depending on what's available and which day works for everyone but it will be on campus.

With a vote of 12 in favor, 0 opposed, and 0 abstaining, the motion carries.

h. Funding for District Student Government Mixer – Student Trustee Bajwa

Advisor Hamadeh stated that student trustee Rupinder Bajwa has been working to plan a mixer among three student governments. He is going to ask each student government to provide \$400 to help pay for food and activities might take place. This mixer will be at CSM on May 6th from 1pm to 3pm.

Motion to approve \$400.00 for ASCSM End of the Year Banquet by Senator Zavala; second by Senator Zhang.

Senator Mascareno asked will the food be pizza. Senator Chin stated that it won't be. She stated that they haven't decided the catering yet since they just had their second meeting and Rupinder has all the information. She stated that they will have an estimated number after they decide the catering. From 1pm to 2pm there will be food and lunch section and 2pm to 3pm there will be some activities. The event is just for the three campus student governments to meet and know others.

Senator Ferroggiaro asked where will this be and Advisor Hamadeh stated that it will be at Center for Student Life in Building 17.

VIII. Discussion and Information Items

IX. Future Agenda Items

The following items were recommended for the next ASCSM Senate meeting: Spring Fling Defrief, Diversity Week Funding.

X. Final Announcements & Hearing of the Public

Vice Chair Roe stated that the Get the Laugh On event is this Wednesday and it's free for csm students.

Senator Stein stated that WTFilm submission deadline is tomorrow so if anyone knows people who want to submit please let them know.

President Kaffl stated that April 28th is the last day to drop class with a W.

Senator Hamzah stated that today is the final day to submit world photos for World Gala. She stated that all csm students can come to this event on May 8th.

Advisor Hamadeh asked who are interested in planning the end of year banquet and James, Laurie, Erik, and Katarina are willing to help.

XI. Adjournment

Motion to adjourn at 2:52 p.m. by Senator Hamzah; second by Senator Mascareno. Hearing no objections, the motion carries.

Submitted by,

Tony Tan
ASCSM Secretary

ASCSM Senate - Vote Record for Monday, April 25, 2016

Name											
	PDE Dance Concert Funding	Animal Volunteer Club Movie Showing	Funding for Replacement Canopies	Funding for ASCSM End of Year Banquet	Funding for Districtwide Student Gov. Mixer						
Kurtis Casperson	Yes	Yes	Yes	Yes	Yes	Yes					
Laurie Chin	Yes	Yes	Yes	Yes	Yes	Yes					
Jenine Elkady	-	-	-	-	-	-					
Erik Ferroggiaro	Yes	Yes	Yes	Yes	Yes	Yes					
Nabila H. Bella Hamzah	Yes	Yes	Yes	Yes	Yes	Yes					
Young-Min Kim	-	-	-	-	-	-					
Grecia Mascareno	Yes	Yes	Yes	Yes	Yes	Yes					
James Roe	-	-	-	-	-	-					
Katarina Stein	Yes	Yes	Yes	Yes	Yes	Yes					
Daniel Wallace	Yes	Yes	Yes	Yes	Yes	Yes					
Chaak Haang Vina Wong	Yes	Yes	Yes	Yes	Yes	Yes					
Sio Pang Jacky Wong	Yes	Yes	Yes	Yes	Yes	Yes					
Marco Zavala	Yes	Yes	Yes	Yes	Yes	Yes					
Jingwei Andy Zhang	Yes	Yes	-	-	Yes	Yes					
Jingwen Allison Zhao	Yes	Yes	Yes	Yes	Yes	Yes					
Samantha Trump*	-	-	-	-	-	-					
	12-0-0	11-0-0	11-0-0	11-0-0	12-0-0	12-0-0					

*only votes in case of a tie
Yes-No-Abstain

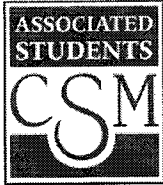
Fauzi Hamadeh
Verified by Fauzi Hamadeh
Student Life & Leadership Assistant

Appointments

There is no printed material related to this item.

Legislative Bills

There is no printed material related to this item.



ASCSM Student Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, May 2nd, 2016

Title of Proposal Diversity Week

Being Proposed by Cultural Awareness Board May 10th-12th Lead Coordinator Grecia Mascareno

Event Date(s) if applicable _____

Forwarded to the Student Senate by:

- Executive Cabinet
 Advocacy
 Cultural Awareness
 Programming
 ICC
 Other

ASCSM Account Number/Name _____

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Diversity week is meant to increase student activism in our college. Through games, music, presentations, performances, food, drinks and cookies, we are hoping to meet our objective. Day One, Social Justice day will consist of an open Mic to educate students about the world of politics, tabling from useful resources that CSM offers and free Pizza. Day Two, Cultural Awareness Day is the day that clubs on campus get together to advertise what they offer, also we will be having Peruvian dancers performing their traditional dancers, burritos will be provided. Day Three, Unity Day will consist of making students more involved, Boba drinks, rappers, reggae band and games will be the hit of the day for all students. We will be having a map of the world and hoping that students take a picture and put it where they are from.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Food</u>	<u>\$ 3,500.00</u>
2. <u>Decorations/supplies</u>	<u>\$ 500.00</u>
3. <u>Performances</u>	<u>\$ 500.00</u>
4. <u>Photo booth of Cultural day May 11th.</u>	<u>\$ 500.00</u>
5. <u>Gift cards - games</u>	<u>\$ 50.00</u>
Total Costs	<u>\$ 5,050.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

Appointments to ASCSM Election Commission

There is no printed material related to this item.

Action Items, Item e.

TO: ASCSM Senate
 FROM: Aaron Schaefer, Student Life and Leadership Manager
 PREPARED BY: Fauzi Hamadeh, Student Life and Leadership Assistant

CLOSING AND REALLOCATION OF TRUST ACCOUNTS

Upon review of the Trust accounts in the ASCSM financial system, there are several accounts that are either no longer needed or that may be consolidated in order to provide more streamlined accounting. In addition, the funds from the new consolidated account will be used to provide additional training opportunities, such as the Museum of Tolerance, to student leaders.

The following accounts are recommended for closing and consolidation into the Leadership Program & Training account:

Alumni Association	\$5,792.93
ASCSM Auxiliary Fund Reserve	\$4,166.81
ASCSM Health Fair Trust	\$2,500.00
ASCSM Veterans Emergency Loan	\$2,500.00
CCCSAA CA Comm College	\$120.56
Leadership Program & Training	\$1,034.57
Restricted Contingency Reserve	\$50,000.00
Trust Accounts Reserve	\$23,343.02
 New balance in Leadership Program & Training	 \$89,457.89

In addition, it is recommended that the following two accounts be consolidated into the Equipment Replacement Reserve account:

ASCSM Furnishings Trust	\$1,787.40
Equipment Replacement Reserve	\$1,290.60
 New balance in Equipment Replacement Reserve	 \$3,078.00

RECOMMENDATION

It is recommended that the Senate approve the closing and consolidation of the trust accounts outlined above.

Spring Fling Debrief

There is no printed material related to this item.