



## The Associated Students of College of San Mateo

### Student Senate Minutes Approved

Monday, October 12, 2015

2:15 pm

College of San Mateo, College Center, Building 10, College Heights Conference Room (Room 468)

#### I. The meeting was called to order at 2:17 pm.

#### II. Roll Call

- a. Members Present: President Sennai Kaffl; Vice President Samantha Trump; Vice Chair James Roe; Secretary Tim Exner; Senators, Kurtis Casperson, Laurie Chin, Erik Ferroggiaro, Young-Min Kim, Grecia Mascareno, Katarina Stein, Daniel Wallace, Jielin Yu, Marco Zavala, Jingwei Andy Zhang.
- b. Advisors present: Aaron Schaefer, Student Life and Leadership Manager, Fauzi Hamadeh, Student Life and Leadership Assistant.
- c. Members absent: Finance Director Danuta Wang.

#### III. Approval of the Agenda

- a. Motion to approve the Agenda by Senator Ferroggiaro and Seconded by Senator Zavala. Hearing no objections, the motion is carried.

#### IV. Approval of the Minutes of Prior Meeting(s)

- a. Secretary Exner pointed out several typos in the Monday, October 5, 2015 Minutes for correction.
- b. Motion to approve the Minutes of the Monday, October 12, 2015 meeting by Senator Ferroggiaro and seconded by Senator Mascareno. Hearing no objections, the motion is carried.

#### V. Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

- a. President Mike Claire spoke to the Senate about their roles on the Participatory Governance Committees. He stated that the student representatives are appreciated. He stated that their input is valued and important. He explained that committees operate by consensus, not by Roberts Rules of Order. President Claire encouraged the Senate to take an active part in their committees and stated that they can really help make things happen.

#### VI. Reports

##### a. Officers

- i. **President Sennai Kaffl:** reiterated the importance of the committees. He stated that he's pleased to see the events and activities moving forward. He stated that shows they are being successful. President Kaffl informed the Senate that there has been a death in the faculty which we will discuss later in the Agenda.
- ii. **Vice President Samantha Trump** was not present at the time of her report.
- iii. **Finance Director Danuta Wang** was not present.
- iv. **Vice Chair James Roe:** stated that next Tuesday he is doing a major cleanup of the Prep Room. He stated that he will be doing it at about noon if anyone wants to help. He stated that he is going to tell the clubs at ICC that they need to come organize or claim their stuff or it will be thrown out.
- v. **Secretary Tim Exner:** requested that Vice Chair Roe also ask the clubs to leave the Prep Room neater when they leave from now on. Vice Chair Roe stated he would do so.

##### b. Senators

- i. **Senator Yu:** stated that she attended the Distance Education and Educational Technology Committee. She stated that discussed the Distance Education plan and updated the proposal. She stated that professors showed their research of why students drop out of online courses.
- ii. **Senator Mascareno:** stated that she attended the College Assessment Committee and they discussed Student Learning Objectives. She stated they want to encourage effective communication between all the departments, faculty, staff and students. She stated they have

contacted all the departments but haven't heard back from all of them yet. She stated that the committee wants them to help create a survey to give the students about effective communication. Senator Mascareno stated that she has her Latino Heritage Month event this Wednesday, October 14<sup>th</sup> from 11:00 am to 1:00 pm in Building 10. She stated that the Dance Club will perform from 11:00 am to 12:00 pm and the Azteks dance troupe will perform from 12:00 pm to 1:00 pm. She stated they will have burritos from North America, drinks from Central America and desserts from South America. She stated she would appreciate help and EOPS and Puente will also be helping.

- iii. **Senator Stein:** stated that she had her beach cleanup event in Half Moon Bay. She stated there was a good turnout. Some Senators and several clubs were there. She stated that traffic was terrible because it is pumpkin season but many clubs got service hours and the beach is much cleaner now. Senator Zhang stated that it was pretty fun working together and getting lunch afterward. Senator Stein stated that they met with Andreas Wolf regarding the Homecoming Rally and they are working out the logistics of the event.

**c. Advisors**

- i. **Aaron Schaefer, Student Life and Leadership Manager,** was not present.
- ii. **Fauzi Hamadeh, Student Life and Leadership Assistant,** stated that this Thursday, October 15<sup>th</sup> from 11:00 am to 12:30 pm there will be a screening of the film Facing Fear in the Bayview Dining Room. It is about a former neo-Nazi and a gay victim of his hate crimes coming together years later to talk about it. He stated they made this documentary and now educate others about hate and how to build bridges to overcome it. Advisor Hamadeh stated that, as members of student government, we are eligible for priority registration but we must have a current Student Educational Plan completed by noon on October 23<sup>rd</sup>. Finally, He stated he would be out tomorrow.

**VII. Unfinished Action, Discussion, and Information Items**

**a. Appointments – President Kaffl**

President Kaffl stated that Alicia Chiang is to be appointed to the Programming Board. Alicia stated that she had helped plan events at her high school and would like to get more involved here at CSM.

Motion to approve appointing Alicia Chiang to the Programming Board by Senator Stein and seconded by Senator Chin. Without objection, the motion passes. Alicia Chiang is appointed to the Programming Board.

President Kaffl stated that Chak Vina Haang Wong is to be appointed to the Cultural Awareness Board. Vina stated that she is an international student and wants to get more involved and educate people about cultural diversity.

Motion to approve appointing Chak Vina Haang Wong to the Cultural Awareness Board by Senator Stein and seconded by Senator Zavala: Without objection, the motion passes. Chak Vina Haang Wong is appointed to the Cultural Awareness Board.

President Kaffl stated that Tristan Loeffler is to be appointed to the Advocacy Board. Tristan stated that he thinks it would be fun to be involved and that this is a good opportunity to make an impact.

Motion to approve appointing Tristan Loeffler to the Advocacy Board by Senator Casperson and seconded by Senator Zhang. Without objection, the motion passes. Tristan Loeffler is appointed to the Advocacy Board.

President Kaffl stated that Senator Casperson is to be appointed to the Sustainability Committee.

Motion to approve appointing Senator Casperson to the Sustainability Committee by Senator Ferroggiaro and seconded by Senator Stein. Without objections, the motion passes. Senator Casperson is appointed to the Sustainability Committee.

Senator Chin stated that when Senator Casperson was appointed to the Senate he mentioned some environmental projects he wanted to do this semester. She asked what he was planning. Senator Casperson stated that he was thinking of having an event at which the movie Couchspiracy would be screened. He also stated that there is a project to pick up cigarette butts planned.

**b. Legislative Bills - Advocacy Board Chair Wallace**

None.

**c. ASCSM Goals for 2015/16 Action Plans – Advisor Schaefer**

This item is tabled until the next Senate meeting.

**d. World Chat – International Club**

International club stated that they want to hold several World Chat event days, at which they will spend 30 minutes teaching students some basic words from that week's selected language. They will be covering Bahasa Melayu (Malaysia) on October 7<sup>th</sup>, Swedish on October 14<sup>th</sup>, and Tongan on October 21<sup>st</sup>. They plan to have snacks from the countries where those languages originated for the students to try. They are requesting \$300.00 to purchase food and snacks and \$200 to purchase teaching materials and little prizes for the students. They explained that they intend to cover 6 languages each semester. They stated that there are students from 54 different countries who attend CSM so they want to present as many languages as possible. They explained that since they only have 3 languages left, they only want to request \$300.00, of which \$200.00 will be for the purchase of food and \$100.00 will be to purchase teaching materials and small prizes. The total amount being requested is amended to \$300.00.

Motion to approve \$300.00 to fund the World Chat event(s) by Senator Ferroggiaro and seconded by Senator Elkady. Hearing no objections, the motion passes.

Vice Chair Roe stated that it was already passes October 7<sup>th</sup>. He asked if that means they have only two languages left for this semester. International Club stated that is correct.

By a vote of 11 in favor, 0 opposed, and 0 abstaining, the motion carried.

**e. Establishment of a Textbook Task Force – President Kaffl**

President Kaffl stated that they are working on a way to make more textbooks available to students. He stated that Senator Wallace has been the main person working on this. Senator Wallace stated that the library would like to have more of the current textbooks available there in the library. He stated that they were unable to procure textbooks for some classes and this taskforce would work on finding a way to help the library get the textbooks that they are lacking. Senator Wallace stated that another problem with textbooks is the cost at the bookstore. He stated that professors often don't tell the bookstore which books to order ahead of time which raises the cost for the bookstore and for students. Getting the professors to decide on textbooks earlier would also be something the taskforce would work on.

Let it be noted that Vice Chair Roe passed the gavel to Vice President Trump at 2:55 pm.

Advisor Hamadeh stated that there is textbook rental program that allows students to rent textbooks for a semester at a lower price that if they had purchased it. He stated that the problem is that in order for a textbook to be available through the textbook rental program a professor has to commit to using it for at least two years. Otherwise it is not cost-effective for the bookstore to purchase and keep those books. He stated that CSM's stock of books available for rent is the lowest in the district. He stated that Skyline has

around 500 titles, Canada has around 300 and CSM has less than 100. He stated that it has been one of the priorities of our student government to help lower the price of books, and improve the textbook rental program by reaching out to the faculty to help achieve those goals. Advisor Hamadeh stated that this taskforce would focus on that and acquiring reference copies for the library. Advisor Schaefer explained that the bookstore is non-profit and has to be self-sustaining. They sell unused books back to the distributor.

The Senate then discussed the matter of textbooks at length. The Textbook Taskforce was created with Senator Wallace, President Kaffl, and Senator Mascareno. Vice President Trump stated that it would be up to Senator Wallace when this taskforce will meet, but they should communicate online as well.

## **VIII. New Business, Discussion, and Information Items**

### **a. Support for CSM Food Pantry Support Taskforce – President Kaffl**

President Kaffl stated that the Food Pantry has been established in Building 1 where the Health Center is. Vice President Trump stated that she feels this is a very important resource for many low-income students. She stated that she had already started asking for donations in some of her classes. She stated that the taskforce would be focused on finding ways to get the whole campus more involved in supporting the Food Pantry. Senator Elkady stated that on Cultural Awareness Board they are doing a \$3.00 A Day Event to raise awareness about those who have to live on the amount each day and collect donations. Senator Ferroggiaro suggested trying to solicit donations of non-perishable items from grocery stores. President Kaffl encouraged people to join the taskforce. Advisor Schaefer stated that they should ask all the clubs and boards for their support and donations.

The Senate then discussed at length ways to support the Food Pantry. The Food Pantry Taskforce was created with Vice President Trump and Senators Stein, Chin, Elkady, and Casperson. Advisor Schaefer stated they should also come up with ideas for the long-term sustainability of the Food Pantry program.

### **b. Club Fair Debrief – Vice Chair Roe**

Vice Chair Roe stated that Club Fair went pretty well but most students seemed to show up until the event was ending. He stated that they discussed it in ICC and the consensus was that they should have it inside Building 10 next time. Advisor Schaefer stated that they are welcome to try it but that many students may go elsewhere if the seating is taken up by Club Fair tables. President Kaffl stated that the Transfer Fair seemed to go well and that there are other places to sit if they need to and he thinks it is worth trying, especially if we have adverse weather. Secretary Exner asked if there would be added costs for Facilities to move all the furniture. Advisor Schaefer stated that it will cost more but it won't be cost prohibitive. Vice Chair Roe stated that they plan to discuss it further at the next ICC meeting. Senator Ferroggiaro stated the Transfer Fair doesn't take up all the seating. He also stated that one problem is that labs run until 2:00 pm so those students can't come to the fair. Advisor Schaefer asked if they had discussed shifting the time on Wednesday to accommodate students who get out of class later. He suggested that they start and end the Club Fair later on Wednesday. He stated that that may be a good thing to do with all their events. President Kaffl stated that, weather aside, he was pretty happy with how Club Fair went. Advisor Schaefer stated that it was well organized. He stated that Vice Chair Roe did an excellent good job keeping everything on track.

### **c. Memorial for CSM Professor George Kramm – Vice President Trump**

Vice President Trump stated that Communications Professor George Kramm died in a mountain biking accident last week. It came as a shock to the CSM community. She stated that they want to hold a memorial event for him. His teachers have turned in front of his office into a memorial wall. We would like to do put something together for the faculty and for his students. President Kaffl suggested making a big poster commemorating him and hanging it outside of Building 10. He stated that students and colleagues could write some thoughts about him on there. He stated that President Claire would like Professor Kramm's fellow faculty to take an active part since they knew him best. Secretary Exner asked if our counseling resources have been mentioned to all of his students. Advisor Schaefer stated that it has.

The Senate then discussed at length ideas for a memorial tribute to Professor Kramm. Advisor Schaefer stated that he touched a lot of lives and we should hold one big event rather than a separate vigil and event. He stated that we should approve some money and create an informal taskforce to work on the memorial. An informal taskforce was created with Vice President Trump and Senators Chin, Zavala, and Mascareno. Vice President Trump stated that they should coordinate online and she will try to talk to the faculty Vice President Hughes. Advisor Hamadeh stated that Kate Motoyama and Juanita Alunan are the contact persons.

Motion to approve \$300.00 to fund a memorial for Professor George Kramm by Vice Chair Roe and seconded by Senator Zavala. Hearing no objections, the motion passes.

By a vote of 12 in favor, 0 opposed, and 0 abstaining, the motion carried.

Let it be noted that Student Trustee Rupinder Bajwa is now present.

**IX. Future Agenda Items**

- Proposed increase of Student Body Fees
- Budget Report

**X. Final Announcements & Hearing of the Public**

Student Trustee Bajwa stated that the other schools in the district have approved the fee increase. It will be raised to \$12.00 per semester. Advisor Schaefer stated they will put it on next week's Agenda. Advisor Hamadeh stated that this Thursday, October 13<sup>th</sup> there will be earthquake drills at 10:15 am and 7:15 pm.

**XI. Adjournment**

Motion to adjourn meeting at 3:47 pm by Senator Ferroggiaro and seconded by Senator Zavala. Hearing no objections, the meeting is adjourned.

Submitted by,

Tim Exner  
ASCSM Secretary