



## Senate Agenda

Monday, November 23, 2015; 2:15 PM

College Center Building 10, College Heights Conference Room (Room 468)

*The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.*

**I. Call to Order**

**II. Roll Call**

**III. Approval of the Agenda**

**IV. Approval of the Minutes of Prior Meeting(s)**

**V. Announcements & Hearing of the Public**

*At this time, members of the public may address the Senate on non-Agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.*

**VI. Reports**

**a. Officers**

- |                       |                |
|-----------------------|----------------|
| i. President          | Sennai Kaffl   |
| ii. Vice President    | Samantha Trump |
| iii. Finance Director | Danuta Wang    |
| iv. Vice Chair        | James Roe      |
| v. Secretary          | Tim Exner      |

**b. Senators**

*Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.*

**c. Advisors**

- i. Aaron Schaefer, Student Life and Leadership Manager
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant

**VII. Unfinished Action, Discussion, and Information Items**

**a. Appointments – President Kaffl**

*The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.*

**b. Legislative Bill – Advocacy Board Chair Wallace**

*The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.*

**c. Halloween Event Debrief – Programming Board Chair Stein**

*The Senate shall discuss and evaluate the recently concluded Halloween event sponsored by the Programming Board; no action to take place.*

- d. Support for Community College Students of Lake County – Senator Ferroggiario**  
*The Senate shall discuss and consider plans to support community college students who were victims of the fires in Lake County; possible action to take place.*
- e. Dia De Los Muertos Event Debrief – Cultural Awareness Board Chair Mascareno**  
*The Senate shall discuss and evaluate the recent Dia De Los Muertos Event, which was a partnership between the Cultural Awareness Board and the Puente Program; no action to take place.*
- f. Homecoming Football Rally Debrief – Senator Chin**  
*The Senate shall discuss and evaluate the recent Homecoming Football Rally; no action to take place.*

**VIII. New Business, Discussion, and Information Items**

- a. Southern California University Tour – Transfer Club**  
*The Senate shall discuss and consider the funding request by the Transfer Club to support the group's planned trip to transfer institutions in Southern California; possible action to take place.*
- b. Mobile Living Wall Installation and Spinning Prize Wheel – Botany Club**  
*The Senate shall discuss and consider the funding request by the Botany Club to support the purchase of a mobile living wall exhibit and spinning prize wheel for club events; possible action to take place.*
- c. ICC Club Mixer Funding – Vice Chair Roe**  
*The Senate shall discuss and consider the funding request to support the Inter Club Council's end-of-the-semester club mixer; possible action to take place.*
- d. Additional Funding for CSM Student Leadership Conference – Advisors Schaefer and Hamadeh**  
*The Senate shall discuss and consider the request to allocate additional funds to the CSM Student Leadership Conference to accommodate additional attendees; possible action to take place.*
- e. Evening Student Event Debrief – Programming Board Chair Stein**  
*The Senate shall discuss and evaluate the recent event for evening students; no action to take place.*
- f. Global Village Event Debrief – Cultural Awareness Board Chair Mascareno**  
*The Senate shall discuss and evaluate the recent Global Village event, which was a partnership between the Cultural Awareness Board and the International Education Program; no action to take place.*

**IX. Future Agenda Items**

*At this time, members of the Senate may suggest agenda items for consideration for future meetings.*

**X. Final Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

*At this time, members of the Senate and members of the public may voice any concluding comments.*

**XI. Adjournment**

## **Appointments**

There is no printed material related to this item.

## **Legislative Bills**

There is no printed material related to this item.

## **Halloween Event Debrief**

There is no printed material related to this item.

**Support for Community College Students of Lake County**

There is no printed material related to this item.

## **Dia De Los Muertos Event Debrief**

There is no printed material related to this item.

## **Homecoming Football Rally Debrief**

There is no printed material related to this item.



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CSM Center for Student Life

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# ASCSM Student Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Wednesday, November 4, 2015

Title of Proposal The Southern California University Tour

Being Proposed by Transfer Club Lead Coordinator Vianca Menjivar

Event Date(s) if applicable Spring Break 2016 - Exact Dates TBD

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account Number/Name

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Transfer Club is proposing for funds in the amount of \$1,500 as a start up fund to move forward with reserving a bus and hotel. The Southern California University Tour is an opportunity for any transfer student to visit university campuses that they normally would not be able to go to due to transportation and financial barriers. This tour is open to the entire CSM student body. We plan on visiting the following schools within a reasonable amount of time: Cal Poly San Luis Obispo, University of California, Santa Barbara, California State University, Long Beach, University of California, Los Angeles, University of Southern California, and University of California, Irvine (campuses subject to change, if necessary). We plan on making this trip happen in the span of two days and one night. Hotel and Transportation will be covered, students will have to supply their own meals. Mike Mitchell will be the lead faculty in initiating the arrangement details and transfer club will continue to promote and raise funds to help keep the cost of this trip as minimal as possible for the student. We also ask for any club that wishes to help us launch this tour to please notify any Transfer Club Officer and ICC Rep.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. Preliminary Costs of Bus/Hotel	\$ 1,500.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b>\$ 1,500.00</b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote    In Favor \_\_\_\_\_    Opposed \_\_\_\_\_    Abstained \_\_\_\_\_    Passed \_\_\_\_\_    Failed \_\_\_\_\_



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CSM Center for Student Life

# ASCSM Student Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of November 18, 2015

Title of Proposal Mobile Living Wall Installation and Tee-Shirts

Being Proposed by Botany Club Lead Coordinator Isabella Colombo and Paul Hankamp

Event Date(s) if applicable n/a

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account Number/Name

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

The Botany Club is commissioning a temporary and mobile living wall installation in which the planters will be made of recycled soda bottles. The wall will be built by a landscape architecture company called BioSocial Designs in San Francisco, and it will be delivered to CSM. Our use of recycled materials will allow us to use the wall as an educational tool about both plants and conservation of natural resources. We plan to use drought-tolerant plants such as succulents in the planters. We are working with Michele Rudovsky, the CSM Facilities Manager, to obtain all the permissions we need to place the temporary wall outside of building 36. We have a storage closet inside building 36 where we can store it as well.

We also want a spin-to-win clicking prize wheel for our tabling events next semester.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. Living Wall by BioSocial Design	\$1200
2. Spinning Prize Wheel for tabling	\$200
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b>\$1400</b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_

Result of Vote    In Favor \_\_\_\_\_    Opposed \_\_\_\_\_    Abstained \_\_\_\_\_    Passed \_\_\_\_\_    Failed \_\_\_\_\_



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## **Invoice for Living Wall Demonstration Piece**

1 message

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**Paul Hankamp** <paulzane@gmail.com>

To: Paul Hankamp <paulzane@gmail.com>

Invoice for Living Wall Demonstration Piece

For: CSM Botany Club,

Adviser: Paul Hankamp

11.11.2015

Building & Planting

Materials : \$500.00

Labor, Design

& Construction: \$600.00

Delivery: \$100.00

**TOTAL: \$1,200.00**

Prepared by BioSocial Design

Attn: Brian Smart, Owner/Designer

473 A 14th Street

San Francisco, California 94103

**(415) 297-6208**

**Spinningdesigns Shopping Cart**  
 910 First Ave Asbury Park, NJ 07712

**Added quantity 1 of Spin to Win Dry Erase for \$159.00 each**

To Update an item, change the quantity or options and click update.

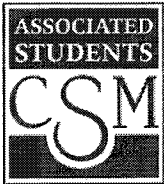
Click delete to remove an item from the cart.

Qty	Part No	Name	Options	Price	Discount	Total	Update	Delete
1	Spin2Win_14s	Spin to Win Dry Erase	Size(in) 24	\$159.00	\$0.00	\$159.00	Update	Delete

Enter Discount Code

<b>TOTALS</b>	
<b>Sub Total</b>	<b>\$159.00</b>

Shipping Type	Shipping	Total
usa ground	\$34.00	<b>\$193.00</b>
Plus sales tax where applicable.		



# ASCSM Student Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of 11/23/15

Title of Proposal Club Mixer Funding

Being Proposed by James Roe Lead Coordinator James Roe

Event Date(s) if applicable 12/02/15

Forwarded to the Student Senate by:

- Executive Cabinet  
  Advocacy  
  Cultural Awareness  
  Programming  
  ICC  
  Other

ASCSM Account Number/Name

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

This proposal will provide the necessary funding for the semi-annual Club Mixer. We will be getting catering from Mango grill. We will be allowing clubs to invite 5 members each and will be requesting that clubs RSVP prior the the event. We will budget food cost at \$8 per person when deciding on the total amount of food to order. The listed items are the minimum to be ordered regardless of RSVP.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Chicken adobo x2 (\$50 each)</u>	<u>\$ 100.00</u>
2. <u>Garlic Noodles x2 (\$50 each)</u>	<u>\$ 100.00</u>
3. <u>Garden Salad x2 (\$40 each)</u>	<u>\$ 80.00</u>
4. <u>Additional food by RSVP's</u>	<u>\$ 720.00</u>
5. _____	_____
<b>Total Costs</b>	<b><u>\$ 1,000.00</u></b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_

Result of Vote   In Favor \_\_\_\_\_   Opposed \_\_\_\_\_   Abstained \_\_\_\_\_   Passed \_\_\_\_\_   Failed \_\_\_\_\_



# ASCSM Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, November 23, 2015

Title of Proposal Additional Funding for CSM Student Leadership Conference

Being Proposed by Advisors Schaefer & Hamadeh <sup>Lead</sup> Advisors Schaefer & Hamadeh <sub>Coordinator</sub>

Event Date(s) if applicable Friday, December 4, 2015 through Sunday, December 6, 2015

Forwarded to the Student Senate by:

- Executive Cabinet  
  Advocacy  
  Cultural Awareness  
  Programming  
  ICC  
  Other

ASCSM Account Number/Name 5033 Conferences

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

As of Friday, Nov. 20, the Center for Student Life has received 38 applications to attend the CSM Student Leadership Conference. This is the most applications we have received in the five year history of the conference. In order to accommodate the additional attendees, we are requesting additional funding to cover any additional costs.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Additional Funding for CSM Student Leadership Retreat</u>	<u>\$1,500.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b><u>\$1,500.00</u></b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote  
 In Favor \_\_\_\_\_  
 Opposed \_\_\_\_\_  
 Abstained \_\_\_\_\_  
 Passed \_\_\_\_\_  
 Failed \_\_\_\_\_

## **Evening Student Event Debrief**

There is no printed material related to this item.

## **Global Village Event Debrief**

There is no printed material related to this item.