



Senate Minutes (Approved)

Monday, November 2, 2015; 2:15 pm

College of San Mateo, College Center, Building 10, College Heights Conference Room (Room 468)

I. The meeting was called to order at 2:15 pm.

II. Roll Call

- a. Members Present: Vice President Samantha Trump; Finance Director Danuta Wang; Vice Chair James Roe; Secretary Tim Exner; Senators, Kurtis Casperson, Laurie Chin, Jenine Elkady, Erik Ferroggiaro, Young-Min Kim, Grecia Mascareno, Daniel Wallace, Jielin Yu, Jingwei Andy Zhang.
- b. Advisors present: Aaron Schaefer, Student Life and Leadership Manager, Fauzi Hamadeh, Student Life and Leadership Assistant.
- c. Members absent: President Kaffl (excused), Senator Stein.

III. Approval of the Agenda

- a. Motion to approve the Agenda by Senator Ferroggiaro and seconded by Senator Chin. Hearing no objection, the motion is carried.

IV. Approval of the Minutes of Prior Meeting(s)

- a. Motion to approve the Minutes of the Monday, October 26 meeting by Senator Ferroggiaro and seconded by Senator Mascareno. Hearing no objection, the motion is carried.
- b. Motion to approve the Minutes of the Monday, October 19 meeting by Senator Ferroggiaro and seconded by Senator Kim. Hearing no objection, the motion is carried.

V. Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

- a. None.

VI. Reports

a. Officers

- i. **President Sennai Kaffl:** was not present.
- ii. **Vice President Samantha Trump:** stated she hoped everyone was doing well in their classes. She reminded the Senate that tomorrow, November 3rd, is when early registration starts.
- iii. **Finance Director Danuta Wang:** stated that she wanted to give a report on the CCCSSA conference. She stated that she attended an Effective Online Communication workshop. She stated that she learned that emails should be professional and not be written in all capital letters or include such things as harsh or slang language or emoticons. It should include an appropriate salutation and be written in the correct form, which is an introduction, a body and a conclusion. Finally, Finance Director Wang stated that Secretary Exner's mom is in the hospital and she would like everyone to write their best wishes for her on the get well card she is passing around.
- iv. **Vice Chair James Roe:** had no report.
- v. **Secretary Tim Exner:** had no report.

b. Senators

- i. **Senator Ferroggiaro:** stated that he attended the Safety Committee meeting. They discussed two changes that are going to be implemented here at CSM. He stated that now that the back lot is open, there has been an increase in student's driving on the Perimeter Road at excessive speed. He stated that beginning next semester there will be additional speed bumps installed on the road, which will hopefully make students adhere to the 15 mph speed limit. He stated that they will also be stepped up enforcement on random days and tickets will be issued to anyone exceeding 20 mph. Senator Ferroggiaro stated that they will also be holding random emergency drills on campus. These may be drills such things as fires, earthquakes, other disasters, or an active shooter on

campus. There will be one more this semester and at least two next semester. He stated that they plan for at least one of these drills per semester will be unannounced.

Senator Casperson asked if Senator Ferroggiaro knew which type of drill the unannounced one would be. He asked if it would be for a fire, earthquake, or shooter on campus. Senator Ferroggiaro stated that they wanted to keep both the date and type of drill classified. He stated that he believed that key administration and staff will know but not the general faculty, staff or students. Vice President Trump asked how many more meetings the Safety Committee had this semester. Senator Ferroggiaro stated there are 2 more. Vice President Trump expressed serious concerns about the reaction if the drill is for an active shooter on campus and people don't know it's a drill. The Senate concurred. Senator Ferroggiaro explained that if it's for a fire or earthquake an announcement will be made over the PA system instructed everyone to either shelter in place or evacuate to the designated rally points. If it's for a shooter it will be a lockdown, shelter in place situation. He stated that the fire department really wants to hold more announced drills.

- ii. **Senator Stein:** stated that she also attended the CCCSA conference and she found it very informative as well. She stated that they got to meet with student representatives from Skyline and Canada colleges and got to see how their student governments function. She stated that Student Trustee had stated that they are planning to have a mixer for the three college's student governments to get together, meet each other and find out more about our sister colleges. Secretary Exner asked if they would be hiring an additional Public Safety officer to address the speeding and also assist in any emergency. Senator Ferroggiaro stated that would not be. Advisor Schaefer stated that Public Safety cannot issue speeding tickets so they will probably be partnering with the San Mateo Police. He stated that there is no reason for anyone to be speeding on campus. Finance Director Wang stated that she felt the evacuation route near the theater is unsafe because the long hallway it could become a bottleneck when crowded with people during an evacuation. Advisor Hamadeh stated that during an earthquake those stairs around the elevator could collapse so it may be better to evacuate to the interior courtyard. He stated that you should do whatever is safest for the situation. Vice President Trump suggested that if anyone has more concerns they should discuss them with Senator Ferroggiaro so he can bring them to the Safety Committee.
- iii. **Senator Mascareno:** stated that the College Assessment Committee meeting was cancelled so she will not have a report until next month.
- iv. **Senator Elkady:** stated that she attended the Basic Skills Initiative Committee meeting. She stated that they are going to start Mindset which is mostly for classes basic skills classes such as reading and arithmetic. She stated that they want feedback on it so they will bring it to us soon.

Senator Ferroggiaro stated that he had forgotten to report that, in regards to the volunteer trail project on Saturday, if you signed up and haven't received an email from Kathy Diamond please let him know.

c. Advisors

- i. **Aaron Schaefer, Student Life and Leadership Manager,** asked that everyone get the word out about the Leadership Conference.
- ii. **Fauzi Hamadeh, Student Life and Leadership Assistant,** reminded everyone that early registration begins tomorrow. He stated that everyone should schedule their classes accordingly to allow for this meeting, their board meetings, and their committee meetings. He stated that is one of the reasons why student government members are given early registration. Senator Mascareno asked if the committee meetings will be held at the same times next year. Advisor Schaefer said that about 90% of them maintain the same time. Secretary Exner asked, if there were meeting time changes, would it be possible for people to juggle their meetings. Advisor Schaefer stated yes it is.

Advisor Hamadeh reminded the Senate that there is no school next Monday in observance of Veterans' Day.

VII. Unfinished Action, Discussion, and Information Items

a. Appointments – President Kaffl

Vice President Trump stated she will be doing the appointments, as President Kaffl is not present. She stated that Sio Pang Jacky Wong is to be appointed to the Senate.

Motion to approve appointing Sio Pang Jacky Wong to the Senate by Senator Mascareno and seconded by Senator Zhang. Without objection, the motion passes.

Mr. Wong stated that he is a member of the Programming Board and has been working with them on many things for the past two months. He stated that he thinks he can bring good ideas to the Senate. Senator Casperson asked what he was studying. Mr. Wong stated that his major is economics. He also stated that he is President of the Chinese Students' Association and Charity clubs. Secretary Exner pointed out that he wanted to make sure everyone was aware of the clothing drive that the Charity club is doing. Senator Mascareno asked if Mr. Wong was the Vice Chair of the Programming Board or just a member. Mr. Wong stated that he is the Vice Chair. Vice President Trump stated that, as President Kaffl and Programming Board Chair Stein aren't present, she'd like to state that Mr. Wong was very helpful and committed to the Programming Board and would be a good fit for the Senate.

By a vote of 11 in favor, 0 opposed, and 0 abstaining, the motion carried. Sio Pang Jacky Wong is appointed to the Senate.

b. Legislative Bills - Advocacy Board Chair Wallace

None.

VIII. New Business, Discussion, and Information Items

a. Support for the Dia de los Muertos Event – Cultural Awareness Board

Cultural Awareness Board Mascareno stated that Puente Club approached the Cultural Awareness Board about collaborating on an event similar to the one for Latino Heritage Month. They would like our help in providing the food for this event. This would be catered by the same restaurant as their last event, as they can get a discount. This event will be held November 10th from 11:00 am to 1:00 pm. Cultural Awareness Chair stated that the Cosmetology department, Veterans' Club and other groups will be helping. Advisor Hamadeh stated that they are holding a maker space to make the little skulls, etcetera, and the Puente, Umoja, and the Veterans' clubs will have alters. Cultural Awareness Board Chair Mascareno stated that Puente will be presenting educational content and Cultural Awareness will also be educating students about the different foods. She stated that they are requesting \$2500.00 to purchase food and drinks for this event. She stated that they want to purchase enough food and drinks for 200 people.

Motion to approve \$2500.00 from account #5050 to fund the Dio de los Muertes event by Senator Ferroggiaro and seconded by Senator Chin. Hearing no objections, the motion passes.

Senator Ferroggiaro asked why the requested amount was so high. Cultural Awareness Board Chair Mascareno stated that they are purchasing food for 200 students, as they ran out within a couple hours last time. They also plan to offer the different food at the different alters. Senator Ferroggiaro asked why Umoja will be focusing on police brutality. Advisor Schaefer stated that, as an African American group, Umoja is honoring those who have been disproportionately singled out and experienced to police brutality.

By a vote of 12 in favor, 0 opposes and 0 abstaining, the motion carried.

b. Funding for the ASCSM Winter Retreat – Advisors Schaefer and Hamadeh

Advisor Schaefer stated that it is time to start discussing our Winter Retreat. He stated it will be January 12th through January 15th, which is the week before school starts and on week days. We are planning to hold it at Montetoyan near Santa Cruz, which is a really nice retreat site. We are still waiting to hear from enough applicants have the minimum amount of attendees to confirm we have the space. He stated that if we do not get this location we may go to Mission Springs, which is also in the Santa Cruz Mountains, or Ralston White, which is a big house in the hills of Mill Valley. Advisor Schaefer stated that they will be working on a new leadership styles and that it is a little more relaxed than other retreats. It is a way for you all to reconnect after the winter long break and reenergize and focus for the spring semester. It is open to the Associated Students and Executive Cabinet will discuss possibly inviting some of the members of the boards.

Motion to approve \$8000.00 from account # 5033 to fund the ASCSM Winter Retreat by Senator Ferroggiaro and seconded by Senator Zavala. Hearing no objections, the motion passes.

By a vote of 12 in favor, 0 opposed, and 0 abstaining, the motion carried.

c. Halloween Event Debrief – Programming Board Chair Stein

This item is tabled until the next Senate meeting.

d. SMCCD Board of Trustees Candidate Forum Debrief – Advocacy Board Chair Wallace

Advocacy Board Chair Wallace stated that the audience for the event was pretty small. He stated that they should have advertised it better. Advisor Schaefer stated that the event organization was great, however out Public Relations Department forgot to send out the campus-wide email. He suggested that the event should have been advertised at least two weeks ahead of time. He stated that the event was conducted very professionally, with good interviews and questions asked.

IX. Future Agenda Items

- Lake County Fire Victims Support
- Homecoming Rally Debrief
- Halloween Debrief
- Dio de los Muertes event Debrief

X. Final Announcements & Hearing of the Public

Senator Chin stated that the Homecoming Rally was Friday, November 13th from 1:05 pm to 1:20 pm. She encouraged people to help and to attend the game on Saturday.

XI. Adjournment

Motion to adjourn meeting at 3:01 pm by Senator Ferroggiaro and seconded by Vice Chair Roe. Hearing no objections, the meeting is adjourned.

Submitted by,

Tim Exner
ASCSM Secretary