



Associated Students of College of San Mateo

## Senate Minutes (Approved)

Monday, January 25, 2016, 2:15 p.m.

College Center Building 10, City View Conference Room (Room 401)

**The meeting was called to order at 2:16 p.m.**

### **Members Present**

President Sennai Kaffl; Vice President Samantha Trump; Finance Director Danuta Wang; Vice Chair James Roe; Secretary Tony Tan; Senators Kurtis Casperson, Laurie Chin, Erik Ferroggiaro, Young-Min Kim, Grecia Mascareno, Katarina Stein, Daniel Wallace, Sio Pang Jacky Wong, Marco Zavala, and Jingwei Andy Zhang.

### **Members Absent**

Senators Jenine Elkady (excused, attending Basic Skills Initiative committee meeting), Guo Wei Frank Xu, and Jielin Yu.

### **Advisors Present**

Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant.

### **Approval of the Agenda**

Motion to approve the agenda as presented by Senator Ferroggiaro; seconded by Senator Wallace. Hearing no objections, the motion carried.

### **Approval of the Minutes of Prior Meeting(s)**

Hearing no objections, this item was tabled until next meeting.

### **Announcements & Hearings of the Public**

None.

### **Reports**

President Kaffl welcomed everyone back from the winter break. He also reported that he had a great experience at the winter retreat and thanked everyone who was able to attend. Mr. Kaffl asked members of the Senate to review their appointments to participatory governance committees to make sure there are not any time conflicts. He also asked the boards to appoint a member to serve as a liaison with the Commissioner of Publicity to help coordinate outreach and advertising. Finally, Mr. Kaffl reminded everyone to please keep the microwave and the ASCSM Office clean as there has already been a problem with ants.

Vice President Trump welcomed everyone to the spring semester. She apologized for not being able to attend the winter retreat. Ms. Trump also expressed her hope that everyone has had the chance to solidify their schedules and that everyone was able to get into the classes they wanted.

Finance Director Wang welcomed everyone to the new semester and expressed her pleasure at being able to work with everyone again. She also wished everyone a successful semester.

Vice Chair Roe had no report.

Secretary Tan introduced himself to the Senate and expressed his desire to have a successful working relationship with the group.

Senator Ferroggiaro reported that the spring community service project would take place on Saturday, Feb. 6 in San Bruno from 8:30 a.m. to 2 p.m. Anyone interested in signing up should email [volunteer@trailcenter.org](mailto:volunteer@trailcenter.org) and provide their name, phone number, and email address.

Senator Mascareno expressed her hope that everyone had a good winter break. She also reported that the College Assessment Committee is moving their meetings to the third Monday of each month from 3:00 p.m. to 4:00 p.m., with the meetings starting in March.

Senator Chin reported that she had attended the Center for Academic Excellence committee meeting, and that the group had done an exercise to get to know each other and to reflect on the different aspects of their identities.

Senator Zavala reported that he has a conflict this semester with the Diversity In Action Group meetings.

Senator Stein reminded the Senate that Reboot Week will be taking place next week. More information will be forthcoming under the agenda item for Reboot Week.

Advisor Schaefer welcomed everyone back and expressed his hope that everyone had a restful winter recess. Mr. Schaefer reported that CSM Vice President of Student Services Jennifer Hughes will be serving as interim president at Cañada College for the remainder of the semester and that Student Life and the Associated Students will be reporting to Vice President of Administrative Services Jan Roecks during that time. Mr. Schaefer reminded the group that elections for next year's Student Senate would take place later this semester, and encouraged everyone to start recruiting with any eye towards filling next year's student government. He also stated that the election to select a nominee for the position of District Student Trustee would take place this semester. This election is a two-step process: One election at each campus to select a nominee. The three nominees are then interviewed by District Student Council, which votes to select the Student Trustee. Finally, Mr. Schaefer reinforced President Kaffl's reminder to keep the ASCSM Office clean to help prevent ants and other infestations.

Advisor Hamadeh welcomed everyone back. Mr. Hamadeh informed members of the Senate that eligibility checks for the spring semester would take place after the end of the add/drop period, which is Tuesday, Feb. 2. He also reminded the group that Wounded Warriors/NFL Alumni game would take place at CSM on Saturday, Feb. 6 and that traffic around the campus would be heavily impacted. Finally, Mr. Hamadeh reported that the ID card printer was again malfunctioning and had been sent for repair.

**Unfinished Business, Information, and Discussion Items****Appointments**

President Kaffl made the following appointment:

- Senator Casperson to Advocacy Board Chair (due to the resignation of Senator Wallace)

Motion to approve Senator Casperson as Advocacy Board Chair by Senator Wong; second by Senator Stein. Hearing no objections, the motion carries.

President Kaffl asked anyone interested in being appointed to the now-open position of Commissioner of Publicity to please contact him.

**Legislative Bills**

None.

**New Business, Information, and Discussion Items****Appointment of ASCSM Election Commission**

Advisor Schaefer explained that the Election Commission is the oversight body that assists the Center for Student Life in planning and executing the Student Trustee Nominee Election and the Spring General Election. The Commission is chaired by the Vice President unless he or she is running in either election, and comprised of members of the Senate who will not be running in either election.

Motion to approve Vice President Trump (chair), Senator Wallace, Senator Chin, Senator Zavala, and Senator Wong as the ASCSM Election Commission by Senator Ferroggiaro; second by Senator Zhang. Hearing no objections, the motion carries.

**Adoption of Timelines for Student Trustee Nominee Election and ASCSM General Election**

Mr. Schaefer and Mr. Hamadeh explained that the election timelines provide the start date and other important deadlines for the elections.

Applications for the Student Trustee Nominee Election will be available beginning Monday, Feb. 8. The Mandatory Candidates meeting will take place on Thursday, March 10. Campaigning begins Monday, March 14, with the deadline for write-in candidates on Monday, March 21. Polls will be open Tuesday, March 22 and Wednesday, March 23 from 9 a.m. to 1 p.m. and 5 p.m. to 6:30 p.m. Election results will be made available on either Thursday, March 24 or Friday, March 25.

Motion to approve the Student Trustee Nominee Election by Senator Zavala; second by Senator Chin.

Mr. Hamadeh further explained that District Policies and Procedures requires that the nominee election take place at each campus no later than March 30 and that the Student Trustee be chosen no later than April 15. Due to Spring Recess, the election is taking place a week early.

By a vote of 11 in favor, 0 opposed, and 0 abstaining, the motion carries.

Applications for the Spring 2016 General Election will be available beginning Monday, April 4. The Mandatory Candidates meeting will take place on Thursday, April 21. Campaigning begins Monday, April 25, with the deadline for write-in candidates on Monday, May 2. Polls will be open Tuesday, May 3 through Thursday, May 5 from 9 a.m. to 1 p.m. and from 5 p.m. to 6:30 p.m. Election results will be available on either Friday, May 6 or Monday, May 9.

Motion to approve the Spring 2016 General Election timeline by Senator Stein; second by Senator Wong.

By a vote of 11 in favor, 0 opposed, and 0 abstaining, the motion carries.

### **Funding to Attend United States Student Association National Student Power Summit**

Advisor Schaefer explained that the USSA National Student Power Summit, formerly the National Grassroots Legislative Convention, is an opportunity for college and university students from around the country to come together to learn about issues and lobby federal lawmakers in Washington, DC. Members of the Advocacy Board and the A.S. President are eligible to attend. The summit takes place between March 18 and 21, with a lobby day at the end. The group normally leaves on a Thursday and returns on a Tuesday.

Motion to approve \$13,000.00 from the Student Representation Fee Trust to attend the USSA National Student Power Summit by Vice Chair Roe; second by Senator Zavala.

By a vote of 11 in favor, 0 opposed, and 0 abstaining, the motion carries.

### **Funding to Attend Faculty Association of California Community Colleges 2016 Advocacy & Policy Conference**

Advisor Schaefer explained that the FACCC Advocacy & Policy Conference is sponsored by the statewide faculty association to primarily to provide faculty a chance to learn about legislative issues and lobby state lawmakers. The conference is also open to students, and it provides great practice for those who wish to travel to Washington, DC. The conferences takes place on Feb. 28 and 29, with the lobby day on Feb. 29.

Motion to approve \$1,000.00 from the Student Representation Trust to attend the FACCC 2016 Advocacy & Policy Conference by Senator Stein; second by Senator Ferroggiaro.

By a vote of 11 in favor, 0 opposed, and 0 abstaining, the motion carries.

### **Spring 2016 Reboot Week Update**

Senator Stein provided an update regarding the Spring 2016 Reboot Week event. The event will take place between Tuesday, Feb. 2 and Thursday, Feb. 4, from 11 a.m. to 2 p.m. each day. It will be held inside College Center (Building 10). Tuesday will be Arcade Day, Wednesday will be Casino Day, and Thursday will be "Under the Sea." Ms. Stein encouraged everyone to sign up for volunteer shifts via the online form she will send out to the list-serve.

### **Review and Update on ASCSM Goals for 2015/16**

The Senate reviewed each of its goals for the 2015/16 academic year and provided evidence of supporting the goal.

*Goal 1: Increase support of and collaboration with campus clubs.*

Several boards have been successful in partnering with various clubs for different events. For instance, the Cultural Awareness Board has partnered with both the Puente Club and the Umoja program. The Programming Board did a wonderful job of reaching out for assistance with the Homecoming Football Rally. Vice Chair Roe indicated that he is still planning to develop and implement a point system for the clubs with the ultimate goal of establishing an annual award/recognition ceremony.

*Goal 2: Focus on group cohesiveness, communication, and involvement.*

Members of the Senate felt that internal communication has been good. Several members commended the implementation of the online sign-up system for events. The group discussed designating members to outreach to students while they are waiting in line at different events in order to make deeper connections.

*Goal 3: Increase student involvement, activism, and participation on campus.*

The Senate is encouraged by the number of active clubs on campus, and feels that by creating an interesting campus climate that fosters participation, more clubs will form. In addition, the group discussed establishing a website that includes information about Service Hour opportunities, especially those available through ASCSM-sponsored events. It was also recommended that the online volunteer sign-up links be forwarded to the ICC list-serve.

*Goal 4: Encourage student participation in community activism and off-campus volunteer activities.*

Last semester, members of the Senate engaged in a volunteer activity in the community, and plans are already in place for another volunteer activity in early February.

*Goal 5: Find innovative and creative ways to communicate and promote ASCSM events and activities.*

The position of Commissioner of Publicity has been established and work has begun to build out the ASCSM's social media presence (e.g. launch of an ASCSM Snapchat account). There is also an opportunity to partner with the College's Community Relations & Marketing Department, which has just hired a social media coordinator.

**ASCSM Winter 2016 Retreat Debrief**

President Kaffl stated that he had a good experience at the retreat, and felt that everyone really opened up and shared. Vice Chair Roe stated that he enjoyed the location. Senator Mascareno liked the fact that members of the different boards were invited and that she had the chance to get to know them. Senator Ferroggiaro said he had a great experience, that he enjoyed learning about everyone, and the really liked the retreat location. Senator Zavala enjoyed learning about everyone's goals. He stated that even though they all have different personalities, there are also several common traits and it is good to know none of us are alone.

**Lake County Assistance Update**

Senator Ferroggiaro reported that he had visited Lake County and seen the fire damage firsthand. More than 70,000 acres was burned in the summer fires. While there is no independent community college in

Lake County, the Mendocino Community College District does maintain an annex in Lake Port with limited services and programs. Currently, 70 percent of the residents in the county are receiving some form of public assistance, mostly from FEMA and the Red Cross. Many residents are still living in shelters at local high schools. Senator Ferroggiaro provided his contact information to individuals in Lake County who will be contacting him about ways in which ASCSM can possibly provide assistance. He will bring this information back to the Senate when he has it.

**Future Agenda Items**

The following items were recommended for the next ASCSM Senate meeting: Budget update, bylaw revision regarding temporary and interim appointments.

**Final Announcements & Hearing of the Public**

Mr. Schaefer asked for an informal poll of how many members of the Senate are planning to graduate and participate in the spring Commencement ceremony. Four to five members of the Senate raised their hand. Mr. Schaefer explained that those participating in Commencement receive an ASCSM stole.

Mr. Hamadeh announced that the first ICC meeting of the semester is tentatively scheduled for Wednesday, Feb. 3.

**Adjournment**

Motion to adjourn at 3:39 p.m. by Senator Ferroggiaro; second by Vice Chair Roe. Hearing no objections, the motion carries.

Submitted by,

Fauzi K. Hamadeh  
Student Life and Leadership Assistant