



Senate Agenda

Monday, October 26, 2015, 2:15 PM

College Center Building 10, College Heights Conference Room (Room 468)

The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.

I. Call to Order

II. Roll Call

III. Approval of the Agenda

IV. Approval of the Minutes of Prior Meeting(s)

V. Announcements & Hearing of the Public

At this time, members of the public may address the Senate on non-Agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

VI. Reports

a. Officers

- | | |
|-----------------------|----------------|
| i. President | Sennai Kaffl |
| ii. Vice President | Samantha Trump |
| iii. Finance Director | Danuta Wang |
| iv. Vice Chair | James Roe |
| v. Secretary | Tim Exner |

b. Senators

Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.

c. Advisors

- Aaron Schaefer, Student Life and Leadership Manager
- Fauzi Hamadeh, Student Life and Leadership Assistant

VII. Unfinished Action, Discussion, and Information Items

a. Appointments – President Kaffl

The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary; possible action to take place.

b. Legislative Bill – Advocacy Board Chair Wallace

The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.

c. ASCSM Goals for 2015/16 Action Plans – Advisor Schaefer

The Senate shall discuss and consider establishing action plans for the ASCSM Goals for the 2015/16 academic year; possible action to take place.

VIII. New Business, Discussion, and Information Items

a. Fine Arts Club Exhibition at Twin Pines Manor House Gallery, Belmont – Fine Arts Club

The Senate shall discuss and consider the proposal by the Fine Arts Club to support the group's exhibition at the Twin Pines Manor House in Belmont, CA; possible action to take place.

b. Global Village – International Club

The Senate shall discuss and consider the proposal by the International Club to support the group's planned Global Village event; possible action to take place.

c. ASCSM Budget Update – Finance Director Wang and Advisor Hamadeh

The Senate shall review and discuss an update to the ASCSM Budget for the 2015/16 academic year; no action to take place.

IX. Future Agenda Items

At this time, members of the Senate may suggest agenda items for consideration for future meetings.

X. Final Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

At this time, members of the Senate and members of the public may voice any concluding comments.

XI. Adjournment

Appointments

There is no printed material related to this item.

Legislative Bills

There is no printed material related to this item.

ASCSM Goals 2015/16

1. Increase support of and collaboration with campus clubs.
2. Focus on group cohesiveness, communication, and involvement.
3. Increase student involvement, activism, and participation on campus.
4. Encourage student participation in community activism and off-campus volunteer activities.
5. Find innovative and creative ways to communicate and promote ASCSM events and activities.



ASCSM Student Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of October 21, 2015

Title of Proposal Fine Arts Club Exhibition at Twin Pines Manor House Gallery, Belmont

Being Proposed by CSM Fine Arts Club Lead Coordinator Mark Saunders

Event Date(s) if applicable The month of January, 2016

Forwarded to the Student Senate by:

- Executive Cabinet
 Advocacy
 Cultural Awareness
 Programming
 ICC
 Other

ASCSM Account Number/Name

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

After a successful show last year, the CSM Fine Arts Club has again been offered the opportunity to exhibit our paintings and other art at the lovely Twin Pines Manor House Gallery in Belmont for the entire month of January, 2016.

This off-campus event enhances the reputation of CSM's Arts Department and provides public recognition of the talent of our club members. Inclusion in art exhibitions improves students' chances of transfer to sought-after 4-year colleges and art schools. The exhibition features a reception where the public can meet the artists. During the month, Fine Arts Club members will help man the reception desk at the gallery.

We estimate the costs of promotional materials (posters, mailers and handouts) will be \$125.

A meet-the-artists reception at the beginning of the exhibition will require expenditures of \$75 for light refreshments.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Promotional materials (posters, mailers and handouts)</u>	<u>\$ 125.00</u>
2. <u>Refreshments for reception</u>	<u>\$ 75.00</u>
3. _____	_____
4. _____	_____
5. _____	_____
Total Costs	<u>\$ 200.00</u>

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____



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CSM Center for Student Life

ASCSM Student Senate/ICC Proposal Form

Instructions This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of On-campus Activity

Title of Proposal Global Village

Being Proposed by International Club Lead Coordinator Danni Redding Lapuz

Event Date(s) if applicable 11/18/2015

Forwarded to the Student Senate by:

- Executive Cabinet
 Advocacy
 Cultural Awareness
 Programming
 ICC
 Other

ASCSM Account Number/Name

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

The World Village will be a celebration of cultures to be held during International Education Week. The date of the event will be November 18, 2015 and this event will take place for several hours (exact hours TBD). The theme of this year's event will be World Taste, World View, World Talk, World Do. We will include a variety of ethnic foods with information about the cultures they come from. Additionally, we will have music/dance performances, hands-on craft activities, information about study abroad, introduction to languages, and speakers presenting information that is global in nature. The event was created to highlight the diversity of students and faculty that we have on this campus and to share culture, including food, music, dance, language, etc. with the campus community.

The event will be co-sponsored by the International Education Program, the International Club, DIAG, and the Study Aboard Program. International Club members will participate in the planning, creating of signs and craft materials, outreach to faculty/staff, publicity on campus to clubs and students, and hosting the event. Because World Village is student-centered, the club will play an important role in planning and implementing all aspects of this event.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Facilities</u>	<u>\$ 500.00</u>
2. <u>Food (shared cost with International Student Center)</u>	<u>\$ 300.00</u>
3. <u>Craft Materials (calligraphy, origami, Chinese string art, etc.)</u>	<u>\$ 250.00</u>
4. _____	_____
5. _____	_____
Total Costs	\$ 1,050.00

For ASCSM Secretary Use Only

Motion by _____ Second by _____
 Result of Vote In Favor _____ Opposed _____ Abstained _____ Passed _____ Failed _____

ASCSM Senate Budget 2015/16

Report for Oct. 26, 2015

Income				
Account #	Description		Stage 1.0	Thru 10/26/15
4020	ATM	\$	1,000.00	\$ 282.50
4070	Space Rental - Vendor	\$	1,250.00	\$ 250.00
4080	Student Body Fee/Card	\$	125,000.00	\$ 13,979.80
	Carryover from 2014/2015	\$	25,000.00	\$ 25,000.00
	Transfer in from ASCSM Reserves	\$	5,000.00	\$ 5,000.00
Total Estimated Income			\$ 157,250.00	\$ 44,512.30
Expenses				
Account #	Description		Stage 1.0	Thru 10/26/15
Non-Discretionary				
5140	Office Supplies	\$	3,000.00	\$ 510.67
5145	Operation	\$	5,500.00	\$ 782.32
5182	Student Activity Card	\$	2,500.00	\$ 1,785.60
5183	Student Assistant - Salary	\$	30,000.00	\$ 4,698.00
5184	Student Assistant - Benefits			\$ 199.71
Discretionary				
5010	Awards & Scholarships	\$	1,500.00	
5030	Ceremonies	\$	3,000.00	
5031	Club Assistance/ICC	\$	29,000.00	
5032	College Program Assistance	\$	18,250.00	
5033	Conference	\$	13,000.00	\$ 7,950.94
5050	Ethnic and Cultural Affairs	\$	7,000.00	
5080	Hospitality	\$	1,500.00	
5147	Printing	\$	1,000.00	
5150	Programs	\$	30,000.00	\$ 3,389.68
5151	Publicity	\$	10,000.00	\$ 6,590.60
5171	Repair & Maintenance	\$	1,000.00	
5181	Furniture, Fixtures & Equipment	\$	1,000.00	
Total Estimated Expenses			\$ 157,250.00	\$ 17,931.22

ASCSM Budget Report for Oct. 26, 2015

Primary Budget

Account	Total
5031 Club Assistance/ICC	\$ 5,319.90
5032 College Program Assistance	\$ 5,000.00
5033 Conferences	\$ 14,560.00
5050 Ethnic & Cultural Affairs	\$ 3,900.00
5080 Hospitality	\$ 300.00
5150 Programs	\$ 11,600.00
5151 Publicity	\$ 8,700.00
Grand Total	\$ 49,379.90

Trusts, Reserves and Other Accounts

Account	Total
ASCSM Reserves	\$ 5,000.00
Club Reserve	\$ 900.00
Student Representation Fee	\$ 1,200.00
Grand Total	\$ 7,100.00

ASCSM Budget Report for Oct. 26, 2015

Primary Budget

Meeting	Proposal	Account	Amount
06/22/15	Summer Social Event	5150 Programs	\$ 500.00
07/20/15	Welcome Week for Fall 2015	5150 Programs	\$ 5,000.00
07/20/15	ASCSM Promotional Items	5151 Publicity	\$ 6,000.00
08/03/15	Annual Student Leadership Retreat	5033 Conferences	\$ 9,000.00
08/03/15	CCCSAA Conference Attendance	5033 Conferences	\$ 5,560.00
08/03/15	Senate Apparel	5151 Publicity	\$ 1,500.00
09/14/15	Transfer Day Pizza Giveaway	5031 Club Assistance/ICC	\$ 250.00
09/21/15	Active Minds PostSecretU Event	5031 Club Assistance/ICC	\$ 375.00
09/28/15	High School Jazz Festival	5032 College Program Assistance	\$ 2,000.00
09/28/15	Botany Club Plant Diversity Exhibit (Family Science Day)	5031 Club Assistance/ICC	\$ 814.90
10/05/15	Support for CSM Food Pantry	5032 College Program Assistance	\$ 3,000.00
10/05/15	Active Minds National Conference	5031 Club Assistance/ICC	\$ 1,780.00
10/05/15	Sauvetona! Concert	5050 Ethnic & Cultural Affairs	\$ 1,400.00
10/05/15	Homecoming Rally	5150 Programs	\$ 2,500.00
10/05/15	Latino Heritage Month	5050 Ethnic & Cultural Affairs	\$ 2,500.00
10/05/15	ASCSM Apparel - Sweatshirts	5151 Publicity	\$ 1,200.00
10/12/15	International Club World Chat	5031 Club Assistance/ICC	\$ 300.00
10/12/15	Memorial for Professor George Kramm	5080 Hospitality	\$ 300.00
10/19/15	Halloween Event	5150 Programs	\$ 3,600.00
10/19/15	PDE Fall 2015 Dance Concert	5031 Club Assistance/ICC	\$ 1,750.00
10/19/15	Medical Scholars Breast Cancer Awareness Month Event	5031 Club Assistance/ICC	\$ 50.00
		Total	\$ 49,379.90

Trusts, Reserves and Other Accounts

Meeting	Proposal	Account	Amount
08/31/15	Peer Educator Funding	ASCSM Reserves	\$ 5,000.00
09/21/15	Club Fair Setup and Food	Club Reserve	\$ 900.00
10/05/15	Board of Trustees Candidate Forum	Student Representation Fee	\$ 1,200.00
		Total	\$ 7,100.00