

Senate Minutes (Approved)

Monday, August 31, 2015, 2:15 PM
College Center Building 10, College Heights Conference Room (Room 468)

- I. **The meeting was called to order at 2:19 PM.**
- II. **Roll Call**
 - a. **Members present:** President Sennai Kaffl; Finance Director Danuta Wang; Vice Chair James Roe; Senators Jenine Elkady, Erik Ferroggiaro, Young-Min Kim, Grecia Mascareno, Katarina Stein, Daniel Wallace, Jielin Yu, and Marco Zavala.
 - b. **Advisors present:** Aaron Schaefer, Student Life and Leadership Manager; Fauzi Hamadeh, Student Life and Leadership Assistant.
 - c. **Members absent:** Vice President Samantha Trump; Secretary Tim Exner; Senator Laurie Chin.
- III. **Approval of the Agenda**
 - a. Motion to approve the agenda by Senator Ferroggiaro; seconded by Senator Stein. Hearing no objections, the motion carried.
- IV. **Approval of the Minutes of Prior Meeting(s)**
 - a. Minutes of the Monday, August 24, 2015 meeting were not available. Hearing no objections, the item was tabled until next meeting.
- V. **Announcements & Hearing of the Public**
 - a. None.
- VI. **Reports**
 - a. **Officers**
 - i. President Sennai Kaffl welcomed everyone to the meeting and expressed his hope that everyone is doing well. Mr. Kaffl reminded the Senate that Welcome Week would be held this week and that Senator Stein needed assistance with stuffing the giveaway bags after today's meeting.
 - ii. Vice President Samantha Trump was not present.
 - iii. Finance Director Danuta Wang reported that she attended the Institutional Planning Committee (IPC) meeting on Friday. She stated that there was a lot to learn, especially the vocabulary used at the meeting. Ms. Wang reported that IPC had discussed the District's Strategic Plan, which has four main goals: Develop and strengthen educational offerings; Establish and expand relationships with school districts, 4-year partners, and community based organizations; Increase program delivery options; and ensure necessary resources are available.

President Kaffl added that he had also attended the IPC meeting and did quite a bit of listening. CSM President Mike Claire has invited the student representatives on IPC to lunch to provide them background on the committee and the College's planning process.
 - iv. Vice Chair James Roe reported that the first ICC meeting of the semester would be held on Wednesday, September 2nd.
 - v. Secretary Tim Exner was not present.

b. Senators

- i. Senator Wallace reminded the Senate that today is the final day to add semester-long courses via WebSMART.
- ii. Senator Mascareno reported that the Cultural Awareness Board would be meeting on Wednesdays from 11:10 AM to 12:00 PM. She is hoping to have the first meeting on Wednesday, Sept. 9. Mr. Schaefer reminded Senator Mascareno that At-Large Students needed to be appointed to the board before it could begin meeting.
- iii. Senator Stein reported that she and President Kaffl were coordinating their schedules and beginning interviews for the Programming Board. The Programming Board will be meeting on Mondays from 1:10 PM to 2:00 PM.

c. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager, reminded everyone that the Welcome Week event would be starting tomorrow. He reminded members of the Senate that they all should have signed up for at least one time slot to help out. Mr. Schaefer encouraged those who have signed up to make sure to be there for their shifts.

On a different topic, Mr. Schaefer reminded everyone that the last person out of the Senate Office in the evening should turn off all the lights and close the windows.

- ii. Fauzi Hamadeh, Student Life and Leadership Assistant, reported that the campus clubs and organizations are starting to get up and running. Mr. Hamadeh also stated that the Center for Student Life would be conducting eligibility checks for members of the Senate.

VII. Unfinished Action, Discussion, and Information Items

a. Appointments – President Kaffl

President Kaffl made the following appointments:

1. ASCSM Boards

- Kurtis Casperson to Advocacy Board

Motion to approve by Senator Wallace; seconded by Senator Stein. Hearing no objections, the motion carries.

2. Participatory Governance Committees

- Tim Exner to Accessibility/Americans with Disability Act Committee
- James Roe (temporary) to Accreditation Oversight
- Jenine Elkady to Basic Skills Initiative (BSI)
- Erik Ferroggiaro and Katarina Stein to College Auxiliary Services Advisory Committee (CASAC) and District Auxiliary Services Advisory Committee (DASAC)
- Laurie Chin to Center for Academic Excellence
- Grecia Mascareno to College Assessment Committee
- James Roe to Committee on Instruction
- Laurie Chin to CSM Cares Steering Committee
- Marco Zavala to DIAG (IPC) and DIAG Planning committees
- Jielin Yu to Distance Education and Educational Technologies Committee
- Sennai Kaffl to Academic Senate Governing Council
- Sennai Kaffl, Samantha Trump, and Danuta Wang to Institutional Planning Committee (IPC)
- Young-Min Kim to International Education Committee

- Danuta Wang to Learning Support Center Coordination Committee
- Daniel Wallace to Library Advisory committee
- Katarina Stein to Safe Zone Program Steering Committee
- Erik Ferroggiaro to Safety Committee
- Jenine Elkady (temporary) to Sustainability Committee

Motion to approve by Senator Ferroggiaro; seconded by Senator Wallace. Hearing no objections, the motion carried.

b. Legislative Bill – Advocacy Board Chair Wallace

None.

VIII. New Business, Discussion, and Information Items

a. Welcome Week Task Force Update – Programming Board Chair Stein

Senator Stein reported that plans have been finalized for Welcome Week and the event would begin tomorrow. Over the three days, there will be food from Mountain Mike’s Pizza, Pacific Dining, and Mango Grill. There will also be radio stations on campus Tuesday and Thursday. On Wednesday, we will be partnering with the Student Connections Fair, so there will be no radio station. Additionally, Senator Stein requested members of the Senate help stuffing the giveaway bags after today’s meeting.

b. Peer Educator Funding – Advisors Schaefer and Hamadeh

Advisor Schaefer provided background on the Peer Educators, their role as part of the CSM Cares program, and the outreach they have done on campus surrounding topics such as suicide and stress. Mr. Schaefer explained that the funds provided by the Senate are used to provide stipends to the Peer Educators and support their events and activities. Last year’s Senate had approved \$10,000.00, but we only used a portion of that. The Senate requested an update on the Peer Educators before releasing additional funding. Due to the money that was saved, we are only requesting \$5,000.00 this year.

Motion to approve \$5,000.00 from the ASCSM Reserves to support the Peer Educators by Senator Stein; seconded by Senator Elkady.

The Senate inquired as to how many students the Peer Educators had worked out with and their exact role in working with students. Mr. Schaefer and Mr. Hamadeh explained that the Peers have done classroom presentations to several groups, including Middle College. In addition, the Peers staffed the “Every Life Matters” table in Building 10 at the end of last fall semester. The Peers have also received extensive training from Makiko Ueda, CSM’s Coordinator of Psychological Services, and from outside experts. This year, we are hoping to see the Peers do additional outreach activities and more classroom presentations on different topics. It is important to remember, however, that the Peer Educators are not counselors and are only to refer students to available services.

With a vote of 8 in favor, 0 opposed, and 0 abstaining, the motion to support the Peer Educators at \$5,000.00 from the ASCSM Reserves carries.

c. Proposed Pick-up Shelter Near Building 5 – Senator Ferroggiaro

Senator Ferroggiaro reported his concern that students waiting to be picked up in the roundabout near Building 5 are left exposed to the elements. He suggested that the Senate explore the idea of proposing a shelter be built adjacent to the roundabout that would provide shelter from the wind and the rain. Mr. Schaefer explained that such an endeavor would have to be undertaken by the College, but that if there is a demonstrated need, this is something the Senate could advocate to the administration. Members of the Senate asked if it would be possible to keep Building 5 open later to accommodate students rather than building a structure. Mr. Ferroggiaro indicated that is one option that could be explored, but that everything should be on the table. Mr. Schaefer suggested establishing a task force to work on ideas and

bring them back to the Senate. Senator Ferroggiaro and Vice Chair Roe volunteered to serve on the task force. Hearing no objections, the task force was established with Senator Ferroggiaro and Vice Chair Roe as members.

d. Associated Students 2015-2016 Goals

Hearing no objections, this item was tabled until the Monday, September 14, 2015 meeting.

IX. Future Agenda Items

The following items were suggested for a future Senate meeting:

- ASCSM Goals for 2015/16
- Welcome Week Debrief

X. Final Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

- a. Senator Stein reminded the Senate that the first Programming Board meeting would be held on Monday, September 28.

At this time, President Kaffl asked if the orders of the day could be suspended and the Senate return to Appointments. Hearing no objections, the orders of the day were suspended.

President Kaffl made the following appointments (in addition to those indicated above):

- Vice Chair Roe to Advocacy Board
- Senators Elkady and Zavala to Cultural Awareness Board

Motion to approve by Senator Stein; seconded by Senator Zavala. Hearing no objections, the motion carried.

At the conclusion of this item, the orders of the day resumed.

XI. Adjournment

- a. Motion to adjourn at 3:49 PM by Senator Stein; seconded by Senator Ferroggiaro. Hearing no objections, the motion carried.

Submitted by,

Fauzi Hamadeh
Student Life and Leadership Assistant