



## Student Senate Agenda

Monday, March 11, 2013

2:15 pm

College of San Mateo, College Center, College Heights Conference Room (Bldg. 10, Rm. 468)

*The public is invited and encouraged to attend all ASCSM Student Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.*

**I. Call to Order**

**II. Roll Call**

**III. Approval of the Agenda**

**IV. Approval of the Minutes of Prior Meeting(s)**

**V. Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

*At this time any member of the public may address the body on non-Agenda items.*

**VI. Reports**

**a. Executive Officers**

- |                     |                  |
|---------------------|------------------|
| 1. President        | Paige Kupperberg |
| 2. Vice President   | Hayley Sharpe    |
| 3. Finance Director | Nick Vasquez     |
| 4. Vice Chair       | <i>Vacant</i>    |
| 5. Secretary        | John Kilic       |

**b. Senators**

**c. Advisors**

1. Aaron Schaefer, Coordinator of Student Activities
2. Fauzi Hamadeh, Student Activities Assistant

**d. Committee Reports**

1. Executive Cabinet
2. Advocacy Board
3. Programming Board
4. Inter Club Council
5. College, District, and State Committees, Boards, and Organizations

**VII. Unfinished Action, Discussion, and Information Items**

**a. Appointments – President Kupperberg**

*The Senate will discuss any appointments to the Student Senate, Advocacy Board, Programming Board, and Shared-Governance Committees; possible action to take place.*

**b. Legislative Bills – Therese Salazar**

*The Senate shall discuss legislative bills presented by Advocacy Board. Possible action to take place.*

**c. ASCSM Budget Report – Finance Director Vasquez**

*The Senate shall hear and discuss Finance Director Vasquez's Budget Report. Possible action to take place.*

**d. Architecture Club Proposal – Club Representative**

*The Senate shall discuss funding Architecture Club's proposal. Possible action to take place.*

**e. EOPS Proposal – Program Representative**

*The Senate shall discuss funding EOPS's proposal. Possible action to take place.*

**f. Spring Fling – Senator Kinert**

*The Senate shall discuss funding Programming Board's Spring Fling event. Possible action to take place.*

**VIII. New Business, Discussion, and Information Items**

**a. Self Evaluation – Susan Estes**

*Susan Estes will speak to the Senate regarding the Self-Evaluation Draft. The Senate shall discuss this item. Possible action to take place.*

**b. Chess Club Proposal – Club Representative**

*The Senate shall discuss funding Chess Club's proposal. Possible action to take place.*

**c. Task Force Discussion – President Kupperberg**

*The Senate shall hear updates from Task Forces and discuss. Possible action to take place.*

**IX. Future Agenda Items**

*At this time members of the Student Senate may suggest agenda items for consideration for future meetings.*

**X. Final Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

*At this time any member of the public may voice any concluding comments.*

**XI. Adjournment**



## Student Senate Minutes

Monday, March 4 2013

2:15 pm

College of San Mateo, College Center, College Heights Conference Room (Bldg. 10, Rm. 468)

### I. Call to Order

Meeting called to order at 2:19pm

Senator Liao moved to recess the meeting until 2:45; seconded by Senator A. Sakov. Hearing no objections, the meeting is recessed until 2:45.

Returned from recess at 2:45pm.

Senator Liao and Senator A. Sakov agreed to amend the original motion to began the meeting at 2:57pm

Returning from recess at 2:57pm.

### II. Roll Call

Members present: President Kupperberg; Vice President Sharpe; Finance Director Vasquez (late); Secretary Kilic.

Senators: Garcia, Governale, Kinert, Lengyel, Liao, Marquez, Mottaghian, A. Sakov, E. Sakov, S. Sakov, Salazar.

Visitors: Daniel Mello, Derek Plemons, Justin Kyong, Sarah Lowe, Bailey Girard, Nicolette Gorospe, Kenney Chiu, Alice Brunsan, Brian Howell, Christopher Tran, Katya Grishina.

Members absent: Vice Chair Hoffman

### III. Approval of the Agenda

Senator Salazar moved to approve the agenda; seconded by Senator Garcia.

### IV. Approval of the Minutes of Prior Meeting(s)

Senator Kinert moved to approve the minutes; seconded by Senator Marquez.

### V. Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)

Tim Maxwell: April 18 is Human Rights Day and we will have 210 students presenting topics on the violation of human rights around the world. Brian Pelayo will be coming back from UCB to talk. There will also be a Gorilla Theater for some of our students.

Senator Lengyel moved to suspend the orders of the day; seconded by Senator Kinert.

Hearing no objections, the orders of the day are suspended to move to New Discussion items.

### VI. Reports

#### a. Executive Officers

1. President Paige Kupperberg: I apologized for my scattered attendance. Sacramento went really well and we sent a good group of people. Thank you for being patient. I am really looking forward to working more on this legislative stuff. Also, good luck on midterms.

2. Vice President Hayley Sharpe: I would also like to thank you for representing us so well. Good luck on midterms and have a good week.

3. Finance Director Nick Vasquez: I have a budget report ready.
4. Vice Chair Elizabeth Hoffman: *Absent*
5. Secretary John Kilic: None.

**b. Senator**

Eli: For March in March, not many students came.

**c. Advisors**

1. Aaron Schaefer, Coordinator of Student Activities: The group did excellent and worked hard last night. They got a lot of good info at the conference and used that. They brought back some great info as well for the Advocacy Group. The legislator aids gave them more bills too. I think today stresses the importance on why you should let us know you would not be here ahead of time. We would have skipped lunch on the way here if we knew that we were not going to make quorum.
2. Fauzi Hamadeh, Student Activities Assistant: I just want to thank those who stuck around because we didn't have quorum. And for the group that went to Sacramento, thank you for coming and sitting through another meeting.

**d. Committee Reports**

1. Executive Cabinet: We will not be meeting this week because we have a flex day.
2. Advocacy Board: Tomorrow on Tuesday, the D.C. group will be meeting. No Advocacy meeting Tomorrow.
3. Programming Board: We will be talking about Spring Fling.
4. Inter Club Council: None.
5. College, District, and State Committees, Boards, and Organizations  
Paige: Nick attended the District Shared Governance meeting for me, thank you.  
Nick: budget planning committee met last week. There will be an update on measure G.  
John: I attended Academic Senate last week. There was a thorough discussion on the Senate's Goals regarding professional development and cross-campus communication.

**VII. Unfinished Action, Discussion, and Information Items**

**a. Appointments – President Kupperberg**

My first appointment is to appoint John to Programming Board as a student-at-large.

Hearing no objections, John was appointed to Programming Board.

I would like to remove Vice Chair Hoffman as chair from the election commission, and remove myself from the Election Commission.

Seeing no objections, Elizabeth and Paige are removed from Election Commission.

**b. Legislative Bills – Therese Salazar**

None.

**VIII. New Business, Discussion, and Information Items**

**a. AGS Club Presentation – Club Rep**

AGS explained their goals as one of the two honor societies on campus.

AGS then briefed the AS on the upcoming Conference that they are asking for funding for.

-The Conference is a statewide event for all AGS chapters in California to come together to build leadership skills. It's a place where leaders discover that they want to be leaders by attending

workshops. We are asking for \$2500. We understand that there was some discrepancy with the proposal because the Statewide organization provides a package deal that includes both the registration costs and lodging costs at \$205 per student.

Club rep presented an email that explained the registration costs and how the fee is the proposed \$205 per student.

Senator Mottaghian moved to approve \$2500 for AGS's conference; seconded by Senator E. Sakov.

Senator Salazar moved to amend the proposal to \$1250; seconded by Senator Garcia.

Therese: how many executive members are going

Club Rep: 7

Alicia: Where do you plan on getting the funds if we could not approve this?

Club Rep: We currently don't have any other sources so we would not be able to attend

Therese: Are there any other sources of funding if we could not fund this in the future?

Club Rep: We are proactive in fundraising. These events would take 2 or 3 semesters for a single conference. We are volunteer-based. We have take-overs at restaurants, and selling cookies on Valentines Day, or goodie bags as well.

Piam: I agree with Eli that this is a great event.

Maggie: I agree as well.

Therese: I think looking at the 20 people that is a lot of people to go to one conference.

Amanda: How would you bring back what you learned?

Club Rep: All of our current officers had gone to the conferences, and then took on a leadership position. Every member that attends the conference comes back with new knowledge to pass along. We have events being planned like an Asian Donor tabling event, and even an Open Mic Day.

Laszlo: Are you taking the same amount of people as you did last year?

Club Rep: yes just about the same.

All in favor of approving the amendment of decreasing the proposed amount to \$1250: 0

Oppose: 11 Abstain: 0 Motion fails

All in favor of funding \$2500: 11 Oppose: 0 Abstain: 0 Motion passes.

**b. Veteran's Club Proposal Presentation – Club Rep**

The event for fundraising for care packages went really well that we are asking for money to send the packages over.

Senator S. Sakov moved to approve Veteran's Club's proposal; seconded by Senator Lengyel.

Paige: I recall that last year a rep had said that they would be paying for the packaging fee.

Club Rep: Yes that is true, but we have fundraised much more than we expected so we do need funds.

Paige: So the funding you are asking for is to help you pay for the additional items that you fundraised.

Club Reps: Yes.

Aaron: Just a suggestion, you can ask

Laszlo: Can the school ship overseas?

Aaron: Yes.

Paige: You mentioned you fundraised, do you know how much you have in that account?

Club Rep: It is \$150.

Aaron: How many are you shipping?

Club Rep: 60

Therese: I think we should amend the cost to about \$404 and then get more information on if you have the funding, or can find other ways to ship the packages.

Senator Salazar moved to amend the proposal to \$404; seconded by Senator Garcia.

Paige: I would like to see if there is a better way to do this.

Paige: Additionally, a year ago, the AS passed funds to buy CSM supports the troops wristbands that were meant to fundraise. That money should be used to things like this.

Laszlo: You can find outside resources to send these packages out.

Club rep: We do know a program that can do this, but we do not know where they send the packages except that they do get sent somewhere that would help.

Hayley: We have a motion by Therese to reduce the proposal to \$404.

All in favor to reducing the proposal to \$404: 10 Oppose: 0 Abstain: 0 Amendment has been approved to reduce the proposal to \$404

All in favor of approving the amended proposal: 10 Oppose: 0 Abstain: 0. Motion passes.

**c. Transfer Club Proposal – Club Rep**

This College Trip gives students an opportunity to see the campus, the campus life, and where they could potentially be attending in the future.

Adam, Cara

Nick: How many buses are you requesting?

Club Rep: one

Alicia: I thought we did not pay for transportation.

Fauzi: That is only for conferences.

Eli: How many students are you bringing?

Club Rep: We always fill up the bus.

All in favor of approving Transfer Club's proposal: 11 Oppose: 0 Abstain: 0 Motion passes.

**d. Budget Report – Finance Director Vasquez**

Hearing no objections, this item was tabled.

**e. Spring Fling – Kinert**

Hearing no objections, this item was tabled.

**f. Architecture Club Proposal**

Hearing no objections, this item was tabled.

**IX. Future Agenda Items**

Recruitment

Task force

Veteran's Center

**X. Final Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

None.

**XI. Adjournment**

Senator Salazar moved to adjourn the meeting; seconded by Senator Mottaghian. Meeting adjourned at 3:58pm.

# ASCSM Student Senate Budget 2012/13

Report as of Feb. 26, 2013

<b>Income</b>			
Account #	Description	Stage 1.0	Income thru 1/31/13
4010	ASB General		
4020	ATM	\$ 1,000.00	\$ 791.00
4050	Miscellaneous		
4060	Programs Income		
4065	Recreation/Games	\$ 1,000.00	\$ 542.75
4070	Space Rental - Vendor	\$ 500.00	\$ 575.00
4080	Student Body Fee/Card	\$ 120,000.00	\$ 78,019.00
	Transfer in from Reserves	\$ 20,000.00	\$ 20,000.00
	<b>Total Estimated Income</b>	<b>\$ 142,500.00</b>	<b>\$ 99,927.75</b>

## Expenses

Account #	Description	Stage 1.0	Expenses thru <del>1/31/13</del> 1/31/13	Allocated since 1/1/13	Total with Allocated	Remaining Balance
<b>Non-Discretionary</b>						
5140	Office Supplies	\$ 5,000.00	\$ 2,239.28	\$ -	\$ 2,239.28	\$ 2,760.72
5145	Operation	\$ 3,000.00	\$ 3,083.02	\$ -	\$ 3,083.02	\$ -83.02
5182	Student Activity Card	\$ 2,000.00	\$ 1,074.75	\$ -	\$ 1,074.75	\$ 925.25
5183	Student Assistant - Salary	\$ 30,000.00	\$ 16,473.70	\$ -	\$ 16,473.70	\$ 13,348.39
5184	Student Assistant - Benefits		\$ 177.91	\$ -	\$ 177.91	
<b>Discretionary</b>						
5010	Awards & Scholarships	\$ 5,000.00	\$ 140.59	\$ 1,200.00	\$ 1,240.59	\$ 3,759.41
5030	Ceremonies	\$ 4,000.00	\$ -	\$ -	\$ -	\$ 4,000.00
5031	Club Assistance/ICC	\$ 15,000.00	\$ 2,090.07	\$ 6,400.00	\$ 8,490.07	\$ 6,509.93
5032	College Program Assistance	\$ 8,000.00	\$ 5,661.74	\$ 500.00	\$ 6,161.74	\$ 1,838.26
5033	Conference	\$ 14,000.00	\$ 12,421.88	\$ -	\$ 12,421.88	\$ 1,578.12
5050	Ethnic and Cultural Affairs	\$ 7,000.00	\$ 1,299.59	\$ 4,000.00	\$ 5,299.59	\$ 1,700.41
5080	Hospitality	\$ 2,000.00	\$ 1,548.66	\$ -	\$ 1,548.66	\$ 451.34
5130	Miscellaneous	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00
5150	Programs	\$ 26,000.00	\$ 13,500.01	\$ 3,850.00	\$ 17,350.01	\$ 8,649.99
5151	Publicity	\$ 14,000.00	\$ 5,713.07	\$ -	\$ 5,713.07	\$ 8,286.93
5171	Repair & Maintenance	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00
5181	Furniture, Fixtures & Equipr	\$ 5,000.00	\$ 1,978.16	\$ 2,500.00	\$ 4,478.16	\$ 521.84
	<b>Total Estimated Expenses</b>	<b>\$ 142,500.00</b>	<b>\$ 67,302.43</b>	<b>\$ 18,450.00</b>	<b>\$ 85,752.43</b>	





Before  
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# ASCSM Student Senate Proposal Form

FEB 21 2013

CSM Student Activities Office

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of WEDNESDAY, FEBRUARY 27.

Title of Proposal DESIGN VILLAGE 2013 FUNDING

Being Proposed by ARCHITECTURE CLUB <sup>Lead</sup> Coordinator CLIFF CHRISTENSEN

X If this proposal is for an event, is it being submitted at least six (6) weeks in advance?  Yes  No

If 'No,' why not? \_\_\_\_\_

Forwarded to the Student Senate by:

Executive Cabinet  Advocacy  Programming  ICC  Other  Account

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

~~WE ARE REQUESTING FUNDS FOR DESIGN VILLAGE 2013, AN ANATIONAL ARCHITECTURE AND ENGINEERING COMPETITION AT CAL POLY-SAN LUIS OBISPO.~~  
~~BENEFITS: TEAMWORK/LEADERSHIP EXPERIENCE, HANDS ON CONSTRUCTION EXP, INTERSTUDENT RELATIONSHIP BETWEEN CSM + CALPOLY + MORE, BUDGETING, FISCAL RESPONSIBILITY, PROFESSIONAL NETWORKING OPPORTUNITY, CSM RECOGNITION~~  
~~LONG TERM PROJECT PLANNING~~  
~~FUNDING WILL BE UTILIZED TO ACCUMULATE MATERIALS, RENT OR PURCHASE CONSTRUCTION TOOLS AND TRANSPORT THE MATERIALS TO AND FROM CAL POLY-SLO~~  
 MATERIALS: \$2000.00 +  
 TOOLS: \$500.00 +

APRIL 19-21

ALL ARCH CLUB MEMBERS WILL BE PRESENT @ EVENT  
 GEORGE SUN - SUPERVISOR

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>MATERIALS: EG- FABRIC, LUMBER, HARDWARE, ETC</u>	<u>\$2000.00 +</u>
2. <u>TOOLS: DRILLS, SAWS, SCREWDRIVERS, HAMMERS, ETC</u>	<u>\$500.00 +</u>
3. <u>TRANSPORTATION FOR MATERIALS TO AND FROM SITE</u>	<u>\$300.00 +</u>
4. _____	_____
5. _____	_____
<b>Total Costs</b> <u>\$2800.00 +</u>	

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_



## ASCSM Student Senate Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Finance & Administration Committee in time for inclusion for the Student Senate Agenda. Please check with the Student Activities Office for information about the current deadline. Generally, the deadline is one week prior to the Student Senate meeting where the item will be considered.

For the meeting of \_\_\_\_\_

Title of Proposal EOPS Southern CA University Tours

Being Proposed by CSM EOPS <sup>Lead</sup> John Vehikite / Tami Hom <sub>Coordinator</sub>

If this proposal is for an event, is it being submitted at least six (6) weeks in advance?  Yes  No

If 'No,' why not? \_\_\_\_\_

Finance & Administration Authorization for Agenda \_\_\_\_\_ Associated Students Account \_\_\_\_\_

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Please see attached

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Transportation (estimated)</u>	<u>\$5,500.00</u>
2. <u>Hotel (estimated)</u>	<u>\$5,500.00</u>
3. <u>Food and Beverages (estimated)</u>	<u>\$500.00</u>
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b>\$11,500.00</b>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_

Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_

## ASCSM Proposal: Southern California University Tour

Submitted by: Tami Hom (homt@smccd.edu/x6154) & John Vehikite (vehikitej@smccd.edu/x6154)

Spring 2013

### Rationale

Department: Extended Opportunity Programs & Services (EOPS)

Division: Student Services/Counseling

College-wide Need: Supported by the College of San Mateo Educational Master Plan, Strategic Plan, Student Equity Report, and Basic Skills Initiative Planning Matrix

As the Educational Master Plan (EMP), Student Equity Report, and the Basic Skills Initiative indicate, College of San Mateo student demographics are changing, and as educators, we must provide engaging learning experiences to support the growing population of basic skills and first generation college students.

In order to improve CSM retention rates, learning needs to occur both inside and outside of the classroom, and students need to understand the relationship between the two. When students are exposed to opportunities, such as the Southern California University Tour, they are afforded the tools and knowledge to make connections between their academic success and future endeavors, such as transferring or attaining a career goal, thus encouraging them to become active, informed learners.

### Short Description

Project Objectives:

1. Recruit 30-35 EOPS students to participate in the Southern California University Tour
2. Create contacts with staff and/or administrators who provide support services to low-income, basic skills students at the visited Southern California universities
3. Compile student evaluations of the Southern California University Tour
4. Present tour experiences with student participants to the CSM community
5. Complete a Project Summary Report

Support for the proposed project is provided in the following:

#### *Educational Master Plan*

#### *Planning Assumptions*

- Student Success and Retention

“The increasing changes in student demographics will include students who are unprepared for college level work for increasingly varied reasons. These new populations will require pedagogies appropriate for diverse populations to ensure their retention and persistence.” (pg. 10)

“Over the next several years the potential increase of College initiatives...designed to improve student retention and success will result in an increased need for multiple classroom and student support services.” (pg. 11)

- Socio-Economic Divide

“...providing students with information about financial aid, scholarships, and the services offered by such programs as Extended Opportunity Programs and Services (EOPS) is increasingly important.” (pg. 12)

“Widespread communication about financial support options will be increasingly important to larger numbers of CSM students.” (pg. 12)

- Professional Development

“The increase in first-time college students may signal a need to ensure that these students are well connected to student support services in order to increase their chances of success.” (pg. 13)

### *Recommendations and Action Steps*

- Enrollment

“The College’s student population has displayed a significant change in demographics over the past 20 years; therefore, the College should increase the use of alternate instructional and student services delivery modes to serve an increasingly diverse student population.” (pg. 17)

- Transfer

“There is a gap between the number of students who declare their intention to transfer and those who actually do so. The College must examine the reasons for this gap and develop strategies to increase the transfer rate.” (pg. 17)

- Student Engagement

“A study of the literature demonstrates that student engagement is a key factor in student retention and success.” (pg. 18)

### *CSM Strategic Plan*

- Goal 1: Programs and Services – CSM will match its programs and services – and the manner in which they are delivered – to the evolving needs and expectations of our students and the community.

  - 1.2 Increase the use of alternative instructional and student services delivery modes to serve diverse student needs

- Goal 2: Enrollment Management – CSM will develop and implement a comprehensive research-based enrollment management initiative that addresses all the stages of enrollment management, including marketing, outreach, recruitment, and retention.

  - 2.5 Develop and implement strategies to improve student retention and persistence that are tailored for diverse student populations

- Goal 3: Diversity – CSM will promote a diverse learning and working environment that encourages tolerance, mutual respect, and the free exchange of ideas.

  - 3.1 Provide instructional, student services, and lifelong learning activities that prepare students to be citizens in a global community

  - 3.2 Address the diverse learning needs of our students and implement innovative programs that address the needs of underrepresented and non-traditional students

## *Student Equity Report*

The Student Equity Report identifies a need for additional transfer support services, and it is basic skills students who especially need the individualized attention as they work toward their educational goals. "In an effort to provide students with more personalized transfer assistance... Specialized counseling continues to be offered to Multicultural Center and EOPS/CARE students, many of whom are historically underrepresented" (pg. 8) While EOPS/CARE students greatly benefit from individualized counseling, it is the comprehensive services which retain them at CSM.

The Student Equity Report recommends that CSM "increase student awareness of the value of degrees and/or certificates" (pg. 105) and "increase students' awareness of and familiarity with transfer institutions and their requirements, particularly with independent schools" (pg. 109). The Southern California University Tour provides the means in which this awareness can grow organically.

Project Timeline:	Attend Southern California University Tour	April 1 – 4
	Compile student evaluations of tour	April
	Present tour experiences to CSM community	May – June
	Complete the Project Summary Report	August

Project Participants: Tami Hom, John Vehikite

### **Assessment**

The effectiveness of this project will be assessed through the following:

Evaluations of the Southern California University Tour by EOPS student participants

The number of faculty, staff, and administrators who attend the presentation on the tour experiences

### **Dissemination**

The results of this project will be shared with CSM colleagues through:

Presentations to counseling (teaching) faculty and staff

### **Requested Funds**

External Project: up to \$7500 (transportation and part of housing costs)



FEB 11 2013

ASCSM Student Senate Proposal Form

Student Activities Office

**Instructions** This form must be filled out and submitted for review by the ASCSM Finance & Administration Committee in time for inclusion for the Student Senate Agenda. Please check with the Student Activities Office for information about the current deadline. Generally, the deadline is one week prior to the Student Senate meeting where the item will be considered.

For the meeting of Wednesday February 20<sup>th</sup>  
 Title of Proposal Chessboard Funding  
 Being Proposed by CSM Chess Club <sup>Lead</sup> Coordinator Peter Tsepalov / Nick Vasquez

If this proposal is for an event, is it being submitted at least six (6) weeks in advance? Yes  No

If 'No,' why not? this is not an event, v

Finance & Administration Authorization for Agenda \_\_\_\_\_ Associated Students Account \_\_\_\_\_

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

The CSM chess club would like to request funding for 5 (five) chess boards because we have 5 (five) sets of pieces which are without boards. Furthermore, the club size is expanding and it would be beneficial for us to have enough boards so everyone could play

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>5 roll up chess boards</u>	<u>\$50.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
Total Costs <u>\$50.00</u> <del>\$0.00</del>	

For ASCSM Secretary Use Only  
 Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_



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# ASCSM Student Senate Proposal Form

MAR 1 2013

CSM Student Activities Office

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, March 4, 2013

Title of Proposal Spring Fling - Hot April Days - Cars, Concerts and Casinos!

Being Proposed by Programming Chair Kinert Lead Coordinator Programming Chair Kinert

If this proposal is for an event, is it being submitted at least six (6) weeks in advance?  Yes  No

If 'No,' why not? \_\_\_\_\_

Forwarded to the Student Senate by:

Executive Cabinet  Advocacy  Programming  ICC  Other Account **Programming**

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

The Programming Board would like to host a great Spring Fling event from Tues. April 16<sup>th</sup> through Thursday, April 18<sup>th</sup> from 12pm-2pm every day. our theme is Hot April Days- cars, concerts & casinos! we will have Casino Day on Tuesday, a car show day on Wednesday, and outdoor games (rock climbing, etc) on Thursday. This is our largest event of the year and we can't wait to make it a huge success!

Thank you! 😊

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Casino Day</u>	<u>\$ 2,500.00</u>
2. <u>Outdoor Games</u>	<u>\$ 1,500.00</u>
3. <u>Food (3 Days)</u>	<u>\$ 1,750.00</u>
4. <u>Awards</u>	<u>\$ 750.00</u>
5. <u>Bands/Facilities Rentals</u>	<u>\$ 1,000.00</u>
<b>Total Costs</b>	<b>\$ 7,500.00</b>

For ASCSM Secretary Use Only

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_