



## Senate Agenda

Monday, November 30, 2015; 2:15 PM

College Center Building 10, College Heights Conference Room (Room 468)

*The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.*

**I. Call to Order**

**II. Roll Call**

**III. Approval of the Agenda**

**IV. Approval of the Minutes of Prior Meeting(s)**

**V. Announcements & Hearing of the Public**

*At this time, members of the public may address the Senate on non-Agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.*

**VI. Reports**

**a. Officers**

- |                       |                |
|-----------------------|----------------|
| i. President          | Sennai Kaffl   |
| ii. Vice President    | Samantha Trump |
| iii. Finance Director | Danuta Wang    |
| iv. Vice Chair        | James Roe      |
| v. Secretary          | Tim Exner      |

**b. Senators**

*Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.*

**c. Advisors**

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant

**VII. Unfinished Action, Discussion, and Information Items**

**a. Appointments – President Kaffl**

*The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.*

**b. Legislative Bill – Advocacy Board Chair Wallace**

*The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.*

**c. Southern California University Tour – Transfer Club**

*The Senate shall discuss and consider the funding request by the Transfer Club to support the group's planned trip to transfer institutions in Southern California; possible action to take place.*

**VIII. New Business, Discussion, and Information Items**

**a. CSM Equity Plan Update – Dean of Enrollment Services Henry Villareal and DIAG Co-Chair Theresa Morris**

*The Senate shall be presented with and discuss an update on the development of the College's Equity Plan; possible action to take place.*

**b. Funding for Holiday Party with CSM Child Development Center – Programming Board**

*The Senate shall discuss and consider a funding request from the Programming Board to support the planned holiday party with the children from the CSM Child Development Center; possible action to take place.*

**c. Funding for Fall 2015 Relaxation Week – Programming Board**

*The Senate shall discuss and consider the funding request from the Programming Board to support a relaxation week and finals preparation week for the Fall 2015 semester; possible action to take place.*

**IX. Future Agenda Items**

*At this time, members of the Senate may suggest agenda items for consideration for future meetings.*

**X. Final Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

*At this time, members of the Senate and members of the public may voice any concluding comments.*

**XI. Adjournment**

## **Appointments**

There is no printed material related to this item.

## **Legislative Bills**

There is no printed material related to this item.

RECEIVED

OCT 30 2015

CSM Center for Student Life

J.E



# ASCSM Student Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Wednesday, November 4, 2015

Title of Proposal The Southern California University Tour

Being Proposed by Transfer Club Lead Coordinator Vianca Menjivar

Event Date(s) if applicable Spring Break 2016 - Exact Dates TBD

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account Number/Name

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Transfer Club is proposing for funds in the amount of \$1,500 as a start up fund to move forward with reserving a bus and hotel. The Southern California University Tour is an opportunity for any transfer student to visit university campuses that they normally would not be able to go to due to transportation and financial barriers. This tour is open to the entire CSM student body. We plan on visiting the following schools within a reasonable amount of time: Cal Poly San Luis Obispo, University of California, Santa Barbara, California State University, Long Beach, University of California, Los Angeles, University of Southern California, and University of California, Irvine (campuses subject to change, if necessary). We plan on making this trip happen in the span of two days and one night. Hotel and Transportation will be covered, students will have to supply their own meals. Mike Mitchell will be the lead faculty in initiating the arrangement details and transfer club will continue to promote and raise funds to help keep the cost of this trip as minimal as possible for the student. We also ask for any club that wishes to help us launch this tour to please notify any Transfer Club Officer and ICC Rep.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. Preliminary Costs of Bus/Hotel	\$ 1,500.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b>\$ 1,500.00</b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_

## **CSM Equity Plan Update**

There is no printed material related to this item.



# ASCSM Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, November 30, 2015

Title of Proposal Funding for Holiday Party with CSM Child Development Center

Being Proposed by Programming Board Lead Coordinator K. Stein

Event Date(s) if applicable TBA

Forwarded to the Student Senate by:

- Executive Cabinet  
  Advocacy  
  Cultural Awareness  
  Programming  
  ICC  
  Other

ASCSM Account Number/Name 5150 Programs

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

As part of the annual Holiday Angels Toy Drive, we hold a holiday party with children from the CSM Child Development Center. The children participate in an activity, interact with members of the Senate, and have lunch. This proposal would fund the party for Fall 2015.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Gingerbread Cookie Kits</u>	<u>\$400.00</u>
2. <u>Decorations</u>	<u>200.00</u>
3. <u>Pizza</u>	<u>250.00</u>
4. <u>Arts and Crafts</u>	<u>400.00</u>
5. _____	
<b>Total Costs</b>	<b><u>\$1,250.00</u></b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote   In Favor \_\_\_\_\_   Opposed \_\_\_\_\_   Abstained \_\_\_\_\_   Passed \_\_\_\_\_   Failed \_\_\_\_\_



# ASCSM Student Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of 11/23/2015

Title of Proposal Funding for Relaxation Week

Being Proposed by Programming Board Lead Coordinator Katarina Stein

Event Date(s) if applicable 12/9 - 12/10

Forwarded to the Student Senate by:

- Executive Cabinet
  Advocacy
  Cultural Awareness
  Programming
  ICC
  Other

ASCSM Account Number/Name

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

ASCSM is going to put on a two-day event to promote relaxation and de-stressing before finals. We will put together mini Zen gardens with kinetic sand and mini sea shells. We will also create a balloon-pop board with paint filled balloons for students to pop with safe, plastic darts. There will be a tarp to keep paint from getting on the ground. We will also provide blue books, pencils, and Scantrons from the book store. Coffee and hot cocoa will be provided from what we already have available in the prep room.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>100 Tins</u>	<u>\$ 80.00</u>
2. <u>Mini Sea Shells</u>	<u>\$ 20.00</u>
3. <u>Kinetic Sand, 11lbs</u>	<u>\$ 40.00</u>
4. <u>Water balloons, plywood, safe darts</u>	<u>\$ 30.00</u>
5. <u>Scantrons, Pencils, and Blue Books</u>	<u>\$ 100.00</u>
<b>Total Costs</b>	<b>\$ 270.00</b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_