



Senate Agenda

Monday, April 18, 2016; 2:15 PM

College Center Building 10, College Heights Conference Room (Room 468)

The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Approval of the Minutes of Prior Meeting(s)**
- V. Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**
At this time, members of the public may address the Senate on non-Agenda items.
- VI. Reports**
 - a. Officers**

i. President	Sennai Kaffl
ii. Vice President	Samantha Trump
iii. Finance Director	Danuta Wang
iv. Vice Chair	James Roe
v. Secretary	Tony Tan
vi. SMCCCD Student Trustee	Rupinder Bajwa
 - b. Senators**
Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.
 - c. Advisors**
 - i. Aaron Schaefer, Student Life and Leadership Manager
 - ii. Fauzi Hamadeh, Student Life and Leadership Assistant
- VII. Action Items**
 - a. Appointments – President Kaffl**
The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.
 - b. Legislative Bills – Advocacy Board Chair Casperson**
The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.
 - c. Funding for Live Concert – Catalyst Project**
The Senate shall discuss and consider the proposal by Catalyst Project club to support a live concert on campus in May 2016; possible action to take place.

d. Spring 2016 Dance Concert – Performance Dance Ensemble

The Senate shall discuss and consider the funding request by PDE club to support the group's annual spring semester dance concert on Friday, May 6, 2016; possible action to take place.

e. Support for World Gala Event – International Education Program

The Senate shall discuss and consider the funding request by the International Education Program to support the first annual World Gala event on Sunday, May 8, 2016; possible action to take place.

f. Funding for ASCSM Spring Fling Event – Programming Board

The Senate shall discuss and consider the funding request by Programming Board to support the annual Spring Fling event, Tuesday, April 26, through Thursday, April 28, 2016; possible action to take place.

VIII. Discussion and Information Items

IX. Future Agenda Items

At this time, members of the Senate may suggest agenda items for consideration for future meetings.

X. Final Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

At this time, members of the Senate and members of the public may voice any concluding comments.

XI. Adjournment

Appointments

There is no printed material associated with this item.

Legislative Bills

There is no printed material associated with this item.



ASCSM Student Senate/ICC Proposal Form

RECEIVED

MAR 17 2016

CSM Center for Student Life

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of ICC 3/23

Title of Proposal Live Concert

Being Proposed by The Catalyst Project Lead Coordinator Justin Pratap

Event Date(s) if applicable May 13

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account Number/Name ~~The Catalyst Project~~ 5031 Club Assistance/ICC

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

There will be live music brought in to perform for a concert on campus in center court/quad. There will be food provided and there will be a prayer booth set up for those that are in need can and will be prayed for. This is event is an outreach opportunity for The Catalyst Project to reach and connect with the students of the College of San Mateo.

- Live music: should be around \$1000 in cost to bring in various musicians/group
- Food: will be bringing in catering service which amounts to \$500
- Prayer booth: this will not cost any money to set up a table and put a sign out for people to know there are people there for them to talk to and have any needs in their life prayed for

In order for this event to be a success, every officer/member and our group advisor will work tirelessly so that we may accomplish this goal. We will do everything we can, from setup to advertising/promotion, etc.

We have decided to hold this event towards the end of the semester on May 13th. This way students can have a day to kick back before finals and summer starts. It is on May 13th at 4pm because it is before the weekend and after classes are done. It will be held in the quad where there are tables and chairs already provided for people to be able enjoy the music and food at the same time.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Live Music/setup</u>	<u>\$ 1,000.00</u>
2. <u>Food</u>	<u>\$ 500.00</u>
3. <u>Prayer Booth</u>	<u>\$ 0.00</u>
4. _____	_____
5. _____	_____
Total Costs	\$ 1,500.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

MAR 15 2016

CSM Center
for Student Life



ASCSM Student Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of _____

Title of Proposal Spring Dance Concert

Being Proposed by PDE Lead Denaya Dailey
Coordinator

Event Date(s) if applicable Friday, May 6

Forwarded to the Student Senate by:

- Executive Cabinet
 Advocacy
 Cultural Awareness
 Programming
 ICC
 Other

ASCSM Account Number/Name 5031 Club Assistance/ICC

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Every semester Performance Dance Ensemble works with the CSM Dance Department to host the end-of-semester Dance Concert. We work toward this performance all semester long.

All dances are choreographed and danced by PDE members. We will also host performances by CSM dance classes. PDE members also learn about production by doing all of the production work for this show. Members will choreograph, dance, book videographers/photographers, light their dance, work with theater technicians, manage the backstage and house areas, sell tickets, manage publicity and marketing, organize costumes, design posters and other marketing material, and much much more.

This concert will be amazing!!!

Thank you for all of your support!

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Costumes</u>	<u>\$ 700.00</u>
2. Photography & Videography	\$ 800.00 \$600.00
3. Theater Technician & Production	\$ 250.00
4. <u>Videography</u>	<u>\$450.00</u>
5. _____	_____
Total Costs	\$ 1,750.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



ASCSM Student Senate/ICC Proposal Form

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For the meeting of _____

Title of Proposal _____

Being Proposed by _____ Lead
Coordinator _____

Event Date(s) if applicable _____

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account
Number/Name

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Costs	_____

For ASCSM Secretary Use Only

Motion by _____ Second by _____

Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

PACIFIC DINING

Item	Quantity	Cost
Tall Table Linens	10	\$ 180.00
Buffet Table Linens	6	\$ 108.00
Plates	400	\$ 200.00
3 Hot Dishes: Vegetarian Spring Rolls, Vegetarian Samosas, One other item	600	\$ 900.00
Beverage Dispensers	2	\$ 16.00
Black Curtains	3	\$100
Rental Delivery	1	\$ 75.00
Chocolate Fountain	1	\$200 + \$4 pp
TOTAL		\$ 2,579.00

WHOLE FOODS

Item	Quantity	Cost
Cold Food Assortment	500	\$ 1,275.00
TOTAL		\$ 1,275.00

DRINKS

Item	Quantity	Cost
Torani Syrup	20 bottles	\$ 91.00
Club Soda	40	\$ 80.00
Garnishes		\$ 50.00
Cups	400	\$ 100.00
Ice	7 bags	\$ 35.00
Paper Goods: Straws, napkins, umbrellas		\$ 100.00
TOTAL		\$ 456.00

DECORATIONS

Item	Quantity	Cost
Balloons	2 packs	\$ 6.00
Helium tanks	1	\$ 24.00
LED Tea Lights	12	\$ 20.00
Centerpieces (Mason Jars)	12	\$ 24.00
Glow Sticks	8 of 25	\$ 80.00
Lanterns	8 of 12	\$ 80.00
TOTAL		\$ 234.00

WORLD PHOTO GALLERY

Item	Quantity	Cost
Easel	10	\$ 130.00
prints & shipping	10	\$ 70.00
poster board	2 packs of 5	\$ 12.00
TOTAL		\$ 212.00

FACILITIES

Estimate given, could be more or less

Item	Cost
Custodial	\$ 1,656.00
Special Tech	\$ 441.00
TOTAL	\$ 2,097.00

ENTERTAINMENT

Music	\$ 500.00
TOTAL	\$ 500.00

PRINTING / MEDIA

Photographer	\$ 350.00
Passports / Flyers	\$ 450.00
TOTAL	\$ 800.00

EST. GRAND TOTAL
\$8,153.00

APR 13 2016

CSM Center
for Student Life



ASCSM Student Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of April 18th, 2016

Title of Proposal Spring Fling 2016

Being Proposed by Programming Board Lead Coordinator Katarina Stein

Event Date(s) if applicable Tuesday, April 26th - Thursday, April 28th // 11:00am-1:30pm

Forwarded to the Student Senate by:

- Executive Cabinet
 Advocacy
 Cultural Awareness
 Programming
 ICC
 Other

ASCSM Account Number/Name 5150 Programs

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Spring Fling is an annual event to promote ASCSM and encourage student involvement. It will be three days of fun and games to finish off the semester strong! The first day will be a Sports Day theme -- with games such as volleyball, football, frisbee, and various other lawn games. We plan to serve chicken, steak, and vegetarian burritos from La Corneta Taqueria. The second day will be Casino Day. Since it was a huge success last semester, we plan to use the same casino games company, Aces Up. We also plan to order food from Mango Grill. The third day will be Arcade Day. We plan to rent a games truck which provides various arcade games for students to play. We plan to serve finger food (i.e. mini corn dogs) that day. There will also be a photobooth all three days.

Food Breakdown:
 La Corneta (100 chicken, 100 steak, 50 vegetarian) = \$1,500
 Mango Grill (360 teriyaki meatballs, 200 BBQ chicken skewers) = \$1,000
 Finger food (250 mini corn dogs, soft pretzels, popcorn) = \$1,000

Set-up is at 10:00am // Clean-up is at 2:00pm

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Food (La Corneta, Mango Grill, Finger Food, etc.)</u>	<u>\$ 3,500.00</u>
2. <u>Aces Up Casino Games</u>	<u>\$ 2,500.00</u>
3. <u>Arcade Game Truck</u>	<u>\$ 1,500.00</u>
4. <u>Photobooth</u>	<u>\$ 1,500.00</u>
5. _____	_____
Total Costs	<u>\$ 9,000.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____