



## The Associated Students of College of San Mateo

### Student Senate Minutes Approved

Monday, September 21, 2015

2:15 pm

College of San Mateo, College Center, Building 10, City View Conference Room (Room 401)

#### I. The meeting was called to order at 2:16 pm.

#### II. Roll Call

- a. Members Present: President Sennai Kaffl; Vice President Samantha Trump; Finance Director Danuta Wang; Vice Chair James Roe; Secretary Tim Exner; Senators, Laurie Chin, Jenine Elkady, Erik Ferroggiaro, Young-Min Kim, Grecia Mascareno, Daniel Wallace, Jielin Yu, Marco Zavala.
- b. Advisors present: Aaron Schaefer, Student Life and Leadership Manager.
- c. Members absent: Senator Katarina Stein.

#### III. Approval of the Agenda

- a. Motion to approve the Agenda by Senator Ferroggiaro and Seconded by Senator Wallace. Hearing no objections, the motion is carried.

#### IV. Approval of the Minutes of Prior Meeting(s)

- a. Motion to approve the Minutes of the Monday, August 31, 2015 meeting by Senator Ferroggiaro and seconded Senator Stein. Hearing no objections, the motion is carried.
- b. The Minutes of the Monday, September 14, 2015 meeting need the last names of the board appointees prior to approval. They will be provided for approval at the next meeting.

#### V. Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

None.

#### VI. Reports

##### a. Officers

- i. **President Sennai Kaffl** was not present.
- ii. **Vice President Samantha Trump:** asked if everyone got the email about the Food Pantry. She stated that it is now open. She asked that the Senators tell their classes about it and encourage them to participate in helping. She stated that it is available to everyone, including non-students. Vice President Trump attending the IPC meeting and reported that all the Participatory Governance Committees will be required to establish goals.
- iii. **Finance Director Danuta Wang:** Stated that she also attended the IPC meeting and they talked about a revision of the mission statement and institutional objectives, and setting the IPC goals for 2015-2016. She stated that we got an allocation of \$250,000.00 to our Art program. Finally, Finance Director Wang stated that this was due to the great work by President Mike Claire. Vice President Trump explained that they want to make the mission statement more to the point. She stated that they will be asking the AS for help and they will be putting together a taskforce. Senator Wallace asked what the reason for the change was. Vice President Trump stated that President Claire stated that he can't remember it. Vice President Trump stated that Skyline has a one sentence mission statement and it's catchy. She stated that the idea is to have a clear, concise mission statement that can be put on things and is easy to remember.
- iv. **Vice Chair James Roe:** Stated that he went to two committee meetings last week. He stated that the first was the Auxiliary Services Committee. Vice Chair Roe stated that their main goal is giving students an incentive to get their student IDs. He stated that, as this is an Agenda item, he will speak more about it when we get to that item. He stated that he also went to the Accreditation Oversight Committee meeting. He stated that they're working on a report due in

Fall 2016 about the 6 year accreditation cycle. The committee is also discussing the accreditation methods of the ACCJC. He stated that they feel they are not as beneficial as they should be. He stated that those meetings will now be held every other Tuesday. Finally, Vice Chair Roe stated that he was able to attend some club meetings last week and he intends to visit some each week.

v. **Secretary Tim Exner** had no report.

**b. Senators**

- i. **Senator Mascareno:** Stated that she is able to get discounts on really good food from La Corneta Taqueria. She stated that they can do catering and possibly save us money for our events.
- ii. **Senator Ferroggiaro:** Stated that beginning next year any student who has a 3.5 or better GPA will receive an Honor Role Certificate. He stated that students who get scholarships receive a certificate, but not students on the honor role. He stated that Vice President Jennifer Hughes is spearheaded this idea. Senator Ferroggiaro stated that, initially, the certificates will be handed out at the scholarship ceremony, which will be combined into one ceremony. He stated that they will probably be divided into two ceremonies next year.

Senator Ferroggiaro stated that the volunteer project at Huddard park is November 7<sup>th</sup> from 9:00 am to 3:00 pm. He stated that he is passing around the sign-up list again and has to turn it in to Kathy Diamond tomorrow. He explained that you need to provide your phone number and email. If you do not want to give it to him you can give it to Advisor Schaefer or Kathy Diamond. He explained that all of the information you provide will be destroyed when the project is over. He stated that last year about 10 people participated and it was fun, though it is hard work. Tools, gloves are provided. He stated that lunches are also provided but they are kind of skimpy so getting them from Safeway may be a better option. Finally, he stated that the event is sponsored by REI and participants will receive a t-shirt and that their name will also be put into a raffle and they may win items or gift certificates.

**c. Advisors**

- i. **Aaron Schaefer, Student Life and Leadership Manager,** was not present.
- ii. **Fauzi Hamadeh, Student Life and Leadership Assistant,** stated that, in regards to the Senate photos that the gentleman from the Marketing Department took, he will email everyone a link to the album of pictures. He asked that we each choose one and let him know which one you want to use. He stated that the Marketing Department will do some minor adjustments and then they will be put on the website. Advisor Hamadeh reminded the group to not speak until recognized by Vice President Trump. He explained that Secretary Exner has found it difficult to differentiate what is being said. Secretary Exner explained that he must listen to the recordings repeatedly to try to figure out who said what. He asked that comments be kept relative to the immediate topic as the minutes of the previous meeting, which are 7 pages long, could have easily been longer.

**VII. Unfinished Action, Discussion, and Information Items**

**a. Appointments – President Kaffl**

Vice President Trump stated that Abigail Morales is to be appointed to the Cultural Awareness Board. Senator Mascareno stated that she couldn't be here as she has a work conflict. She stated that she met Abigail last year and she has wanted to get more involved but she is very shy so I persuaded her and her friend Gisselle to try to join the Cultural Awareness board. Senator Mascareno stated that she thinks Abigail is committed to her work and will be a good fit for the board.

Motion to approve appointing Abigail Morales to the Cultural Awareness Board by Senator Ferroggiaro and seconded by Senator Zavala. Without objection, the motion passes. Abigail Morales is approved.

Vice President Trump stated that Andy Zhao is to be appointed to the Programming Board. Andy stated that he is excited to join the Programming Board and eventually he hopes to join the Senate. He stated that he leads a few clubs here at CSM. He is involved in Physics Club, Engineering Club, and is planning to

start a Robotics Club. He also wants to get more involved with student government. Senator Mascareno stated that we all got to know Andy a little better at the retreat and he was great and really participated.

Motion to approve appointing Andy Zhao to the Programming Board by Senator Chin and seconded by Vice Chair Roe. Without objection, the motion passes. Andy Zhao is approved.

Vice President Trump stated that George Silva is to be appointed to the Advocacy Board. Mr. Silva stated that he is a 3 time member of the Advocacy Board and really enjoys it. He stated that researching bills has become a passion of his and he would like to help others with it. He states that he also wants to get more students involved in voting in general. He stated that people need to be educated about the issues themselves rather than basing their decisions on what someone else, such as the media, says.

Motion to approve appointing George Silva to the Advocacy Board by Senator Mascareno and seconded by Senator Elkady. Without objection, the motion passes. George Silva is approved.

Vice President Trump stated that George was on the Advocacy Board when she joined it and was incredibly helpful and committed. He went to Sacramento and Washington is passionate about politics and legislation. She stated that she feels he will be a great continuing member of the Advocacy Board. Secretary Exner stated that since he met George on our first Leadership Retreat he's been committed to student government and he feels that he is an asset to the Advocacy Board. Senator Wallace stated that he knows George is enthusiastic about the Advocacy Board and he is looking forward to working with him.

**b. Legislative Bills**

None.

**c. ASCSM Goals for 2015/16 – Advisor Schaefer**

The following goals were discussed and outlined by the Associated Students.

- Increase support of and collaboration with campus Clubs
- Focus on group cohesion, communication and involvement
- Increase student activism and participation on campus
- Encourage Students to participate in community activism and participation in off-campus activities
- Find innovative and creative ways to promote ASCSM events and activities

**d. ASCSM Goals for 2015/16 Action Plans – Advisor Schaefer**

tabled

**VIII. New Business, Discussion, and Information Items**

**a. Active Minds PostSecretU Event – Active Minds Club**

Secretary Exner explained that he is the President of Active Minds. He explained that this idea is Senator Stein's and that she is the Vice President of Active Minds. He explained that this project is basically an art installation where students can write down a secret. They will order a kit that comes with materials and cards that students can write a secret on. This could be a secret that they have never told anyone or find difficult to talk about. They can write them down anonymously and Active Minds will later then display them on a canvas so that other students see them and know that they are not alone in their struggles. He stated that the students can fill them out there if they want and they plan to have drop-off boxes around campus where they can discreetly drop them at their convenience. The purpose is to educate students about mental health which is what Active Minds is about.

Motion to approve \$375.00 from account #5031 to fund the Active Minds PostSecretU event by Senator Wallace and seconded by Senator Zavala. Hearing no objections, the motion carried.

Senator Mascareno asked what the reason for the event was. ACTIVE MINDS Discription/reasons.

Senator Chin asked about duration. A month? Fauzi described original PostSecret and history, length, etc.

By a vote of 9 in favor, 0 opposed, and 0 abstaining, the motion is carried.

**b. CSM High School Jazz Festival – CSM Director of Bands Mike Galisatus**

Tabled

**c. Club Fair – Vice Chair Roe and Advisor Schaefer**

Vice Chair Roe reminded everyone that Club Fair is next week. He stated that he is requesting funds to pay for facilities costs of \$400.00 and pizzas for two days, at \$250 per day. He wants to encourage the members of the Associated Students to participate. He recommends that we hand out the pizza and it will be a great opportunity to spread awareness about student government and recruit. It's a venue for all the clubs to promote themselves and for us as well. He stated that he has a sign-up sheet for the two days for different timeslots and duties.

Motion to approve \$900.00 to fund the ICC Club Fair event by Senator Mascareno and seconded by Senator Elkady. Hearing no objections, the motion carried.

Senator Mascareno Asked if the ASCSM would have their own tables. Vice Chair Roe explained that we will be in the center and the club tables will be set up around the perimeter. Senator Mascareno asked if we would be handing out the pizza. Vice Chair Roe stated that that makes the most sense as we're funding it. Senator Chin asked if they could switch between supporting their club's tables and the AS table. Vice Chair Roe stated that would be fine until the food gets there and that setup is when they need the most people. Vice President Trump stated that if you sign-up for a specific thing such as setup, takedown or food, please be there at the AS tables. Vice Chair Roe stated that the most critical time is 10:30 am to 11:00 am as he is unable be there. Finally, he stated that he has to leave at 1:30 pm on Wednesday to go to the ICC meeting. Vice President Trump asked if there would be cards that they need to get stamped to get their pizza. She stated that we have all sorts of cards and stickers. Vice Chair Roe stated yes there would be something like that. Senator Mascareno asked what the facilities costs were for. Vice Chair Roe explained it is for setting up and breaking down all the tables. He also stated that student life does not have that many tables.

\*Weighing canopies down

By a vote of 9 in favor, 0 opposed, and 0 abstaining, the motion carries.

**d. Student ID Card Promotion and Discounts/Incentives – Advisors Hamadeh and Schaefer**

Advisor Hamadeh stated that all on-campus CSM students are charged an \$8.00 Student Body Fee. Those only taking online classes, in concurrent enrollment, or middle-college student you are not charged the fee. He stated that they can still get a Student ID if they pay the fee and many of them opt to do so. He stated that only about one third of the students at CSM pick up their ID cards. Advisor Hamadeh stated that they are asking the Associated Students for suggestions on how to encourage students to get their ID cards.

\*Possibility of raising the fee for Fall and Spring to \$10.00 and instituting a Summer ID for \$5.00. Was \$5.00 until 12 years ago.

**IX. Future Agenda Items**

The following items were suggested for a future Senate meeting:

- Bulldog Rally
- Community College Support for Lake County Fire Victims
- CSM High School Jazz Festival

- Associated Students 2015/16 Goals Action Plans

**X. Final Announcements & Hearing of the Public**

Club Fair earlier.

**XI. Adjournment**

Motion to adjourn meeting at 3:57 pm by Vice Chair Roe and seconded by Senator Ferroggiaro. Hearing no objections, the meeting is adjourned.