



Associated Students of College of San Mateo

## **Senate Minutes (Approved)**

Monday, April 11, 2016, 2:15 p.m.

College Center Building 10, College Heights Conference Room (Room 468)

- I. The meeting was called to order at 2:16 p.m.**
- II. Roll Call**
  - a. Members Present: President Sennai Kaffl; Vice President Samantha Trump; Finance Director Danuta Wang; Vice Chair James Roe; Secretary Tony Tan; Senators Kurtis Casperson, Laurie Chin, Jennie Elkady, Bella Hamzah, Erik Ferroggiaro, Young-Min Kim, Grecia Mascareno, Katarina Stein, Daniel Wallace, Sio Pang Jacky Wong, Vina Wong, Marco Zavala, Jingwei Andy Zhang, and Allison Zhao.
  - b. Members Absent: SMCCCD Student Trustee Rupinder Bajwa.
  - c. Advisors Present: Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant.
- III. Approval of the Agenda**
  - a. Motion to approve the agenda as presented by Senator Ferroggiaro; seconded by Senator Jacky Wong. Hearing no objections, the motion carried.
- IV. Approval of the Minutes of Prior Meeting(s)**
  - a. Motion to approve the minutes of the Monday, March 21, 2016, meeting by Senator Chin; seconded by Vice Chair Roe. Hearing no objections, the motion carried.
- V. Announcements & Hearings of the Public**
  - a. None.
- VI. Reports**
  - a. Officers**
    - i. President Sennai Kaffl: stated that he went to Participatory governance council meeting last Monday and they discussed the timeline for the public safety. He stated that they want to have more student representatives in the group of constitution of public safety. He also stated that senators who agreed to be the student representatives for the district mixer with Skyline and Canada College on May 6th should email Student Trustee Rupinder to keep communicating. He stated that Skyline and Canada College are looking forward to seeing us sending senators to their senate meeting and people who are interested in going need contact him after the meeting. He also stated that he attended the IPC meeting last Friday and they reviewed the revised mission statement which will get approved next week.
    - ii. Vice President Samantha Trump: stated that Cal day from Berkeley is coming this Saturday on April 16th and it's free. She stated that bay area honors

symposium will be held there as well and she will be presenting. She stated that if there is anyone interested in going please contact her later.

- iii. Finance Director Wang: stated that she attended the IPC meeting last Friday and they discussed a new system coming up to all three colleges and they will train faculties to get to know how to use it.
- iv. Vice Chair James Roe: had no report.
- v. Secretary Tony Tan: had no report.
- vi. SMCCCD Student Trustee Rupinder Bajwa: was not present.

**b. Senators**

- i. Senator Ferroggiaro: stated that for arming public safety the committee are doing a request proposal to have independent operation coming to campus to decide what kind of security we will have on campus. They will have one-to-one conversations with students at building 10 and it will be a four-month project to see the inputs from all the resources. He stated that we will stay neutral and not influence students. All the students will be randomly selected or volunteered and all the information will be reported to the board. He also stated that they don't have cost analysis yet.
- ii. Senator Stein: stated that the spring fling is two weeks from now and they will have sports day with volleyball, Frisbee, basketball, soccer, and football. They are comparing prices of each food and decide which one to provide. For the game day they will have a game truck and food such as corndog and popcorn. She stated that they are doing a casino day again. There will be a photo booth for three days.

**c. Advisors**

- i. Aaron Schaefer, Student Life and Leadership Manager, stated that the election package is ready and for people who are going to run they should start to get signatures and let friends and clubs know as well. He stated that the Election Commission has counted the vote and Sennai has been named nominee for CSM student trustee. He also stated that current student trustee Rupinder has been names this year student speaker for graduation and he is highly involved. He stated that they will need 15 to 20 people to help out the graduation ceremony and people can make 100 bucks for the entire event. People who are interested need to take a training section which takes an hour, rehearsal from 9am to 11am, event commencement from 3pm until 7pm. He stated that each senator should let students know and clubs may earn service hours. The graduation is on Friday, May 27th. He also stated that during the mid-spring semester, it's very easy for people to get distracted and miss classes and meetings. Every senator should not get distracted and try to be here every time.
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant, stated that Carlos Fran who were our book keeper and cut the checks went to district and took another position. A new person names Mario Pena will be handling cutting checks for

ASCSM. He is here Monday through Thursday so the check process will be better but still takes time because the process in CSM is different than Canada. He also stated that nominations for Allan R. Brown Outstanding Service & Leadership Award have started so if anyone knows someone who is involved in clubs or ascsm and provides strong leadership they can nominate. He stated that the WTFilm festival is coming up and ASCSM members can enter but can't win. The due day to submit the film is Tuesday April 26th. And we are not accepting films on CDs or DVDs and they have to be on a thumb drive.

## VII. Action Items

### a. Appointments -- President Kaffl

Advisor Schaefer stated that this Thursday Student District Council is deciding who is going to be the student trustee so President Sennai can't sit on Student District Council for that meeting so there will be one person needed to fill out Sennai temporarily on Thursday from 1:45pm to 3pm.

Senator Stein stated that she can be there to replace Sennai temporarily.

Without objection, Senator Stein is appointed to the student district council temporarily.

### b. Legislative Bills – Advocacy Board Chair Casperson

None.

### c. ASCSM Budget Update – Finance Director Wang and Advisor Hamadeh

Finance Director Wang stated that our total income through 02/28/16 is \$101,474.30. our expenses are divided into two parts. Expense allocated was \$98,029.21 and expense spent is \$70,528.20 and total expense is \$157,250.00. She stated that from the budget report, each proposal has an account number linked to and amount of money spent.

Advisor Schaefer stated that looking through our budget we will not go broke. There are two items sticking out which are ICC and Ethnic and Cultural Affairs. He stated that we are not putting the money into these accounts now and we will keep an eye on it until the expense spent gets closer to the total amount. He also stated that student assistances are using their 24 working hours and Programming Board has done a good job allocating their money so there are some money saved to make the budget look exactly the way it should be.

### d. ASCSM Budget Stage 1.5 Revision – Finance Director Wang, Advisors Schaefer and Hamadeh

Advisor Hamadeh stated that they might move some stuff around later so this item is tabled.

### e. Stanford “Anatamage” Table Visit – Medical Scholars Club

President from Medical Scholars Club stated that they are bringing 17 members to Stanford University. They will have an hour and a half tour to visit the Clinical Laboratory and interact with the Anatamage Table and other tools to allows members to grasp a new way of learning medical knowledge.

Motion to approve \$850.00 for banners for ASCSM boards by Senator Zavala; second by Senator Chin.

Senator Stein asked the date and it will be on April 21st which is Thursday.

Vice Chair Roe asked if the advisor will be able to get there for free. The president stated that they are looking for members who are willing to pay the fees for their advisor.

Senate Zavala asked if this is their first time and she stated that the club went there two years ago.

Senator Stein asked has she tried to get some discount for the ticket and the president stated that she negotiated the money from \$250 to \$50 per person.

Finance Director Wang asked what kind of table is that and the president stated that it's an operating table which has advanced anatomy visualization system.

With a vote of 14 in favor, 0 opposed, and 0 abstaining, the motion carries.

**f. Book Drive Promotion Day – Charity Club**

Senator Jacky Wong stated that they are having a book drive promotion day for the book drive event starting this Wednesday. The book drive event will stay for two weeks and they will be asking students to donate their books and it will be like the cloth drive event they had before. They are requesting \$400 for the promotion day to feed 200 people and they decided to cut the Amazon gift cards.

Motion to approve \$440.00 for Book Drive Promotion Day by Senator Stein; second by Senator Hamzah.

Senator Chin asked will they be able to serve 100 or 200 people and Senator Jacky Wong stated the food can serve 200 people.

Senator Stein asked if people will be able to donate books on the promotion day. Senator Jacky Wong stated that people can drop off books on that day.

Vice President Trump asked what kind of books and Senator Jacky Wong stated that all kinds of books are acceptable.

With a vote of 14 in favor, 0 opposed, and 0 abstaining, the motion carries.

**g. Support for International Education Program World Gala Event – Silvana Grima, International Education Program**

This item has been removed.

**h. Resolution in Support of Increasing the Student Body Fee – Student Trustee Bajwa**

Advisor Schaefer stated that the AS of Canada college, Skyline College, and College of San Mateo have agreed to support increasing the Student Body Fee to \$5 for the summer session and \$15 per semester for the fall and spring semester. He stated that the fees still run as the way they usually do.

Senator Ferroggiaro asked why does it say \$8 on the paper and Aaron stated that is a typing error.

Vice Chair Roe asked when will it start. Advisor Schaefer stated that after this gets passed, it will go to IBC and if it passes from there it will go to the board of trustees who then approve it. So this won't happen until this coming fall or next summer.

Motion to approve the resolution by Senator Ferroggiaro; second by Vice Chair Roe.

With a vote of 15 in favor, 0 opposed, and 0 abstaining, the motion carries.

**i. Appointments to the ASCSM Election Commission for the Spring 2016 General Election – Advisor Schaefer**

Advisor Schaefer stated that we need new election commission because some of the old members are running for the next semester officers. The election commission members can vote but they can't campaign for candidates.

Motion to approve Laurie Chin, Kurtis Casperson, Sio Pang Jacky Wong, Jennie Elkady to the Election Commission by Senator Kim and seconded by Senator Zhang. Without objection, the motion carries.

**j. Public Transit Shelters – Senator Ferroggiaro**

Senator Ferroggiaro stated that he has been working on this item for past six months and spoke to around 400 students on campus. According to their preferences, 75% of students have inputs on the shelter. He stated that he looked 5 places which are the round-a-bout in front of health center, building 36, building 10, building 1 and building 17. He stated that people will meet up in front of building 36 and health center more often than three other locations so those two places are more concerned. He stated that shelters will have different designs regarding to where it will get built. And there will be payphone inside the shelter if students need a call.

Advisor Hamadeh stated that payphone is not feasible because there is no payphone on campus and if we put one the college has to pay for it.

Senator Ferroggiaro stated that the time to get it built hasn't yet been decided and it should take 2 to 3 years.

Advisor Hamadeh asked that has him counted how many students get picked up from these locations and he stated that he is not sure how many people will be using this shelter.

Senator Stein asked how did he survey 400 students. He stated that he asked the classmates and also randomly asked students in building 10. Senator Stein asked if he used a recorder and he stated that he didn't do that and he just asked people an open question and typed out all the suggestions and answers.

Senator Hamzah asked about the security and he stated that he heard from his classmates saying that they need this feature.

Senator Jacky Wong stated that it will be better if cars can drive through the shelter and have some post boards in the shelter.

Vice President Trump stated that if anyone has more suggestions contact Erik after the meeting.

**VIII. Discussion and Information Items****a. Washington, DC Advocacy Trip Debrief – Advocacy Board Chair Casperson and Members of Advocacy Board**

Senator Casperson stated that he thanks everyone especially Aaron. He stated that it was such a great opportunity to be in these 5 meetings and those were very interesting.

President Kaffl stated that this was a great event and those conferences were very formal. He stated that they met student government from UC and other big universities from east coast and west coast and got to know what they are doing on their campuses. He stated that it's important to know our campus has a great system to hear and work with students. He also stated that they met people in the congress and he encourages people to go next time.

Vice Chair Roe stated that it was very engaging and he had very good conversations with the people there.

Senator Mascareno stated that the experience in university is different than us because they are having trouble communicating with their students while we have lots of student organizations on campus which helps us achieve our goal.

Advisor Schaefer stated that we spent lots of money going to D.C. and all of our members who went there took this trip very serious. They were working on the bills and did great presentations.

**b. Womxn's History Month Events Debrief – Cultural Awareness Board Chair Mascareno**

Senator Mascareno stated that this event went great. The snacks had been given to students and lots of people showed up. She stated that she doesn't quite remember the details.

Senator Elkady stated that people want to have this event again.

Vice President Trump stated that for the board chairs who want to do it again, make a content list for the future senate.

**IX. Future Agenda Items**

- a. The following items were recommended for the next ASCSM Senate meeting: none.

**X. Final Announcements & Hearing of the Public**

- a. None.

**XI. Adjournment**

- a. Motion to adjourn at 3:32 p.m. by Senator Chin; second by Vice Chair Roe. Hearing no objections, the motion carries.

Submitted by,

Tony Tan  
ASCSM Secretary