

Senate Minutes (Approved)

Monday, November 16, 2015; 2:15 pm

College of San Mateo, College Center, Building 10, College Heights Conference Room (Room 468)

I. The meeting was called to order at 2:20 pm.

II. Roll Call

- a. Members Present: President Sennai Kaffl; Vice President Samantha Trump; Finance Director Danuta Wang; Vice Chair James Roe; Secretary Tim Exner; Senators, Kurtis Casperson, Laurie Chin, Jenine Elkady, Young-Min Kim, Grecia Mascareno, Katarina Stein, Daniel Wallace, Sio Pang Jacky Wong, Jielin Yu, Marco Zavala, Jingwei Andy Zhang.
- b. Advisors present: Aaron Schaefer, Student Life and Leadership Manager, Fauzi Hamadeh, Student Life and Leadership Assistant.
- c. Members absent: Senator Erik Ferroggiaro.

III. Approval of the Agenda

- a. Motion to approve the Agenda by Senator Zhang and seconded by Vice Chair Roe. Hearing no objection, the motion is carried.

IV. Approval of the Minutes of Prior Meeting(s)

- a. Motion to approve the Minutes of the Monday, November 2nd meeting by Senator Casperson and seconded by Senator Chin. Hearing no objection, the motion is carried.

V. Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

- a. **Student Trustee Bajwa** stated that he had an update on Public Safety and an update on the Nursing Department here at CSM. He stated that these are very long information items and very significant for the District and for CSM. He stated that we will discuss these further at a future meeting, as today's Agenda is quite long. All the schools in the district have approved a Student Body fee in the range of \$12.00 to 15.00. At this time, it appears that Canada and Skyline colleges will be raising theirs to \$15.00. That discussion will take place here if you wish. The next meeting is December 8th at Skyline College. He stated that he will send out the details. Finally Student Trustee Bajwa stated that the Vice Chancellor of Human Resources contacted him regarding how students would feel about completing surveys about their class and teacher of each semester. The Vice Chancellor wants him to also contact Canada and Skyline about this. Advisor Schaefer stated that once Student Council approves it it will have to go back to the District.

VI. Reports

a. Officers

- i. **President Sennai Kaffl:** stated that the Homecoming Rally was very successful. He stated that he will be attending the IPC meeting Friday and will give us an update on that at Monday's Senate meeting. He stated that the Board Chairs should start considering times for their spring meetings.
- ii. **Vice President Samantha Trump:** had no report.
- iii. **Finance Director Danuta Wang:** stated that she attended the Learning Assessment Committee. She stated that discussed the bike racks. There will be more information about this soon.
- iv. **Vice Chair James Roe:** stated that he attended the Committee on Instruction meeting. He stated that they hired a new Kinesiology instructor so they will now have four different volleyball classes next semester.
- v. **Secretary Tim Exner:** had no report.

b. Senators

- i. **Senator Stein:** stated that the Programming Board has a couple events coming up. She stated that they will be holding a toy drive and they will be collaborating with the Child Development Center

on a holiday activity. They will be holding a finals week event, such as Relaxation Week. Finally, she stated that they will be holding an event for night students tomorrow and Wednesday.

- ii. **Senator Casperson:** stated that he attended the Sustainability Committee meeting last week and they discussed starting a book club program focused on diversity. He stated that they are working on creating a living wall. Finally, he stated they are working on getting a link on the CSM website.

Senator Stein stated that she had forgotten to report that the conference she attended for her club Active Minds was beneficial to students. There is an organization called Each Mind Matters and they are holding a film contest. You can create a 60 second film to prevent suicide or advocate for mental health. She stated that you can win prizes and meet with policy makers, and more. She has more information about it and will pass around a flyer.

- iii. **Senator Kim:** stated that he attended the International Education Committee last week. He stated that two of the things they discussed were World Village, which will be on Wednesday, November 18th, and is an Agenda item. He stated that they also discussed new logos for the International Students.
- iv. **Senator Mascareno:** stated that the World Village event is this Wednesday from 10:00 am to 4:00 pm. It is a long event and it involving more than just the Boards. She stated that the Cultural Awareness Board is collaborating with the International Education Committee and the Associated Students will also have a table there. She stated that if anyone wants to help that would be great.
- v. **Senator Zavala:** stated that he attended the DIAG meeting and they discussed changing their name and they are asking the Associated Students for ideas. He stated that a Biology professor spoke regarding forming a taskforce to research poverty around the state and elsewhere.
- vi. **Senator Wallace:** stated that the Library will be have 6 3D printers that are for Maker's Space event. They will be in the Library tomorrow, Tuesday the 17th from 2:00 pm to 4:00 pm. He stated that if enough people show interest they may become a regular part of the Maker's Space events.

c. Advisors

- i. **Aaron Schaefer, Student Life and Leadership Manager,** stated that if anyone wants to attend the Leadership Retreat, or knows anyone else who does, the applications are due this Friday, November 20th. They must be filled out online, printed, and turned with a \$20.00 deposit by noon on Friday. We have about 25 students signed up. We'd like to get the full 30 if possible. If you know anyone who is in a club remind them that they will receive 5 Service Hours for each club member who attends. Advisor Schaefer stated that Senator Chin had done an excellent job on the Homecoming rally. There was some very good feedback about it and he team appreciated it.
- ii. **Fauzi Hamadeh, Student Life and Leadership Assistant,** was not present.

VII. Unfinished Action, Discussion, and Information Items

a. Appointments – President Kaffl

President Kaffl stated that Guo Wei Frank Xu is to be appointed to the Senate. President Kaffl state that Mr. Xu is a member of the Advocacy Board and has been very involved. He also attended an Executive Cabinet meeting and he is very interested in joining the Senate. President Kaffl stated that he, Senator Wallace and Finance Director Wang, and feel he would be a great fit for the Senate.

Motion to approve appointing Guo Wei Frank Xu to the Senate by Senator Stein and seconded by Senator Kim. Without objection, the motion passes.

Mr. Xu stated that he was unable to join student government because he was too busy. He stated that he want to get more involved now. He stated that he joined the Advocacy Board. He really enjoyed being part of student government and being involved in the decision process. He stated that he wants to improve his communication skills and is also attending the Fall Leadership Retreat. Finance Director Wang stated the

Mr. Xu is the Vice Chair of the Advocacy Board. Mr. Xu stated that he is also Treasurer of the Math Club. Finance Director Wang and Advocacy Board Chair Wallace both stated that Mr. Xu is very committed. Senator Kim asked if Mr. Xu was a member of any other clubs. Mr. Xu stated that he was only in the Math club this now, but last year he was in the International, Media, and Engineering clubs.

By a vote of 12 in favor, 0 opposed, and 0 abstaining, the motion carried. Guo Wei Frank Xu is appointed to the Senate.

President Kaffl stated that Sio Pang Jacky Wong is to be appointed to the Student Services Council. He stated that Mr. Wong has not yet been appointed to a Participatory Governance Committee.

Motion to appoint Sio Pang Jacky Wong to the Student Service Council by Vice Chair Roe and seconded by Senator Elkady. Without objection, the motion passes.

b. Legislative Bills - Advocacy Board Chair Wallace

This item is tabled until the next Senate meeting.

c. Halloween Event Debrief – Programming Board Chair Stein

This item is tabled until the next Senate meeting.

VIII. New Business, Discussion, and Information Items

a. Math Club Promotion Day Funding – Math Club

Math Club stated that they have 2 goals for this event. They want to promote math here at CSM and they will have several games to show that it can be fun and interesting. They stated that they also want to collect data from students for a project they are doing to research how students' lifestyle affects their studies. They are requesting \$100.00 to purchase ten gift cards for \$10.00 each, \$60.00 to purchase twenty notebooks at a cost of \$3.00 each, and \$15.00 to purchase two boxes of Pickup Sticks at \$7.50 each. Math Club stated that they are also requesting \$150.00 to purchase 15 pizzas, and \$25.00 to purchase plates, forks and gloves. They stated that the 15 pizzas should feed 90 people. The total amount requested for this event is \$350.00,

Motion to approve \$350.00 from account #5031 to fund the Math Club Promotion Day event by Senator Wong and seconded by Senator Stein.

By a vote of 12 in favor, 0 opposes and 0 abstaining, the motion carried.

b. Physics Event Materials – Physics Club

Physics Club stated that they want to create two experiments that show the practical applications of physics. They will be related to electricity and magnetism by using a Levitron, which is a gadget that allows the user to suspend objects that weigh less than 12 ounces in mid-air, and Ferro fluids, which is a magnetic liquid. They will be giving presentation to at least two classes. It will be presented at two club meetings, one of which may be next semester. They stated that they are requesting \$70.00 to purchase the Levitron device and \$130.00 to purchase the Ferro fluids. The total amount requested is \$200.00.

Motion to approve \$200.00 from account #5031 to fund the purchase of the Physics Experiment materials by Senator Chin and seconded by Senator Zavala. Without objection, the motion passes.

By a vote of 12 in favor, 0 opposed, and 0 abstaining, the motion carried.

c. Cycling and BBQ Event – Cycling and Chinese Student Association

The Cycling Club stated that the event will be held this Saturday, November 21st from 12:00 pm to 3:00 pm at the Coyote Point Recreation Area. They stated that there will be two parts. There will be cycling and then the BBQ. They will need to reserve the BBQ area, as it they will need it to reheat the food and the spot may get taken by someone else. They are having Chinese BBQ food catered by a restaurant. It will include,

Chinese skewers, pizza, and sodas. They stated that it is a long beautiful bike trail and a nice BBQ section. They are requesting \$120.00 for the BBQ reservation, \$280.00 for the food and drinks, \$200.00 for the rental of 5 bicycles, and \$50.00 for other items, such as charcoal, plates and utensils. The total amount being requested is \$650.00

Motion to approve \$650.00 from account #5031 to fund the Cycling BBQ Event by Vice Chair Roe and seconded by Senator Zavala.

President Kaffl asked if they had shopped around for the best price on the food, Cycling and International Clubs stated that they had. Vice President Trump stated that you don't have to reserve tables. Cycling and International Clubs stated that they need to reserve it to unlock the grill and that there is no guarantee that they would get a table on a Saturday. Senator Mascareno agreed that they should make the reservation.

By a vote of 12 in favor, 0 opposed, and 1 abstaining, the motion carried.

d. Clothes Collection Day – Charity Club

Charity Club stated that they are planning on doing a clothing collection. They stated that it will be on Monday, November 23rd from 11:30 am to 1:30 pm. Students can donate clothes or pay \$2.00 and receive a piece of pizza. They are requesting \$100.00 to purchase 10 pizzas for this event.

Motion to approve \$100.00 from account #5031 to fund the Clothes Collection Day event by Senator Stein and seconded by Senator Kim. Without objection, the motion passes.

President Kaffl asked if the cash donations will also be donated. Charity Club stated that all donations will go directly to St. Vincent de Paul.

By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carried.

e. Funding for *The Labyrinth* – Writers' Project

Writer's Project stated that *The Labyrinth* started as a small newsletter and has blossomed into this nice academic journal. Vice President Trump passed around a copy. She stated that it is a tri-campus publication. It showcases writing and art pieces from CSM, Canada and Skyline students. She stated that it is really growing and they would like to create additional copies this time. They requested \$800.00 last time and they have double the submissions this time. She stated that they had 400 printed and went through them very fast. They are requesting \$1000.00 to produce and distribute across the three campuses.

Motion to approve \$1000.00 from account #5031 to fund the printing of *The Labrynth* by Senator Kim and seconded by Senator Mascareno. Without objection, the motion passes.

Senator Casperson asked how often it is issued. Vice President Trump stated that there was an issue each semester. Secretary Exner stated that he noticed this issue was 22 pages and asked if there was a limit to the length. Vice President Trump stated there is not. That length is what it came out to with the submissions they received.

By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carried.

f. Trip to Google and the Computer History Museum – Computer Science Club

Computer Science Club stated that they want to visit Google and the Computer History Museum. They stated that their Advisor's daughter is a software engineer who works at Google. They will go on a tour, speak with HR representatives and recruiters, and engineers. This will give them a real-world look at the life of a software engineer. They are carpooling to save on costs and there may be a GroupOn deal to save

more money. They are requesting \$480.00 for admission to the Computer History Museum for 40 students at \$12.00 per student, and \$200.00 to have food catered by Togos. The total amount requested is \$680.00

Motion to approve \$680.00 from account #5031 to fund the trip to Google and The Computer History Museum by Vice Chair Roe and seconded by Senator Elkady. Without objection, the motion passes.

Senator Zhang asked if the trip was open to all students or just club members. Computer Science Club stated that right now it is just aimed at club members because they need to coordinate transportation and let the museum know how many will be attending. Advisor Schaefer stated that every event is generally open to students, depending on how many they can take. He stated that they can't always include non-members. He stated that he wanted to remind us that any student can join any club on campus.

By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carried.

g. Northern Regional Fall Conference – Alpha Gamma Sigma

AGS stated that they want to attend the Northern Regional Fall Conference. They stated that they will be representing CSM and participating in several workshops. They stated that they will bring what they learn back to CSM. (Unintelligible). They stated they are requesting \$1000.00 to rent a bus to attend the Northern Regional Conference.

Motion to approve \$1000.00 from account #5031 to fund AGS transportation to the Northern Regional Conference by Senator Zavala and seconded by Senator Chin. Without objection, the motion passes.

Advisor Schaefer stated that they have been attending this conference for years and it has really grown. The students who attend always learn new things that they bring back and CSM benefits from them.

By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carried.

h. Robotics Materials – Robotics Club

Robotics Club stated they want to purchase robotics materials to use throughout the future of Robotics Club. They stated that, though the cost may seem high, the materials can be used over again from year to year. They will be presented at the Makers' Space event and will be an incentive for students to join our club. They are requesting \$990.00 to purchase 10 Arduino Robot Kits at \$99.00 each, \$50.00 to purchase 40 pieces of specialized wire, \$320.00 to purchase 20 Breadboard LED kits at \$16.00 each, and 10 LCD Shields for the Arduino Robots at \$15.00 each. The total amount requested is \$1510.00.

Motion to approve \$1510.00 from account #5031 to fund the purchase of robotics club materials by Vice Chair Roe and seconded by Senator Wong. Without objection, the motion passes.

Vice President Trump asked if they had priced them out from different sources. Robotics Club stated that they found most of the materials on Amazon as they offer the best price. Vice President Trump suggested that they check the prices at Fry's Electronics.

By a vote of 12 in favor, 0 opposed, and 1 abstaining, the motion carried.

i. Event for Night Students – Programming Board

Programming Board Chair Stein stated that they are planning an event for night students on the Tuesday the 17th and Wednesday the 18th from 5:00 pm to 7:00 pm. They will have a table outside of Building 17 where they will serve pastries, coffee, tea, hot cocoa, and snacks. They are asking for \$500.00 to purchase these items. They want to do something for our night students who don't get to participate in most of our events.

Motion to approve \$500.00 from account #5031 to fund the purchase of food and beverages for the Event for Night Students by Senator Elkady and seconded by Senator Wong. Without objection, the motion passes.

President Kaffl asked if the cost of \$500.00 was comparable to last year. Advisor Schaefer stated that yes it was but they usually don't spend it all. They usually budget \$500.00, as they like to have some money as a buffer in case we need extra items like coffee cups, etcetera. Vice President Trump stated it is a lot of food. Advisor Schaefer stated that it's the perfect thing to do for night students. They are usually very busy and don't have time to participate in a big event but they really appreciate a cup of coffee and a snack. Several members of the Senate expressed concerns about the lack of advertising for this event. Senator Elkady asked why we didn't use email more to notify students about events. Advisor Schaefer stated that our PR department is very conservative with the amount of emails they send out. Secretary Exner suggested that, in addition to better and earlier advertising, they use posters on sandwich boards to inform the night students about this and other events and where to go.

By a vote of 12 in favor, 0 opposed, and 1 abstaining, the motion carried.

j. World Village Event Support – Cultural Awareness Board

Cultural Awareness Board Chair Mascareno stated that they want to support and co-sponsor the International Education Program's World Village event. She stated that, as they have primarily focused on Latino culture, they want to take advantage of this opportunity to partner with the International Education Program on this event. The event is Wednesday the 18th from 10:00 am to 4:00 pm. She stated that they are requesting \$600.00 to purchase foods from 4 different parts of the world: Spain, the Middle East, Vietnam, and Brazil. They will be giving out samples of each. She stated that they have a lot of volunteers but can always use more. Cultural Awareness Board Chair Mascareno stated that they will also give them a table to promote the Boards and the Associated Students. They will have the different foods, speakers and Rudy Ramirez is performing from 3:00 pm to 4:00 pm. She stated that they will be collaborating with other groups to create activities. Finally, she stated that this is a great opportunity to help out other groups.

Motion to approve \$500.00 from account #5050 to fund the purchase of food for the World Village Event by Vice Chair Roe and seconded by Senator Zhang. Without objection, the motion passes.

Advisor Schaefer stated that many clubs will be participating. Senator Wallace asked what takes place during the World Do portion. Cultural Awareness Board Chair Mascareno stated that they will have different games and activities. She stated that there will also be different workshops and the speakers.

By a vote of 13 in favor, 0 opposed, and 0 abstaining, the motion carried.

k. Bylaws for Commissioner of Publicity – Advisors Schaefer and Hamadeh

Advisor Schaefer advised the Senate to review the Bylaws included in the Agenda.

Motion to approve the ASCSM Bylaws for Commissioner of Publicity by Senator Zavala and seconded by Senator Casperson.

Senator Casperson asked if they would be appointing someone to this position. Advisor Schaefer stated that we would appoint someone at the next Senate meeting. He stated that if anyone is interested, please think about it because creating that position is one of the action steps you decided on. He stated that this is intended to help promote your boards, the student government and your activities and events. He stated that the Board Chairs will designate the person and they will be working with them on public relations.

By a vote of 13 in favor, 0 opposed and 0 abstaining, the motion carried.

l. Support for Community College Students of Lake County – Senator Ferroggiaro

This item is tabled until the next Senate meeting.

m. Dia De Los Muertos Event Debrief – Cultural Awareness Board Chair Mascareno

This item is tabled until the next Senate meeting.

n. Homecoming Football Rally Debrief – Senator Chin

This item is tabled until the next Senate meeting.

IX. Future Agenda Items

- ICC Club Mixer
- World Village Debrief
- Event for Evening Students Debrief
- Active Minds Conference Debrief

X. Final Announcements & Hearing of the Public

Finance Director Wang stated that the Senate had approved \$7000.00 today. Advisor Schaefer stated that the amount of stuff the clubs are doing is fantastic and we are a big part of that. He stated that all these different clubs and activities help reach different students and keep them engaged. Finally, Advisor Schaefer stated that the Associated Students are doing a fantastic job supporting that.

XI. Adjournment

Motion to adjourn meeting at 4:05 pm by Vice Chair Roe and seconded by Senator Wong. Hearing no objections, the meeting is adjourned.

Submitted by,

Tim Exner
ASCSCM Secretary