



ASCSM Student Senate Minutes (Approved)

Monday, June 27, 2011

2:15 pm

College of San Mateo, College Center, College Heights Conference Room (Building 10, Room 468)

I. The meeting was called to order at 2:20 pm.

II. Roll Call

Members in Attendance: President Paige Kupperberg; Vice President Daniella Medeiro; Senators Losili Alusa, Kat Alvarado, Nioratra Benyasri, Nicholas Carlozzi, Julie Anne Crews, Shine Gao, Bailey Girard, Melanie Medeiro, Carlos Mesquita, Michael Norton, Allie Patawaran, Hayley Sharpe, Epine Siaopo, Christopher Tran, and Emmeline Wong.

Members Absent: Secretary Regina Ramos; Senators Paola Alunni, Brittany Arthur, and Jeff Stanley.

Associate Senators in Attendance: Ahmad Albawayah, Jeff Gonzalez, Tryn Miller, Matt Schmeackle, and Nick Vasquez.

Guests in Attendance: Cecile Basnage, Max Jensen, and Niko Larot.

III. Approval of the Agenda

Motion to approve the Agenda as presented by Senator Benyasri; seconded by Senator Siaopo. Hearing no objections, the motion carried.

IV. Approval of the Minutes of Prior Meeting(s)

A. Monday, June 6, 2011

Associate Advisor Hamadeh pointed out that under Item VI, Announcements and Hearing of the Public, Director of Marketing and Public Relations Beverley Madden's title was incorrect. Mr. Hamadeh asked that the correct title be inserted.

Motion to approve the Minutes of the June 6, 2011 meeting with the recommended corrections by Senator Girard; seconded by Senator M. Medeiro. Hearing no objections, the motion carried.

V. Announcements & Hearing of the Public

None.

VI. Special Presentations

A. Shared Governance – Associate Advisor Hamadeh

Associate Advisor Fauzi Hamadeh presented the Student Senate with information regarding Shared Governance in the community college system, the San Mateo Community College District, and College of San Mateo.

B. Budget Presentation – Associate Advisor Hamadeh

Associate Advisor Hamadeh presented information to the Student Senate about the ASCSM Budget, including sources of income, typical expenses, and guidelines for the expenditure of funds.

VII. Executive Reports

- A. **President Paige Kupperberg** reported that she had a great experience at the summer leadership conference. She thanked everyone who was able to attend for the bonding experience, and encouraged those who were not there to integrate themselves with the rest of the group.
- B. **Vice President Daniella Medeiro** echoed President Kupperberg's experience of the summer leadership conference. She also thanked everyone for attending today's meeting.
- C. **Secretary Regina Ramos** was not present.

VIII. Senator Reports

Senator Bailey Girard extended a thank you to those who had represented CSM and the Associated Students at the San Mateo County Fair.

IX. Advisor Reports

- A. **Aaron Schaefer, CSM Coordinator of Student Activities**, reminded members of the Student Senate about guidelines pertaining to the use of the Student Senate Office in Building 17. Mr. Schaefer also explained that the Office of Student Life would be purchasing a mini-fridge for the space, but that the Senate had to keep it clean. Finally, Mr. Schaefer announced that the Senate should ration the amount of water used from the water cooler in the Senate Office because of limited supply.
- B. **Fauzi Hamadeh, Associate Advisor**, announced that the Office of Student Life would be conducting GPA checks now that spring 2011 grades were official. Mr. Hamadeh also reminded members of the Senate about the policy concerning guests in the Student Senate Office.

X. Unfinished Business

A. **Appointments – President Kupperberg**

President Kupperberg made the following appointments:

- The following as members of the Programs & Services Committee:
 - Vice President D. Medeiro
 - Secretary Ramos
 - Senator M. Medeiro
 - Senator Benyasri
 - Associate Senator Miller
 - Senator Alusa
 - Senator Carlozzi
 - Cecile Basnage
 - Senator Gao

Motion to approve the above appointments by Senator Crews; seconded by Senator Benyasri. Hearing no objections, the motion carried.

- The following as members of Public Relations:
 - Associate Senator Miller
 - Senator Wong
 - Senator Alvarado
 - Senator Mesquita

- Senator Gao
- Senator Benyasri
- Senator M. Medeiro
- Cecile Basnage

Motion to approve the above appointments by Senator Gerard; seconded by Senator Benyasri. Hearing no objections, the motion carried.

- The following as members of Legislative & Governmental Affairs:
 - Vice President D. Medeiro
 - Associate Senator Schmeeckle
 - Senator Alusa
 - Senator Norton
 - Associate Senator Albawayah
 - Senator Sharpe
 - Senator Alvarado
 - Senator Patawaran
 - Senator Siaopo
 - Senator Gao
 - Senator M. Medeiro
 - Senator Tran
 - Niko Larot
 - Senator Wong

Motion to approve the above appointments by Senator Girard; seconded by Senator Alvarado. Hearing no objections, the motion carried.

- The following as members of the Senate Diversity Committee (name pending):
 - Senator Norton
 - Senator Sharpe
 - Senator Alvarado
 - Vice President D. Medeiro
 - Senator Patawaran
 - Senator Siaopo
 - Senator Carlozzi

Motion to approve the above appointments by Senator Girard; seconded by Senator Carlozzi. Hearing no objections, the motion carried.

- Cecile Basnage and Niko Larot as Associate Senators

Motion to approve by Senator Girard; seconded by Senator Benyasri. Hearing no objections, the motion carried.

- Senator Benyasri as Finance Director

Motion to approve by Senator Siaopo; seconded by Senator Wong. Hearing no objections, the motion carried.

XI. New Business, Discussion, and Information Items

A. New Popcorn Machine – Coordinator Schaefer

Coordinator Schaefer introduced this item by explaining that the popcorn machine bought several years ago was in bad shape and beyond repair. The proposal would fund purchase of a new popcorn machine that is more robust than the current one.

Motion to approve funding to buy a new popcorn machine not to exceed \$2,000.00 from account 5181, Furniture, Fixtures, and Equipment, by Senator Crews; seconded by Finance Director Benyasri.

Associate Senator Larot asked if the existing machine was at all salvageable, or if it could be donated. Coordinator Schaefer explained that the old machine was in pretty bad shape, and that because it is college property, it would have to be disposed of via the surplus process.

The motion carried with 16 in favor, 0 opposed, and 0 abstaining.

B. New Canopies – Coordinator Schaefer

Coordinator Schaefer explained that due to wear and tear, three of the six canopies used for outdoor events had to be thrown away. This proposal would fund replacement of those canopies. Depending on cost, Office of Student Life staff would explore the possibility of purchasing customized canopies with the ASCSM logo screened on the cloth top.

Motion to approve funds not to exceed \$1,500.00 from account 5181, Furniture, Fixtures, and Equipment, by Senator M. Medeiros; seconded by Senator Norton.

Hearing no discussion, the Student Senate moved to a vote.

The motion carried with 15 in favor, 0 opposed, and 0 abstaining.

C. Budget Approval – Associate Advisor Hamadeh

Associate Advisor Hamadeh introduced the Stage 1.0 Budget for 2011/12. Mr. Hamadeh explained that the budget proposal is based on last year's income and expenditures. Mr. Hamadeh further explained that, in accordance with the ASCSM Bylaws, the proposed budget comes to the Student Senate first for a public reading and then for action at a subsequent meeting.

Coordinator Schaefer explained that the proposed budget did not include some items that had been discussed, including funding for a Club Leadership Conference. Mr. Schaefer said that the proposed budget would be taken back to the Finance & Administration Committee where additional line items would be added and where re-allocation of the Unallocated Reserve would also be discussed.

Mr. Hamadeh encouraged anyone with comments or feedback about the proposed budget to contact the members of Finance & Administration. A finalized Stage 1.0 Budget will be brought to the next Senate meeting.

D. Welcome Day – Secretary Ramos

On behalf of Secretary Ramos, Coordinator Schaefer explained that Welcome Day is scheduled on Friday, August 12. The event is a day to invite incoming new students to the campus for a welcome, a short orientation, and campus tours. Mr. Schaefer noted that the Office of Student Life would be looking for volunteers to assist with the event and to serve as tour guides. Coordinator

Schaefer also encouraged the Senate to start thinking about plans for Welcome Week during the start of the fall semester.

E. Summer Event – Secretary Ramos

On behalf of Secretary Ramos, Coordinator Schaefer explained that there had been some discussion about holding an event during the summer. Due to everyone's busy schedules and the short nature of the summer session, it would be a very simple event. One suggestion had been to hand out free ice cream, such as It's-It's, to students. Doing a smaller event like this during the summer would also allow the Senate to experience what it was like to plan and execute an activity before the start of the regular school year.

Motion to approve \$500.00 to fund the purchase of It's-It's to hand out to summer students by Senator Siaopo; seconded by Senator Alvarado.

During discussion, it was suggested that the Senate consider renting a water slide or similar activity to make the event more fun. There was concern that such a cost might be too expensive considering that there is not Student Body Fee collected during the summer. As an alternative, it was suggested that the Senate purchase water guns for students to play with. The Programs & Services Committee would take this suggestion into consideration.

The motion carried with 13 in favor, 0 opposed, and 0 abstaining.

XII. Committee Reports

Institutional Planning Committee

Senator Girard reported that a survey had been sent to all students. The results were being compiled and would be released in the fall to provide an updated snapshot of the college.

XIII. Future Agenda Items

None.

XIV. Final Announcements & Hearing of the Public

Coordinator Schaefer announced that the winner of the gold star contest at the summer retreat was President Kupperberg with 19 stars. Associate Senator Vasquez received 17 stars, and Associate Senator Schmeeckle received 16 stars.

XV. Adjournment

Motion to adjourn by Finance Director Benyasri; seconded by Senator Carlozzi. Hearing no objections, the meeting was adjourned at 4:19 pm.

Submitted by

/s Fauzi Hamadeh
Associate Advisor