



Associated Students of College of San Mateo

Executive Cabinet Minutes

Thursday January 23, 2014

1:10 pm

ASCSM Club Room (Building 16, Room 151)

- I. **Call to Order:** 1:16 pm
- II. **Roll Call**
 - a. All members in attendance with the exception of Vice President Governale (attending another meeting), Senator Vasquez (car problems) and Secretary Tran (class).
- III. **Approval of the Agenda**
 - a. Motion to approve by Vice Chair Callahan; seconded by Senator Girard. Hearing no objections, the motion carried.
- IV. **Approval of the Minutes**
 - a. Motion to approve the minutes of the December 5, 2013 meeting by Vice Chair Callahan. Hearing no objections, the motion carried.
- V. **Reports**
 - a. **Officers**
 - i. **President Sharpe** expressed her happiness at seeing everyone; she suggested exploring the possibility of ordering stoles for graduating members of the A.S., and she encouraged everyone to help with the upcoming Reboot Week.
 - ii. **Vice President Governale** was not present.
 - iii. **Finance Director Haddad** reported that a budget update would be forthcoming and that he is working on getting accurate expenditure and allocation amounts.
 - iv. **Vice Chair Callahan** reported that the first ICC meeting is tentatively scheduled for Wednesday, Jan. 29. In addition, the Transfer Club is planning trips to U.C. Berkeley and Stanford. The Makerspace Club is looking to become active on campus this semester, and the Architecture Club is again exploring the possibility of attending the Design Village event at Cal Poly.
 - v. **Secretary Tran** was not present.
 - vi. **Advocacy Board Chair Girard** reported that proposals for several upcoming events would be coming to the Senate shortly. In addition, he reported that the committee was not able to establish quorum at its last meeting.
 - vii. **Cultural Awareness Board Chair Vasquez** was not present.
 - viii. **Programming Board Chair Garcia** reported that a special meeting of Programming Board would be held after this meeting to refine plans for Reboot Week.
 - b. **Advisors**
 - i. **Student Life & Leadership Manager Schaefer** encouraged the group to start thinking about recruitment strategies for the upcoming elections.
 - ii. **Student Life & Leadership Assistant Hamadeh** was not present.
- VI. **Unfinished Action, Discussion and Information Items**
 - a. **Appointments**

The group discussed and approved the following appointments:

- Programming Board: Melissa Khoo and Rex Lam. In addition, interviews with three interested students are pending.
- Cultural Awareness Board: Brenda Lara and Xue Li.
- Senate: There are three to four spaces available. Those being considered for those spot include Melissa Khoo, Javokhir Inatoy, and Winnie Woo. President Sharpe would like to fill the spaces by mid-February.

VII. New Action, Discussion, and Information Items

a. Agenda Items for Next ASCSM Senate Meeting

The group approved the following items for the next ASCSM Senate meeting agenda:

- Washington, DC Advocacy Trip
- Black History Month Karamu Celebration
- Introduction of Vice President of Instruction Sandra Stefani Comerford and Vice President of Administrative Services Jan Roecks
- Student Trustee Nominee Election
- Funding for Allan R. Brown Outstanding Student Service Award
- Senate Office Cleaning Schedule
- Review of ASCSM Goals for 2013/14

VIII. Future Agenda Items

- a. No new items; standing items only.

IX. Final Announcements & Hearing of the Public

- a. None.

X. Adjournment

- a. Motion to adjourn by Senator Garcia; seconded by Vice Chair Callahan. Hearing no objections, the meeting was adjourned at 1:56 pm.