



**Associated Students of College of San Mateo**

**Senate Minutes (Approved)**

Monday, November 23, 2015, 2:15 pm

College of San Mateo, College Center, Building 10, College Heights Conference Room (Room 468)

- I. The meeting was called to order at 2:16 pm.
- II. Roll Call
  - a. Members Present: President Sennai Kaffl; Vice President Samantha Trump; Finance Director Danuta Wang; Vice Chair James Roe; Secretary Tim Exner; Senators, Kurtis Casperson, Laurie Chin, Senator Erik Ferroggiaro, Young-Min Kim, Grecia Mascareno, Katarina Stein, Daniel Wallace, Sio Pang Jacky Wong, Jielin Yu, Marco Zavala, Jingwei Andy Zhang.
  - b. Advisors present: Aaron Schaefer, Student Life and Leadership Manager, Fauzi Hamadeh, Student Life and Leadership Assistant.
  - c. Members absent: Senator Jenine Elkady (excused to attend BSI).
- III. Approval of the Agenda
  - a. Motion to approve the Agenda by Senator Ferroggiaro and seconded by Senator Zhang. Hearing no objection, the motion is carried.
- IV. Approval of the Minutes of Prior Meeting(s)
  - a. The Minutes of the Monday, November 16th meeting will be provided at the next Senate meeting.
- V. Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)
  - a. Student Trustee Bajwa asked if an Agenda item can be created for the student surveys he had mentioned at the previous meeting. He also asked the Senate to follow College of San Mateo's Instagram page. He stated that if anyone wants to be featured, please let him know. He does photographs on Tuesdays.
- VI. Reports
  - a. Officers
    - i. President Sennai Kaffl: stated that he wanted to welcome the representatives from Canada. He asked them to introduce themselves. They were AS President Evelyn Valenzuela, Commissioner of Public Records Cindy Streitenberger, and Senators Joanna Dai and Xinyi Huang.
    - ii. Vice President Samantha Trump: stated that there are no classes on Wednesday and the last day of school is December 17th.
    - iii. Finance Director Danuta Wang: stated that she attended the IPC meeting. She stated that she learned that we have 422 International Students.
    - iv. Vice Chair James Roe: had no report.
    - v. Secretary Tim Exner: had no report.

- b. Senators
  - i. Senator Chin: stated that she attended the CAE meeting. They discussed a Request for Proposals process where faculty can request proposals for projects they want to start. They also discussed a 3-year plan for targeting different student populations.
  - ii. Senator Stein: stated that the Programming Board is planning several things for the next couple weeks and next semester. They are going to be collaborating with the Child Development Center on a Toy Drive, and another event where they will make Gingerbread men, possibly on December 2nd. They still need to confirm that. They will be holding Destress Week on December 9th and 10th, and they are planning Reboot Week for spring.
  - iii. Senator Mascareno asked when the Toy Drive will be held. Senator Stein stated it is from November 30th to December 11th. She stated that the boxes will be by the coffee shop, Building 36, Building 17, and down in SMAC.
  - iv. Senator Wong: stated that he attended the SCC meeting. They discussed developing a survey for the different departments in the school. They want to create one survey rather than two. He stated that they also discussed their goals including promoting the Student ID card.
- c. Advisors
  - i. Aaron Schaefer, Student Life and Leadership Manager, was not present.
  - ii. Fauzi Hamadeh, Student Life and Leadership Assistant, stated that Advisor Schaefer would be out until after the Thanksgiving break. You can reach him via email if needed. He stated that there are no classes on Wednesday so the Chairs must submit their Agendas by 4:00 pm tomorrow and the ICC, Senate, and Executive Cabinet Agendas must be in by 2:00 pm. Advisor Hamadeh reminded the Senate about the Leadership Conference. He asked that they promote it and stated that the deadline to sign up is by noon this Friday, the 20th. He reminded the Senators to come get their windbreakers if they have not already. He stated that the Winter Leadership Retreat is being planned for January 12th through 15th. He stated that they will email out the information.

## VII. Unfinished Action, Discussion, and Information Items

### a. Appointments – President Kaffl

President Kaffl stated that Tarek Rafeedi is to be appointed to the Advocacy Board. President Kaffl state that Mr. Xu is a member of the Advocacy.

Motion to approve appointing Tarek Rafeedi to Advocacy Board by Senator Ferroggiaro and seconded by Vice Chair Roe. Without objection, the motion passes.

Tarek Rafeedi stated that he is studying Chemical Engineering. He is a U.S. citizen but has lived most of his life abroad. He stated that he wants to join the Advocacy Board to help people and make a difference. Vice President Trump stated that he should have his schedule set to accommodate the board's meetings.

Hearing no objections, Tarek Rafeedi is appointed to the Advocacy Board.

- b. Legislative Bills - Advocacy Board Chair Wallace  
None.
- c. Halloween Event Debrief – Programming Board Chair Stein  
Programming Board Chair Stein stated that the event went well but they didn't engage the students as much as she would have liked. Most of them just got the cocoa, and pie and left. Programming Board Chair Stein stated that she hopes they can make it more interactive in the future. She stated that there also could have been more students but the costume contest and games went well and were fun. The Senate discussed the low turnout at events in general. The general consensus is that events need to be better advertised and promoted. Advisor Hamadeh reminded the Senate that they just decided to appoint a Commissioner of Public Relations. President Kaffl stated that Senator Casperson had expressed interest in that position. Senator Casperson stated that he would like that and he thinks he could help get people involved. Advisor Hamadeh stated that was great and we will talk about it at the next Senate meeting.
- d. Support for Community College Students of Lake County – Senator Ferroggiaro  
Senator Ferroggiaro stated Lake County is one of the areas devastated by this year's forest fires. He stated that they are an economically challenged area he has seen on the news that they have put out a plea for help. This includes helping the community college students in that area. He stated that many people have lost their homes, belongings and supplies and many are living in a gymnasium as shelter. He is proposing that CSM's Students Government contact their community college's Student Government and find out what we can do to help. He stated that it would be best to find out what they need before sending anything.  
  
Advisor Hamadeh stated that, as we discussed previously, we were going to contact them and do that. Senator Ferroggiaro stated that he wasn't sure he was the right person to contact them but he do so and get more information and bring it to our last senate meeting on December 7th.
- e. Dia De Los Muertos Event Debrief – Cultural Awareness Chair Mascareno  
Cultural Awareness Board Chair Mascareno stated that the event was very successful. They had sugar skulls, face painting and making flowers. It was fun. She stated that she really enjoyed the interaction and collaboration of different groups on campus, such as the Child Development Center, Cosmetology, Puente Club, Umoja, and Veteran's Club. She stated that Puente is one of the biggest supporters of the Cultural Awareness Board as they always have lots of volunteers to help. Senator Chin stated that she really liked the educational aspects to it. President Kaffl stated that he really likes the collaboration on events like this.
- f. Homecoming Football Rally Debrief – Senator Chin  
Senator Chin stated that the event went well and they had a good turnout. She stated that it was exciting. She stated that they got some really good feedback. However, they didn't have the support she needed and they had to scramble to get people to help. President Kaffl stated that we need more volunteers and they need to follow through on their

commitments. Senator Chin stated that people who had said they would help didn't show up. Advisor Hamadeh stated that supporting this should be a priority. He stated that members of the Associated Students should support all ASCSM events. He got great feedback and everyone really enjoyed and appreciated the rally. Finance Director Wang stated it was one of the best events she's seen. Advisor Hamadeh commended Senator Chin on doing a fantastic job.

#### VIII. New Business, Discussion, and Information Items

##### a. Southern California University Tour – Transfer Club

The Transfer Club would like to tour several central and southern California universities. They requested \$1500.00 in funding to pay for transportation and accommodations. After discussing it, the Senate requested that this item be tabled until the next Senate meeting, when the Transfer Club can provide more information.

Hearing no objections, this item is tabled until the next Senate meeting.

##### b. Mobile Living Wall Display – Botany Club

Botany Club stated that they are planning on creating a mobile living wall installation which is made from recycled plastic bottles and feature drought tolerant plants, such as succulents. The structure will be made and delivered by BioSocial Design. It will be cylindrical and rotate with the wind. This installation will be used to teach students about plants and conservation. They plan to place this installation in Building 36. Botany Club stated that they would also like to get a spin-to-win prize wheel for their tabling events. This would be used to help engage students and tell them about botany club. They are requesting \$1200.00 to purchase the Living Wall by BioSocial Design and \$200.00 to purchase a Spinning Prize Wheel. The total amount requested is \$1400.00.

Motion to approve \$1400.00 from Account #5031 to fund the Mobile Living Wall Installation by Senator Wong and seconded by Senator Chin. Without objection, the motion passes.

Senator Chin asked about the t-shirts. Botany Club stated they are not purchasing t-shirts because it's not allowed. Advisor Hamadeh stated that the Bylaws state that club funds may not be used to purchase t-shirts.

By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carried.

##### c. ICC Club Mixer Funding – Vice Chair Roe

Vice Chair Roe stated that they are planning to hold a IICC Club Mixer in Building 17 on Wednesday, December 2 at 2:00 pm. He stated that meeting is that last meeting of the semester. The ICC meeting will be at 1:30 pm but will be brief. He stated that they will then go to the Mixer at approximately 2:00. They are requesting \$100.00 to purchase 2 trays of Chicken adobo at \$50.00 each, \$100.00 to purchase 2 trays of garlic noodles at \$50.00 each, 2 trays of garden salad at \$40.00 each. The additional food will be purchased according to who RSVP's for the event. He stated that he will add an additional \$8.00 to the budget for each person who RSVP's. The \$720.00 requested for any needed additional food and refreshments should more than cover that. The total amount requested is \$1000.00.

Motion to approve \$1000.00 to fund the purchase of food for the ICC Club Mixer by Senator Ferroggiaro and seconded by Senator Zhang. Without objection, the motion passes.

By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carried.

- d. Additional Funding for CSM Student Leadership Conference – Advisors Schaefer and Hamadeh

Advisor Hamadeh stated that the Leadership Conference is Friday, December 4th through Sunday, December 6th. They have the most applicants they've ever had for this conference. He stated that they have had an excellent number of clubs participating. Thirty-eight of the 40 Clubs at CSM have applied to go. Advisor Hamadeh stated that, in order to accommodate the large number of attendees, they are requesting \$1500.00 to fund any additional costs.

Motion to approve \$1500.00 from account #5033 to cover any additional costs for the Student Leadership Conference by Vice Chair Roe and seconded by Senator Zavala. Without objection, the motion passes.

By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carried.

- e. Evening Student Event Debrief – Programming Board Chair Stein

Programming Board Chair Stein stated that the event went well. She stated that they forgot the shopping list so the event was held Wednesday and Thursday instead of Tuesday and Wednesday. She stated that they had a good turnout and the students appreciated it. President Kaffl stated that it was successful and the students definitely appreciated it but, as with several other events, it could have been better advertised.

- f. World Village Event Debrief – Cultural Awareness Board Chair Mascareno

Cultural Awareness Board Chair Mascareno stated that the event went very well. It was mostly set up by the International Education Department. She stated that they had a speaker, great dancers, music and some professors there. She stated that there were not enough ASCSM members there supporting them and that was stressful. Advisor Hamadeh reiterated that if you commit to supporting an event you need to follow through. The Senate again discussed this matter at length. Advisor Hamadeh stated that they should use an online sign-up system.

- IX. Future Agenda Items  
None.

- X. Final Announcements & Hearing of the Public

- a. Secretary Exner stated that the Prep Room was left in a state of total disarray again. He stated that everything from Halloween was still sitting there until Senator Stein helped put it away. He asked that they and their boards and clubs keep it clean and check things back in. Secretary Exner stated that this will be very important when he leaves and the Student Assistant Andrew is by himself. Vice Chair Roe stated that he would make another announcement about it at the ICC meetings. Advisor Hamadeh stated that they are planning the Winter Retreat and he will email out the information. Senator Stein stated that they are working on ideas for Reboot Week in spring.

XI. Adjournment

- a. Motion to adjourn meeting at 4:01 pm by Senator Ferroggiaro and seconded by Senator Kim. Hearing no objections, the meeting is adjourned.

Submitted by,

Tim Exner  
ASCSM Secretary