



# Senate Agenda

Monday, March 10, 2014

2:15pm

College of San Mateo, College Center, City View Conference Room (Building 10, Room 401)

*The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.*

**I. Call to Order**

**II. Roll Call**

**III. Approval of the Agenda**

**IV. Approval of the Minutes of Prior Meeting(s)**

**V. Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

*At this time, members of the public may address the body on non-Agenda items.*

**VI. Reports**

**a. Officers**

- |                     |                  |
|---------------------|------------------|
| 1. President        | Hayley Sharpe    |
| 2. Vice President   | Amanda Governale |
| 3. Finance Director | Hanna Haddad     |
| 4. Vice Chair       | Bill Callahan    |
| 5. Secretary        | Chris Tran       |

**b. Senators**

*Including ASCSM Committee, ASCSM Task Force, Participatory Governance, and other committee reports.*

**c. Advisors**

1. Aaron Schaefer, Student Life and Leadership Manager
2. Fauzi Hamadeh, Student Life and Leadership Assistant

**VII. Unfinished Action, Discussion, and Information Items**

**a. Appointments – President Sharpe**

*The Senate shall discuss and consider any appointments to the Student Senate, Advocacy Board, Programming Board, Participatory Governance Committees and any other appointments that may be necessary; possible action to take place.*

**b. Legislative Bills – Advocacy Board Chair**

*The Senate shall discuss and consider legislative bills presented by the Advocacy Board; possible action to take place.*

**VIII. New Business, Discussion, and Information Items**

**a. R&B Revue Proposal – Professor Rudy Ramirez**

*The Senate shall discuss and consider the funding proposal for the R&B Revue event; possible action to take place.*

- b. AGS Spring Conference Funding – Alpha Gamma Sigma**  
*The Senate shall discuss and consider the request from Alpha Gamma Sigma (AGS) to support the group’s attendance at the statewide Spring Conference; possible action to take place.*
- c. Revisions to SMCCCD Board Policies and Procedures – President Sharpe**  
*The Senate shall discuss and consider the proposed revisions to SMCCCD Board Policies and Procedures; possible action to take place*
- d. ASCSM Budget Report – Advisor Hamadeh and Finance Director Haddad**  
*The Senate shall receive and discuss an update to the 2013/14 ASCSM Budget; no action to take place.*
- e. Revision to ASCSM Bylaws – President Sharpe**  
*The Senate shall discuss and consider a revision to the ASCSM Bylaws to add the Cultural Awareness Board as a permanent committee; possible action to take place.*
- f. Palestinian and Israeli event proposal – Senator Vasquez**  
*The Senate shall discuss and consider the funding proposal for the Palestinian and Israeli event; possible action to take place.*
- g. ASCSM Summer 2014 Summer Leadership Retreat proposal – Advisor Schaefer and Advisor Hamadeh**  
*The Senate shall discuss and consider the funding proposal for the ASCSM Summer 2014 Leadership Retreat; possible action to take place.*

**IX. Future Agenda Items**

*At this time, members of the Senate may suggest agenda items for consideration for future meetings.*

**X. Final Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

*At this time, members of the public and/or the Senate may voice any concluding comments.*

**XI. Adjournment**

## **Appointments**

There is no printed material related to this item.

Amanda Governale

## **ASCSM Bill Report and Summary**

**Bill Number and Title:** H.R.840 - To improve services for victims of sexual assault and domestic violence.

**Sponsor(s):** Rep. Sablan, Gregorio Kilili Camacho [D-MP-At Large]

**Cosponsor(s) in Northern California (10 max):** N/A

**Purpose:** "--to support the establishment, maintenance, and expansion of rape crisis centers and other programs and projects to assist those victimized by sexual assault."

**Group(s) Impacted:** All who have been or will be a victim of sexual violence.

**Fiscal Impact (if applicable):** No

**Last Action:** 04/08/2013

**Current Status:** Referred to the Subcommittee on Crime, Terrorism, Homeland Security, And Investigations.

**Description:** "Amends the Violence Against Women Act of 1994 to increase from 0.125% to 1.5% the allocation of appropriations to each of the U.S. Virgin Islands, American Samoa, Guam, the District of Columbia, Puerto Rico, and the Commonwealth of the Northern Mariana Islands for grants to support the establishment, maintenance, and expansion of rape crisis centers and other programs and projects to assist those victimized by sexual assault."

**Stance:** Support.

Amanda Governale

## ASCSM Bill Report and Summary

**Bill Number and Title:** H.R.540 -- Energy Efficient Government Technology Act

**Sponsor(s):** Rep Eshoo, Anna G.

**Cosponsor(s) in Northern California (10 max):** Rep Lofgren, Zoe

**Purpose:** To amend the National Energy Conservation Policy Act and the Energy Independence and Security Act of 2007 to promote energy efficiency via information and computing technologies, and for other purposes.

**Group(s) Impacted:**  
Directly- Federal Agencies  
Indirectly- Everyone

**Fiscal Impact (if applicable):** None.

**Last Action:** 2/6/2013 Referred to House committee.

**Current Status:** Referred to the House Committee on Energy and Commerce.

**Description:** `(1) IN GENERAL- Not later than 1 year after the date of enactment of this subsection, each Federal agency shall collaborate with the Director of the Office of Management and Budget (referred to in this subsection as the 'Director') to develop an implementation strategy (including best-practices and measurement and verification techniques) for the maintenance, purchase, and use by the Federal agency of energy-efficient and energy-saving information and communications technologies and practices. Each implementation strategy shall be flexible, cost-effective, and based on the specific operating requirements and statutory mission of the agency.

`(2) ADMINISTRATION- In developing an implementation strategy, each Federal agency shall--

`(A) consider information and communications technologies (ICT) and related infrastructure and practices, such as--

`(i) advanced metering infrastructure;

`(ii) ICT services and products;

`(iii) efficient data center strategies and methods of increasing ICT asset and related infrastructure utilization;

`(iv) ICT and related infrastructure power management;

`(v) building information modeling, including building energy management; and

`(vi) secure telework and travel substitution tools; and

Stance:  
support

Amanda Governale

## **ASCSM Bill Report and Summary**

**Bill Number and Title:** S.548 - Military Sexual Assault Prevention Act of 2013

**Sponsor(s):** Sen. Klobuchar, Amy [D-MN]

**Cosponsor(s) in Northern California (10 max):** N/A

**Purpose:** To prohibit any person convicted under federal or state law of rape, sexual assault, forcible sodomy, or incest from being commissioned or enlisting in the Armed Forces.

**Group(s) Impacted:** All military personnel.

**Fiscal Impact (if applicable):** No

**Last Action:** 03/13/2013

**Current Status:** Read twice and referred to the Committee on Armed Services.

**Description:** "Military Sexual Assault Prevention Act of 2013 - Prohibits any person convicted under federal or state law of rape, sexual assault, forcible sodomy, or incest from being commissioned or enlisting in the Armed Forces. Requires administrative separation from the Armed Forces, when not punitively discharged, for any member of the Armed Forces (member) on active duty, and any reserve member in an active status, who is convicted of rape, sexual assault, forcible sodomy, or an attempt thereof (covered offenses). Allows the Secretary of the military department concerned to waive such a separation in the interests of national security on a case-by-case basis.

Directs the Secretary of Defense (DOD), with respect to any charge under the Uniform Code of Military Justice (UCMJ) that alleges any of the covered offenses, to require the military department Secretaries to

restrict disposition authority to specified high-command officers authorized to convene special courts-martial under the UCMJ.

States as the policy of the United States that any charge regarding the covered offenses should be disposed of by court-martial rather than non-judicial punishment or administrative action.

Requires a commanding officer who receives a report of a sexual-related offense involving a member to act upon the report within 24 hours, including by submitting the report to the next higher officer in that chain of command or referring such report to the appropriate office of special investigation.

Requires inclusion in a member's personnel service record of a substantiated complaint of a sexual-related offense. Requires commanding officer review of a member's history of substantiated sexual offenses upon a member's transfer to the new command.

Requires sexual assault forms and records to be retained for at least 50 years.

Amends the National Defense Authorization Act for Fiscal Year 2013 to require the Secretary to retain for at least 50 years certain records concerning an incident of sexual assault. (Current law mandates such retention only at the request of a member who files a specified report.)"

**Stance:** Support.

Submitted By: Amanda Governale

## **ASCSM Bill Report and Summary**

**Bill Number and Title:** S. 50

"Strengthening Protections for Children and Communities From Disease Clusters Act"

**Sponsor(s):** Senator Barbara Boxer

**Cosponsor(s) in Northern California (10 max):**

**Purpose:** "(1) to provide to the Administrator the authority to help conduct investigations into the potential for environmental pollutants or toxic substances to cause disease clusters;  
(2) to ensure that the Administrator has the authority to undertake actions to help address existing and potential environmental pollution and toxic substances that may contribute to the creation of disease clusters; and  
(3) to enable the Administrator to integrate and work in conjunction with other Federal, State, and local agencies, institutions of higher education, and the public in investigating and helping to address the possible causes of disease clusters."

**Group(s) Impacted:**

Everyone

**Fiscal Impact (if applicable):** None.

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**Last Action:** 1/22/2013 Referred to Senate committee.

**Current Status:** Read twice and referred to the Committee on Environment and Public Works.

**Description:** In general, the administrator along with the Administrator of the Agency for Toxic Substances and Disease Registry, the Secretary, and the Director, will develop, publish, and periodically update guidelines that describe a systematic and integrated approach that uses the best available sciences to investigate.

Stance:  
Support.



Amanda Governale

### ASCSM Bill Report and Summary

**Bill Number and Title:** H.R.537 -- Social Networking Online Protection Act

**Sponsor(s):** Rep Engel, Eliot L.

**Cosponsor(s) in Northern California (10 max):**

**Purpose:** To prohibit employers and certain other entities from requiring or requesting that employees and certain other individuals provide a user name, password, or other means for accessing a personal account on any social networking website.

**Group(s) Impacted:**

Employees

Employers

Students

**Fiscal Impact (if applicable):** None.

**Last Action:** 2/6/2013 Referred to House committee.

**Current Status:** Referred to the House Committee on Education and the Workforce.

**Description:**

It shall be unlawful for any employer--

(1) to require or request that an employee or applicant for employment provide the employer with a user name, password, or any other means for accessing a private email account of the employee or applicant or the personal account of the employee or applicant on any social networking website; or

(2) to discharge, discipline, discriminate against in any manner, or deny employment or promotion to, or threaten to take any such action against, any employee or applicant for employment because--

(A) the employee or applicant for employment refuses or declines to provide a user name, password, or other means for accessing a private email account of the employee or applicant or the personal account of the employee or applicant on any social networking website; or

(B) such employee or applicant for employment has filed any complaint or instituted or caused to be instituted any proceeding under or related to this Act or has testified or is about to testify in any such proceeding.

The institution will not--

(i) require or request that a student or potential student provide the institution with a user name, password, or any other means for accessing a private email account of the student or potential student or the personal account of the student or potential student on any social networking website; or

(ii) discharge, discipline, discriminate against in any manner, or deny admission to, suspend, or expel, or threaten to take any such action against, any student or potential student because—

Stance:  
support

Amanda Governale

### ASCSM Bill Report and Summary

**Bill Number and Title:** H.R.430 -- Protect Our Military Trainees Act

**Sponsor(s):** Rep. Jackie Speier

**Cosponsor(s) in Northern California (10 max):**

**Purpose:** To amend the Uniform Code of Military Justice to protect new members of the Armed Forces who are undergoing basic training from the sexual advances of the members of the Armed Forces responsible for their instruction.

**Group(s) Impacted:** Anyone entering the military; military trainees.

**Fiscal Impact (if applicable):** None.

**Last Action:** 1/25/2013

Referred to the House Committee on Armed Services.

**Current Status:** Referred to the House Committee on Armed Services.

**Description:**

(a) Prohibition- Section 920 of title 10, United States Code (article 120 of the Uniform Code of Military Justice), is amended--

(1) by redesignating subsections (e) through (g) as subsections (f) through (h); respectively; and

(2) by inserting after subsection (d) the following new subsection (e):

(e) Sexual Acts and Sexual Contact Between Certain Military Instructors and Trainees-

(1) ENHANCED SEXUAL ASSAULT PROHIBITION- A military instructor who commits a sexual act upon a member of the armed forces while the member is undergoing basic training (or its equivalent) or within 30 days after completing such training--

(A) is guilty of sexual assault if the military instructor exercised any supervisory authority over the member during such training; and

(B) shall be punished as a court-martial may direct.

(2) ENHANCED ABUSIVE SEXUAL CONTACT PROHIBITION- A military instructor who commits or causes sexual contact upon or by a member of the armed forces while the member is undergoing basic training (or its equivalent) or within 30 days after completing such training--

(A) is guilty of abusive sexual contact if the military instructor exercised any supervisory authority over the member during such training; and

(B) shall be punished as a court-martial may direct.

(3) COVERED MILITARY INSTRUCTORS- This subsection applies with respect to the following members of the armed forces otherwise subject to this chapter:

(A) Drill Sergeants in the Army.

(B) Drill Instructors in the Marine Corps.

(C) Recruit Division Commanders in the Navy.

(D) Military Training instructors in the Air Force.

(E) Company Commanders in the Coast Guard.

stance:  
support 3

Amanda Governale

## ASCSM Bill Report and Summary

**Bill Number and Title:**

H.R. 212

**Sponsor(s):**

Rep. Serrano, Jose E.

**Cosponsor(s) in Northern California (10 max):**

**Purpose:**

To permit members of the House of Representatives to donate used computer equipment to public elementary and secondary schools

**Group(s) Impacted:**

- Students
- The institution (considering finances)

**Fiscal Impact (if applicable):**

None.

**Last Action:**

01/04/2013

Referred to House committee.

**Current Status:**

Referred to the House Committee on House Administration.

**Description:**

At the request of a member of the House of Representatives, in the case of equipment consisting of computers and related peripheral tools previously used by the member, the Clerk may donate the equipment to a public elementary or secondary school (as defined in section 9101 of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 7801)) without regard to whether the donation meets the requirements of the second sentence of paragraph (2).

Stance:

Support, with possible additional Research

**Submitted By:** Amanda Governale

## **ASCSM Bill Report and Summary**

**Bill Number and Title:** H.R. 115  
"School Building Enhancement Act"

**Sponsor(s):** Representative Rush Holt

**Cosponsor(s) in Northern California (10 max):**

**Purpose:** "To provide for grants from the Secretary of Education to State and local educational agencies for EnergySmart schools and Energy Star programs."

**Group(s) Impacted:** Everyone

**Fiscal Impact (if applicable):** Yes.

**Last Action:** 1/3/2013 Referred to House committee.

**Current Status:** Referred to the House Committee on Education and the Workforce.

**Description:** "The Secretary of Education may provide grants--  
(1) to State educational agencies and local educational agencies for providing intensive technical assistance for, and assisting the implementation of, the EnergySmart Schools Program of the Department of Energy and the Energy Star for K-12 School Districts program of the Environmental Protection Agency;  
(2) to local educational agencies that become partners through the Energy Star for K-12 School Districts program of the Environmental Protection Agency; and  
(3) to State educational agencies for use in the development of State-level school energy efficiency quality plans, in partnership with the Secretary of Energy"

**Stance:** In support.



Associated Students of College of San Mateo

### Legislative Bill Report and Summary

Bill Name Chris Kotch VA Education Access Act Bill Number HR 604

Sponsor(s) Rep. Pingree, Callie Submitted By George  
Cosponsors in Northern CA (10 Max) None

For Advocacy Board Meeting Of: Feb. 18th For Senate Meeting Of: Feb. 24th

**Purpose**  
Makes eligible under the post 9/11 Education Assistance Program an individual who is (1) discharged or released from the military due to a service connected disability or (2) transferred to the temporary disability retirement list

Group(s) Impacted Eligible Veterans

Fiscal Impact (if any) none

Last Action Introduced 2/8/13

Current Status house committee on veteran affairs

**Description**  
This bill helps veterans returning to civilian life. This would help them engage in the technology and educational requirements needed to navigate in the current job market. There are new vocations opening up and this is a way for veterans to compete in the industries.

**Stance**  
I feel as a member of an institution in the heart of this emerging job market we should support any legislation that affords an opportunity to achieve and excel.



Associated Students of College of San Mateo

## Legislative Bill Report and Summary

Bill Name Truth in Tuition Act of 2013

Bill Number H.R 2020

Hayley

Sponsor(s) Rep. Matt Cartwright (D-PA-17)

Cosponsors in  
Northern CA  
(10 Max)

Micheal Honda (D-CA-17), Anna Eshoo (D-CA-18)

### Purpose

To let Students know what they can expect to pay for their education before they start school.

Group(s)  
Impacted

Public Institutions of Higher Education

Fiscal Impact  
(if any)

none

Last Action

7/8/13 Referred to the subcommittee on Higher Education and workforce training

Current  
Status

in Committee

### Description

This is an amendment to the higher education act of 1965 which will require colleges to provide students with either a multi year tuition and fee scheduled, or a single year tuition and fee schedule with a non binding multi year net costs after all financial aid is awarded.

### Stance

Support, I feel it is very important for College students to know what they will be spending on their education before they start, so that they can make smart decisions about Financial Aids, and not have to take desperate last minute loans to pay for their education



Associated Students of College of San Mateo

## Legislative Bill Report and Summary

Bill Name Student Support Act

Bill Number H.R.320

*Jason*

Sponsor(s) Rep. Lee Barbara

Cosponsors in Northern CA (10 Max) Rep Beatty, Joyce; Rep Blumenauer, Earl; Rep Brownley, Julia; Rep Clarke, Yvette D.; Rep Gabbard, Tulsi

### Purpose

This bill amends the Elementary and Secondary Education Act of 1965 and requires the Secretary of Education to make matching grants of at least \$1 million to states for allocation to local educational agencies so that additional school-based mental health and student services may be hired, thereby reducing the student-to-provider ratios in elementary and secondary schools to specified minimum levels recommended by the leading counseling, guidance, and mental health organizations.

Group(s) Impacted future College of San Mateo students

Fiscal Impact (if any) At least one million U.S. dollars would be provided to student mental and physical health services.

Last Action Referred to the Subcommittee on Early Childhood, Elementary, and Secondary Education

Current Status Referred to House subcommittee

### Description

Sets those minimum ratios at: (1) 1 school counselor for every 250 students, (2) 1 school psychologist for every 1,000 students, and (3) 1 school social worker for every 250 students.

Requires grants to states and state allocations to LEAs to be made pursuant to specified formulas that take into account a state's and school district's share of children in poverty.

### Stance

Rather than viewing the possibility that the students that receive these resources may not attend College of San Mateo, I consider that at least one of the students that receive these services in some point of time will attend College of San Mateo. Therefore we have a responsibility to that student to fight for their mental and physical health, so that they may be even more successful in their student career at College of San Mateo. We have a moral and ethical obligation to our future students to support this bill. I support this bill.



RECEIVED

MAR 03 2014

CSM Center for Student Life

# ASCSM Student Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, March 10, 2014

Title of Proposal R & B Revue

Being Proposed by April 30, 2014 <sup>Lead</sup> Coordinator Rudy Ramirez  
Event Date(s) if applicable

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account Number/Name

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

"A night of history, music and dance". The event will incorporate a power point presentation on the history of the genre of Rhythm and Blues including the protagonists and social causes which led to its emergence and evolution. Included in the presentation will be a live band playing this type of music and the collaboration of the CSM Dance Ensemble under the direction of Professor Denaya Dailey.

This event is a celebration of the incredible diversity of expression through music and dance. It is intended to be enjoyed by young and old, student, faculty and community alike.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Fog Machine</u>	<u>\$ 200.00</u>
2. <u>Wristbands</u>	<u>\$ 200.00</u>
3. <u>Posters/flyers</u>	<u>\$ 200.00</u>
4. <u>Artist remuneration</u>	<u>\$ 400.00</u>
5. _____	_____
<b>Total Costs</b>	<b>\$ 1,000.00</b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Result of Vote    In Favor \_\_\_\_\_    Opposed \_\_\_\_\_    Abstained \_\_\_\_\_    Passed \_\_\_\_\_    Failed \_\_\_\_\_





# ASCSM Student Senate/ICC Proposal Form

RECEIVED

JAN 23 2014

CSM Center for Student Life

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of 1/28 Agenda ICC Meeting

Title of Proposal AGS Spring Conference Funding

Being Proposed by Alpha Gamma Sigma <sup>Lead</sup> Coordinator Erin Harris

Event Date(s) if applicable April 4-6th

Forwarded to the Student Senate by:

- Executive Cabinet
- Advocacy
- Cultural Awareness
- Programming
- ICC
- Other

ASCSM Account Number/Name

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Alpha Gamma Sigma CSM has been invited to attend this year's AGS statewide spring conference hosted by Merced College. Spring Conference is a three day and two night event hosted in San Jose by Merced College on April 4th-April 6th. Since the registration fees are more expensive than fall conference because it requires us to stay overnight, we have limited the group to only bringing 24 people. The basic registration fees are \$205 for a room of 4 people and 2 beds. Since there are 24 students going, we would need 6 rooms. The registration fees for our advisors going would be a room for 2 people with 2 beds at a cost of \$260. We are asking for the funds to cover the total amount of registration fees of \$1490. These 24 people are carefully selected based on their academic standing, volunteerwork, and if they show leadership skills. Like the previous fall conference, there will be more workshops to attend that promote transferring, finding internships, and building connections. While the workshops are important to us, there will also be a handful of scholarships and awards based on academics and volunteerwork being presented to AGS members at conference. We plan to represent our school well with the 24 students that are selected to go that are all potential candidates for these awards. Lastly, with the valuable skills, information, and connections acquired from these conferences, the club plans on hosting a "Student Success Day" that is tentative for March, so we can bring back what we learned and promote academics to the student body.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. Registration Fee of \$205 for a room of 4 people & 2 beds (24 people going)	1230
2. Registration Fee of \$260 for a room of 2 people & 2 beds (2 advisors)	260
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b>\$1490</b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote    In Favor \_\_\_\_\_    Opposed \_\_\_\_\_    Abstained \_\_\_\_\_    Passed \_\_\_\_\_    Failed \_\_\_\_\_

**CHAPTER 2: Administration and General Institution**  
**BOARD POLICY NO. 2.27 (BP 3570 and 6800)**

**BOARD POLICY**  
**San Mateo County Community College District**

**Subject:** BP 2.27 Policy on Smoking  
**Revision Date:** 7/10; xx/xx  
**Policy References:** Government Code Sections 7596, 7597, 7598; Labor Code Section 6404.5; Title 8 Section 5148

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It is the policy of San Mateo County Community College District to provide a safe learning and working environment for both students and employees. It is recognized that smoke from cigarettes, pipes and/or cigars is hazardous to health; therefore, it is the intent of the District to provide a smoke-free environment to the greatest extent possible. To achieve this goal, the District will limit smoking on District property to outdoor areas only, at a minimum of twenty (20) feet away from any doorway, entrance to an indoor facility, or fresh air intake vent.

1. Smoking is prohibited in all indoor locations within the District.
2. Smoking is prohibited within a distance of twenty (20) feet from any District or College doorway, entrance to an interior area or fresh air intake vent. The College President, in conjunction with the College Council, has the discretion to set campus smoking regulations as long as smoking is prohibited within a distance of at least 20 feet from any District or College doorway, entrance to an interior area or fresh air intake vent.
3. “Smoking” means engaging in an act that generates smoke, such as possessing a lit pipe, a lit hookah pipe, electronic cigarettes or other imitation cigarette devices, a lit cigar, or a lit cigarette of any kind.
4. This policy shall apply to all owned or leased District facilities and all owned or leased District vehicles.
5. District managers are responsible for publicizing the policy to students, employees and visitors, and are responsible for the posting of signs. International no smoking signs will be posted as appropriate. Notification about the policy on smoking will be included in employee and student publications, newsletters and in other written materials as appropriate. In addition, materials that are used to publicize District public events will include policy notification to the public.
6. To assist in the implementation of this policy, the District will provide education and training in the areas of smoking dangers and smoking cessation.
7. It is the responsibility of all students and employees to observe the policy and guidelines on smoking. Failure to comply with the policy on smoking will be treated in the same manner as other violations of District Rules and Regulations and may result in disciplinary action.
8. It is the responsibility of College and District Office managers to enforce the policy on smoking. Disputes over the interpretation of the policy or complaints about individuals violating the policy should be brought to the attention of the person’s supervisor, the Vice-President of Student Services at the College level, or the Vice-Chancellor of Human Resources and Employee Relations in the

BP 2.27 Policy on Smoking (continued)

District Office. When the evidence is non-persuasive on either side, such disputes will be settled in favor of the nonsmoker(s) in recognition of the policy of the District to provide a smoke-free environment. Such disputes shall be settled at the lowest management level.

9. This policy does not supersede more restrictive policies which may be in force in compliance with State or Federal regulations **or which are imposed by one of the Colleges.**

**BOARD POLICY**  
**San Mateo County Community College District**

**Subject:** BP 8.38 Gifts and Donations  
**Revision Date:** 4/12; ~~xx/xx~~  
**Policy Reference:** Education Code Section 72122

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1. A gift or donation is defined as a contribution of money, securities, real or other property, goods, or, in some cases, services to the District/Colleges or any organization officially sponsored by the District/Colleges (e.g., student club) in exchange for which no return is given. Such a donation may not be designated to benefit a specific person; donors will only be allowed to establish broad criteria over the disposition of a donation and all IRS requirements shall be observed.
2. The Board of Trustees shall consider all gifts, donations and bequests with a value of \$1,000 or more made to the District. The Board reserves the right to refuse to accept any gift which does not contribute toward the goals of the District, or the ownership of which would have the potential to deplete resources of the District.
3. The District shall assume no responsibility for appraising the value of gifts made to the District. Acceptance of a gift shall not be considered endorsement by the District of a product, enterprise or entity.
4. The Board shall not knowingly accept a gift or donation from a donor who engages in practices or policies which discriminate against any person on the basis of nationality, religion, age, gender, gender identity, gender expression, race or ethnicity, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, or on any basis prohibited by law; or when the stated purposes of the donation are to facilitate such discrimination in providing educational opportunity.
5. For gifts and donations which have a value of \$1,000 or more, the College or District Chief Executive Officer shall accept or decline the contribution on behalf of the Board and report all such contributions in summary form to the Board semi-annually, with the date of receipt of the contribution shown. ~~The General Manager at KCSM may accept or decline gifts for KCSM on behalf of the District and submit a report annually to the Board of Trustees.~~
  - a. Gifts with a value of less than \$1,000 will be accepted or declined by the receiving unit's manager.
  - b. The value of a contribution will be reported on the aggregate value of all items contributed at one time by a single donor and not the individual value of each item separately.
6. Only those gifts and donations which are deemed by the receiving unit's manager to be useful to the educational program, to support services, or for fund-raising will be accepted. All gifts and donations shall be used for the purpose specified by the donors. Unrestricted gifts or donations shall be used in accordance with District/College plans.

BP 8.38 Gifts and Donations (continued)

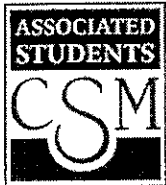
7. For contributions valued at \$1,000 or more, the appropriate College or District Chief Executive Officer shall provide the donor with an official acknowledgment of the contribution. The receiving unit's manager will provide appropriate acknowledgment for contributions with a value of less than \$1,000. Except for the case of a monetary contribution, it is the responsibility of the donor to provide an estimate of the value of the contribution.
8. Employees are encouraged to refer prospective donors to the San Mateo County Community Colleges Foundation.

## **ASCSM Budget Update**

Material related to this item will be distributed at the meeting.

**Revision to ASCSM Bylaws**

Material related to this item will be distributed at the meeting.



# ASCSM Student Senate/ICC Proposal Form

**RECEIVED**

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the deadline. **MAR 04 2014**

For the meeting of Monday March 10th, 2014 CSM Center  
for Student Life

Title of Proposal Israeli-Palestinian Awareness Week

Being Proposed by Cultural Awareness Board Lead Coordinator Nick Vasquez

Event Date(s) if applicable April 16th, and 17th

Forwarded to the Student Senate by:

- Executive Cabinet  
  Advocacy  
  Cultural Awareness  
  Programming  
  ICC  
  Other

ASCSM Account Number/Name

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

The Cultural Awareness Board would like to host a 2 day event about the Israeli-Palestinian Conflict. Our goal is to explain the history and current developments about the conflict to students, staff, and faculty without the bias and slant on the news. We will have display tables that explain the history behind the conflict, historical, and recent developments from the Israeli, Palestinian Authority, and International perspectives. In addition, we would like to pass out information on products and companies that fund Israeli apartheid. Lastly, we would also like to have a few guest speakers (no more than 3) to talk about the conflict and answer questions students may have.

A tentative schedule of events is as follows:

Wednesday, April 16th:

10-1:30 Town hall with speakers. Food and information tables will be inside.

Thursday April 17th

10-1:30 Filming of Inch'Allah and Waltz with Bashir in Bldg 10. Food and information will be served inside

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Guest Speakers</u>	<u>\$ 3,500.00</u>
2. <u>Food</u>	<u>\$ 1,500.00</u>
3. <u>Miscellaneous</u>	<u>\$ 150.00</u>
4. <u>Movies</u>	<u>\$ 50.00</u>
5. _____	_____
<b>Total Costs</b>	<b>\$ 5,200.00</b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_

Result of Vote   In Favor \_\_\_\_\_   Opposed \_\_\_\_\_   Abstained \_\_\_\_\_   Passed \_\_\_\_\_   Failed \_\_\_\_\_





# ASCSM Student Senate/ICC Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, March 10, 2014

Title of Proposal ASCSM Summer 2014 Leadership Retreat

Being Proposed by Center for Student Life <sup>Lead</sup> A. Schaefer & F. Hamadeh <sub>Coordinator</sub>

Event Date(s) if applicable Friday, June 6 through Sunday, June 8

Forwarded to the Student Senate by:

- Executive Cabinet  
  Advocacy  
  Cultural Awareness  
  Programming  
  ICC  
  Other

ASCSM Account Number/Name Student Rep Trust

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Each summer, the Center for Student Life holds a leadership retreat for new and returning members of the ASCSM Senate. This year, the retreat will be held at Happy Valley Conference Center between Friday, June 6 and Sunday, June 8. This proposal will provide funds for the retreat site and transportation.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. Retreat site, lodging, travel, and other costs	\$7,500.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b>\$7,500.00</b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote   In Favor \_\_\_\_\_   Opposed \_\_\_\_\_   Abstained \_\_\_\_\_   Passed \_\_\_\_\_   Failed \_\_\_\_\_