



Senate Minutes Approved

Monday, September 22, 2014

2:15 PM

College of San Mateo, College Center, Colledge Heights Conference Room (Building 10, Room 468)

I. The meeting was called to order at 2:15 PM.

II. Roll Call

- a. Members present: President Marissa Garcia; Vice President Javokhir Inatov; Finance Director Lana Bakour; Vice Chair Danuta Wang; Secretary Tim Exner; Senators Daria Anshakova, Ruben Ayestas, Francisco Duarte, Erik Ferroggario, Marissa Garcia, Elim Kan, Caroline Khoury, Yifei (Oliver) Li, Xue Li, George Silva, Samantha Trump, Winnie Wu, Yanrui Xu, Haoran (Kevin) Yu.
- b. Advisors present: Aaron Schaefer, Student Life & Leadership Manager; Fauzi Hamadeh, Student Life & Leadership Assistant.
- c. Members absent: Taniela Mapa.

III. Approval of the Agenda

- a. Motion to approve the agenda by Senator Ferroggario; seconded by Senator Trump. Hearing no objections, the motion carried.

IV. Approval of the Minutes of Prior Meeting(s)

- a. Motion to approve the minutes of the Monday, September 15, 2014 meeting by Senator Duarte; seconded by Senator Silva. Hearing no objections, the motion carried.

V. Announcements & Hearing of the Public

None.

VI. Reports

a. Officers

- i. President Maggie Garcia apologized for not being at last week's meeting because she had to attend a District Participatory Governance Committee meeting. President Garcia also announced that the first meeting of the PR task force would take place next week.
- ii. Vice President Javokhir Inatov had no report.
- iii. Finance Director Lana Bakour reported that at the Institutional Planning Committee (IPC) meeting this past Friday, the group had discussed ways to improve student success rates, particularly among younger students. CSM President Michael Claire proposed a freshman success initiative for incoming students that would include CSM counselor outreach in feeder high schools.
- iv. Vice Chair Danuta Wang reminded the Senate that the Club Fair would be Wednesday, October 1 and Thursday, October 2.
- v. Secretary Tim Exner had no report.

b. Senators

- i. Senator Marissa Garcia reported that the Programming Board is planning an ice cream social event for Wednesday, Oct. 1 from 11 am to 1 pm in the Bayview Dining Room.
- ii. Senator Samantha Trump reported that the College's Assessment and SLO committee is developing a new process for creating and tracking SLOs.

c. Advisors

- i. Aaron Schaefer, Student Life and Leadership Manager, reminded Senators that they were supposed to be reporting back from their committee meetings. In addition, Mr. Schaefer asked the Senate's assistance in advertising the upcoming Student Leadership Conference. Finally, Mr. Schaefer reported that the Club Officer Orientation Workshops were going extremely well.
- ii. Fauzi Hamadeh, Student Life and Leadership Assistant, informed the Senate that they would have to meet with a counselor and update their Student Education Plan (SEP) no later than Friday, October 24, 2014 in order to receive priority registration for the Spring 2015 semester.

VII. Unfinished Action, Discussion, and Information Items

a. Appointments – President Garcia

President Garcia made the following participatory governance committee appointments:

- Senator Xue (Michelle) Li to the Library Advisory Committee
- Senator Elim Kan to the Learning Support Center Coordination Committee
- Senator Ruben Ayestas to the Sustainability Committee
- Senator Winnie Wu to the Basic Skills Initiative (BSI) Committee
- Senator Daria Anshakova to College Auxiliary Services Advisory Committee (CASAC) and District Auxiliary Services Advisory Committee (DASAC)

Motion to approve the above appointments by Senator Duarte; seconded by Vice Chair Wang. Hearing no objections, the motion carries.

President Garcia made the following appointments to ASCSM Boards:

- Senators Elim Kan and Yifei (Oliver) Li to Programming Board
Motion to approve by Senator Kan; seconded by Senator Silva. Hearing no objections, the motion carried.
- Omar Al Sabbah to Cultural Awareness Board
Motion to approve by Senator Duarte; seconded by Senator Trump. Hearing no objections, the motion carried.
- Linus Li to Cultural Awareness Board
Motion to approve by Senator Ayestas; seconded by Senator Duarte. Hearing no objections, the motion carried.
- Senator George Silva to Advocacy Board.
Motion to approve by Senator Yanqui Xu; seconded by Senator O. Li. Hearing no objections, the motion carried.

b. Legislative Bills – Advocacy Board Chair Trump

None.

VIII. New Business, Discussion, and Information Items

a. Student Equity Plan and Accreditation Follow-Up Report Update – Vice President Jennifer Hughes

CSM Vice President of Student Services Jennifer Hughes provided an update on the College's Student Equity Plan and Accreditation Follow-Up Report. Ms. Hughes reported that there was extensive student involvement in the development of Student Equity Report thanks to the participation of ASCSM President Garcia. Ms. Hughes also reported that the College's Accreditation Oversight Committee, which includes Finance Director Bakour as the student representative, had vetted the Accreditation Follow-Up report. President Garcia thanked Vice President Hughes for her work on both reports.

b. High School Jazz Festival Funding – CSM Director of Bands Michael Galisatus

CSM Director of Bands Michael Galisatus presented the funding request for \$2,000.00 to support the 18th Annual CSM High School Jazz Festival. Mr. Galisatus explained that over 350 high school students visit CSM as part of the festival. The funding request would go to the featured guest artist, Tyler Eigsti, who is an internationally known jazz piano performer.

Motion to approve \$2,000.00 from the College Program Assistance account by Senator Ferroggiario; seconded by Senator Xu.

President Garcia inquired how much the public would have to pay to attend the concert by Mr. Eigsti. Mr. Galisatus stated the concert is free and open to the public. An entrance fee paid by the participating bands supports the festival; these fees go to pay other adjudicators who are coming from around the country. Vice President Inatov asked about the location. Mr. Galisatus indicated the event would be held in the Theatre and surrounding classroom buildings. Senator Y. Li asked about the date of the event. Mr. Galisatus stated the event would be on Friday, November 21. The free concert would be held at 12 PM (noon) in the Theatre, but there would be student performances going on from 8 AM to 6 PM. Mr. Galisatus also stated that the event is a great way to show off the campus and recruit students into the music program. In fact, the College currently has more declared Music majors than at any time in recent history. Senator Duarte asked how many people are in the College's music program. Mr. Galisatus reported that he did not have an exact figure, but that there are two jazz bands with 20-plus members. Senator Garcia asked if the high school students would have one-on-one time with adjudicators. Mr. Galisatus said that while there is no any formal one-on-one time planned, the students do interact quite a bit with the adjudicators.

With a vote of 15 in favor, 0 opposed, and 0 abstaining, the Senate approved the motion to provide \$2,000.00 from the College Program Assistance account to support the High School Jazz Festival.

c. Astronomy Outreach Club Does Family Science & Astronomy Festival – Astronomy Outreach Club

On behalf of the Astronomy Outreach Club, Nick Denton explained that the group is requesting \$240.00 from the Club Assistance/ICC account to support the club's participating in the CSM Family Science & Astronomy Festival on Saturday, Oct. 4. Mr. Denton stated that the group would hold a series of trivia contests and that the winners would receive tickets to the Chabot Space & Science Center as prizes.

Mr. Hamadeh pointed out that the Inter Club Council (ICC) had amended the proposal to add \$30.00 to Item 3, Baking Goods. Item 3 was also changed to read "Cookies." The total amount approved by ICC was \$270.00.

Motion to approve \$270.00 from the Club Assistance/ICC account for the Astronomy Outreach Club's participation in the CSM Family Science & Astronomy Festival by Senator Duarte; seconded by Senator Xu.

Senator Garcia asked how many tickets each winner would receive. Mr. Denton said each 1st place winner would receive two tickets to the Space & Science Center.

With a vote of 15 in favor, 0 opposed, and 0 abstaining, the Senate approved \$270.00 to support the Astronomy Outreach Club's participation in Family Science & Astronomy Day.

d. Living Museum Plant Display at Family Science Day 2014 – Botany Club

The representative from the Botany Club explained that the group would be participating in Family Science & Astronomy Day by displaying different flowers and distributing stickers with the club's logo on them. After the event, the flowers would be part of the Botany Club's inventory.

Motion to approve \$521.91 from the Club Assistance/ICC account to support the Botany Club's participation in Family Science & Astronomy Day by Senator Trump; seconded by Senator Kan.

President Garcia asked where the event would be held. The representative from the Botany Club stated that it would take place in Building 36. President Garcia asked if there would be any advertising for the event. Senator Trump pointed out that since this is part of the overall Family Science & Astronomy Day, advertising would be taken care of. Senator Trump asked why the club was asking for the particular flowers listed in the proposal. The representative from the Botany Club responded that they were the flowers recommended by the group's faculty advisor.

With a vote of 15 in favor, 0 opposed, and 0 abstaining, the Senate approved \$521.91 from the Club Assistance/ICC account to support the Botany Club's participation in Family Science & Astronomy Day.

e. Dodge Ball Funding – Intramurals Club

Rex Lam from the Intramurals Club presented the request for funding to purchase dodge balls so the group could start holding dodge ball games. Mr. Lam explained that the group was starting with dodge ball but was hoping to eventually expand to other sports and activities.

Motion to approve \$126.00 from the Club Assistance/ICC account to allow the Intramurals Club to purchase dodge balls by Senator Aystas; seconded by Senator Silva.

President Garcia asked why there was such a broad range in funds requested for shipping. Mr. Lam responded that the cost of shipping would depend on when the funding was approved and when the order was placed.

With a vote of 15 in favor, 0 opposed, and 0 abstaining, the Senate approved \$126.00 from the Club Assistance/ICC account to allow the Intramurals Club to purchase dodge balls.

f. Revision to ASCSM Bylaws – President Garcia and Advisor Schaefer

President Garcia explained that due to the importance of the summer retreat to the bonding and teambuilding of the Senate, she felt that it was vital that Senators attend and therefore proposed this bylaw change to make attendance mandatory. However, due to the fact that students may have conflicts – such as international students who were traveling abroad or students who needed to work – those who could not attend the retreat would have to attend a workshop sponsored by the Center for Student Life to review some of the information that is covered at the retreat.

Motion to approve the addition of Section 8 – Training Attendance to Article III – Roles and Responsibilities of Executive Officers and Senators of the ASCSM Bylaws by Senator Silva; seconded by Senator Garcia.

Senator Ferroggiaro explained that he had concerns about the mandatory attendance requirement. Mr. Ferroggiaro stated that even though members had two opportunities to attend a training session, something might happen that would prevent them from attending either the retreat or the follow-up session and they would lose their seat. Advisor Schaefer explained that such a situation was highly unlikely, and that given the advance notice, members of the Senate should be able to attend one of the training opportunities. Senator Silva asked about situations where someone had jury duty. Mr. Schaefer responded that postponements were available for jury duty. In addition, the Executive Cabinet was considering adding language to the Bylaws dealing with conflicts with jury duty. Senator O. Li stated that each member of the Senate had made a commitment to be a part of the group, and that part of that commitment is attending trainings such as the retreat. Asking members to attend these trainings so that they are better leaders is not unreasonable, and if someone can't make this commitment, they should reconsider being a part of the Senate.

With a vote of 11 in favor, 2 opposed, and 2 abstaining, the Senate approved the addition of Section 8 – Training Attendance to Article III – Roles and Responsibilities of Executive Officers and Senators of the ASCSM Bylaws.

IX. Future Agenda Items

None.

X. Final Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

- a. Advisor Schaefer announced that next week's Senate meeting would take place in Building 18, Room 308.
- b. Advisor Hamadeh stated that the Disabled Students Programs & Services office is sponsoring workshops on how any student can be an advocate for disabled students. Please see Mr. Hamadeh for more information.

XI. Adjournment

- a. Motion to adjourn at 3:42 PM by Senator Silva; seconded by Senator Ferroggiaro. Hearing no objections, the meeting was adjourned.