



Senate Minutes (Approved)

Monday, February 1, 2016, 2:15 p.m.
College Center Building 10, City View Conference Room (Room 401)

- I. **The meeting was called to order at 2:16 p.m.**
- II. **Roll Call**
 - a. **Members Present:** Vice President Samantha Trump; Finance Director Danuta Wang; Vice Chair James Roe; Secretary Tony Tan; Senators Kurtis Casperson, Laurie Chin, Jenine Elkady, Erik Ferroggiaro, Young-Min Kim, Grecia Mascareno, Katarina Stein, Daniel Wallace, Sio Pang Jacky Wong, Marco Zavala, and Jingwei Andy Zhang.
 - b. **Members Absent:** President Sennai Kaffl (excused, attending DPGC committee meeting).
 - c. **Advisors Present:** Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant.
- III. **Approval of the Agenda**
 - a. Motion to approve the agenda as presented by Senator Ferroggiaro; seconded by Senator Wallace. Hearing no objections, the motion carried
- IV. **Approval of the Minutes of Prior Meeting(s)**
 - a. Motion to approve the minutes of the Monday, Dec 7, 2015, meeting by Senator Ferroggiaro; seconded by Senator Wallace. Hearing no objections, the motion carried.
 - b. Motion to approve the minutes of the Monday, January 25, 2016, meeting by Senator Wong; seconded by Senator Mascareno. Hearing no objections, the motion carried.
- V. **Announcements & Hearings of the Public**
 - a. Director Beverley Madden from Community Relations & Marketing Department spoke to the Senate about her responsibilities for outreach, marketing, publications, and etc. Ambassador Manager Estela Garcia also stated that they reach out to the local high schools to meet their needs. Niall Adler introduced himself and reported that has been brought on to help coordinate CSM's social media activity. Senator Ferroggiaro stated that the assistance provided by the Marketing Department for the football rally in the fall was exemplary. He asked if future ASCSM sponsored events could be promoted in a similar way. Ms. Madden stated that the avenue to have things promoted on the TV screens in B10 and the digital billboard at the college entrance is the Event Calendar. Mr. Hamadeh stated that he posts all ASCSM events on the calendar and then works with Ms. Madden's team to highlight particularly important events.
- VI. **Reports**
 - a. **Officers**
 - i. **President Sennai Kaffl:** was not present.
 - ii. **Vice President Samantha Trump:** had no report.

- iii. **Finance Director Wang:** stated that the budget report was not ready and it will be discussed in the next Senate meeting.
- iv. **Vice Chair James Roe:** reported that the first ICC meeting will be Wednesday, Feb. 3rd at 1:30 pm. He also reported that there is nothing substantial on Committee on Instruction. He mentioned that there will be a few changes to nursing program and physics classes.
- v. **Secretary Tony Tan:** had no report.

b. Senators

- i. **Senator Ferroggiaro:** reported that the spring community service project would take place on Saturday, Feb. 6 in San Bruno at Junipero Serra Park from 8:30 a.m. to 2:30 p.m. he also reported that they will provide free food and a lunch break which people can bring their own lunch. He then passed around a sign-up list for people who are willing to volunteer, even only for a half day.
- ii. **Senator Mascareno:** reported that the Cultural Awareness Board meeting will take place on Wednesday, Feb. 3rd from 1:10 to 2 in Building 10, Room 421.
- iii. **Senator Stein:** reported that that the first day of Reboot Week will start on Tuesday this week from 10 am to 2pm. She also passed around a sign-up sheet to ask for volunteering and she stated that she hopes to see everyone there.
- iv. **Senator Elkady:** reported that Basic Skills Initiative committee is interested in making online orientation and they had a new career services person.
- v. **Senator Casperson:** reported that College of San Mateo had become the third nationwide bee campus in the U.S.

c. Advisor

- i. **Aaron Schaefer, Student Life and Leadership Manager,** welcomed everyone back and expressed his hope that everyone is doing good in school. He stated that CSM has been running several programs to help high school students transit into community colleges and also the importance of keeping our students getting involved in their first year since we lose the majority of our students at this time. He also stated that there will be CSM Preview Days on Tuesday, Feb. 9th and Wednesday, Feb 10th regarding to the First Year Success Program with around 200 high school students from Hillsdale, Half Moon Bay, and Carlmont. Students will be having tours though out campus and panel presentations with current students. He asked people to sign up and volunteer as ambassadors for this tour from 9:30am to 11:30am on those two days. He also reminded the senators who has signed up for the Reboot Week of not being late. He stated that he will be out on Thursday and Friday this week.
- ii. **Fauzi Hamadeh, Student Life and Leadership Assistant,** reminded the senate that eligibility checks will be after tomorrow and parking permits required will start on Wednesday, Feb 3rd. He also stated that there will be no farmer market on the Warrior/NFL game on Saturday, Feb. 6th. He stated that the ID card machine will still be out this week.

VII. Unfinished Business, Information, and Discussion Items**a. Appointments -- President Kaffl**

In the absence of President Kaffl, Vice President Trump made appointments on his behalf.

Vice President Trump stated that Chak Haang Vina Wong is to be appointed to the Senate. Ms. Wong stated that she involved with Cultural Awareness Board a lot last semester. She stated that her major is Sociology and this is her second semester as CSM. She also stated that she is willing to be more involved with events and activities and encourage more students to get involved as well because she likes to help people. Motion to approve appointing Vina Wong to ASCSM Senator by Senator Stein; second by Senator Elkady.

Senator Mascareno stated that Ms. Wong had been a great vice chair last year. She stated that Ms. Wong attended the winter retreat and she was always involved and willing to help.

By a vote of 11 in favor, 0 opposed, and 1 abstaining, the motion carried. Vina Wong is appointed to the Senate.

Vice President Trump stated that Jingwen Allison Zhao is to be appointed to the Senate. Ms. Zhao stated that this is her second year at CSM and her major is communication. She stated that she is an active person and likes to organize activities. She also stated that she was introduced by former member student government and after she joined ASCSM she found out that she enjoyed serving students. Motion to approve appointing Alison Zhao to ASCSM Senator by Senator Roe; second by Senator Stein.

Senator Stein stated that Ms. Zhao has served on programming board and been very helpful at events. She stated that Ms. Zhao is active, dedicated, and easily to get in touch with which Senator Chin confirmed. Senator Roe stated that Ms. Zhao is always out to help, even with non-programming board events.

By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carried. Alison is appointed to the Senate.

Vice President Trump stated that Nabila Hakim Bella Hamzah is to be appointed to the Senate. Ms. Hamzah stated that she has been very involved with the programming board and she enjoyed being surrounded. She also stated that her major is economics. Motion to approve appointing Bella Hamzah to ASCSM Senator by Senator Mascareno; second by Senator Wong.

Senator Stein stated that Ms. Hamzah has been a stellar member of programming board and she is always responsible and on-time. Senator Chin stated that Ms. Hamzah has been developed a lot and she also attended both retreats and enjoyed herself.

By a vote of 14 in favor, 0 opposed, and 0 abstaining, the motion carried. Bella is appointed to the Senate.

Vice President Trump stated that she now will do the appointments for the Advocacy Board. She stated that Senator Mascareno and students Maria Ramirez Santos and Roger Lau are to be appointed to the Advocacy Board. Motion to approve appointing Senator Mascareno and students Maria Ramirez Santos and Roger Lau to the Advocacy Board by Vice Chair Roe and seconded by Senator Elkady. Without objection, the motion passes. All of the Advocacy Board applicants were approved.

Vice President Trump stated that Molly Boyd is to be appointed to the Programming Board. Motion to approve Ms. Boyd to the Programming Board by Senator Stein and seconded by Senator Chin. With no objections, the motion passes.

Vice President Trump also stated that Senator Elkady is to be appointed as the Commissioner of Publicity. Motion to approve Senator Elkady as the Commissioner of Publicity by Senator Stein and seconded by Senator Kim. With no objections, the motion passes.

b. Legislative Bills – Advocacy Board Chair Casperson

None.

VIII. New Business, Information, and Discussion Items

a. Update on Implementation of Canvas LMS – Diana Bennet, District Academic Senate President

Mr. Hamadeh stated that District Academic Senate President Bennet had a prior engagement and would try to attend today’s meeting. Given that she was unable to attend, and hearing no objections, this item was tabled until a future meeting.

b. ASCSM Budget Update

Hearing no objections, this item was tabled until the next meeting.

c. Review of Participatory Governance Appointments

The Senate reviewed the appointments to participatory governance committees from the fall semester. Mr. Hamadeh asked anyone who is not able to continue serving on their committees to contact President Kaffl. Mr. Hamadeh indicated that Senator Zavala had already stated he has a conflict with DIAG meetings this semester. Senator Wallace stated he may have a conflict with Library Advisory Committee meetings.

IX. Future Agenda Items

The following items were recommended for the next ASCSM Senate meeting: Reboot Week Debrief, Budget update, Canvas update, bylaw regarding interim appointments, student body fees resolution, Allan R. Brown Outstanding Student Service Award Funding, Food Bank Update.

X. Final Announcements & Hearing of the Public

None.

XI. Adjournment

Motion to adjourn at 3:06 p.m. by Senator Chin; second by Senator Ferroggiaro. Hearing no objections, the motion carries.

Submitted by,

Tony Tan
ASCSM Secretary