



The Associated Students of College of San Mateo

## Student Senate Agenda

Monday, February 4, 2013

2:15 pm

College of San Mateo, College Center, College Heights Conference Room (Bldg. 10, Rm. 468)

*The public is invited and encouraged to attend all ASCSM Student Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Student Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.*

**I. Call to Order**

**II. Roll Call**

**III. Approval of the Agenda**

**IV. Approval of the Minutes of Prior Meeting(s)**

**V. Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

*At this time any member of the public may address the body on non-Agenda items.*

**VI. Reports**

**a. Executive Officers**

- |                     |                   |
|---------------------|-------------------|
| 1. President        | Paige Kupperberg  |
| 2. Vice President   | Hayley Sharpe     |
| 3. Finance Director | Nick Vasquez      |
| 4. Vice Chair       | Elizabeth Hoffman |
| 5. Secretary        | John Kilic        |

**b. Senators**

**c. Advisors**

1. Aaron Schaefer, Coordinator of Student Activities
2. Fauzi Hamadeh, Student Activities Assistant

**d. Committee Reports**

1. Executive Cabinet
2. Advocacy Board
3. Programming Board
4. Inter Club Council
5. College, District, and State Committees, Boards, and Organizations

**VII. Unfinished Action, Discussion, and Information Items**

**a. Appointments – President Kupperberg**

*At this time, the student senate will discuss any appointments to the Student Senate, Advocacy Board, Programming Board, and Shared-Governance Committees; possible action to take place.*

**b. Legislative Bills – Therese Salazar**

*The Senate shall discuss legislative bills presented by Advocacy Board. Possible action to take place.*

**VIII. New Business, Discussion, and Information Items**

**a. Phi Theta Kappa International Convention – Matt Schmeeckle**

*The Senate shall discuss funding for PTK's convention. Possible action to take place.*

**b. Outstanding Student Service Award Honorarium Funding – Advisor Schaefer**

*The Senate shall discuss funding honorariums for recipients of the Allan R. Brown Outstanding Student Service Award. Possible action to take place.*

**c. Valentine's Day – Senator Kinert**

*The Senate shall discuss funding Programming Board's Valentine's Day event. Possible action to take place.*

**d. What The Film Festival – Senator Kinert and Secretary Kilic**

*The Senate shall discuss funding Programming Board's What The Film Festival. Possible action to take place.*

**IX. Future Agenda Items**

*At this time members of the Student Senate may suggest agenda items for consideration for future meetings.*

**X. Final Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)**

*At this time any member of the public may voice any concluding comments.*

**XI. Adjournment**

## **Appointments**

There is no printed material related to this item.

## **Legislative Bills**

There is no printed material related to this item.



# ASCSM Student Senate Proposal Form

**Instructions** This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the Student Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of Monday, Feb. 4, 2013

Title of Proposal PTK International Convention

Being Proposed by PTK <sup>Lead</sup> Coordinator Monica Dittbern

If this proposal is for an event, is it being submitted at least six (6) weeks in advance?  Yes  No

If 'No,' why not? \_\_\_\_\_

Forwarded to the Student Senate by:

Executive Cabinet  Advocacy  Programming  ICC  Other Account 5031 – Club Assistance/ICC

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Our total costs for the conference are approximately \$6,500.00. We are asking for \$2,500.00 so that we can send as many members as possible. The \$2,500.00 being requested will be a subsidy for registration costs. This conference benefits CSM students because each year we do a college project which is essentially gift to the college and it wouldn't be possible without the knowledge and skills that are gained from the conference.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Registration costs</u>	<u>\$2,500.00</u>
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b><u>\$2,500.00</u></b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_



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For the meeting of Monday, Feb. 4, 2013

Title of Proposal Outstanding Student Service Award Honorarium Funding

Being Proposed by F. Hamadeh <sup>Lead</sup> <sub>Coordinator</sub> Center for Student Life

If this proposal is for an event, is it being submitted at least six (6) weeks in advance?  Yes  No

If 'No,' why not? \_\_\_\_\_

Forwarded to the Student Senate by:

Executive Cabinet  Advocacy  Programming  ICC  Other Account 5010 – Awards & Scholarships

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Each year, the Associated Students fund honorariums for the recipients of the Allan R. Brown Outstanding Student Service Award. The award, named for a former CSM Vice President of Student Services who was a student advocate and popular among the student body, is awarded to students who have made exceptional leadership contributions to CSM.

Each recipient receives an honorarium of \$200.00.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. Honorarium for Outstanding Student Service Award Recipients (6 recipients x \$200.00 each)	\$1,200.00
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b>\$1,200.00</b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_



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For the meeting of Monday, Feb. 4, 2013

Title of Proposal Valentine's Day

Being Proposed by Programming Board <sup>Lead</sup> Coordinator A. Kinert

If this proposal is for an event, is it being submitted at least six (6) weeks in advance?  Yes  No

If 'No,' why not? \_\_\_\_\_

Forwarded to the Student Senate by:

Executive Cabinet  Advocacy  Programming  ICC  Other Account 5150 – Programs

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

In order to celebrate Valentine's Day on Thursday, Feb. 14, the Programming Board would like to purchase carnations to give out to students. We would also like to distribute pastries and candy.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Flowers</u>	<u>\$500.00</u>
2. <u>Pastries &amp; Candy</u>	<u>200.00</u>
3. <u>Decorations</u>	<u>150.00</u>
4. _____	_____
5. _____	_____
<b>Total Costs</b>	<b><u>\$850.00</u></b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_



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For the meeting of Monday, Feb. 4, 2013

Title of Proposal WTFilm Festival

Being Proposed by Programming Board <sup>Lead</sup> <sub>Coordinator</sub> A. Kinert & J. Kilic

If this proposal is for an event, is it being submitted at least six (6) weeks in advance?  Yes  No

If 'No,' why not? \_\_\_\_\_

Forwarded to the Student Senate by:

Executive Cabinet  Advocacy  Programming  ICC  Other Account 5150 – Programs

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

The annual WTFilm Festival has become a unique opportunity for CSM students to unleash their creativity through film. In the first two years of the festival, we have seen several amazingly unique films.

This will be the third annual WTFilm Festival. Films will be judged by a panel of faculty with a background in film and/or media. Prizes will be awarded to the best films in three categories. There will also be one audience-choice prize.

The awards ceremony and film screening will take place in the CSM Theatre. There will be a short intermission during which refreshments will be served.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over \$100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description	Cost
1. <u>Prizes (3 @ \$450.00 each and 1 @ 150.00 each)</u>	<u>\$1,500.00</u>
2. <u>Supplies</u>	<u>500.00</u>
3. <u>Refreshments</u>	<u>500.00</u>
4. <u>Theatre Technician</u>	<u>500.00</u>
5. _____	
<b>Total Costs</b>	<b><u>\$3,000.00</u></b>

**For ASCSM Secretary Use Only**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
 Result of Vote In Favor \_\_\_\_\_ Opposed \_\_\_\_\_ Abstained \_\_\_\_\_ Passed \_\_\_\_\_ Failed \_\_\_\_\_